

Library Cluster Meeting  
Aug. 18, 2011 2:45 p.m.  
Dale Mabry Campus

Attending: Jeremy Bullian, Chair; Jacquelyn Cress, Alicia Ellison, Wendy Foley, Vic Harke, Kristin Heathcock, Jeneice Sorrentino

Visitors: Andrea Dufault, Jackie del Val, Karen Griffin

The Minutes from the previous meeting were previously approved online.

Automation Coordinator Update: (Andrea Dufault): Andrea discussed computer replacement. About half the computers at BR, DM, PC and SS are 520 models which cannot be upgraded. Ybor is OK, for now. The 520 models are not able to handle Windows 7 and Microsoft Office 2010. Unfortunately, replacement funding for library computers is not available through DLTS or OIT. Per Andrea, funding for library computers is up to Campus Deans. Possible suggestion: the Deans can request CIF funding for the next cycle, try to find newer but discarded PCs, or try to find some money this year.

Warranties on most/all of the "newer" PCs have expired. OIT has been closing out repair tickets on older PCs with no warranties, and noting DLTS would take care of the computers. However, Andrea had not been notified. She will be setting up a flowchart to indicate the correct protocol for PC repair.

The immediate solution would be to run XP on the 520s and Windows 7 on the newer PCs. The long term solution is to secure a funding source for computer replacement in the libraries.

DLTS Update: (Jackie del Val) Alicia Medeiros is on administrative leave and her position has been advertised. DLTS will have a work-study student this term. The Stimpson Collection is underway. Continuation records are now in ALEPH. Jackie is working to get the Ybor collection into "storage mode" in the catalog. Jackie compiled and passed out Year-End reports. Jackie suggests that we give her "back up" purchases for end-of-year purchase, as needed. She discussed a World e-book subscription possibility and Journal Finder as possible purchases for this year.

Administrative Update (Karen Griffin): The computer issue can be placed on the Library's Master Plan.

Cluster Schedule for Fall (Jeremy Bullian): all meetings at 1:30 p.m.

Sept. 16 - Brandon

Oct. 28 – (4<sup>th</sup> Friday. All College Day is the 21<sup>st</sup>) - Dale Mabry

Nov. 18 - Plant City

Dec. 9 – (Last day of finals for Fall term is Dec. 12) – Ybor

AAL Schedule for Fall (Alicia Ellison): [goo.gl/ujKNX](http://goo.gl/ujKNX)

Sept. 22 – Jeremy

29 - Jeremy

Oct. 6 - Vic

13 - Vic

20 - Kristin

27 - Kristin

Nov. 3 - Kristin

10 - Wendy

17 - Wendy

Dec. 1 – Jacquelyn

8 - Wendy

Instant Invite - as a part of AAL - demo and more information at <http://goo.gl/eYHw3> (Alicia Ellison) This can be customized for people who seem to be having troubles with the website/databases. The default set up would be to use the statewide desk. Kristin questions the placement of the pop-up. It shouldn't be front and center. It can be turned on and customized per campus.

Committee Reports: (none)

Round Table:

Jeneice Sorrentino – announced that Ybor learned that “faculty cannot supervise staff”, therefore she is no longer serving as Program Manager. Ybor staff is reporting to the Dean. Ybor is currently closed due to renovations, but is hoping to reopen after Labor Day.

Alicia Ellison – attended the Sunshine State Library Leadership Institute graduation in Tallahassee on 7/29 (having served as mentor during 2010-11 to Carla Clark of MDC).

Also, in July, the February 2011 Exemplary Reference Awards were announced for AskALibrarian and Alicia won in the "Detailed Chat" category. Details are here: <http://goo.gl/EXNCU> This is the third time she's won such an award (earlier in '07 and '09).

Wendy Foley – presented at the orientation for Brandon adjunct faculty on 8/20.

Jeremy Bullian – nothing

Jacquelyn Cress – Liaised with PREP faculty who want a LibGuide designed to meet the new PREP writing requirement. Kristin Heathcock has volunteered to do the LibGuide. Jacquelyn asked whether LibGuides are ADA compliant. Jeremy Bullian indicated that as of the time we signed the contract, they were partially compliant and working on remaining issues.

Vic Harke – nothing

Kristin Heathcock – presented at the Faculty In-service at Dale Mabry on Aug. 18.

Meeting adjourned at 4:30 p.m.

Respectfully submitted,  
Wendy Foley, Cluster 14 Secretary