

*President's Cabinet*  
*October 12, 2004*  
*MINUTES*

<i>Present:</i>	Gwendolyn W. Stephenson	<i>Absent:</i>	Adrienne Garcia
	Sylvia Carley		LOA
	Robert Chunn		
	Suzanne Flaig		
	Lois Gaston		
	Gary Goff		
	Felix Haynes		
	John Huerta		
	Bruce Judd		
	Paul Nagy		
	Carlos Soto		
	Robert Wolf		

**Sylvia Carley, VP for Education and Student Development** introduced the 2004 Excel Leadership participants. Each participant gave a brief description of the Excel project that they completed and commented on their experience serving in this leadership program. Ms. Barbara DeVries provided a PowerPoint presentation on her project involving the “student card”. Ms. DeVries indicated that there is a committee in place, co-chaired by Pamela Heglar and herself. The committee has representation from faculty, staff and students, as well as representation from departments that would be involved in the use of the card. It was suggested that the technology side of the house be invited to attend the committee meetings and that a representative from Human Resources be included, also. So far, the committee has had one meeting in June. Dr. Carley indicated that the Excel participants will be introduced at the next Board of Trustees meeting and will be invited to present their projects to the IAC. Dual Enrollment Policies: Dr. Carley and Karen Griffin provided a Dual Enrollment Report to the Cabinet members and distributed and discussed information on the Florida Department of Education Dual Enrollment Course List and the Dual Enrollment program at HCC. A Draft informational brochure on the Dual Enrollment program, addressed to parents, was distributed for the Cabinet’s review. Articulation Agreement: A copy of the Hillsborough County Academic Programs Articulation Agreement by and between Hillsborough District Schools, HCC and USF for 2004-2006 was distributed to the Cabinet members for their review and approval to process. The Cabinet members **Approved** the document for further processing. FSPD Proposal: Under the direction of Dr. Carley, Michael Brennan, International Education, Program Director, presented an FSPD proposal for the Title VI grant to support and empower faculty to take advantage and capitalize on what we have learned over the last five years in international education. Mr. Brennan provided a comprehensive review of the various programs and visitors that came to HCC representing international education efforts. He indicated that recently, the Belizean Trustees Association was started through our efforts and that we have linked

with many sister colleges in partnerships. His proposal is to get U.S. Department of Education funding. The Cabinet members *Approved* the concept through FSPD and \$5000 for consultant services in this regard.

***Bruce Judd, VP for Information Technology***, Dr. Judd advised the Cabinet members that he was especially grateful to Adrienne Garcia for her helpful intervention during the Hurricane process. It made contact with vital service organizations much easier and facilitated the reconnect of services in a more timely fashion. Dr. Judd reported that he is in the process of moving forward on the hiring of a Director of Academic Technology. **FACTS:** He announced that phase three of FACTS is completed; phase four, the on-line application process, is progressing and phase five is not yet defined. **Article:** Dr. Judd announced that HCC and he were featured in an article produced by the Chronicle of Higher Education, alongside the company of Stamford University, noting that Stamford University was “in good company”. **Campus Cruiser:** Dr. Judd informed the Cabinet members that the campus cruiser project is rolling along very well. The campus cruiser committees that have been set up are technical committees and student/faculty groups have been formed as well. He will be making an effort to include SGA representatives on the committees. There is a marketing group and there will be training and a series of links that focus on different components. One can go to a specific part of the training series. **Data Warehouse Project:** Dr. Judd announced that we will go with IBM for this project. He also announced that the wireless project will kick-off tomorrow with the Ybor Campus roll-out and the Brandon Campus roll-out, first.

***Suzanne Flaig, Director of Human Resources*** introduced Roger Stannard in his role as Chair to the United Way. Mr. Stannard reminded the Cabinet members that a United Way Annual President’s Leadership Coffee was scheduled for Monday, October 18, 2004 from 8:30 a.m. to 9:30 a.m. in TCTC 125.

***Paul Nagy, Executive Director of Strategic Planning and Institutional Research:*** Dr. Nagy provided the Cabinet members with a registration update showing activity through October 10, 2004. He also provided the Cabinet members with a copy of the FACT Book. Select corrections will be made to this document and an errata sheet will be included.

### ***Around-the-Table***

**Mr. Wolf** advised the Cabinet members that the ACE Fellowship Program has asked for nominations for a fellowship program that would involve the shadowing of a President for one year. Because the nominations are due by November 15<sup>th</sup>, it was suggested that we will pass this year and submit nominations for the upcoming year.

**Dr. Judd** reported that HCC recently hosted an occasion at the Dale Mabry Campus entitled “Earth Charter Summit. He indicated that all went well as far as the providing of technology services to the occasion.

**Mr. Goff** advised the Cabinet members that he will be able to purchase United States flags that will be placed in every classroom by August, 2005, as mandated, through the donation of USAA of \$3000 for the purchase of the flags. He credits Adrienne Garcia with making the connection to this donation.

**Felix Haynes** advised that there was a strong possibility that the \$250,000 equipment money for the Trinkle Building at the Plant City Campus will be matched 66 cents to the dollar, by state funds, as per Harry Albertson, Executive Director of the Florida Association of Community Colleges.

**Dr. Stephenson** returned from a brief sabbatical leave and informed the Cabinet members of her different experiences. She indicated that although she was on official sabbatical leave and away from the Tampa Bay area, she was drawn to news updates on the Hurricane crisis in Florida and sincerely hoped that all would be well at HCC and all of the areas that suffered direct hits and damage. She reported that the sabbatical experience was a renewing experience for her. She visited with several College presidents to talk about and observe their styles of leaderships and she will author two educational articles in the near future.

The meeting adjourned at 12 noon.