

## Campus Events

All on-campus meetings must be scheduled with the appropriate campus student government activity advisor or through the office of the appropriate campus dean of student services.

## Children on Campus

In order to ensure their safety, HCC requires that parents and others responsible for the care of minor children under the age of 17 should not bring these children on campus while engaged in academic activities such as class, research, lab periods, or study groups. Minor children under the age of 17 should be on campus only when activities specifically allow for their involvement.

## Disciplinary Action

The appropriate campus dean of student services, according to HCC administrative procedures, administers disciplinary action resulting from violations of the Student Code of Conduct. The Student Code of Conduct is located in the Student Handbook, which is available on the HCC Website at [www.hccfl.edu](http://www.hccfl.edu).

## Dress Code

HCC believes that students are mature enough to determine what constitutes appropriate dress. However, state law requires students to wear shirts and shoes while on HCC's campuses.

## Drugs & Alcohol

One of HCC's goals is to maintain a drug-free workplace and educational setting. Therefore, the manufacture, distribution, dispensation, possession, or use of alcohol or controlled substances on HCC property is prohibited. However, upon prior authorization by the President, alcoholic beverages may be served on HCC property and at HCC functions.

Annually, each registered student is provided detailed information about HCC drug policies and the behavioral, social and legal consequences associated with drug use. A copy of this handout is available on the HCC website at [www.hccfl.edu](http://www.hccfl.edu).

Students charged with violating this policy will be referred for disciplinary action to the appropriate campus dean of student services. Students who violate the College's drug and alcohol policy will be subject to severe disciplinary sanctions including suspension or expulsion. In addition, the College will refer violators to the appropriate law enforcement

agencies for prosecution and will assist law enforcement agencies in investigating students who may be using or trafficking drugs.

For more details regarding HCC's policy on alcohol and illicit drugs, see the HCC Safety and Student Handbooks or HCC Administrative Rule 6HX-10-2.05. Copies of the policies are in HCC libraries.

The College will also provide prospective students with a review of HCC's alcohol and drug prevention and education programs.

## Hazing

Officers, members, and others associated with HCC student organizations are prohibited from engaging in hazing and in participating in activities on or off campus that endanger students' health or safety.

## Ombudsman/Student Advocate

The District Director of Student Services is the college's ombudsman/advocate for students. The director's office is located on the third floor of the District Administrative Offices. Students may appeal decisions related to course access and credits granted toward degrees to the office of the ombudsman.

## Religious Observances

HCC will reasonably accommodate the religious observances, practices, and beliefs of students in its admission, class attendance and the examination policies and in work assignments. Students must notify instructors at least one week prior to a religious observance.

Students may file a grievance if they believe they have unreasonably been denied an educational benefit due to their religious beliefs or practices.

## Safety and Security

The HCC Office of Security is available to assist all students and employees. The Security Office patrols college property to detect and deter criminal activity, provide protection to those on campus, provide security for college property, and detect and document hazardous, unusual and suspicious behavior and conditions.

The Security Department provides information and assistance on a 24-hour basis. The department utilizes uniformed patrol officers with marked vehicles and officers on foot patrol to observe and