

**Library Cluster Meeting Minutes**  
**Friday April 27, 2007**  
**Dale Mabry DLRC 304**

Attending: Wendy Foley (Chair), Jeremy Bullian, Jacquelyn Cress, Vic Harke, Jeneice Sorrentino, Viveca Yoshikawa, Jackie del Val.

The meeting was called to order at 1:32 p.m.

**Approval of March 9th minutes:**

Minutes from March 9 were approved as read.

**DLTS Update – (Jackie del Val)**

Jackie dV will request a copy for each campus of the video “Ten at the Top,” which features Dr. Stephenson as one of ten female leaders in Tampa Bay. Jackie didn’t think there would be much cost, if any, for the libraries.

Jackie noted a new CCLA report makes cleaning up the 866 field (which contains out of date microfilm/fische information) much easier. The report was run for DM and can be done for all campuses. All agreed.

Solinet is requesting members vote for Solinet Board of Directors and delegates to OCLC. Jackie passed this on to Karen as she felt it more appropriate that a librarian vote if desired.

Book budget balances: BR \$16,000; YB \$6,700; DM \$16,900; PC \$9,600.

Discussion ensued concerning if these figures consider encumbered funds, thus are they accurate. Jackie reported that these funds are available for encumbering before the end of FY. Wendy asked if an order arrives after July 1, is it drawn from this FY or next FY? Jackie will confirm if this is based on “order date.”

DLTS discovered a glitch in Baker & Taylor’s online search feature. B&T verified the problem and corrected it. Jackie handed out campus lists of orders unfilled by B&T. Wendy asked that Jackie run reports for each campus containing the percentage of orders received run by date order opened. Further discussion ensued as to the DLTS process for placing orders, of which Jackie explained. Vic asked if DLTS was staffed sufficiently. Jackie believes it is. She has requested an ALEPH policy change for order status “OV” (other vendor) for instances in which B&T does not have item and will look into other vendors (comparing to B&T) when the current ordering situation has been cleared up.

**Automation Update – (Viveca Yoshikawa)**

Viveca ran a CCLA report for ebook usage and created a graph for the cluster to review. The data revealed the ebooks are being used with regularity. After discussion, the cluster asked if a title usage report could be run for ebooks. Viveca will look into this. Wendy

noted that the eBook committee will have a list of weeding possibilities by the end of summer.

Viveca noted that Ask-a-Librarian picked one of Alicia's reference chat transactions the best "detailed chat" of the month.

Patron authentication: CCLA believes they can put student ID #s with the HCC prefix into the barcode field in ALEPH. In addition, HCC's LDAP might be able equate the HCC# with a student's ID#, in other words each will be recognized. This would help simplify future patron authentication if it is indeed possible. Viveca also noted that soon SS#s will not be sent to CCLA/Tallahassee. Discussion of temporary library cards ensued and Viveca provided an example of a temporary ID printed from ALEPH with a scan-able barcode. If appropriate printers are obtained this would be a solution to the temporary paper card & barcode used in lieu of the HCC ID card.

There is still money left in the automation budget which may be available to replace circulation PCs. Ybor circ PCs are the oldest. Brandon also has some old circ PCs.

#### **New Business:**

##### **Database Subject List – (Jeremy)**

Jeremy reviewed suggested changes to the LINCCWeb database list as indicated by the database committee via email. All suggestions were approved, save the removal of K-12 databases from the alpha list, by the cluster pending Kristin's review. Jeremy will send the required form to CCLA for changes.

##### **Ask-a-Librarian – (Jeneice)**

Jeneice is coordinating Ask-a-Librarian for Sum I. After input from Jeremy and Jackie C., the Thurs. 1-2pm schedule will be as follows:

May 10	Jeremy
May 17	Kristin
May 24	Kristin
May 31	Jeneice
June 7	Jeneice
June 14	Jacquelyn
June 21	Jacquelyn

Wendy and Alicia are the librarians for Sum II.

##### **Election of Cluster Chair 07-08 – (Wendy)**

Voting was tabled until August in-service due to cluster member absences. Wendy will continue as chair for the in-service meeting.

## **Committee Reports:**

### **Information Literacy – (Jacquelyn)**

Jackie C. gave a review of email discussions concerning the InfoLit tutorials planning in conjunction with PDS. Needing a consensus on the initial tutorial for, the cluster decided on a general Library tour type tutorial/video for our initial focus. PDS also requested a prioritized list for planning the tutorial creation. Plagiarism was an option mentioned that would likely please the faculty. The Library Catalog needs to be pushed back due to the upcoming changes coming with the Endeca interface. Ultimately it was decided the committee needs to meet and spend time on developing our priorities. Jackie is meeting with Celeste (PDS) Monday for an update and also plans on coordinating an InfoLit meeting for the coming week.

### **Databases – (Jeremy)**

The committee is gathering information on Overdrive (eAudiobooks). Jeremy referred to the color-coded results from the CCLA eResources survey he emailed. The colors indicate our priorities on the state-wide list. There haven't been any announcements concerning the survey. However, at some point CCLA (likely this summer) will want HCC's opinion(s).

### **Roundtable**

Jeremy: Brandon has a library blog up. It also incorporates new book images from Library Thing. There is also an exhibit featuring Ray Paul's artwork at the library.

Jackie C: Dale Mabry has hosted a contest for National Library Week based on the theme "Come together at your Library." The library is also showcasing an extensive student art display. The art was created by high school students from around the area. Jackie also attended the Learning Conversations conference in Orlando which had a lively keynote address, the "Art of Possibilities," by Benjamin Zander of the Boston Philharmonic Orchestra.

Wendy: Stated her appreciation of the cluster and the work we've done this year.

The meeting was adjourned at 4:10pm.