

Library Cluster Meeting Minutes
Friday, Jan. 22, 2010
Dale Mabry Campus

Members Attending: Jeremy Bullian, Jacquelyn Cress (chair), Alicia Ellison, Wendy Foley, Vic Harke, Kristin Heathcock, Jeneice Sorrentino,

Guests Attending: Jackie del Val, Karen Griffin,

The meeting was called to order at 1:31. The Dec. 11th meeting minutes were approved electronically and posted to the web.

District Library Technical Services Update (Jackie dV):

- Jackie met with Jim Finamore of FactsOnFile and discussed the Sharpe Online Reference database for PC. Finamore left catalogs for the campus libraries.
- Jackie will provide book budget balances via email. As discussed in the last meeting DM Librarians have used their funds to acquire the FMG Films on Demand database. This will be searchable in the OPAC as well as a stand-alone database in LINCCWeb.
- DLTS has small equipment funds remaining. Jackie will provide a deadline for requests. DLTS has purchased three Kindles for BR.
- EBSCO eBooks: Jackie is following up on whether or not we can still use them while the records are fixed, or keep the 4500 while they work on the rest. The consensus seems to be from those in the discussion seems to be the later.
- Hawkmail addresses are now automatically added in ALEPH.
- Jackie is working on online access to subscribed print journal titles (for the dentistry program). Let her know if there are other campuses interested in this possibility. She will also ask WT Cox to run a report.
- Jeneice inquired about ALEPH patron updates at the beginning of the semester. They've experienced a lot of expired records. Can the updates happen at the beginning of the semester?

Administrative Update (Karen):

- Karen Jackie, Craig Johnson, and Chad Hyatt reviewed the Library Automation Coordinator position. They have changed the minimum educational requirement to a bachelor's degree, updated the responsibilities, revised the position description. Hopefully after Tuesday [1/26] it will be advertised with preferred technical and library experience. Wendy: Can the cluster review the job description?
- Library Cluster is the only one in compliance with regular meetings & providing minutes. Karen would like to get the other clusters to adopt electronic review/approval via Google Docs approach.
- Karen clarified a message from Barbara DeVries that pay-per-print will roll out in the summer.
- Cluster requested to receive all pertinent information related to HCC ID card as it is integral for student access to library resources. Some questions voiced: Why can't there be a true one card like USF has? Can the card be automatically updated in ALEPH via batch load to CCLA? Who is eligible for the card?
- Karen did note that one reason Heartland was picked for the HCC ID card was their familiarity with Datatel, CCLA, and ALEPH.

LibGuides (Jeremy & Alicia):

- The eResources committee recommends purchasing another LibGuides license to house the Library website. Novus was deemed inadequate to fulfill the Libraries' website needs. Jeremy moved that the library will purchase a second license in order to convert and update the library

website, pending clearance by the college. Wendy seconded the motion. The vote was unanimous. Motion carried.

- Jeremy will craft a memo for Craig Johnson and Chad Hyatt.

Primo Switch (Alicia)

- After reflection on our previous discussion, Alicia recommends switching to Primo earlier than the summer term in order to properly prepare teaching materials and LibGuides to reflect Primo before Fall semester. This would be hard to do on our limited summer schedules. Jeremy said he would add a link to Primo on the library pages within the next few weeks. This will allow us and users a chance to familiarize ourselves with Primo before making a hard switch over.
- Alicia moved to add an alternative link to Primo, in addition to the current catalog, as soon as possible. Jeneice seconded. The vote was unanimous. Motion carried.

Student & Faculty Surveys (Jeneice)

- Jeneice recommends we do the surveys sooner rather than later like last year. There was a question as to the value of the Faculty survey both in terms of timing and sample.
- Karen mentioned that perhaps DLTS could purchase snap software for the cluster to produce the survey. Discussion.
- Kristin volunteered to work with Liza Stewart again to produce the surveys.
- Karen suggested focus groups as another way to get qualitative feedback. PC did this years ago with Alicia serving as the focus group facilitator.
- Wendy noted the BR librarians' IDS 2110 classes have a pre/post test instruments. This could be used for quantitative results.

Program Review Update (Jeneice)

- The task force will present the findings to cabinet in March.
- In Fall of 2010 there will be a follow-up report on the progress made on recommendations in the program review.

Committee Reports:

- No committee reports. Jacquelyn Cress mentioned that HCC's Information Literacy Plan was referenced as a Model Plan in *Creating a Comprehensive Information Literacy Plan*.

Roundtable:

- Nothing offered.

Jeneice moved to adjourn the meeting. Jeremy seconded. Meeting adjourned at 4:16pm.

Prepared By: Jeremy Bullian, Librarian – BR