

**HONORS INSTITUTE PROGRAM REVIEW**  
**SECOND FOLLOW-UP REPORT**  
**FALL 2007**

**Hillsborough Community College**  
**Tampa, Florida**  
**November 28, 2007**

**PROGRAM REVIEW COMMITTEE**  
**FOR HONORS INSTITUTE**

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## **Program Review Report**

The Honors Institute Program Review Committee convened fall 2006. The committee's recommendations are listed below. Following each recommendation is the progress report toward implementation of the recommendation. This second follow-up report is being sent electronically to the Executive Director of Strategic Planning and Analysis for college-wide distribution and archiving. Recommendations that are not achieved within twelve months are to become objectives in the corresponding unit plan to ensure continued focus on their achievement.

### **Recommendations For Improvement**

**Recommendation 1:** Identify resources to fulfill the need for an additional Enrollment Development Coordinator. The Honors Institute serves all 25 high schools in the School District of Hillsborough County, as compared to the College as a whole, of which each campus has an Enrollment Development Coordinator to service schools in specific geographical locations.

#### Status of Recommendation:

The Honors Director presented a proposal to meet the need for an additional Enrollment Development Coordinator to the President and the Vice President of Academic Affairs. Due to the severe state cutbacks, the President would approve the position for only a temporary one year position. Because of the time necessary for proper training, for development of rapport and confidence by the high school counselors, and for development of credibility with the students, the Honors Director determined that the Honors Institute would not be well served by a one year temporary position without renewal possibilities. This recommendation will be included in the Honors Institute unit plan objectives.

**Recommendation 2:** The Honors Institute office, housed on the Brandon Campus, needs additional space. Also, the Honors student lounge on the Brandon Campus needs additional space, and the existing lounge needs to be refurbished.

#### Status of Recommendation:

The Honors Director had meetings with the College President, the Brandon and Dale Mabry Campus Presidents, Vice President of Administration/CFO, and Vice President of Academic Affairs. Through all persons' coordinated activities, the Honors office will be relocated in early spring 2008 on the Dale Mabry Campus. The Brandon Campus Honors Lounge will be located in the space vacated by the Honors Institute office during summer 2008.

**Recommendation 3:** The Honors Institute needs to increase the number of scholarships available to students annually.

Status of Recommendation:

The Honors Director met by telephone with the Foundation Director. As agreed during that telephone meeting, the Honors Director sent a scholarship request to the Foundation Director who will be taking that request to the Foundation meeting to be held on December 13, 2007.

**Recommendation 4:** A link connecting the Honors Institute website to HCC's homepage needs to be established as currently enjoyed by the Athletic Department and Dental Clinic.

Status of Recommendation:

The Honors Director met with the Executive Director of External Affairs. The Executive Director reported that the web page is under design; therefore, the Honors Director will re-address the concern at a later date. This recommendation will be included in the Honors Institute unit plan objectives.

**Recommendation 5:** Further Honors Institute collaboration with the International Education program should be built to improve international students' HCC experience.

Status of Recommendation:

Because the International Education Director is on re-assignment of duties, the Honors Director has not discussed any collaboration with his department. However, an Honors international student who is extremely active in the Honors Institute has organized an International club to address the challenges for all international students coming to Hillsborough Community College. This recommendation will be included in the Honors Institute unit plan objectives.

**Recommendation 6:** Review past practices and develop strategies to address diversity of Honors Institute.

Status of Recommendation:

- In collaboration, the Honors Director and the Honors Enrollment Development Coordinator [EDC] identified eight high schools with high percentages of Hispanic and African-American students:

Blake	52.11% 17.62%	African-American Hispanic
Hillsborough	33.64% 30.71%	African-American Hispanic
King	39.16% 15.57%	African-American Hispanic
Middleton	71.5% 11.10%	African-American Hispanic
Spoto	38.84% 22.80%	African-American Hispanic
Tampa Bay Tech	37.52% 25.53%	African-American Hispanic
Wharton	31.45% 21.58%	African-American Hispanic
Lennard	8.94% 59.7%	African-American Hispanic

The Enrollment Development Coordinator and Honors Director are designing a recruitment plan to target particularly the above eight high schools.

#### Work in Progress

##### Middleton High School:

Establish and develop mentor program with minority high school juniors

Meet with these prospective students at various times throughout the academic year to achieve the following goals to

- Motivate
- Teach goal setting and college success theories
- Improve study skills
- Develop leadership skills

Initiative planning still in progress with Guidance Resource Specialist; implementation to begin fall 2008

##### Lennard High School:

As a member of Lennard High School's Career and Technical Education Advisory Committee, the Honors EDC is developing methods to encourage potential first generation college students to make application to the Honors Institute

Designing workshops for students and parents in the Lennard community to attend in order to assist attendees to come to the realization that college is a viable option

Initiative planning still in progress with Guidance Resource Specialist;  
implementation spring 2008

- An African-American male was hired for the Senior Staff position; however, the person is no longer employed by Hillsborough Community College.
- Two African-American instructors have completed the Teaching in Honors Workshop, and one began teaching in Honors fall of 2007; the other will begin teaching in Honors spring 2008.
- The Honors Director joined the Association of African-American Honors Programs (AAAHP). Unfortunately, its annual conference was in conflict with the National Collegiate Honors Council Conference (NCHC), of which the Director is President-Elect; therefore, the Senior Staff Assistant was sent to the conference. The Honors Director has had numerous contacts with AAAHP. In fall 2008, the AAAHP Conference will not be in conflict with the NCHC Annual Conference; therefore, the Director plans to submit a proposal for presentation consideration.
- The Honors Director sent to all Honors students the opportunity to submit an essay to attend the Black, Brown and College Bound Summit. Two students were selected; their registration is being funded through the Vice President of Student Services budget. In addition, the Honors Director and another student will be funded through the Honors Institute budget, and both will be in attendance. The three students were asked to present on a student panel presentation at the Black, Brown and College Bound Summit, on November 29, 2007.
- The Honors Director contacted and requested a Board of Trustee to serve as a mentor for African-American males in the Honors Institute. The Trustee agreed; the Trustee met with the Honors Director and the Vice President of Student Services to develop an outline for this project, Partners in Leadership. Of the eleven African-American males in the Honors Institute, six did attend a luncheon meeting with the Trustee, Honors Director, and Vice President of Student Services. The meeting was very productive.