

HILLSBOROUGH COMMUNITY COLLEGE

Ybor City Campus



Handbook

2011-2012



WELCOME TO HCC DANCE PROGRAM

Welcome to HCC Dance Program. We are excited that you have chosen to study dance with us. We are serious about our dance courses at HCC. It is our expectation that the dance experience you gain here will continue to feed your passion for dance throughout your lifetime. Our dance courses are rigorous and demanding. But, offer students opportunities for artistic explorations, creative thinking and individual growth. The following guidelines have been established to help you further understand the expectations of you as a student in the HCC Dance Program. These guidelines are universally accepted as part of professional standards in the field dance. We ask that you read them carefully and adhere to them as part of your contribution to the dance program and help us keep our dance program safe, clean and functioning properly.

To dance is to be out of yourself. Larger, more beautiful, more powerful. ~Agnes De Mille

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POLICIES

- ✓ **Attendance Policy**
- ✓ **Studio Policy**
- ✓ **Lockers**
- ✓ **Computer Lab**
- ✓ **Pilates Machine**
- ✓ **Studio Usage**
- ✓ **Communication – Email, Bulletin Boards, Mailboxes**

ATTENDANCE POLICY

The HCC Dance Program believes that the most effective way to learn is through active and positive participation in class. Therefore, we strongly encourage students to consider attending class both as a priority and a privilege.

To maintain the integrity of the program, students will be permitted a total number of absences equaling no more than 10% (see chart below). In the event the number of absences exceeds the specified limit, the student's grade will be dropped **ONE LETTER** grade for **EACH** absence over the maximum allowed.

- TECHNIQUE CLASSES - 6 Absences
- COMPOSITION/ MUSIC FOR DANCE – 3 Absences
- INTRODUCTION TO DANCE – 3 Absences
- DANCE ENSEMBLE – 2 Absences

Tardiness is inappropriate in any class, and for every two late entrances or early exits you will receive 1 absence. Students who miss FOUR consecutive days, regardless of where they fall within a week, will receive an FX grade for the semester. If you have a medical emergency, you need to call the dance program or your instructor immediately.

If an unforeseen circumstance arises which requires that you miss classes you must notify the instructor immediately. Cases such as death in the family, legal issues, and/or religious holidays will be excused without penalty on an individual basis in consultation with the faculty.

If you are unable to attend the required amount of classes, consider auditing the course. Poor attendance is reflected in final gr

STUDIO POLICIES

For the safety of yourself and other students, we ask that you adhere to these policies daily.

- NO street shoes are to be worn in the dance studio. Please store them in the cubbies outside.
- **NO Food or drinks in the studio.** Students may bring bottled water only to class.
- NO cell phones in the dance studio.
- Tardiness and early exits are NOT permitted.
- NO lotion or oily gels should be applied to skin or hair prior to class or performance.
- NO bags should be stored in the studio. Please leave all bags and shoes in your locker.
- NO jewelry or watches in technique classes.

LOCKERS

Students can rent dance lockers for the year. The locker rental fee is \$10.00. Students are responsible for keeping their lockers maintained and clean. Please do not pull or hang on locker doors as it will damage the locker. Students who do not clean out their locker at the end of the semester may be charged an additional fee and items will be taken to goodwill.

COMPUTER LAB POLICIES

Using the dance computer lab is a privilege. Students who do not follow policies will lose privileges. Policies are posted in the lab.

- Absolutely **NO Food or Drink** is permitted in the lab.
 - Academic work by Dance Students enrolled in Music for Dance or Dance Composition takes precedence over all other uses of the lab, including but not limited to email or web surfing.
 - You may not install software on lab computers. If you need a specific piece of software for academic purposes, please talk to the Dance Faculty to find out the appropriate procedure for having it installed.
 - Please do not reconfigure computers, personalize desktops, or alter another user's files. Please do not move computers or tamper with their cables.
 - Use of the computer facilities should not hamper or interfere with the ability of other students to do academic work. Headphones must be worn in the dance lab.
 - Keep our computer lab clean! Please dispose of your own trash and take all of your belongings with you.
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PILATES MACHINE USAGE

Students will be educated on how to use the Pilates machine during technique classes. No student should use the machine without faculty permission. Students may reserve a time slot to use the machine only after they have been instructed on the proper exercises for their body. More information on usage will be distributed during classes.

