

# Apply NOW.

There's no time like the present  
to apply for admission to HCC.  
You don't have to wait until just  
before time to register for classes.  
Just follow these easy steps to  
start Getting Ready at HCC.

Read the information below for more details.

- 1 Submit Financial Aid application via FAFSA if needed.
- 2 Submit a completed application form and non-refundable \$20 application fee to the Admissions, Registration & Records Office at the campus you plan to attend.
- 3 Send your official high school transcript to the appropriate campus admissions office. HCC also accepts electronic transcripts.
- 4 Send all your official college transcripts to the HCC Transcript Office at P.O. Box 31127, Tampa, FL 33631-3127.
- 5 Take the HCC placement test or provide HCC with ACT/SAT scores taken within the past two years.
- 6 Attend a new student orientation where you will meet with a counselor or advisor.

## Admission Information & Instructions

### Application

The application must be completed and submitted to the campus of your choice with the non-refundable \$20 application fee (check or money order made payable to Hillsborough Community College). If you have not attended HCC for one or more academic years, you are required to resubmit an application in order to update your student file. **There is no fee for readmission.**

Applicants for the **Nursing, other Health Sciences Programs or Honors Institute** must submit a separate application in addition to the HCC Application for Admission.

**International students** (those students entering the U.S. on an F-1 Visa) must submit their application packets at least three months prior to the term of expected enrollment. Contact the Admissions Office of the campus you plan to attend.

### Transcripts

You are responsible for ensuring that official copies of your high school transcript or GED scores, and official copies of your transcript(s) from all postsecondary schools you have attended are submitted to the College. You should request that your high school transcripts or GED scores be sent to the appropriate campus Office of Admissions, Records, and Registration. If you previously attended a postsecondary institution, request that transcripts from all postsecondary schools you have attended be sent to the Transcript Office, P.O. Box 31127, Tampa, FL 33631-3127. **You will not be eligible for financial assistance, veterans, or other benefits until you have provided all official transcripts.**

### Placement Tests

If you are entering college for the first time, you are required to take the Florida College Entry-Level Placement Test unless you can provide ACT or SAT official scores taken within the last two years. (These tests will be used for placement purposes only.)

### Residency Statement

All applicants must complete and sign the Florida Residency Statement on the back of the Application for Admission. Failure to do so will result in your being classified as an out-of-state student and result in your paying higher tuition. All supporting documents must be received before a residency decision can be made. Change in residency status must be presented prior to the last day of drop/add for the regular 16-week term.

### Financial Aid

To apply for financial aid, contact the Financial Aid Office located on your campus.

### Veterans' Benefits

To apply for veterans' benefits, contact the Admissions, Registration, and Records Office on your campus.

## Admission Categories

**Transient Students:** Students attending other colleges or universities may attend HCC as transient students after applying and providing an official statement from the institution they have been attending certifying that they are in good standing and indicating the courses for which they are to enroll.

### Special Category Students:

**College Credit in Escrow Students** are those who wish to earn college credit at HCC prior to high school graduation. Credits earned at HCC do not apply to high school.

**Early Admission Students** are high school seniors who are admitted to HCC as full-time students. Credits earned at HCC apply to both high school and college.

**Dual-Enrollment Students** are admitted to take college courses either at the high school or on campus for both high school and college credits.

**Former Students Returning:** Former students who have not enrolled for classes for at least one term per academic year. These students must meet the graduation requirements of a catalog in effect upon reentry to HCC.

**First-Time Students:** Students entering college for the first time are required to take a placement test to determine their entry level, to attend an orientation session, and see a counselor or advisor prior to registration.

**Transfer Students:** Students who have attended another institution may apply as transfer students.

**Certified Teacher:** Certified teachers may take courses at HCC to renew their teaching certificates.

**Prior Degree:** Students who have received prior degrees may take courses for personal enrichment or to seek another degree. Credits from prior degrees may be used for an AS degree. Students who have earned an AA degree or bachelor degree cannot be awarded a second AA degree.

**Senior Citizen:** Students who are 60 years of age or older and have resided in Florida for 12 consecutive months prior to the first day of class are eligible for the fee waiver program to audit classes without paying registration, application, or related fees, provided that conditions stated in the catalog are met.

