

Library Cluster Meeting Minutes October 22, 2010
Brandon Campus

Members Attending: Jeremy Bullian, Jacquelyn Cress (Chair), Wendy Foley, Vic Harke, Kristin Heathcock, Jeneice Sorrentino.

Guests Attending: Andrea DuFault, Karen Griffin, Adrian McCray, Alice Scott

Meeting called to order at 1:40PM by Chair Jacquelyn Cress

Agenda was approved.

Minutes of previous meeting were approved.

Guests from HCC Information Technology division, Adrian McCray and Alice Scott, presented information on the “Big Fix” project which can control working hours of College public computers. They will be soliciting campus librarians regarding times to turn computers on and off via Power Management software. Discussion also ensued about the wireless system. Adrian said they are aware of the problems, and the division responsible for wireless is working on them. Various campus problems with public computers and connectivity were also discussed.

Karen Griffin reported that DLTS (District Learning Technical Services) may be moving to a location in Ybor City. Also, materials ordered without librarian approval were discussed. DLTS has a \$2,500 budget for books. Karen also mentioned that there is a position open in DLTS to replace Amber Oblazney.

Library Program Review – Jeneice reported that the Second Follow-up Report to the Learning Resources Program Review will be submitted by the November 1 deadline.

Distance Learning Librarian – A brief discussion of the possibility of creating a librarian position specifically for Distance Learning was discussed. Vic will research what other colleges are doing to serve this growing population.

Roundtable - Kristin discussed and demonstrated *Adobe Acrobat Connect Pro*, which enables library orientations online. Jeremy & Wendy expressed interest in developing online orientations. Kristin will Contact Chad Hyatt about securing two more accounts. She also reported on a presentation at the Georgia Conference on Information Literacy with Teresa Galloway on October 2nd. Plant City also has a new circulation/reference desk. Wendy announced that Brandon Library has a new LRC Technician, Therese O’Connell. Jacquelyn reported that work on the Information Literacy project is continuing, and a report is forthcoming.

Adjournment – Jeneice moved adjournment; Jeremy seconded; unanimous yea.

Respectfully submitted,
Victor Harke, Secretary