STUDIO USAGE

The studios are available for student use when dance faculty does not schedule them. Students must fill out a request and submit it to the dance program 2 days before use and/or check with dance faculty about availability. Do not assume if there is no one in the space that you can use it. Students who are caught in the dance studio, lab, lounge or classroom without permission can be arrested for trespassing and potentially be expelled from the college.

If you are rehearsing and have an emergency, contact HCC security at 253-7911. Please make sure to bring HCC I.D. when you are scheduled to rehearse in the studio. When you exit the studio – make sure barres are inside, lights are off, doors are closed and room is securely locked. If you need to use HCC equipment, treat it with care. Students should be conscious of classes going on in the building during rehearsal times and set the stereo volume level accordingly.

COMMUNICATION – EMAIL, BULLETIN BOARDS, MAILBOXES

All students are expected to stay informed about dance program class schedule changes, events, performances etc. There are several methods of communication used by the HCC Dance Program. It is your responsibility to check email, signs and postings on bulletin boards, calendar in studio and your personal mailbox for news, calendars and upcoming event information. Communication is essential in our fast paced program. As a student, you don't want to miss an important master class or workshop due to your lack of memory. Do not assume if you have not heard about it in class that it is not happening.

Each day every student should check each of the following for new information:

- Email Hawknet
 - Postings on Campus Cruiser
 - Bulletin boards in dance hallways
 - Calendar for week located in dance studio
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TECHNIQUE COURSES

The most important responsibility a dancer has is attendance in technique classes – BEING THERE: That means coming in the studio before the beginning of class fully attired and prepared to begin the daily work. A dancer improves only with the rigorous application of technical exercises and movement sequences. Daily repetition of form and sequence train the body and brain to work seamlessly together. New challenges must be met, worked on and finally conquered only then can the dancers move to the next level of expertise.

- ✓ Grading Scale
- ✓ Attendance & Tardiness
- ✓ Dance Class Etiquette
- ✓ Dance Conduct
- ✓ Dress Code
- ✓ Dancer Wellness
- ✓ Injury
- ✓ Professionalism

GRADING SCALE

ALL technique courses use the following grading method.

1.	Developmental Growth	50%
2.	Professional Dance Critique	15%
3.	Course Assignments	15%
4.	Mid-term and Final Exam	20%

Attendance and full participation in ALL dance classes is required.

NOTE: After your grade average has been determined, attendance is factored into your final grade.

Technique courses require extreme focus and commitment to being in class each day and working beyond 100%. Students who do not dedicate themselves to dance classes will have a harder time finding success in a dance working environment. The following will give you more detail about each area from which your grade is earned. More detailed information about the HCC Dance Program attendance policy is located in the *Attendance and Tardies* section of this handbook.

1. DEVELOPMENTAL GROWTH

Students will be graded developmentally on a daily basis. Rubric scales, videotaped classes, and documentation will be used to assess student's developmental growth. There are four levels of assessed performance in the daily class. Students will be advised of their class status periodically throughout the term. For example, points earned per day are as follows. Note: Only students who perform above expected participation will receive 100 pts per day and become eligible to earn an A in the course.

Above Expected Participation	100
Average Participation	75
Observer / Partial Participation	50
Absent / No Participation	0

Students who sit out due to medical reasons or who arrive late are required to turn in written documentation of the course at the instructor's discretion. Students should pick up an observation sheet and fill it out in its entirety. Once sitting out, students are not permitted to rejoin the class.

ONCE DOOR IS CLOSED....CLASS HAS STARTED AND STUDENTS ARE NOT PERMITTED TO TAKE THE CLASS.

2. PROFESSIONAL DANCE CRITIQUE

Students will critique one live dance performance per technique course. Students should review the same type of performance as the course in which they are enrolled. (ie Ballet Class = Ballet Performance Critique; Modern Class = Modern Dance Critique) Please check with instructors if you are unsure about what performances to critique. Some instructors may offer an alternative assignment. Please confirm with each individual technique instructor.

CRITERIA: 2 pages, double spaced, 12 pt. (Times New Roman) font, 1" margins.

(Approx. 300 words total) Sample critiques are available in the HCC library on reserve.

