

Library Cluster Minutes

December 9, 2011 1:30 p.m.

Ybor City Campus (Ybor 129)

Attending: Jeremy Bullian, Chair; Jacquelyn Cress; Alicia Ellison, Wendy Foley; Vic Harke; Kristin Heathcock and Jeneice Sorrentino

Guests: Karen Griffin

Administrative Report (Karen): Karen reported on the CCLA/FCLA Future of Florida Libraries report.

Alicia Madeiros' position in District Library Technical Services was reposted, a hire made, and the position will be filled in spring term.

The Library Program Review's second follow up report is due in the spring. Karen will work on this.

Student Success Committee (Karen): discussed the Committee vision, goals and sub-committee structure.

Ask-a-Librarian Participation (Alicia): discussion about the pros and cons of participation in AAL.

Spring Schedule:

Kristin	Jan. 12, Jan. 19
Vic	Jan. 26, Feb. 2
Alicia	Feb. 9, Feb. 16, Feb. 23
Jeneice	March 1
Wendy	March 8
Jeneice	March 15
Wendy	March 29
Jeremy	April 5, April 19
Jackie	April 26, May 3

Marketing (Jeremy): Karen congratulated Jeneice and Kristin for presenting at the Community College in Higher Education meetings. Plant City will have an event each month during the spring term. The Plant City SGA is funding this. YBOR and PC campuses share Angela Walters, a PR staff person. Cluster members routinely do in-service orientations at ACD, etc. Wendy, Jeremy and Vic have recently published articles on the Libraries in *Inside HCC*.

Faculty Credentials (Alicia): Alicia distributed the current requirements. There were no suggested changes.

Professional Development Committee (Jeremy) : PDWS has requested ideas for professional development from the Clusters by February 17. Jeremy has created a GoogleDoc for ideas.

Spring Cluster Meeting Schedule:

Jan. 20 – Dale Mabry	Mar. 16 - Ybor
Feb. 17 - Brandon	Apr. 20 – Plant City

Committee Reports:

E-resources (Jeremy): Wendy gave Rich Senker and Adrian McCray the CCLA checklist for college IT departments to assist in setting up a single sign on. Jeremy gave the e-resources committee updates on HCC customization of SFX and PRIMO. Jeremy, Alicia, Kristin and Jacquelyn edited the Subject Website list to review appropriateness. There will be database changes in January, including additions that HCC is purchasing. Continuing or new HCC databases are AP Multimedia Archive, Academic Video Online, Music Online, Nursing in Video, Encyclopedia Britannica, Humanities International Complete, Fergusons Career Guidance, and Global Road Warrior.

FITC (Kristin and Wendy): Kristin explained that Peter Germroth’s survey was to assist IT in prioritizing bandwidth for academic usage. In addition, Adrian McCray indicated that websites could be prioritized. Wendy has compiled a list of database and CCLA websites and submitted them to the committee.

Student Success (Wendy): Student Success (Distance Learning) – If anyone sees any academic research on student success factors in distance learning courses, Wendy would appreciate an e-mail link as she is compiling a literature survey for the committee.

Operations Manual (Jeneice): Wendy, Vic, Kristin and Jeneice are reviewing the existing operating manual. The revised draft has been sent out to the LRC coordinators for their input. Andrea and Jackie del Val felt it would be best to get the Coordinators together to achieve a consensus on the manual. The Cluster will have final authority, with the goal of having a useful manual with each campus using the same procedures.

Information Literacy (Jacquelyn): Jacquelyn will request the Cluster members review the existing Information Literacy Plan in spring term. She also recommends “Research Navigator”, a time management tool, on the Tufts Univ. website and has sent out an e-mail containing the link.

Round Table:

Wendy: Ilene Frank was hired as the part-time, temporary librarian substituting for Jeremy as he takes his paternity leave. (1/9 – 3/2) Wendy thanked Alicia, Vic, and Kristin for their assistance.

Kristin is getting new shelving installed at Plant City by recycling replaced Ybor shelving. Carlene has returned to work at the library. Kristin had 100% completion rate of her online class survey. She is compiling the results, but indicates they are favorable to the embedded librarian experience.

Jeneice – Ybor is still closed and has no firm date for reopening as yet.

Jacquelyn- participated again in the Great American Teach In at Middle High School in November.

The meeting was adjourned at 4:15 p.m.

The next meeting will be Jan. 20, 2012, 1:30 p.m. at Dale Mabry.

Submitted by,

Wendy Foley