

FIRST FOLLOW-UP REPORT:
A RECORD OF PRESIDENTIAL APPROVAL
TO TASK FORCE RECOMMENDATIONS FOR
Fire Science, 11/12/08

With input from the Cabinet, the President makes final approval of program review recommendations. This report articulates those decisions. Approval of task force recommendations requiring funds beyond the base budget of the reviewed unit is not tantamount to receipt of additional funds. Those funding requests must be channeled through the institutional budget process. Nonetheless, special consideration will be given to requests stemming from program review recommendations.

A progress report toward implementation of recommendations must be drafted one year following completion of the task force report by the chairperson. The report will be sent electronically to the Special Assistant to the President for Strategic Planning & Analysis for college-wide distribution and archiving. Recommendations not achieved within a year are to become "objectives" in the corresponding unit plan to ensure a continued focus on their achievement.

The President accepts the recommendations of the task force as presented below. Modification was made to recommendation #2. Modifications are underlined.

Recommendations

1. Create college level credit certificates for Fire Science degree classes grouping category completion to document completion of the various subgroups within the degree.
2. Work with the marketing area to develop a more comprehensive set of marketing tools to promote and create interest in the program courses and the new training facility of the college. Create a flyer to send to prospective students on the fire academy waiting list and visit in-progress fire academy classes to promote the college level credit certificates and degree program.
3. Work with HCC counseling staff to increase their knowledge of the programs available and where they can find information on the program. Seek guidance from other programs on best practices when providing faculty-based counseling and guidance to students.
4. Coordinate with HCC Institutional Research Department on the development and implementation of a student exit survey.