The paper is due within 10 days of seeing the performance. Videotapes are not acceptable. No late papers will be accepted! Students are not allowed to turn in the same paper to more than one technique course.

Academic Integrity

Academic work submitted by students to their instructors is assumed to be the result of their own thought, research or self-expression. Moreover, when students borrow ideas, wording or organization from another source they are expected to acknowledge that fact in the appropriate manner. Plagiarism is unacceptable. Refer to the Code of Student Conduct for HCC's disciplinary actions.

3. COURSE ASSIGNMENTS

All technique courses require students to attend a monthly dance seminar. These seminars are on Friday at noon. Check the dance program calendar and important dates for more information. Students are also asked to complete various assignments related to vocabulary, concepts and skills acquired in classes. These assignments could also be practical technique related phrases and skills. All assignments should be turned in on time. Late assignments will not be accepted!

4. MID-TERM AND FINAL EXAM

Students are required to be in class during mid-term and final exams. Each instructor will inform students of the requirements of these exams. There will be **NO makeup exams** for absences during the mid-term or final exam period. Students may be asked to complete both practical and written exams for technique courses. Technical improvement may be documented using videotape.

ATTENDANCE & TARDIES

All classes are mandatory regardless of the work that is going on. Students in dance technique classes can only miss **6** days of classes before the **overall semester grade is dropped**. Following 6 absences the grade is dropped ONE letter grade for **EACH** additional absence.

After missing 4 days of class (non-consecutive), the student must meet with their instructor prior to rejoining the class. Students who miss **4 consecutive days** without a doctor's excuse will receive an **FX grade** for the semester.

Tardiness is inappropriate in any class, and for every two late entrances or early exits you will receive ONE absence.

DANCE CLASS ETIQUETTE

The following technique class etiquette is expected in all dance courses. Students should not have to be reminded of these procedures. Since these are expectations of professional practice in dance, these should be adhered to by all students on a daily basis.

- 1) Preparing for class by warming up and completing class assignment.
- 2) Wearing proper dance attire.
- 3) Being attentive to the instructor during class - PAYING ATTENTION.
- 4) No talking or carrying on outside conversations in class - Students will be asked to leave the class.
- 5) Absolutely NO CELL PHONES in the dance studio.
- 6) Avoid being a know it all, let the teacher teach.
- 7) Taking notes and actively participating in class while sitting out.
- 8) Leaving the classroom during class is unacceptable. If you must, inform instructor prior to exiting.
- 9) Questions about technique classes are encouraged...But, do not monopolize class time asking them during class. The instructor will be glad to answer them after class.
- 10) If an instructor points to the door, students are to understand that he/she is asking you to leave the class. Students may discuss their actions at the end of class. Any student challenging an instructor will be regarded as disruptive and will be sent to the Dean of Student Services.
- 11) Be aware of other students in the class. Each student needs to have his/her own space.
- 12) When working in groups, leave the dance space quickly after finishing a combination.
- 13) Do not lean on barres or sit on window sills during the class.
- 14) Be supportive of fellow classmates by applauding their accomplishments.
- 15) Follow all studio policies. (No food, No shoes, No bags, No cell phones etc)
- 16) Clean up after yourself. Taking all belongings with you following class.

CONDUCT

Any form of blatant disrespect for dance faculty can be grounds for dismissal from class. Students who have been dismissed from class are not permitted to return to any dance classes until a conference is scheduled with the instructor and/or dean. Please refer to the HCC Code of Student Conduct and Disciplinary Procedure section of this handbook for more detailed information.

DRESS CODE

Ballet Dress Code

Females: Black Leotard and tights (pink or flesh tone), ballet shoes, Hair in bun

Males: White T-shirt, black tights, black ballet shoes, dance belt

Modern Dress Code

Females: Black Leotard and black tights, no shoes, Hair must be pulled back and up out of face.

Males: White T-shirt, black tights or dark sweats, no shoes, dance belt.

Dressing out properly includes not wearing jewelry, no ripped tights, no cover-ups with writing on them, no extraneous items. Students who are not dressed out properly will **NOT** be allowed to participate in class but will be required to observe and document the class in order to receive 50% of class credit for that day.

DANCER WELLNESS

Students should develop a healthy lifestyle routine that ensures professional longevity in your dance career. This involves good sleeping and eating habits. These habits are very important for an active person to stay injury free. Faculty in the dance program will assess your physical and technical strengths and offer exercises designed to help rebuild muscle strength and guide you in the creation of personal strategies towards building new body habits.

