

RSTR: Academic Roster Inquiry

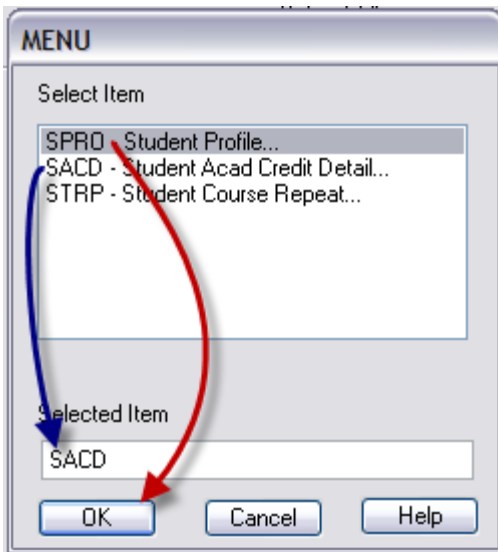
The RSTR screen displays a full list of all the students registered for one particular section of a course. Each screen has its own mnemonic (set of letters) and title. Each is accessible by entering those letters in the Quick Access field or by doing a detail on a field – this new screen opens up. You can tell another screen is open by the multiple tabs across the top. If you click on each tab, you can see the screen in question.

Enter the <RSTR> mnemonic in the Quick Access box and press the Go button or the enter key on your keyboard. Enter the section of the course for which you would like to see the roster.

Click the OK button. The list is displayed (without the cover graphics seen below)

Student	Course Status	Term Status	Pass/Audit	Repeat	Credits	CEUs
1	N	R			3.00	
2	N	R			3.00	
3	N	R		Yes	3.00	
4	N	R		Yes	3.00	
5	N	R			3.00	
6	N	R			3.00	
7	N	R			3.00	
8	N	R		Yes	3.00	
9	N	R		Yes	3.00	
10	N	R			3.00	
11	N	P			3.00	
12	N	R			3.00	
13	N	R			3.00	
14	N	R			3.00	

Notice that since this class has more than one page of students, you must use the scroll bar or arrow to see all the students names. There are a number of detail screens that can be seen from using RSTR. One is the Student Profile SPRO. Click on the blue detail button noted above and a menu window will open with options of going to other informational screens. See screenshot below.



If you would like to see the Student Profile, click the OK button since this choice is already highlighted. To see another other item listed, either type in the mnemonic or double click on the menu item. Anytime you see the blue detail button next to an item on a form, other information is available by clicking on it. For example here is the SPRO form for one of the student's in the class section above:

RSTR-Academic Roster Inquiry SPRO-Student Profile

Preferred Mailing Address

Preferred Residence

Change Address

Academic Program	Cust Pgm	Acad Level	Status	Status Date	Ant Cmpl Date	Admit Status
1 AA.MED	No	UG	Active	10/03/08	01/13	First Time i

Student Types/Date 1

Home Location 1 10 Dale Mabry Campus

Advisors 1

Restrictions 1 FT Final Transcript Missi

Start Dt 10/03/08

End Dt

Directory/Privacy

Terms

Transcripts

Locator

Add Profile Data

Hiatus

Demographics