

ADMINISTRATIVE RULES

Title: GRADING SYSTEM	Identification: 6HX-10-5.02
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	Effective Date: 3/17/04
Authority: SBE 6A-14.0247 FS 1001.64	Signature/Approval:

PURPOSE

This rule establishes the grading system policy for students at Hillsborough Community College.

RULE

Students at Hillsborough Community College will be awarded a letter grade at the end of the course for work undertaken at the College in accordance with the following scale:

1. The grades that will be used in the computation of a student's Grade Point Average (GPA) are as follows:

<u>GRADE</u>	<u>INTERPRETATION</u>	<u>POINT VALUE</u>
A	Excellent	4
B	Good	3
C	Average	2
D	Poor	1
F	Failure	0
FX	Failure Excessive Absences	0

FX – Failure due to excessive absences will be treated like an “F” grade. The last date of attendance must be recorded whenever the FX is awarded.

2. The following additional terms that are not used in the computation of a student's GPA may be awarded to a student enrolled in a course at the College:

AU	Audit
AW	Administrative Withdrawal
I	Incomplete
N	No Credit
NR	Grade Not Reported by Instructor
S	Satisfactory
U	Unsatisfactory
W	Withdrawal
WN	Withdrawn, Non Attendance

An audit may be awarded for a credit course with no credit granted.

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An administrative withdrawal may be awarded anytime during the term for reasons such as adjustment of financial records, non-compliance with rules or extenuating circumstances.

An incomplete may be awarded due to unforeseen circumstances following a student's request, the faculty member's approval and authorization by the appropriate personnel.

No credit, a satisfactory and/or an unsatisfactory may be awarded for special programs following the appropriate authorization.

A withdrawal may be awarded if the student officially withdraws by the deadline date in accordance with the guidelines outlined in the appropriate administrative procedures.

A withdrawal for non-attendance may be awarded for non-attendance through the first ten (10) class days of the regular term.

The final grade for a course will appear on the student's grade report and permanent record maintained by the appropriate campus Office of Admissions, Registration and Records.

History:

Adopted 9/21/71. Revised 12/18/74; 10/17/78; 1/15/80; 10/21/81; 5/18/88; 10/19/88; 1/16/91; 7/20/94. Formerly 6HX-10-3.009.