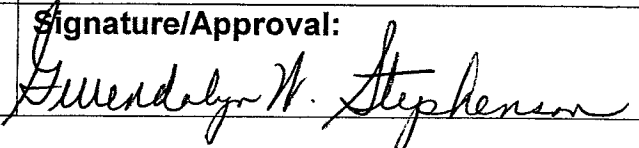


ADMINISTRATIVE RULES

Title: GRADING SYSTEM	Identification:	6HX-10-5.02
	Page:	1 of 2
	Effective Date:	3/17/04
Authority: SBE 6A-14.0247 FS 1001.64	Signature/Approval: 	

PURPOSE

This rule establishes the grading system policy for students at Hillsborough Community College.

RULE

Students at Hillsborough Community College will be awarded a letter grade at the end of the course for work undertaken at the College in accordance with the following scale:

- The grades that will be used in the computation of a student's Grade Point Average (GPA) are as follows:

<u>GRADE</u>	<u>INTERPRETATION</u>	<u>POINT VALUE</u>
A	Excellent	4
B	Good	3
C	Average	2
D	Poor	1
F	Failure	0
FX	Failure Excessive Absences	0

FX – Failure due to excessive absences will be treated like an “F” grade. The last date of attendance must be recorded whenever the FX is awarded.

- The following additional terms that are not used in the computation of a student's GPA may be awarded to a student enrolled in a course at the College:

AU	Audit
AW	Administrative Withdrawal
I	Incomplete
N	No Credit
NR	Grade Not Reported by Instructor
S	Satisfactory
U	Unsatisfactory
W	Withdrawal
WN	Withdrawn, Non Attendance

An audit may be awarded for a credit course with no credit granted.

ADMINISTRATIVE RULES

Identification: 6HX-10-5.02	Page: 2 of 2	Effective Date: 3/17/04
---------------------------------------	------------------------	-----------------------------------

An administrative withdrawal may be awarded anytime during the term for reasons such as adjustment of financial records, non-compliance with rules or extenuating circumstances.

An incomplete may be awarded due to unforeseen circumstances following a student's request, the faculty member's approval and authorization by the appropriate personnel.

No credit, a satisfactory and/or an unsatisfactory may be awarded for special programs following the appropriate authorization.

A withdrawal may be awarded if the student officially withdraws by the deadline date in accordance with the guidelines outlined in the appropriate administrative procedures.

A withdrawal for non-attendance may be awarded for non-attendance through the first ten (10) class days of the regular term.

The final grade for a course will appear on the student's grade report and permanent record maintained by the appropriate campus Office of Admissions, Registration and Records.

History:

Adopted 9/21/71. Revised 12/18/74; 10/17/78; 1/15/80; 10/21/81; 5/18/88; 10/19/88; 1/16/91; 7/20/94. Formerly 6HX-10-3.009.