

**HILLSBOROUGH COMMUNITY COLLEGE  
DISTRICT BOARD OF TRUSTEES  
WEDNESDAY, JULY 20, 2005 5:00 P.M.  
ORGANIZATIONAL MEETING  
YBOR CITY CAMPUS  
YBOR ROOM  
MINUTES**

## **1.0 GENERAL FUNCTIONS**

### 1.01 Call to Order

Dr. Gonzalez called the meeting to order at 5:15 pm.

1.01.01 Mr. Coton made a motion to nominate Mr. Huggins as the Board Chair, seconded by Mr. Coton, with approval given by aye vote of all members present.

1.01.02 Mrs. Hill made a motion to nominate Mr. Coton as Vice Chair, seconded by Ms. Watkins, with approval given by aye vote of all members present.

Mr. Thomas Huggins, III was seated as the Chairman and Mr. Daniel Coton was seated as the Vice-Chairman of the District Board of Trustees.

### 1.02 Pledge of Allegiance

### 1.03 Invocation

### 1.04 Roll Call

The following Trustees were in attendance:

Mr. Thomas Huggins  
Mr. Daniel Coton  
Dr. W. Edward Gonzalez  
Mrs. Chappella I. Hill  
Ms. Nancy Watkins

### 1.05 Welcome to Guests and Staff Members

Mr. Huggins welcomed all guests and staff members.

### 1.06 Foundation Report

1.06.01 Dr. Adrienne Garcia, Executive Director of the HCC Foundation,

the initiative to train business representatives to conduct business with Latin America and Caribbean communities.

Dr. Stephenson informed the Board that the College does have throughout the district, a Business Program with faculty members who will provide expertise for the development of import and export types of activities. In addition, she explained that staff will draw on those talents, as well as use other individuals, in the development of this program.

After due discussion and consideration, Ms. Watkins made a motion of approval, seconded by Mr. Coton, with approval given by aye vote of all members present.

- 8.05 The President recommended approval/acknowledgement of the listed Affiliation/Internship Agreements between the College and the listed sites.

After due discussion and consideration, Dr. Gonzalez made a motion of approval, seconded by Mrs. Hill, with approval given by aye vote of all members present.

## **9.0 ADMINISTRATIVE REPORT**

- 9.01 Dr. Paul Nagy, the Executive Director of Strategic Planning and Institutional Research, provided the Board with a presentation on the 2005-2007 Institutional Effectiveness Plan. He indicated that this plan serves as a record of the official College planning process, as approved by the President's Cabinet and it reflects how the planning process has been implemented to date.

Ms. Watkins commended Dr. Nagy on the Institutional Effectiveness Plan.

- 9.02 Mr. Craig Johnson, the Quality Enhancement Plan [QEP] Steering Committee Chair, provided the Board with a presentation and update on the Quality Enhancement Plan and explained that the QEP is a new part of the College's accreditation process. Under the QEP, the College has an obligation to develop a plan focused on improvement and student learning that will basically look towards the future of the College, which the Board must endorse. He explained that the Board is being asked to endorse the topic of "Improving Student Learning Outcomes in Gateway Courses," which are courses that provide the foundation for the College's programs.

Dr. Stephenson recommended that the Board approve the "Improving Student Learning Outcomes in Gateway Courses" topic. She indicated that this topic has been widely discussed throughout the College and one that staff feels is exciting and will move HCC along with the accomplishment of the College's objectives and goals.

Dr. Gonzalez made a motion to approve the QEP "Improving Student Learning Outcomes in Gateway Courses" topic, seconded by Mr. Coton, with approval given by aye vote of all members present.