

ENC 1101 Freshman English I Syllabus

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45674

ENC 1101: FRESHMAN ENGLISH I

INSTRUCTOR: Ms. J. Hendricks ✓
OFFICE: DHUM 223
PH: 253-7362 (Campus Mailroom)
Hours: MW 12:30-2:00; TR 9:30-10:00

Sec. 45674 MW 9:30-10:45 DHUM 314
Sec. 45637 MW 11:00-12:15 DHUM 339
Sec. 45629 TR 8:00-9:15 DHUM 212 ✓

COURSE DESCRIPTION

ENC 1101 offers instruction in the expository skills of English composition. The course will focus on prewriting, organization and style, as well as a review of grammar. Prerequisite: a satisfactory score on the placement test or completion of Pre-Writing II with a grade of C or better.

TEXTS

The Bedford Handbook, Diane Hacker, 6th Edition.
The Longman Reader, Judith Nadell, et al., 7th Edition.

Two Pocket Folders (one for notes and handouts, and another for outlines, drafts and graded essays)

INSTRUCTIONAL OBJECTIVES

The following outline presents minimal requirements* for every Freshman English ENC 1101 class taught at HCC.

I. Placement

In addition to a mandatory placement as required by tests and policies established by the Florida State Board of Education, the English faculty will require writing samples from students enrolled in ENC 1101. The writing samples will be required during the first week of class, and the students who demonstrate deficiencies on the writing samples will be advised to adjust into an appropriate writing skills class (such as ENC 0010 or 0020).

II. Course Competencies and Course Objectives

A. The student shall demonstrate mastery of the following basic rules of grammar and mechanics exhibiting conventions of standard American English grammar and usage:

1. Standard verb forms
2. Agreement between subject and verb, pronoun and antecedent
3. Proper case forms
4. Standard practice for spelling and capitalization
5. Punctuation

B. The student shall demonstrate mastery of the following writing skills as required by the Florida Department of Education:

1. Organization
 - a. Selecting a topic which lends itself to expository writing
 - b. Determining the purpose of writing
 - c. Limiting the subject to a topic which can be developed adequately within the requirements of time, purpose, and audience
 - d. Formulating a thesis statement which reflects the purpose
 - e. Developing the thesis statement in the following ways:
 1. Providing adequate support which reflects the ability to distinguish between generalized and concrete evidence
 2. Arranging the main ideas and supporting details in an organizational pattern appropriate to the expositional purpose
 3. Writing unified prose in which all supporting material is relevant to the thesis statement
 4. Writing coherent prose, providing effective transitional devices which clearly reflect the organizational pattern and the relationships of the parts
2. Effective word choice
 - a. Using words which convey the denotative (specific) and connotative (associational) meanings required by context
 - b. Avoiding slang, jargon, cliches, and pretentious expressions
 - c. Avoiding wordiness
3. Conventional sentence structure
 - a. Placing modifiers correctly
 - b. Coordinating and subordinating sentence elements according to their relative importance
 - c. Using parallel expressions for parallel ideas
4. Effective sentence structure
 - a. Using a variety of sentence structures
 - b. Avoiding unnecessary use of passive constructions
 - c. Avoiding awkward constructions
 - d. Avoiding fragments, comma splices, and fusions
5. Consistent point of view
6. Proofreading and revision

- C. The student will write several well-organized compositions which demonstrate knowledge of the techniques necessary for writing an expository paper. The compositions may be definition, classification, cause and effect, comparison/contrast, or topic-based expository writing.
- D. The student will demonstrate mastery of impromptu timed writing.

III. Evaluation

- A. The student will demonstrate ability to do the following:
 - 1. Formulate a thesis statement
 - 2. Develop an outline
 - 3. Write a 5 paragraph, 3-part theme with an adequate introductory paragraph, sufficiently supported and developed body paragraphs, and an effective concluding paragraph
 - 4. Use appropriate transitional devices
 - 5. Use standard English grammar
- B. The student will meet the Gordon Rule requirement of writing 6,000 words or more of original nonfiction prose.

*determined by the HCC English Cluster, revised March 10, 1995

SPECIAL NOTE: Literature is not part of the ENC 1101 curriculum. Instructors will focus upon composition and grammar skills in order to prepare students for the **CLAST** and for the objective themes they will write during the remainder of their college experience.

WRITING PROJECTS

This course requires written compositions totaling 6,000 words (Gordon Rule). Students will write at least four major essays. These essays, which will also include outlines and at least one rough draft, will be based upon your instructor-approved topics. The major essays will reflect various organizational strategies (see weekly schedule). Students will also write in-class (timed) essays based upon instructor-provided topics. Students will be required to maintain a portfolio of all written work including outlines, drafts, and graded essays.

GRADING ✓

Major essays are evaluated analytically and must be submitted with all pre-writing (including outline) and at least one rough draft (initially used for conferences). Students will have the option of revising one graded essay for a better grade.

Scale: A = 100-90, B = 89-80, C = 79-70, D = 69-60, F = 59-0

In addition to the essays, students will be required to complete all assigned skill tests with a score of 70% or higher. Any skill test that falls below that score must be reviewed with the student by the instructor and/or a tutor in the Writing Center. These skills in grammar, mechanics, and usage are essential for college writing. Students will receive instruction and practice on the skills prior to each test.