Dancers should participate in cross training while studying dance. There are several resources available to dancers on this subject and healthy lifestyle habits will be promoted in classes. Such as therabands, balance boards, pilates work, strength training etc. All "wellness" must have a "plan of action" especially if trying to overcome body habits or muscular imbalances through conditioning. Creating a strategy for change is crucial to these kinds of transformations. It is up to each student to monitor his/her own progress to achieve your maximum potential as a dancer and to stay injury free.

INJURY

Dancer safety is our number one concern. With that in mind, it is important that you warm up properly and consider your dance wellness (sleeping, eating, emotional state) prior to participating in any dance class. Failing to address these can lead to the potential for injury.

In the event that you become injured and cannot perform in a dance class, you must use RICE (REST, ICE, COMPRESSION, and ELEVATION). Students who are injured should immediately tell you dance instructor. If you experience sharp pains and cannot bear weight you need to see a doctor immediately.

Students who have sit out in class and who suffer from an injury will be expected to provide documentation of the injury to the dance faculty upon the returning back to classes. Note: Due to the rigor of our program, students who do not take class for FOUR consecutive days will receive an FX for the course unless student contacts the dance program regarding injury status.

PROFESSIONALISM

The HCC Dance Program is geared towards students who are interested in making a career out of dance. The program is comprised of faculty and staff who are professional artists and educators who are committed to providing our students with top notch dance education. For this reason, we strive to create a professional and supportive atmosphere for the mature student to develop and thrive as a dancer and artist.

Professional level behavior is expected in all classes and around the community. Unprofessional conduct undermines your education as well as the education of others in the dance program. This type of behavior is unacceptable. Your behavior outside of school is representative of our program and our school. The dance community is small, be aware of how your actions represent you. It is up to you to hold high standards for yourself and represent yourself in a manner in which you would like to be perceived.

Associate of Arts – Dance Emphasis

- ✓ **AA Degree**
- ✓ **Dance Program Courses**
- ✓ **Transfer Programs**
- ✓ **Advisement**
- ✓ **Dance Ensemble**

AA DANCE (63 HOURS)

General Education Requirements.....	36 cr.
Recommended Courses/Electives	24 cr.

Recommended Courses

DAA 1101 Modern Dance I	2-4 cr.*
DAA 1104 Modern Dance II.....	2-4 cr.*
DAA 2105 Modern Dance III	2-4 cr.*
DAA 2106 Modern Dance IV	2-4 cr.*
DAA 1200 Ballet I	2-4 cr.*
DAA 1204 Ballet II	2-4 cr.*
DAA 2205 Ballet III.....	2-4 cr.*
DAA 2206 Ballet IV.....	2-4 cr.*
DAA 1610L Dance Composition I	2 cr.
DAA 1680L Dance Ensemble.....	1 cr.
DAN 1600C Music for Dance.....	2 cr.
DAN 2100 Introduction to Dance.....	3 cr.
Specified Elective.....	1 cr.
<i>Select 1 specified elective from the following:</i>	
DAA 1800 Dance Basics.....	1 cr.
DAA 1680L Dance Ensemble.....	1 cr.
DAA 1900 Dance Practicum.....	1 cr.
DAA 2500L Jazz Dance	1 cr.

* Students must enroll in a level of ballet or modern dance each semester. A specific level of ballet (I-IV) and modern dance (I-IV) may be taken twice for credit (eight hours of any level).

NOTE 3: Although students receive an associate in arts degree after 60 credit hours are earned, it is recommended that students take additional program electives, and participate in ballet, modern dance and dance ensemble each semester. This proficiency level is important for acceptance at state universities.

DANCE PROGRAM COURSES

DAA-1800 Dance Basics 1 Credit

Dance Basics is a studio course designed to introduce students with little or no prior training to the basic concepts of dance technique. The emphasis in this class will be placed upon attaining correct body alignment, learning the positions of the arms and feet, and the understanding of time, space, weight and energy as it relates to dance. Students learn basic dance vocabulary while developing strength and musicality. This is a studio course and may be repeated.

