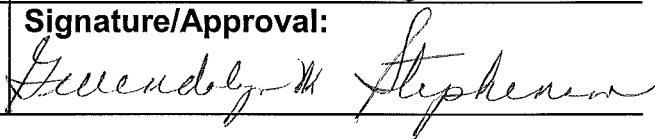


ADMINISTRATIVE RULES

Title: DELINQUENT ACCOUNTS	Identification: 6HX-10-6.04
	Page: 1 of 1
	Effective Date: August 17, 2005
Authority: SBE 6A-14.0261 FS 1001.64; 1001.65; 1010.03; 1009.95	Signature/Approval: 

PURPOSE

This rule establishes College policy regarding delinquent accounts owed to the College.

RULE

The Board of Trustees will exert every effort to collect all delinquent accounts for the College. Students with an outstanding balance will have a financial hold placed on their account, which will restrict the release of grades and transcripts, the award of diplomas, and prohibit registration as well as restrict access to other resources and services provided by the College.

The Financial Services Department will maintain records of students' financial obligations to the College and the status of the accounts. When an account is paid in full, the financial hold will be removed by the Financial Services Department and the student will be eligible to receive services.

The College will implement steps to collect delinquent accounts which may include settling or charge off accounts that are uncollectible or utilizing a collection agency. The Financial Services Department will outline the appropriate steps to collect delinquent accounts in an administrative procedure. The College will advise the Board of Trustees, on an annual basis, of those accounts that are deemed uncollectible and are recommended for write-off.

History:

Adopted 5/17/95; Revised 3/29/01; Formerly 6HX-10-5.104.