For further information, see our website at [www.hccfl.edu](http://www.hccfl.edu).

# Program Codes

Please consult the HCC catalog and the Academic Advising Office at the campus you will attend for program and course details. The Program Codes are indicated to the left of each program title, and should be used in completing your application for admission and for registration. All AA, AS and AAS programs are financial aid eligible. Please see your financial aid counselor regarding CCC and ATD programs.

## Associate in Arts Degree (AA)

The AA degree is designed to transfer to senior universities. It is protected by the Articulation Agreement among all public Florida institutions of higher education. A student who is awarded an AA degree by HCC has met the general education requirements for admission to the upper division of public universities.

Students who intend to transfer to a four-year college should follow the appropriate HCC university transfer major compatible with that college's program. The following codes should be used to indicate areas of interest prior to graduation.

CODE	Program Title
AA.AGR	A.A.-Agriculture
AA.ARC	A.A.-Architectural Design, Foundation Studies In
AA.ART	A.A.-Art
AA.BCN	A.A.-Building Construction
AA.BUS	A.A.-Business Administration
AA.CJ	A.A.-Justice Administration
AA.CIS	A.A.-Computer Information Systems
AA.COMP	A.A.-Computer Science
AA.DAN	A.A.-Dance
AA.DENT	A.A.-Dental
AA.EDE	A.A.-Elementary Education
AA.ENG	A.A.-Engineering
AA.EVE	A.A.-Secondary Education
AA.EVT	A.A.-Pre-Technology Education
AA.GRA	A.A.-Graphics Arts and Design
AA.HOS.ADMIN.MGMT	A.A.-Hospitality Administration Management
AA.LA	A.A.-Liberal Arts
AA.MED	A.A.-Medical
AA.MMC	A.A.-Mass Communication
AA.MUSIC	A.A.-Musical Arts
AA.OTH	A.A.-Occupational Therapy
AA.PE	A.A.-Physical Education
AA.PHAR	A.A.-Pharmacy
AA.PHY	A.A.-Physical Therapy
AA.THE	A.A.-Theatre Arts
AA.TRST	A.A.-Transient Student
AA.USF	A.A.-U.S.F. Student At H.C.C.
AA.VET	A.A.-Veterinary

## College Credit Certificate (CCC) and Applied Tech Diploma (ATD)

A CCC is awarded for programs of less than two years in selected technical areas. Each of the certificate programs is designed to prepare students for entry into a particular field, or to upgrade skills in the field. After completing a certificate program, many students continue studying their specific area and complete requirements for an AS degree.