DAA-1101 Modern Dance I 2 Credits

Elementary level modern dance training is for those with entry level skills in modern dance. The course will offer students the opportunity to develop an understanding of the basic principles and concepts of modern dance technique through several movement experiences and explorations. Students explore and develop awareness of body alignment, dance vocabulary, self-awareness, coordination, strength and musicality. Attendance at and written critiques of dance performances provide an enhanced view of the scope of the dance field. This is a studio course and may be repeated. Prerequisite(s): Dance Basics, audition or instructor permission

DAA-1104 Modern Dance II 2 Credits

This studio course will serve as a continuation of Modern Dance I and will further explore basic principles of modern dance technique. It will broaden students' awareness of dance concepts such as momentum, weight shift, rebound and release. It will further develop dance vocabulary, body alignment, and develop an introductory framework for dance aesthetics. Attendance at and written critiques of dance performances will provide deeper insight into the dance field. This is a studio course and may be repeated. Prerequisite(s): Audition or instructor permission

DAA-1200 Ballet I 2 Credits

Elementary level ballet training for those with entry-level skills in ballet. Emphasis is on correct placement and alignment of the body, knowledge of basic ballet terminology, and the development of spatial awareness as it applies to the execution of ballet exercises, positions and steps. Attendance at and written critiques of dance performances provide an enhanced view of the scope of the dance field. This is a studio course and may be repeated. Prerequisite(s): Dance Basics, audition or instructor permission

DAA-1204 Ballet II 2 Credits

Ballet II is a continuation of Ballet I. Student experiences an intensification of barre work through the use of more complex coordination of the arms and legs. Intensified center work includes more complex floor patterns to develop the use of space in movement sequences. Introduction to steps requiring an advanced beginning expertise in ballet. Leotards, tights and ballet shoes are required. Attendance at and written critiques of dance performances will provide deeper insight into the dance field. This is a studio course and may be repeated. Prerequisite(s): audition or instructor permission

DAA-1610L Dance Composition I 2 Credits

This creative studio course examines basic tools of the choreographic craft. Students gain experience in structural movement from simple phrases to complex organizational units through motif development, exploration of shape, space, time, transitions and basic compositional forms. The student will explore solo, partner and group structures and various devices to create their own artistic expressions. Reading, writing and critical analysis of dance are included.

DAA-1680L Dance Ensemble 1 Credit

This creative studio course provides an opportunity for dance performers to work in a repertory company and to explore the various devices and skills of ensemble performance. Culminates in a staged performance. This is a studio course and may be repeated. Prerequisite: Audition required

DAA-1900 Dance Practicum 1 Credit

This activity/analysis course provides for the expansion of the student's range of expression and performance/production or pre-professional skills through a directed study experience. Working with a dance faculty advisor, the student will choose, refine, develop, document and present a project whose intent will be the increase of the student's mastery of selected skills from the coursework attempted to date.

DAA-2105 Modern Dance III 2 Credits

This studio course is intended to further the understanding of the principles of modern dance technique through more complex exercises and exploration of movement dynamics while developing speed in movement analysis and synthesis. Intricate rhythmical structures and increased spatial awareness will challenge students. Continuing critical analysis will be expected, along with a sharpening of both the student's overall dance knowledge and aesthetic understanding of the dance form. This is a studio course and may be repeated. Prerequisite(s): Audition or instructor permission

DAA-2106 Modern Dance IV 2 Credits

This studio course is a continuation of Modern Dance III. Emphasis is on expanding the technical training of the student by increasing complexity of movement capabilities. More emphasis will be placed spatial awareness, rhythmical structures, exploration and on partnering. Continuing critical analysis will be expected, along with a sharpening of both the student's overall knowledge and aesthetic understanding of the dance form. The course will focus more attention the students individual dance preparation. Attendance at and written critiques of dance performances will provide deeper insight into the dance field. This is a studio course and may be repeated. Prerequisite(s): Audition or instructor permission

DAA-2205 Ballet III 2 Credits

The continuation of ballet training at the beginning of the intermediate level. Emphasis is on strength and technical development through the skilled execution of intermediate level steps and center floor combinations. Uses the technical demands of ballet to further develop stamina and to increase expertise in spatial awareness. Attendance at and written critiques of dance performances increase the student observation and analytical skills. This is a studio course and may be repeated. Prerequisite(s): Audition or instructor permission

DAA-2206 Ballet IV 2 Credits

Ballet IV is a continuation of Ballet III. Student experiences an intensification of barre work through use of more complex coordination of the arms and legs. Intensified center work includes more complex floor patterns and longer movement combinations to develop use of space in movement sequences. Introduction of steps requiring an intermediate level expertise in ballet. Introduction of pointe work if student proficiency is met. Attendance at and written critiques of dance performances will provide deeper insight into the dance field. This is a studio course and may be repeated. Prerequisite(s): Audition or instructor permission.

