

# Acceleration Programs

## Advanced Placement (AP)\*

HCC awards college credit for scores of three, four, or five on the College Board Advanced Placement Program examinations given at high schools each May. Once credit is awarded, the student may not repeat the course for a letter grade. No credit will be awarded to students who have previously been awarded CLEP or regular college credit for the same course.

\* **NOTE:** To see course equivalencies and related information, refer to [www.facts.org](http://www.facts.org).

## Certified Professional Secretary

HCC will award 12 semester hours of credit to students who have passed the Certified Professional Secretary Examination and earned the designation “CPS.” (For further information, contact the appropriate campus academic dean or the Director of Technical Programs.)

## College Level Examination Program (CLEP)\*

CLEP provides an opportunity for those who have achieved a college level of education outside the classroom to demonstrate their achievement through testing and to earn college credit.

The advising and counseling staff can assist a student in determining which CLEP examination to attempt. CLEP tests are given at the Dale Mabry and Brandon Test Centers on the published dates. Applications are available at any HCC campus.

Students may earn up to 45 semester hours. The grade of satisfactory “S” is awarded for CLEP credit earned. Once credit is awarded, the student may not repeat the course for a letter grade.

**NOTE:** A student who is currently enrolled in a course or who has previously completed a course, even though the grade earned was an “F” is not eligible for CLEP credit for that course. A student who has withdrawn or dropped a course is eligible for CLEP credit the following semester.

\* **NOTE:** To see course equivalencies and related information, refer to [www.facts.org](http://www.facts.org).

## Credit-by-Examination

Students may earn credit in approved courses by earning “C” or better on the appropriate HCC examination. Exams are given on dates published in the College’s annual calendar. Credit awarded by examination becomes part of the student’s permanent record, and the grade earned on the examination is used in calculating students’ cumulative GPAs.

A student must obtain approval from the appropriate campus academic dean to take credit-by-examination. In addition to a \$15 non-refundable examination fee, a student who passes the examination will be required to pay a per-credit hour processing fee. A student may obtain the required forms and additional information through the appropriate campus academic dean.

A student is not eligible to attempt credit by examination for any courses in which the student is currently enrolled. A student who has completed a course and earned a grade of “D” or “F” is eligible to repeat it through credit-by-examination. Grades for courses repeated through credit-by-examination are recorded in the same way as courses repeated through class attendance.

If a student has applied to graduate at the end of the term and intends to take one or more courses through credit-by-examination, that student must notify the graduation clerk in the campus office of Admissions, Registration and Records (AR&R). In order for credit earned through examination to be used in meeting graduation requirements, a student must submit documentation of the passing grade to the appropriate AR&R office three weeks prior to the end of the academic term.

**NOTE:** Credit earned through credit-by-examination may not be counted toward the requirement that students complete at least 25% of the credit hours applicable to a degree in residence at the College.

## DANTES\*

A student may earn credits for State designated courses by successfully completing Defense Activity for Non-Traditional Education Support (DANTES) examinations. Once credit is awarded, the student may not repeat the course for a letter grade. No credit is awarded if credit for the same course has already been earned.

\* **NOTE:** To see course equivalencies and related information, refer to [www.facts.org](http://www.facts.org).

## Dual Enrollment\*

HCC awards credits for in-state dual enrollment courses (courses which are granted simultaneous credit for both high school and college). These credits are awarded as general education, elective, and/or discipline credits. Dual enrollment courses taken out of state will be evaluated on a course-by-course basis. Dual enrollment courses will not count as excess hours in the 60-hour requirement of an AA or AS degree.

\* **NOTE:** To see course equivalencies and related information, refer to [www.facts.org](http://www.facts.org).



## Experiential Credit

The College provides for the award of experiential credit in a limited number of technical programs: Associate Degree Nursing - transition option, Emergency Medical Services Associate Degree, Optical Management, Radiography - ARRT option, and Industrial Management. Students in these programs who provide documentation verifying licensure and/or certification within the appropriate field of study will be awarded credit.

Students must obtain approval from the appropriate campus academic dean and pay a processing fee for each request.

HCC awards experiential credit in the following programs to students who meet the appropriate criteria:

### Associate Degree Nursing Program Enrollees

Applicants for the LPN transition program must have: a valid, current Florida LPN license, current CPR basic life support for health care providers, an official transcript from their LPN program, and 6 months full-time employment as an LPN during the past three years. Graduates from Erwin Vocational Technical Center are eligible for articulation credit in lieu of experiential credit. Applicants for the Paramedic transition option must have: a valid, current Florida paramedic license, current CPR advanced life support, and 6 months full-time employment as a paramedic during the last three years.

### Optical Management Associate Degree Program Enrollees

Students who have earned at least 15 credit hours in Optical Management courses who provide the college with documentation verifying they hold Opticianry licensure will be awarded 12 credit hours toward an Associate in Applied Science degree in Optical Management.

### Radiography Program: ARRT Option Enrollees

Students admitted to the Radiography Program - ARRT option must provide a copy of their certification as radiographers in good standing from the American Registry of Radiologic Technologists. Students will be awarded 53 credit hours of radiography courses.