CODE	Program Title
ATC.FIRE.OFR	A.T.C.-Executive Fire Office
ATC.NUR.PER	A.T.C.-Nursing/Paraprofessional
ATC.OPT	A.T.C.-Visual Assessment
ATC.PLA	A.T.C.-Paralegal/Legal Assisting
ATD.EMT	A.T.D.-Emergency Medical Technician
ATD.HUS.FHSW	A.T.D.-Family Health and Support Worker
ATD.OSS.MEDT	A.T.D.-Medical Records Transcription
ATD.PCO	A.T.D.-Pest Control Operations
CCC.ACG.APPS	C.C.C.-Accounting / Applications
CCC.ADCT.CAD	C.C.C.-AutoCad Foundations
CCC.ADCT.DRAFT	C.C.C.-Drafting
CCC.AQUA	C.C.C.-Aquaculture
CCC.BUS.MAN	C.C.C.-Business Management
CCC.BUS.OPER	C.C.C.-Business Operations
CCC.BUS.SPEC	C.C.C.-Business Specialist
CCC.CET.CABLE	C.C.C.-Cable Installation
CCC.CET.REPAIR	C.C.C.-Microcomputer Repairer/Installer
CCC.CIS.ANA	C.C.C.-Information Technology/Analysis
CCC.CIS.MAN	C.C.C.-Information Technology/Management
CCC.CIS.SPEC	C.C.C.-Information Technology/Support Specialist
CCC.CIS.TECH	C.C.C.-Information Technology/Technician
CCC.COP.OPT1	C.C.C.-Computer Programming Opt1
CCC.CS	C.C.C.-Crime Scene Technology
CCC.DB.MCDA	C.C.C.-Microsoft Certified Database Administrator
CCC.DB.MCSD	C.C.C.-Microsoft Certified Db Solution Developer
CCC.DB.OCCA	C.C.C.-Oracle Certified Database Administrator
CCC.DB.OCCD	C.C.C.-Oracle Certified Database Developer
CCC.EYE.TECH	C.C.C.-Eye Care Technician
CCC.FOOD.BEV.MGT	C.C.C.-Food and Beverage Management
CCC.FS.CU.MAN	C.C.C.-Financial Services-Credit Union Management
CCC.FS.CU.OPER	C.C.C.-Financial Services-Credit Union Operations
CCC.FS.CU.SPEC	C.C.C.-Financial Services-Credit Union Specialist
CCC.IRRIGATION	C.C.C.-Irrigation Technology
CCC.MED.MAN	C.C.C.-Medical Office Management
CCC.MMT.AUTH	C.C.C.-Digital Media/Multimedia/Authoring
CCC.MMT.IT	C.C.C.-Digital Media/Multimedia/Instr Tech
CCC.MMT.PRES	C.C.C.-Digital Media/Multimedia/Presentation
CCC.MMT.PROD	C.C.C.-Digital Media/Multimedia/Production
CCC.MMT.VIDEO	C.C.C.-Digital Media/Multimedia/Video Production
CCC.MMT.WEB	C.C.C.-Digital Media/Multimedia/Web Production
CCC.NST.CCNA	C.C.C.-Cisco Ccna
CCC.NST.LAN	C.C.C.-Network Communications/LAN
CCC.NST.UNIXLINUX	C.C.C.-Unix/Linux Administrator
CCC.NST.WAN	C.C.C.-Network Communications/WAN
CCC.NST.WIRE	C.C.C.-Wireless Communications
CCC.OA.OFM	C.C.C.-Office Management
CCC.OA.OS	C.C.C.-Office Administration/Office Support
CCC.OA.OS.RMS	C.C.C.-Office Administration/Office Support
CCC.OA.OS.SAS	C.C.C.-Office Administration/Office Support
CCC.OA.SAM	C.C.C.-Office Administration/Office Management
CCC.OA.SPEC	C.C.C.-Office Administration/Office Specialist
CCC.OA.SPEC.MED	C.C.C.-Office Administration/Office Specialist
CCC.OA.SPEC.RMS	C.C.C.-Office Administration/Office Specialist
CCC.OA.SPEC.SAS	C.C.C.-Office Administration/Office Specialist
CCC.OPT.LAB.TECH	C.C.C.-Ophthalmic Laboratory Technician
CCC.ORH.PROF	C.C.C.-Landscape and Horticulture Professional
CCC.ORH.SPEC	C.C.C.-Landscape and Horticulture Specialist
CCC.ORH.TECH	C.C.C.-Landscape and Horticulture Technician
CCC.OSS.HIM	C.C.C.-Office Systems Specialist/Medical Coding
CCC.OSS.HRS	C.C.C.-Office Systems Specialist/Human Resources
CCC.OSS.MEDB	C.C.C.-Office Systems Specialist/Medical Billing
CCC.PROG.SPEC	C.C.C.-Computer Programming Specialist
CCC.RECS	C.C.C.-Office Systems Specialist/Records Specialist
CCC.WEB.OPT1	C.C.C.-Internet Services Technology/Web Designer
CCC.WEB.OPT2	C.C.C.-Internet Services Technology/Web Developer
CCC.WEB.OPT3	C.C.C.-Internet Services Technology/Ecommerce Support

## Associate in Science Degree (AS)

The AS degree is awarded to students who successfully complete one of the technical programs. These areas of study are designed primarily to prepare students for immediate employment. However, credits earned for some courses in these programs are acceptable to senior colleges or universities if the student should decide to continue toward a four-year degree. **Most Health Science programs are limited access and may not be listed below. Students interested in a Health Science program should initially choose the academic program code AS.HEALTH. Additional information is available at <http://hccfl.edu/depts/healthsci>.**

