

Dual Enrollment at an HCC Campus Private Schools

Eligibility:

- Be a high school student enrolled in a private school with an articulation agreement on file with HCC
- 3.0 cumulative unweighted GPA
- Test scores:
SAT: 440 Critical Reading/Verbal, 440 Math (for MAT 1033 and science classes), 510 for MAC 1105
ACT: ENC 17, REA 18, Math 19 (for MAT 1033 and science classes), 21 for MAC 1105
PERT: 104 REA, 99 Writing, 113 Math (for MAT 1033 and science classes), 123 for MAC 1105

Procedure to Apply:

New Students:

- Obtain transcript documenting unweighted GPA
- Obtain documentation of test scores
- Obtain authorization from high school
- Complete HCC Application for Admission
- Complete Special Category Student Authorization Form
- Mail all required documents **30 working days prior to the start of the semester to:**
Hillsborough Community College or hand deliver to: District Administrative Offices
Dual Enrollment Office, Room 425 39 Columbia Dr. (Davis Island)
P.O. Box 31127 Room 425
Tampa, Fl 33631 Tampa, FL 33606

Returning Students:

- Obtain authorization from high school
- Complete Special Category Student Authorization Form
- Mail all required documents **30 working days prior to the start of the semester** to the address above.

Procedure to Enroll:

Student will be notified when application has been processed. At that time student may proceed:

- Meet with an HCC counselor and receive fee waiver. (Meetings are done on a walk-in basis)
- Take fee waiver to Bursar Office. It is the student's responsibility to submit the fee waiver to the Bursars office. Failure to do so will result in the student being billed for the class or dropped from the class for nonpayment.
- Purchase books

After completing course, it is the student's responsibility to:

- Obtain official transcript from HCC and submit to high school
- There is no charge for official transcripts

HINTS:

- List an alternate class in case your first choice is unavailable. (alternate courses must be approved)
- The earlier you apply the better.
- Students limited to 9hrs. per semester.
- Students must maintain a high school GPA of 3.0 and an HCC GPA of 2.0 to remain eligible.
- One (1) attempt per dual enrollment course (including withdrawals) – don't blow it!
- The grades you earn in these classes will forever be part of your college transcripts. Do your best!