

Library Cluster (14) Meeting Minutes

April 14, 2011

Dale Mabry Campus

Members Attending: Jeremy Bullian, Jacquelyn Cress (Chair), Alicia Ellison, Wendy Foley, Vic Harke, Kristin Heathcock and Jeneice Sorrentino

Guests: Karen Griffin and Andrea Dufault

The meeting was called to order at 3:15 p.m.

The minutes of the previous meeting were approved as changed.

Administrative Report (Karen Griffin):

Due to the overall budget cuts, the College's book budget was cut by \$70,000 and the College's serials budget was cut by \$8000. Jeremy moved and Wendy seconded a motion to allocate the book budget by FTE, rather than by including existing standing order figures. The motion was unanimously approved.

DLTS Report – (Andrea DuFault)

Jackie del Val is on medical leave. Alicia requested that Andrea ensure that all Library PCs have the software necessary to allow students access to their course material in the new BlackBoard system. She noted that during a session at Spring In-Service, Brenda Watkins specifically mentioned Java and Internet Explorer 9 as needed for the new system. Andrea reported that Big Fix is still not up and running successfully so that at this time changes need to be loaded individually, computer by computer, rather than pushed through campus-wide. Jeremy asked if Firefox could be downloaded to all the PCs, so that students could have a choice of browsers, as our Google analytics indicate that Firefox and Chrome are now the most widely used internet browsers.

E-book Deselection – Alicia and Jeneice raised the possibility of deselecting the earliest purchased collections of e-books from TBLC by titles dated 1995 or earlier. Jeremy will try to get statistics on the use of these titles. The discussion was tabled until fall.

Committee Reports:

Information Literacy: Jacquelyn has completed the updated Information Literacy report.

Database Committee: Jeremy asked if the Collection Assessment Reports needed to be moved from the existing Cluster page to the new Cluster page on Novus. Since most of these reports are dated, and the persons preparing the reports have copies, the Cluster agreed that the reports do not need to be moved over.

Roundtable:

Jeremy – attended the Computers and Libraries Conference.

Alicia – has completed her mentoring relationship with Carla Clark, librarian at Miami Dade College, who is a participant in the 2010-11 Sunshine State Library Leadership Institute. .

Kristin – will attend the American Library Association Annual Conference this summer

Jeneice – presented at the Community College in Higher Education Seminar on April 8.

Wendy – attended the Association of College and Research Libraries Conference. (Report was submitted to Cluster and FSPD via e-mail.)

The meeting was adjourned at 4:30 p.m.

Respectfully submitted,

Wendy Foley (for Vic Harke)