CODE	Program Title
AS.ADCT	A.S.-Architectural Design and Construction Technology
AS.AQUA	A.S.-Aquaculture
AS.BEET	A.S.-Biomedical Equipment Engineering Technology
AS.BUS.MAN	A.S.-Business Administration and Management
AS.BUS.MAN.INT	A.S.-Business Administration/International Business Opt
AS.CET.UNIV	A.S.-Computer Engineering Technology/U.S.F. Transfer
AS.CHILD	A.S.-Early Childhood Management
AS.CIA	A.S.-Computer Information Administrator
AS.CJT	A.S.-Criminal Justice Technology
AS.COP	A.S.-Computer Programming
AS.CUL.CULA	A.S.-Culinary Management
AS.DB.MCDA	A.S.-Database Technology/MS Certified DB Admin
AS.DB.MCSD	A.S.-Database Technology/MS Certified Solution Dev
AS.DB.OCCA	A.S.-Database Technology/Oracle Certified Db Admin
AS.DB.OCCD	A.S.-Database Technology/Oracle Certified Db Dev
AS.DIET.TECH	A.S.-Dietetic Technician
AS.EET.UNIV	A.S.-Electronics Engineering Technology/Univ Transfer
AS.EVR.ETEC	A.S.-Environmental Science Technology/Env Tech Option
AS.EVR.LAB	A.S.-Environmental Science Technology/Lab Tech Option
AS.FIRE.UNIV	A.S.-Fire Science Technology/University Transfer
AS.HEALTH	A.S.-Applicant/Health Science Program
AS.HFT.RESH	A.S.-Hospitality and Tourism Management
AS.HORT	A.S.-Landscape and Horticulture Technology
AS.HUS	A.S.-Counseling and Human Services
AS.HUS.MCS	A.S.-Counseling & Human Services-Maternal & Child Services
AS.INTT	A.S.-Sign Language Interpretation
AS.LAND	A.S.-Landscape and Horticulture Technology
AS.LEGAL	A.S.-Legal Assisting
AS.MAN.TECH	A.S.-Manufacturing Technology
AS.MMT	A.S.-Digital Media/Multimedia Technology
AS.NA.GEN	A.S.-Network Administrator-General
AS.NA.OPT1	A.S.-Network Administrator/Microsoft Cert Sys Eng
AS.NA.OPT2	A.S.-Network Administrator - Cisco Option 2
AS.NA.OPT3	A.S.-Network Administrator - Option 3
AS.OA.OMTS	A.S.-Office Admin/Off Mgmt Tech Spec
AS.OA.OSTS	A.S.-Office Admin/Off Systems Tech Spec
AS.OPT.MAN	A.S.-Optical Management Technology
AS.OPT.METAL.OPT/2	A.S.-Optical Management Technology/Opt2
AS.RTV.PRO	A.S.-Radio and Television Broadcast Programming
AS.VET.TECH	A.S.-Veterinary Technology
AS.WEB.TECH.OPT1	A.S.-Internet Services Technology/Option 1
AS.WEB.TECH.OPT2	A.S.-Internet Services Technology/Option 2
AS.WEB.TECH.OPT3	A.S.-Internet Services Technology/Option 3

## Associate in Applied Science (AAS)

The AAS degree is awarded to students who successfully complete one of the technical programs. These areas of study are designed primarily to prepare students for immediate employment. Most Health Science programs are limited access and may not be listed below. Students interested in a Health Science program should initially choose the academic program code AS.HEALTH. Additional information is available at <http://hccfl.edu/depts/healthsci>.

