

Minutes from Campus Planning Council

Friday, April 16, 2010 – 10:30 A.M.

The meeting was called to order at 10:35 A.M. Present were David Liller, Loretta (Rose) Ramsay, Chuck Holmes, and Dr. Carol Zavarella.

David Liller discussed the CIF lists. The finalized lists will be presented to the Campus Planning Council after they have been prioritized in Campus Council. The Unit Plans are available for review on the Ybor City Campus Website and David will provide the URL for the website via e-mail to the CPC members.

Rose Ramsay presented an issue that a blind student had in not being able to find the computer lab, as the signage outside of the lab did not have Braille on the sign. She recommended an amendment to Item # 30 on the visioning list items that the CPC is charged with to include the issue of including Braille on our signage. It was decided to discuss this item during the Courageous Conversations meeting scheduled for 1:30 P.M.

There is a meeting scheduled for Friday, April 23rd. in YLRC 305 to discuss the space that will be vacated on the first floor of the YLRC building when Student Services moves to the new building. It was suggested that we contact Dale Mabry, Plant City, and Brandon to discuss with them problems that they've encountered when they re-designed their Success Centers / Learning Commons areas. Some discussion was held regarding the needs of the Math Lab and possible layouts for a new space. More discussion regarding possible layouts will take place on April 23rd. Dr. Zavarella noted that she prefers the U shaped tables that will promote collaborative learning to those students being assisted.

Related to finding designated smoking areas: The item has been discussed in the Campus Advisory Council and that body has asked Ralph Waithe to help determine if it would be possible to have designated smoking areas on our campus. A follow up- with Mr. Waithe is needed, and the issue is to be discussed at the afternoon meeting. A suggestion was made to contact Judy Nolasco at the South Shore campus to see how that campus is enforcing their no-smoking policy.

The meeting adjourned at 11:15 A.M.

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Members present: Susan Miletta, Don Modesto, Leslie Eckstein, Luz Lono, James Harrod, Margaret Petway, Myrah Caya, Jack Evans, and David Liller.

Regrets: Mike Rabaut, Linda Prescott, Jody Weaver, Sherrie Burke, Yaritza Quinones, and John Miller.

Business at hand:

- 1) Linda Prescott stated that she and Jody Weaver are in the process of creating the survey using "Survey Monkey" to assess the level of interest that faculty members have with regards to becoming a faculty mentor to either non-tenured faculty, students, or both. It was noted that with regards to student mentoring, the existing Student Advocate program should be reviewed/incorporated.
- 2) Linda has not yet determined a meeting schedule for the Learning Council. She is waiting for all members to email her with their preferences.
- 3) Tutoring: As Chuck Holmes had reported in the general comments, the Student Success Center is moving to YLRC, 1st floor.
- 4) Faculty Success Seminar Series: They will be similar to Student Success Seminars. Ideas are needed for topics and presenters. It was suggested that colleagues could present "best practices".
- 5) The creation of a website specifically for adjunct instructors was suggested.

At the end of the meeting, the following members agreed to these tasks:

- Linda Prescott will e-mail a schedule of tentative meeting times after she receives preferences from members. Learning Council members are to email her as soon as possible.
- Learning Council members will email all with their ideas about tutoring and mentoring.
- Don Modesto will compile a list of recommendations for the adjunct faculty handbook.
- Any other comments and ideas should be sent to the appropriate member.

At 3:30 PM, the meeting was adjourned.