

Minutes for the Campus Planning Council Meeting, Friday, September 17, 2010, YADM 304 (Dr. Alford's conference room).

In attendance: Chuck Holmes, Dr. Emery Alford, Dr. Linda Herlocker, Suzanne Crosby, Christina Acosta, Rose Ramsay.

Chuck Holmes called the meeting to order at 10:30 A.M.

1. Update on the RFQ for Renovations:

A design meeting is scheduled to take place next Tuesday, Sept. 21 to discuss the renovations to the YLRC building.

2. Moving Quiet Room

David Liller has indicated that the Quiet Room that is currently located on the second floor of the YFAC building will be moving to the first floor of the YFAC building at some point in the future.

3. Planning Unit Objectives (Nagy Memo)

Dr. Nagy recently sent out a memo asking unit administrators to begin reviewing their unit plans and to remind everyone that we will have our SACS five year review in 2012.

Items brought by members present:

\*Our continued growth requires more physical space:

Rose Ramsay suggested that YBOR 303A, which is currently used for storage, could be renovated for use as an adjunct office with minimal cost.

Chuck Holmes mentioned that YBOR 303E, which is currently the Math Lab Supervisor's office, could also be used for adjunct office space or a faculty workroom after the Math Lab moves to the first floor of the YLRC building.

Key Safe updates:

Chuck Holmes noted that a key safe was installed outside of YBOR 305 for adjunct access to YBOR 303D and YBOR 305, and to allow the instructors to secure the room when it isn't in use.

Suzanne Crosby noted that a key safe has been installed outside of the darkroom for adjunct access and that the instructor is grateful.

Christina Acosta brought the following items to discussion:

\*We hope to use the Dance Studio at the HCC Collaborative Studio through a partnership with Continuing Ed as a temporary space for rehearsals. Discussions are being held regarding needed updates to the flooring surface, and we have gotten three estimates for the flooring at this point.

\*Where should patrons park when they want to come to a performance? Do they need to pay? What about students who are parked in the city garage after 10:00? Should they move their into an Omni lot to keep from being ticketed?

Dr. Herlocker informed us that the performers and crew can park for free, and they should see Jackie Sanchez for the appropriate parking visitor passes. Patrons will be required to pay the Omni parking fee when they attend a performance, and Christina indicated she could include that information in the performance announcements. Regarding students parked in the city garage after 10:00, Dr. Herlocker suggested that they move their cars to an Omni lot before that time.

Discussion was held regarding the need to acquire new property. Christina informed us that the Arts on Ninth building, owned by Jack Schieber, has recently been listed for sale and if HCC could acquire it, it could become a revenue generating space. The building is approximately 10,000 sq. ft. and is currently listed for sale at \$1 million (negotiable). It is currently built out with offices and a Black Box studio, and could be used for performances, community events, or be developed into an Urban Studio. Some suggestions were to investigate whether or not this could be a Legacy Project, a Community Development Project, or perhaps a research project? Dr. Herlocker will present the idea to Dr. Robinson and we will continue the discussion during our next meeting.

The next Campus Planning Council meeting has been tentatively scheduled for Friday, October 22, and the meeting time will be 10:00 (instead of 10:30).

The meeting adjourned at 11:25 A.M.