CODE	Program Title
AAS.ACG.TECH	A.A.S.-Accounting/Technology
AAS.ADCT	A.A.S.-Architectural Design & Construction Technology
AAS.AQUA	A.A.S.-Aquaculture
AAS.BEET	A.A.S.-Biomedical Equipment Engineering Technology
AAS.BUS.MAN	A.A.S.-Business Administration
AAS.BUS.MAN.INT	A.A.S.-Business Admin/International Business Opt
AAS.BUS.MAR	A.A.S.-Business Admin/Marketing Option
AAS.CET	A.A.S.-Computer Engineering Technology
AAS.CHILD	A.A.S.-Early Childhood Management
AAS.CIA	A.A.S.-Computer Information Administrator
AAS.CJT.OFR	A.A.S.-Criminal Justice Officer Administration
AAS.CJT	A.A.S.-Criminal Justice Technology
AAS.COP	A.A.S.-Computer Programming
AAS.CUL.CULA	A.A.S.-Culinary Management
AAS.CUL.RES	A.A.S.-Culinary Management/Restaurant Management
AAS.DB.MCDA	A.A.S.-Database Technology/MS Certified Db Admin
AAS.DB.MCSD	A.A.S.-Database Technology/MS Certified Solution Dev
AAS.DB.OCCA	A.A.S.-Database Technology/Oracle Certified Db Admin
AAS.DB.OCCD	A.A.S.-Database Technology/Oracle Certified Db Devlp
AAS.EET	A.A.S.-Electronics Engineering Technology
AAS.EMST.TECH	A.A.S.-Emergency Medical Services
AAS.EVR.AWT	A.A.S.-Environmental Sci Tech/Advanced Water Treatment
AAS.EVR.ETEC	A.A.S.-Environmental Science Tech/Env Tech Option
AAS.EVR.LAB	A.A.S.-Environmental Science Tech/Lab Tech Option
AAS.FIRE.GEN	A.A.S.-Fire Science Technology/Generic
AAS.HORT	A.A.S.-Landscape and Horticulture Technology
AAS.HUS	A.A.S.-Counseling and Human Services
AAS.HUS.MCS	A.A.S.-Counseling/Human Serv-Maternal/Child Services
AAS.INDM.ARR	A.A.S.-Industrial Mgmt Tech/Autobody Collision
AAS.INDM.BCV	A.A.S.-Industrial Mgmt Tech/IEC & BCV Apprenticeship
AAS.INDM.FORD	A.A.S.-Industrial Management Technology/Ford Asset
AAS.INDM.PMT	A.A.S.-Industrial Mgmt Tech/Plumbing, welding, pipefitting
AAS.INDM.TECO	A.A.S.-Industrial Management Technology/Teca
AAS.INTT	A.A.S.-Sign Language Interpretation
AAS.LAND	A.A.S.-Landscape and Horticulture Technology
AAS.LEGAL	A.A.S.-Legal Assisting
AAS.MAN.TECH	A.A.S.-Manufacturing Technology
AAS.MMT	A.A.S.-Multimedia Technology/Digital Media
AAS.NA.GEN	A.A.S.-Network Administrator - General
AAS.NA.OPT1	A.A.S.-Network Administrator/Microsoft Cert Sys Eng
AAS.NA.OPT2	A.A.S.-Network Administrator - CISCO Option 2
AAS.NA.OPT3	A.A.S.-Network Administrator - Option 3
AAS.OA.MOA	A.A.S.-Office Admin/Medical Office Admin
AAS.OA.OMTS	A.A.S.-Office Admin/Off Mgmt Tech Spec
AAS.OA.OSTS	A.A.S.-Office Admin/Off Systems Tech Spec
AAS.OPT	A.A.S.-Opticianry
AAS.OPT.MAN	A.A.S.-Optical Management Technology
AAS.RTV.PRO	A.A.S.-Radio and Television Broadcast Programming
AAS.WEB.TECH.OPT1	A.A.S.-Internet Services Technology/Option 1
AAS.WEB.TECH.OPT2	A.A.S.-Internet Services Technology/Option 2
AAS.WEB.TECH.OPT3	A.A.S.-Internet Services Technology/Option 3

# HILLSBOROUGH

Community College

## Application for Admission

**\$20 Non-refundable Application Fee Required**

A/R/R Operator	Entry Term
Date	
Student I.D. #	

Check the campus you plan to attend:  Dale Mabry P.O. Box 30030 Tampa, FL 33630-3030  Ybor City P.O. Box 5096 Tampa, FL 33675-5096  Brandon 10414 E. Columbus Dr. Tampa, FL 33619-7856  Plant City 1206 North Park Road Plant City, FL 33563-1540

Please **print/type** with **black ink** all information. Applicants for Health Science, Nursing and the HCC Honors Institute must submit separate program applications.

