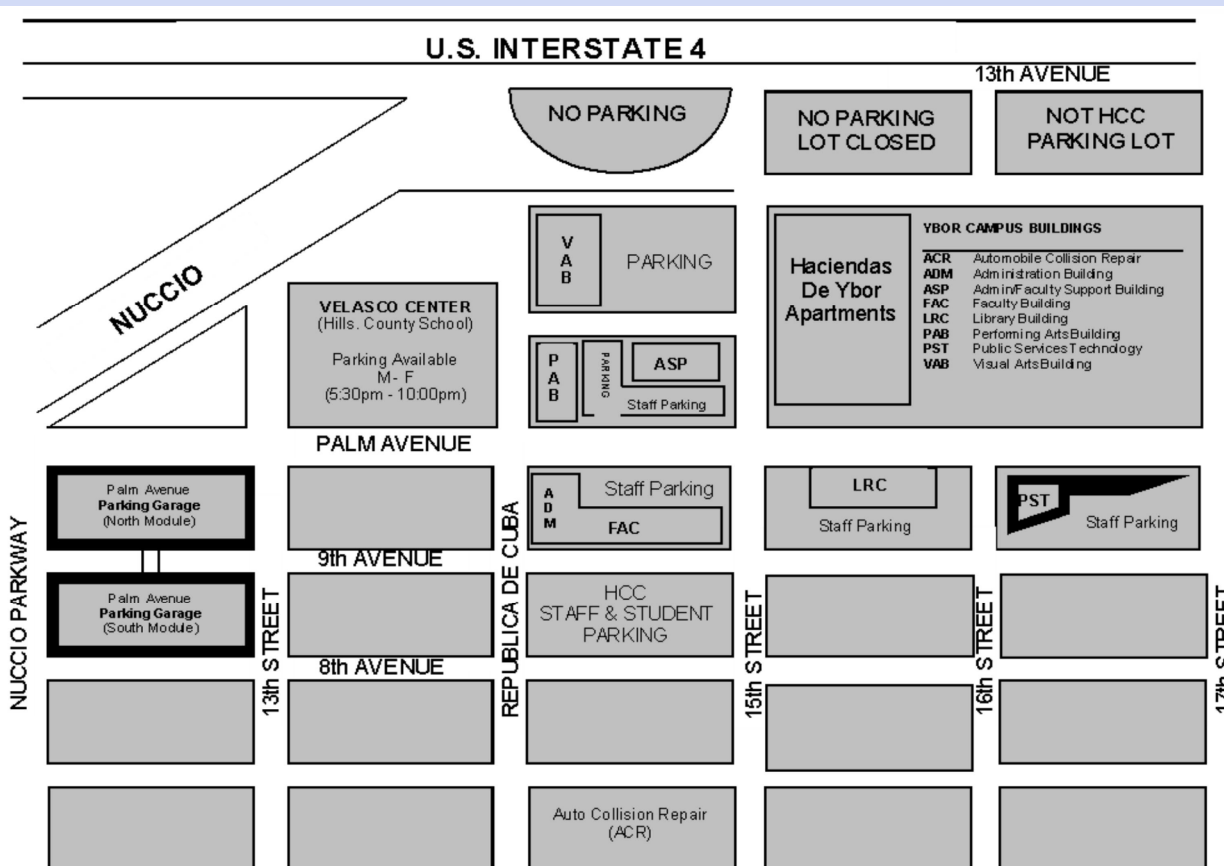


Developing Law Enforcement Managers

(40 Hours)

Specialized Training Course

August 17-21, 2009
 0800 – 1700



Developing Law Enforcement Managers

This Criminal Justice Standards and Training Commission (CJSTC) Course is forty (40) hours in length and is approved for mandatory retraining only.

This course focuses on the management function of law enforcement agencies. You will be presented with the special skills and knowledge that will allow you to effectively manage both people and resources in an agency of any size.

As part of the class, you will participate in exercises that will help you understand your individual management style and identify the environment most conducive to success. You will see the characteristics of a good leader along with leadership traits that can help you gain respect from your subordinates.

Lectures will provide you with information regarding the delegation process and methods for making sound decisions. Time-management programs and communication skills will also be explored. An overview of the manager's role in the budget process will be examined and there will be an open discussion session of the current issues and critical elements that are on, or near, the top of most managers' "problems to-solve" list.

This course is designed specifically for managers from agencies of any size and for those officers who are on the way up the management ladder.

Topics include:

- Project management
- Policy development
- Leadership and motivation
- Police budgeting and cost control
- Organizational and interpersonal communications
- Time management
- Delegation
- Decision-making
- Open discussion of current issues and critical elements in policing

NOTE:

Although not required, you are encouraged to bring a laptop computer with Word and PowerPoint with you to class.



Instructor: Institute of Police Technology & Management (IPTM)

Date and Time: Aug 17-21, 2009
0800 - 1700
Mon-Wed

Location: Ybor Campus
Public Service Bldg.
Tampa, Florida

Enrollment: Limited to 30

Registration Deadline: Aug 3, 2009

This is a Criminal Justice Standards and Training Commission Trust Funded Course for Region IX.
Officers in Region IX attend free of charge .

In order to attend, all officers are required to process the appropriate paperwork through their respective agencies.