DAA-2500L Jazz Dance 1 Credit

Jazz dance is a studio course designed to introduce the student to the historical development of modern jazz dance, its technique, and methods of expression through exercise, locomotion, and non-locomotion. Emphasis is placed on technique, terminology, movement combination and historical information. This is a studio course and may be repeated.

DAN-1600C Music for Dance 2 Credits

This lecture/activity course will study music and its relationship to the dancer. In addition to basic rhythmic structures, the student will learn to use them as a tool in teaching dance and in choreography. The student will further gain insight into the process of selecting appropriate music for various choreographic projects.

DAN-2100 Introduction to Dance 3 Credits

A lecture/activity course devoted to the study of dance in its many cultural and societal contexts. The course is designed to heighten student awareness of an appreciation of the aesthetic, socio-cultural, and vocational roles played by dancers from the art form's historical roots to contemporary trends. Reading, writing, critical analysis and some physical activity are included.

TRANSFER PROGRAMS

In order to transfer from a community college to state university students must complete the state mandated common course pre-requisites. The HCC Dance Program is in alignment with these pre-requisites. In fact, some courses required for the A.A. degree may also meet General Education Requirements (ie. Introduction to Dance) thereby transferring maximum hours to the university. Students are encouraged to complete the required courses and/or electives (if available) during the program of study at the community college. If a student wishes to transfer without an A.A. degree and has fewer than 60 semester hours of acceptable credit, the student must meet the university's entering freshman requirements including ACT or SAT test scores, GPA, and course requirements. Please be aware of the immunization, foreign language, and continuous enrollment policies of the university.

Although credit toward the major will be given for dance technique courses, placement in upper level technique classes will continue to be based on individual proficiency. Other technique courses in other styles of dance (ie. DAA 1500 Jazz Dance) may be accepted toward the major on a case-by-case basis at the discretion of the university. Transfer dance credits must be presented for evaluation by the university faculty and dance advisor at time of entrance.

State University Programs

University of South Florida (USF)

School of Theatre and Dance
4202 E. Fowler Ave., FAD 204
Tampa, Florida 33620

Florida State University (FSU)

Patty Phillips, Associate Chairperson
Department of Dance
Florida State University
Tallahassee, Florida 32306-2120

University of Florida (UF)

Department of Theatre and Dance
PO Box 115900
Gainesville, FL 32611-5900

Jacksonville University (JU)

Dance Program
Jacksonville University
Jacksonville, FL 32211

ADVISEMENT

While the responsibility of meeting the A.A. degree requirements rests with the individual student, dance conferences are readily available for students with academic concerns. Students are strongly encouraged to meet with Dance Faculty at end of each semester in order to access placement, discuss academic issues and to help guide students toward future career goals. It is the student's responsibility to schedule these appointments. Students should come to appointments with questions, concerns and issues to solve. The best time for advisement appointments is before mid-term or final exams.

DANCE ENSEMBLE

Dance Majors are required to enroll in the Dance Ensemble course each semester. This course offers the HCC dancer an opportunity to perform in dance program productions during the semester. Students earn their grade in this class by coming to rehearsals, tech week and performances.

It is understood that students in this course will be contributing "A" or "B" work. Anyone contributing quality that is average or below average cannot be allowed to perform, and will either be asked to withdraw from the course or will receive a failing grade.

Missing any rehearsal without notifying the person in charge (student, faculty or guest artist) of the rehearsal is grounds for immediate dismissal from the performance. The student will be asked to withdraw and may receive a failing grade. Note: requests for permission to miss rehearsal must be made by the individual concerned and whenever possible, in writing. Messages sent via other students are not acceptable.