### PERSONAL INFORMATION

Legal Name: Last \_\_\_\_\_ First \_\_\_\_\_ Middle \_\_\_\_\_

Previous Name \_\_\_\_\_

Local Address \_\_\_\_\_ Apt. \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_ County \_\_\_\_\_

Residence (at time of application) City \_\_\_\_\_ State \_\_\_\_\_

Phone: Home ( ) \_\_\_\_\_ Business ( ) \_\_\_\_\_ Cell ( ) \_\_\_\_\_

Social Security Number: \_\_\_\_\_ Date of Birth: Month \_\_\_\_\_ Day \_\_\_\_\_ Year \_\_\_\_\_

Ethnicity: (Required by the U.S. Office of Education, Title VI Civil Rights Act of 1964. To be used for reporting purposes and is not used in determining admission.)

**Only check one:**  White  Black or African American  Asian  Native Hawaiian or other Pacific Islander  Hispanic  American Indian or Alaskan Native

Gender:  Male  Female E-mail Address: \_\_\_\_\_

Emergency Contact: Name \_\_\_\_\_ Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_

Student Driver's License # \_\_\_\_\_ State \_\_\_\_\_

U.S. Citizen?  Yes  No If no, name of country \_\_\_\_\_

Are you a resident alien?  Yes  No Resident Alien # \_\_\_\_\_ Date Issued \_\_\_\_\_

Country of Citizenship \_\_\_\_\_

**Please attach copy of RA card. Card must be submitted with application.**

For applicants who entered the U.S. on a visa and are not resident aliens:

Date of entry into the U.S. \_\_\_\_\_ Visa type \_\_\_\_\_ Date Issued \_\_\_\_\_

Country issuing Visa \_\_\_\_\_ Expiration Date \_\_\_\_\_

Country of Citizenship \_\_\_\_\_

**Please attach a copy of I-94 card and visa.**

### ADMISSION STATUS

When do you plan to enroll? Year \_\_\_\_\_ Check one:  Fall (August)  Spring (January)  Summer (May)

Indicate the academic degree you hope to achieve at HCC. (Use academic program codes in the instructions published in the catalog). To apply for financial aid or VA, you must be seeking a degree.

Associate in Arts Degree \_\_\_\_\_  Associate in Science Degree \_\_\_\_\_  College Credit Certificate \_\_\_\_\_

Associate in Applied Science \_\_\_\_\_  Applied Technology Diploma \_\_\_\_\_

Mark the statement which most closely corresponds to your status:

- |   |  |   |                                    |
|---|--|---|------------------------------------|
| <input type="checkbox"/> First Time in College        | <input type="checkbox"/> Transfer Student        | <input type="checkbox"/> Teacher Recertification                | <input type="checkbox"/> Tech Prep |
| <input type="checkbox"/> Former HCC Student Returning | <input type="checkbox"/> Prior Degree            | <input type="checkbox"/> Transient Student: Current Inst. _____ |                                    |
| <input type="checkbox"/> Credit in Escrow             | <input type="checkbox"/> Early Admission Student | <input type="checkbox"/> Dually enrolled H.S. Student           |                                    |
| <input type="checkbox"/> Non-Degree Seeking           | <input type="checkbox"/> Con Ap Program          | <input type="checkbox"/> Senior Citizen (60 years or older)     |                                    |

### EDUCATIONAL BACKGROUND

#### Secondary Education

HCC requires a standard high school diploma or a certificate of completion (college placement test eligible). Applicants who do not meet this requirement should meet with an advisor or counselor. You are required to submit all official college transcripts directly to the HCC Transcript Office, P.O. Box 31127, Tampa, FL 33631-3127. If you did not attend college, submit your official standard high school transcript or GED scores to the campus you plan to attend. Financial Aid applicants must submit high school and college transcripts.

- I received my high school diploma from:  
High School Name: \_\_\_\_\_ City \_\_\_\_\_ State (Foreign Country) \_\_\_\_\_ on \_\_\_\_\_ Month \_\_\_\_\_ Year \_\_\_\_\_
- I will receive my high school diploma from:  
High School Name: \_\_\_\_\_ City \_\_\_\_\_ State (Foreign Country) \_\_\_\_\_ on \_\_\_\_\_ Month \_\_\_\_\_ Year \_\_\_\_\_
- I received a General Education Diploma (GED) from Military or State \_\_\_\_\_, Date \_\_\_\_\_ GED scores must be submitted to ARR.

