

CLUSTER MEETING
DATE: August 23, 2004

ISSUE - CRITERION	ACTION - DISCUSSION	OUTCOME
WELCOME BACK – to the Fall term 2004	Conference for new faculty – this afternoon Hawk net for beginners	
Surprise unveiling (shown only to faculty at this point)	There will be an unveiling of the gift from Karlene Kunz of “Nursing – Caring Hearts, Healing Hands” –(a handmade quilt) – to be displayed outside the office of the Nursing Program Manager – under protective glass.	Our thanks to Karlene (Nursing Faculty) – 1976 – 2004 for this beautiful display dedicated to the Nursing students of HCC - Past, Present and Those yet to come.
Introductions	New F/T faculty for fall term 2004- Angelia Crozier, Patrick Egan, Scottie Fingar, Meredith Jones, Tresa Russo.	
Cluster representative and alternate selection	Unanimously approved: Cluster Chairperson- Vicki Vawter Alternate: Joanne Goot	
Cluster decisions: Course objectives and faculty development	Student Learning outcomes (objectives) - use forms (we have already) Program reviews – we already do Faculty development opportunities – can get some today - we are going to do flu shots	
All College Day – mandatory – Oct. 22, 2004	no classes or clinicals that day	

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<p>Curriculum revision update - Plans to go to 4 semesters to include the following: Processing I, II, III, & 1V.</p>	<p>Motion- Ellen, 2nd by Terry – unanimously approved that we accept the recommendation to change curriculum to Processing I, II, III, & IV (4 semesters).</p> <p>W/D date form for every course was passed out to faculty members. - 60% date - students can withdraw</p>	<p>Processing I will begin with the Spring Term 2005.</p> <p>To be placed with course outlines to be given to students.</p>
<p>Syllabus suggestions</p>	<p>Have “common” syllabus for your care plans – what is unique to your course – Include on syllabus: - name, semester date and year. - statement: “Disability medical insurance” (must be maintained by students) - statement: Audio taping o.k., but can not be put on the web.</p>	
<p>Student Nurses Pin</p>	<p>Students will not have to buy their nurses pins Nursing Dept. will purchase them.</p>	<p>Nurses Pins – free to students - to be used for pinning ceremony</p>
<p>Pinning issues</p>	<p>Tentative date for Pinning is December 13, 2004. (Pending - use of gym)</p>	<p>Terry and Kathryn will work out details</p>

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<p>Important Dates:</p> <p>August 30, 2004 Hospital Orientation for all students.</p> <p>Sept, 23, 2004 Health Fair 10-2 at PC campus</p> <p>Sept. 13, 2004 Faculty Meeting</p> <p>Oct. 25, 2004 Faculty Meeting will follow Advisory Council Meeting</p> <p>Nov. 8, 2004 Faculty Meeting following following Coordinating Council Meeting</p> <p>December Holiday party – TBD</p>		
<p>Sunshine Club</p>	<p>Decision to begin again the dues for the Sunshine Club - \$20.00 year per faculty member.</p>	