Absences from rehearsals may be excused at the discretion of the director. Only illness or family emergencies will be taken into consideration for being excused. If there is a conflict of scheduling by faculty members outside the dance program which involves a credit course in which the student is enrolled, that student must notify the directors immediately, so that the conflict can be settled by the faculty members involved.

Any absence from rehearsal, regardless of whether or not the absence is excused, may cause a student to be removed from a part, particularly if that student makes little or no effort to learn choreography missed. It is understood that any absence from rehearsal places hardship and burden on everyone else involved in the production. Absences must not occur without extreme cause!



Additional Program Information

- ✓ **Scholarships and Financial Resources**
- ✓ **HCC Contacts**
- ✓ **HCC Dance Club**
- ✓ **Professional Conferences and Memberships**
- ✓ **Dance Publications**
- ✓ **HCC Code of Student Conduct and Disciplinary Procedures**

SCHOLARSHIPS AND FINANCIAL RESOURCES

Each semester the HCC Dance Program awards student scholarships. To receive a scholarship students must fill out a scholarship application and submit a complete application by the due date. Scholarships are awarded for academia, talent, financial need and service. Scholarships are between \$250 and \$1000 per semester. HCC also has a financial aid office with staff that can help students with FAFSA, grants, institutional scholarships etc. There are several resources out there for dancers. Don't give up. Seek them out.

HCC CONTACTS

Dance Program, Christina	253-7623
Dean of Academic Affairs	253-7685
HCC Security	253-7911
HCC Security (Mobile)	220-7032
Ybor Library (Main)	253-7645
Ybor Library (Reference)	253-7729
Tutorial Center	253-7691
Bookstore	253-7615
Dean of Student Services	253-7680
Disabled Student Services	253-7757
Financial Aid Office	253-7635
Registration	253-7601
Test center	253-7723

HCC DANCE CLUB

The HCC Dance Club is a campus organization that strives to increase awareness of dance within the HCC and the community. The club provides a supportive and productive environment for the appreciation and performance of dance. The club's mission includes, but is not limited to:

- Providing information about classes, performances, and choreographic opportunities both on and off campus to students interested in dance.
- Serving as a forum for dancers and as an extension of the HCC Curriculum by sponsoring workshops, Master Classes and choreographic works of various techniques (emphasizing those that not offered through the college).
- Working together to create an awareness of dance on campus, and financial support to the HCC Dance Program.
- Attend dance festivals, travel to metropolitan cities to study dance technique and view performances.

Keep your eyes out for dance club signs and opportunities. Get involved today!

PROFESSIONAL CONFERENCES AND MEMBERSHIPS

The HCC Dance Program encourages a strong commitment to the professional dance field at large. Faculty and students maintain active participation and membership in several dance organizations. Some organizations include:

- National Dance Education Organization
- Florida Dance Education Organization
- Florida Dance Association
- Dance History Scholars Association
- Congress on Research in Dance
- Arts Council of Hillsborough County

The HCC Dance Program is a member of the American College Dance Festival Association and participates in regional festivals each year. Students in the program have the opportunity to participate. We also participate in the Florida Dance Education Organization Conference. Look for information on these conferences in your mailboxes and posted on the bulletin boards.

DANCE PUBLICATIONS

Dancers need to be up to date in the dance world. A great way to stay informed is to read dance/ arts publications. The list below contains several dance magazines and newspapers. Consider subscribing to them in order to stay current.

Dance Magazine
Dance Teachers Magazine
Pointe Magazine
Creative Loafing - Arts Section

Dance Spirit Magazine
New York Times – Arts Section
Dance International Magazine
TBT – Arts Section

CODE OF STUDENT CONDUCT AND DISCIPLINARY PROCEDURE

The following information is directly from the HCC Student Handbook. Please read carefully.

PURPOSE

This Code of Conduct is intended to protect Hillsborough Community College, its academic and social community, and its property from harm resulting from acts of its students causing injury thereto, or threat of injury. To this end, this Code defines prohibited conduct and provides for the imposition of appropriate discipline upon those students whose acts are in violation of its standards of conduct by the means of hearing procedures affording both prompt disciplinary determinations and appropriate due process to the alleged violator. Hillsborough Community College students may be accountable to the civil authorities, as well as to the College, for acts that constitute violations of laws as well as violations of this Code. In such events, College disciplinary actions will proceed notwithstanding any pending criminal, drug or disorderly persons' proceedings. Similarly, dismissal or acquittal of such concurrent legal proceedings will not necessarily result in dismissal of College disciplinary actions.