#### Postsecondary Information

List all colleges, universities, technical schools, etc., that you are currently attending or have previously attended, including HCC.

Name of Institution (print complete name) City/State/Foreign Country Dates of Attendance - From Mo/Yr to Mo/Yr Hours/Degree Earned


## RESIDENCE CLASSIFICATION (Please read carefully)

A Florida "resident for tuition purposes" is a person who has, or a dependent person whose parent or legal guardian has, established and maintained legal residence in Florida for at least 12 consecutive months. Residence in Florida must be for the purpose of establishing a permanent home and not merely incident to enrollment at an institution of higher education. Other persons not meeting the twelve-month legal residence requirements may be classified as Florida residents for tuition purposes only if they fall within one of the limited special categories authorized by the Florida Legislature. All other persons are ineligible for classification as a Florida "resident for tuition purposes".

To qualify as a Florida resident for tuition purposes you must be a U.S. citizen, permanent resident alien, or a legal alien granted indefinite stay by the Bureau of Citizenship and Immigration Services. Living in or attending school in Florida will not, in itself, establish legal residence. Students who depend on out-of-state parents for support are presumed to be legal residents of the same state as their parents. Documents supporting the establishment of legal residence must be dated, issued, or filed 12 months before the first day of classes for the term for which a Florida resident classification is sought. A copy of your most recent tax return or other documentation may be requested to establish dependence/independence.

**DEFINITIONS:** (A) **DEPENDENT:** A person for whom 50% or more of his/her support is provided by another as defined by the Internal Revenue Service and is under age 24.  
(B) **INDEPENDENT:** A person who provides more than 50% of his/her own support and is 24 and older.

### NON-FLORIDA RESIDENTS ONLY

I understand that I do not qualify as a Florida resident for tuition purposes for the term which this application is submitted and that if I should qualify for a future term, it will be necessary for me to file the required documentation prior to the beginning of the term in order to be considered for Florida residency classification.

Signature in ink \_\_\_\_\_ Date \_\_\_\_\_ State of residence prior to Florida \_\_\_\_\_ Date moved to Florida \_\_\_\_\_

### CHECK ONE CATEGORY – FLORIDA RESIDENT FOR TUITION PURPOSES AFFIDAVIT (IF YOU DO NOT QUALIFY, SIMPLY SIGN THE NON-FLORIDA RESIDENT SECTION ABOVE)

- |  |   |
|--|---|
| <input type="checkbox"/> 1. I am an independent person and have maintained legal residence in Florida for at least 12 consecutive months.  | <input type="checkbox"/> 8. I am a member of the armed services of the United States and am stationed in Florida on active military duty pursuant to military orders, or my home of record is Florida [or I am the member's spouse or dependent child]. <b>(Copy of military orders [DD2058] or military document showing home of record required.)</b> |
| <input type="checkbox"/> 2. I am a dependent person and my parent or legal guardian has maintained legal residence in Florida for at least 12 consecutive months.  | <input type="checkbox"/> 9. I am a full-time instructional or administrative employee employed by a Florida public school or institution of higher education [or I am the employee's spouse or dependent child]. <b>(Copy of employment verification required.)</b>   |
| <input type="checkbox"/> 3. I am a dependent person who has resided for five years with an adult relative other than my parent or legal guardian and my relative has maintained legal residence in Florida for at least 12 consecutive months. <b>(Attach a notarized verification letter. Adult relative must also complete the residency information.)</b> | <input type="checkbox"/> 10. I am part of the Latin American/Caribbean scholarship program. <b>(Copy of scholarship papers required.)</b>   |
| <input type="checkbox"/> 4. A Florida public college/university declared me a resident for tuition purposes. Name of institution _____ <b>(Attach verification from institution.)</b>  | <input type="checkbox"/> 11. I am a qualified beneficiary under the terms of the Florida Pre-Paid Post-Secondary Expense Program (\$1009.971,F.S.). <b>(Copy of card required.)</b>   |
| <input type="checkbox"/> 5. I am married to a person who has maintained legal residence in Florida for at least 12 consecutive months. I have established legal residence and intend to make Florida my permanent home. <b>(Copy of marriage certificate required.)</b>  | <input type="checkbox"/> 12. I am a full-time employee of a state agency or political subdivision of the state whose student fees are paid by the state agency or a political subdivision for the purpose of job-related law enforcement or corrections training. <b>(Letter of verification required.)</b> (\$1012.01,F.S.)                            |
| <input type="checkbox"/> 6. I was previously enrolled at a Florida state institution and classified as a Florida resident for tuition purposes. I abandoned my Florida domicile less than 12 consecutive months ago and am now re-establishing Florida legal residence. <b>(Attach verification from institution.)</b>                                       | <input type="checkbox"/> 13. I am a full-time student participating in a linkage institute (S.288.8175,F.S.) <b>(Letter of verification required.)</b>  |
| <input type="checkbox"/> 7. According to the United States Bureau of Citizenship and Immigration Services, I am a permanent resident alien or other legal alien granted indefinite stay. I have  |   |

