

**Library Cluster Meeting Minutes**  
**Friday, Dec 11, 2009**  
**Dale Mabry Campus**

**Members Attending:** Jeremy Bullian, Jacquelyn Cress (chair), Alicia Ellison, Wendy Foley, Vic Harke, Kristin Heathcock, Jeneice Sorrentino,

**Guests Attending:** Jackie del Val, Karen Griffin,

The meeting was called to order at 1:30. The Oct. 30th minutes were approved electronically and posted to the web.

**District Library Technical Services Update (Jackie dV):**

- Jackie would like us to email Mario after we decide on the wording for the 2nd overdue notice. Currently there is one overdue notice generated after 7 days and then a lost material notice after 30 days.
- The new HCC ID card/onecard is likely to come at the end of Jan. There will be a magnetic strip barcode on back.
- With Viveca now gone, Jackie offered to fill in on automation related duties. She can access PCs remotely.
- Keep the orders coming. DLTS is relatively caught up and has almost completed processing the gift books.
- DLTS would like to add policies and other information to the DLTS web page. Jeremy assured this will be possible. He has already created a DLTS page in Novus.
- Clarification: at end of year, orders must be placed by cut off date. If "arrival date" comes after it gets pushed to next fiscal year.

**Ebook ordering process (Jackie dV):**

- Jackie handed out a well prepared report on ebooks after doing some research. Discussion followed. Weeding approaches were discussed. Vic questioned the value of weeding ebooks. Further discussion. Jeneice moved to develop a process for reviewing the ebook list for deselection. Wendy seconded. The motion was voted on and approved. Jackie will look into usage stats.

**Administrative Update (Karen):**

- Karen attended the CCLA Executive Committee meeting. Section 81 was discussed extensively. Report is done and is under review.
- At SouthShore, Michael Johnson is now being compensated at the Librarian rate.
- Jeneice will look for job descriptions for librarians versus library coordinators.

**Learning Resources Program Review (Jeneice):**

- The review committee has completed the report and it has been sent to Dr. Nagy.
- Jeneice noted some findings of the program review and reviewed the strengths, weaknesses, and other recommendations in the report.

**Primo Switch (Jeremy)**

- Jeremy reviewed the eResources cmte recommendations for the Primo interface customization. Most feel it would be best to wait until summer to make the switch to Primo (in addition to the website).

**FMG Films on Demand (Father Vic-mas)**

- After reviewing the details for FMG's Films on Demand database, the Dale Mabry librarians generously offered funding for the Master Collection. The subscription price covers 3 yrs and MARC records are included.

**Committee Reports:**

- Vic reported on the FUSA negotiations.
- Information Literacy: Jacquelyn continues to work on the Information Literacy Plan update. Jeremy suggested using Libguides to update the plan and offered to provide some training.

**Roundtable:**

- Jacquelyn participated in the Great American Teach-in again at Middleton High School.
- Alicia will be hosting a talking-tech webcast and will highlight our Libguides.
- Kristin noted her Ask Me project is going well and is benefiting from her T-shirt giveaway.
- Wendy: USF Library School student, Derrick Dunbar, will be doing his field study at BR. She would like him to visit and tour each of the campus libraries.

Meeting adjourned at 4:30pm.

Prepared By: Jeremy Bullian, Librarian –BR