

FIRST FOLLOW-UP REPORT:
A RECORD OF PRESIDENTIAL APPROVAL
TO TASK FORCE RECOMMENDATIONS FOR
The Culinary/Hospitality/Restaurant Management Program, 10/20/09

With input from the Cabinet, the President makes final approval of program review recommendations. This report articulates those decisions. Approval of task force recommendations requiring funds beyond the base budget of the reviewed unit is not tantamount to receipt of additional funds. Those funding requests must be channeled through the institutional budget process. Nonetheless, special consideration will be given to requests stemming from program review recommendations.

A progress report toward implementation of recommendations must be drafted one year following completion of the task force report by the chairperson. The report will be sent electronically to the Special Assistant to the President for Strategic Planning & Analysis for college-wide distribution and archiving. Recommendations not achieved within a year are to become "objectives" in the corresponding unit plan to ensure a continued focus on their achievement.

The President approves the recommendations of the task force with modification to recommendations #4 and #5 as indicated in ***bold and italics*** and deletion with ~~strikethrough~~.

Approved Recommendations

1. Suggest faculty review and verify program codes with students at the beginning of each term and advisors verify program codes with every student they see. Recommend that Program Managers be given the authority to change student status immediately with proper form and student approval. OIT should develop a program that restricts students from registering for classes until major is verified.
2. Suggest hiring a Technical Program Advisor that would specifically work with faculty and support program attainment and completion.
3. It is recommended that the Hospitality Department continue to provide faculty-based advising to their majors and prospective majors so as to facilitate the accurate and expeditious dissemination of information they need as it pertains to degree options, course elections and articulation agreements. Quarterly meetings need to be implemented by the Advising Department to establish a close training liaison with academic advisors and improve communication as it pertains to certificate programs and articulation agreements.
4. Suggest that ~~OIT~~ ***faculty work with the Center for Innovative Teaching & Technology (CITT)*** to establish a centralized Student Service web page (program specific) that can answer general questions, correctly refer students, and serve as a resource to faculty and staff in assisting students.
5. Recommend ***faculty and the Director of Workforce Programs*** work with Institutional Research to develop an on-line survey (Program Specific) that can be automatically distributed to students when they register for graduation.
6. Provide continuing support to internationalizing the curriculum (internships), with the goal of providing greater exposure to the changing requirements of an educated person in our global environment (In fulfillment of College Goal #2).