**REQUIRED OF ALL FLORIDA RESIDENTS – ATTACH COPIES OF DOCUMENTATION INDICATED ABOVE** - Additional documentation (e.g. copies of voter's registration, tax returns, deeds, etc.) may be required by HCC in some cases. **ALL DOCUMENTATION IS SUBJECT TO VERIFICATION.** Someone other than the student (e.g., parent) should complete this affidavit if the student is dependent or seeks to be classified as a Florida resident by virtue of a relationship. Otherwise, the student should complete this affidavit. **PLEASE PRINT:** (Two forms of ID are required)

1. Name of Student: \_\_\_\_\_ 2. Student SSN: \_\_\_\_\_  
The CLAIMANT is the person who is claiming Florida residency, (e.g., the student (if independent), parent, spouse, or legal guardian). All of the questions below pertain to the claimant.

3. Name of Claimant: \_\_\_\_\_ 4. Relationship of Claimant to Student: \_\_\_\_\_

5. Permanent Legal Address of Claimant: \_\_\_\_\_  
Street Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

6. Date Claimant Began Establishing Legal Florida Residence: \_\_\_\_\_ 7. Telephone Number of Claimant: ( \_\_\_\_\_ ) \_\_\_\_\_

8. Driver's License: \_\_\_\_\_ Claimant's  
STATE \_\_\_\_\_ NUMBER \_\_\_\_\_ ISSUE DATE \_\_\_\_\_ 9. Vehicle Registration: \_\_\_\_\_  
STATE \_\_\_\_\_ TAG NUMBER \_\_\_\_\_ ISSUE DATE \_\_\_\_\_

10. Claimant's Voter Registration \_\_\_\_\_  
STATE \_\_\_\_\_ NUMBER \_\_\_\_\_ COUNTY \_\_\_\_\_ ISSUE DATE \_\_\_\_\_

### ADDITIONAL DOCUMENTATION MAY BE REQUESTED BY THE INSTITUTION

I do hereby swear or affirm that the above named student meets all requirements indicated in the checked category above for the classification as a Florida resident for tuition purposes. I understand that a false statement in this affidavit will subject me to penalties pursuant to 837.06, Florida Statutes, and that a false statement in this affidavit may subject the above named student to the penalties for making a false or fraudulent statement.

Signature in ink of person claiming Florida residency \_\_\_\_\_ Date \_\_\_\_\_

### CERTIFICATION

I agree to abide by all rules and regulations of Hillsborough Community College. I agree that if my credentials are not complete within the initial term of enrollment or if any information is found to be false, I may be suspended from classes without a refund of any fees paid.

I understand that I may be provisionally admitted until all of my transcripts and related academic records have been received.

I authorize HCC to obtain my Florida public school/college/university records and test scores through the use of electronic means, if my former school participates in the Florida Automated System for Transferring Educational Records (FASTER). I agree to the release of any transcripts and test scores to HCC, including any score reports that HCC may request from the College Board or ACT.

I DECLARE under penalty of perjury punishable by law under Section 775.08, Florida Statutes, that information contained in my application and the Certificate of Residency set forth above is true and accurate.

SIGNATURE OF APPLICANT \_\_\_\_\_

DATE \_\_\_\_\_