

Dual Enrollment at an HCC Campus Home School

Eligibility:

- Be a high school student
- 3.0 cumulative **unweighted** GPA
- Be enrolled in a home education program and be registered with SDHC Home Education Office
- Test scores (not more than two years old):
 - SAT: 440 Critical Reading/Verbal, 440 Math (for MAT 1033 and science classes), 510 for MAC 1105
 - ACT: 17 ENC, 18 REA, 19 Math (for MAT 1033 and science classes), 21 for MAC 1105
 - PERT: 104 REA, 99 Writing, 113 Math (for MAT 1033 and science classes), 123 for MAC 1105

Procedure to Apply:

New Students:

- Obtain transcript documenting unweighted GPA
- Obtain documentation of test scores
- Complete HCC Application for Admission
- Complete Special Category Student Authorization Form
- Submit an educational plan that clearly delineates courses taken through home school, and courses to be taken at HCC and through home school for completion of home education program
- Affidavit or proof of registration with SDHC Home Education Office
- Submit a Home Education Dual Enrollment Articulation Agreement (2 copies)
- Mail all required documents **30 working days prior to the start of the semester** to:
 - Hillsborough Community College or hand deliver to: District Administrative Offices
 - Dual Enrollment Office, Room 425 39 Columbia Dr., (Davis Island)
 - P.O. Box 31127 Room 425
 - Tampa, Fl 33631 Tampa, FL 33606

Returning Students:

- Complete Special Category Student Authorization Form (must be submitted each term of enrollment)
- Mail all required documents **30 working days prior to the start of the semester** to the address above.

Procedure to Enroll:

Student will be notified when application has been processed. At that time student may proceed:

- Meet with an HCC counselor and receive fee waiver (meetings are done on a walk-in basis).
- Take fee waiver to Bursar Office. It is the student's responsibility to submit the fee waiver to the Bursar's office. Failure to do so will result in the student being billed for the class or dropped from the class for nonpayment.
- Purchase books

After completing course:

- Obtain official transcript from HCC
- There is no charge for official transcripts

HINTS:

- List an alternate class in case your first choice is unavailable.
- The earlier you apply the better.
- Students limited to 9hrs. per semester.
- Students must maintain a high school GPA of 3.0 and an HCC GPA of 2.0 to remain eligible.
- One (1) attempt per dual enrollment course (including withdrawals) – don't blow it!
- The grades you earn in these classes will forever be part of your college transcripts. Do your best!