✓ ATTENDANCE

Students are expected to attend every meeting on time and with the assignment completed. In case of emergencies, two absences are allowed without penalty if documentation is provided. Thereafter, five points will be deducted from your final total for every unexcused absence. Late papers, if accepted, lose five points per day. Two excused tardies are allowed, but more than two will be counted as absences. **Note: Last day to withdraw without a grade is May 27, 2006.**

ACADEMIC DISHONESTY

Plagiarism of written work is prohibited in any form. Any infraction will result in the student receiving a grade of F for the work or the course, or may initiate Hillsborough Community College disciplinary procedures. Cheating on quizzes is also unacceptable and will result in a failing grade on the quiz (for all students involved) and possible further disciplinary action.

✓ SPECIAL ACCOMMODATIONS

If, to participate in this course, you require an accommodation due to a physical or learning impairment, you must contact the Office of Services to Students with Disabilities. The office is located in the Student Services Bldg., Room 208. You may also reach the office by phone, (813) 253-7031, TDD (813) 253-7035, or (813) 253-7336.

CONFERENCES

Some conferences will occur during class. At other times, in-office conferences will be required. Office hours: Monday and Wednesday 12:30-2:00 and Tuesday and Thursday 9:30-10:00. Please see me if you need to arrange a conference at another time.

FRESHMAN ENGLISH I
Course Schedule

Ms. J. Hendricks

Spring 2006

<u>Date</u>	<u>In Class</u>	<u>At Home</u>
1/10	Course Introduction; Writing Sample	Bedford 1-71 Longman 12-69
1/12	The Writing Process	Bedford 240-262
1/17	Sentence Fragments, Comma Splices, and Fused Sentences	Longman 138-152
1/19	Quiz 1- Fragments, CS, Run-ons Assign Theme 1: Exemplification Writing and Revising Paragraphs	Write Scratch Outline and Begin Draft for Theme 1 Bedford 72-100; Longman 153-157
1/24	Workshop on Theme 1: Paragraphs Bring outline and draft to class Hymowitz, "Tweens: Ten Going on Sixteen"	Final Draft for Theme 1
1/26	Turn in Final Draft of Theme 1 Agreement (Subject-Verb; Pronoun- Antecedent) and Reference	Bedford 263-291 Review for quiz Longman 390-392
1/31	Quiz 2 – Agreement and Reference Barszcz, "Can You Be Educated from a Distance?"	Bedford 292-309
2/2	Pronoun Case	Review for quiz Longman 433-436
2/7	Quiz 3 – Pronoun Case Woolf, "The Death of the Moth"	Bedford 155-171
2/9	Modifiers	Review for quiz Longman 190-197
2/14	Quiz 4 – Modifiers Assign Theme 2 – Classification Ericsson, "The Ways We Lie" Sentence Grammar; Types	Bedford 784-813 Begin Draft for Theme 2
2/16	Workshop on Theme 2: Sentences Bring outline and rough draft to class Sentence Variety	Bedford 180-201

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<u>Date</u>	<u>In Class</u>	<u>At Home</u>
2/21	Theme 2-Classification due at the beginning of class Sentence Structure Worksheet	Longman 438-441 Bedford 136-154
2/23	Quiz 5: Sentence Structure M. L. King, "Where Do We Go From Here?"	Bedford 506-517 Longman 283-301
2/28	Using Cause and Effect Reasoning Preparing for Timed Writing	
3/2	S. King "Why We Crave Horror Movies"	
3/6	Writing on a Topic	
3/9	Theme 3-Cause and Effect (timed writing) Don't miss this class!	Bedford 381-442
3/13—3/19	Midterm Break- No Classes	
3/21	Punctuation	Review for quiz Bedford 381-442
3/23	Quiz 6: Punctuation	
3/27	Last Day to Withdraw Without A Grade	
3/28	Portfolio Review	Longman 200-204
3/30	Word Choice Lutz, "Doublespeak"	Bedford 815-831
4/4	Worksheet on Word Choice Quiz 7: Word Choice	Bedford 456-459
4/6	Using a Dictionary Bring a dictionary to class	Longman 319-331
4/11	Assign Theme 4: Definition (dictionaries needed)	Choose a Topic Longman 345-347
4/13	Outline and Draft for Theme 4 Raspberry, "The Handicap of Definition"	Complete Draft
4/18	Workshop: Global Revision	Longman 472-484
4/20	Theme 4 – Definition DUE Barry, "The Ugly Truth About Beauty" (Read in class)	Longman 277-279

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4/25 Assign Theme 5: Comparison/Contrast

Choose a Topic
Longman 253-265

4/27 Outline and Draft Theme 5
Carson, "A Fable for Tomorrow"

Finish Theme 5
Longman 267-268

Theme 5 -- Comparison and Contrast DUE at Final Exam

FINAL EXAM

Tuesday May 2
ENC 1101.45629 (Meets TR 8:00-9:15) ~~Thursday, May 4~~ - 8:00-9:50am