The College recognizes that its inherent powers and responsibilities to act so as to protect the safety and well-being of the campus community are broad and that the potential range of student misconduct which could harm persons and property on campus is also broad. Accordingly, these regulations are to be interpreted broadly to effect fully the protection of the Hillsborough Community College community. These written regulations are intended to define prohibited offenses with precision to give students notice of the behavioral standards expected of them. They are not meant to define misconduct in exhaustive terms.

PROHIBITED CONDUCT

The following acts shall be deemed as misconduct on college property or at college sponsored activities under this Code:

- A. Intentionally or recklessly causing physical or psychological harm to any person or intentionally or recklessly causing reasonable apprehension of such harm.
 - B. Commission on or off campus of any offense involving danger to the person or others, as specified in the Florida Criminal Code, or in a comparable law of the jurisdiction in which said offense was committed if other than Florida.
 - C. If said student has been named as a defendant in a criminal complaint and if said student's presence on campus endangers her/his physical or emotional safety and well-being, or endangers the safety and well being of other students, teachers, and members of the college community.
 - D. Unauthorized use, possession or storage of any weapon(s), firearm(s) and/or explosives.
 - E. Intentionally initiating or causing to be initiated any false report, warning or threat of fire, explosion or other emergency.
 - F. Intentionally or recklessly interfering with normal college activities including, but not limited to studying, teaching, research, extra-curricular activities, job placement activities, college administration, or fire, police security or emergency.
 - G. Knowingly violating the terms of any disciplinary sanction imposed in accordance this Code.
 - H. Engaging in "stalking or pursuing" behavior that is, unsolicited or continual advances towards another.
 - I. Unauthorized distribution, use of, or possession of any substance constituting a "controlled substance or dangerous drug" as defined by The Florida Criminal Code or any illegal drug.
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PROHIBITED CONDUCT (continued)

- J. Physical or verbal obstruction or disruption of teaching, research, and administration disciplinary proceedings or of any authorized college program, event, function, or activity.
- K. Intentionally or recklessly misusing or damaging fire safety equipment.
- L. Intentionally furnishing false information to the college.
- M. Forging or the unauthorized alteration or use of any college document or instrument of identification.
- N. Gambling in any form.
- O. All forms of academic dishonesty, including cheating, fabricating, facilitating academic dishonesty and plagiarizing.
- P. Intentionally interfering with the freedom of expression of others.
- Q. Stealing, damaging, or misusing college property or services. Knowingly possessing stolen property.
- R. Intentionally or recklessly destroying or damaging the property of others.
- S. Failing to comply with the direction of college officials, including campus security officers, acting in performance of their duties.
- T. Violating published college regulations or policies, as approved and compiled by the Board of Trustees, President, or their designees such as regulations relating to entry and use of college facilities, sale or consumption of alcoholic beverages, use of vehicles and amplifying equipment, campus demonstrations, computer facilities, misuse of identification cards, and improper dress standards, etc.
- U. Lewd, indecent, or obscene conduct or face-to-face use of fighting words and/or profane expressions.
- V. Unauthorized presence in or use of college premises, facilities, or property.
- W. Soliciting or assisting another to commit any act that would subject a student to suspension or probation.
- X. Smoking in areas designated as "No Smoking."
- Y. Consuming food and beverages in unauthorized areas; e.g., classrooms, laboratories, library, restrooms, etc.

DISCIPLINARY MEASURES

One or more of the following disciplinary measures may be imposed upon students found to have violated this Code.

- A. Expulsion. Permanent dismissal from the College.
 - B. Temporary Suspension. Suspension from the College for up to three days.
 - C. Suspension. Separation from the College for a specified period.
 - D. Disciplinary probation. Loss of participation in extracurricular activities, athletics, and/or holding of office in student organizations, for specified time and period.
 - E. Restitution. The obligation to replace or pay for damaged property or to compensate for losses incurred, because of the violation.
 - F. Loss of privileges. Temporary revocation of such privileges as driving on campus, use of the cafeteria, library-borrowing privileges, attending athletic events, etc.
 - G. Disciplinary censure. Written warning to the student with copy to student file for having engaged in misconduct.
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