ADMINISTRATIVE RULES

<table>
<thead>
<tr>
<th>Title: ASSESSMENT AND REFUND OF STUDENT FEES</th>
<th>Identification: 6HX-10-6.06</th>
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<tr>
<td>Authority: SBE 6A-14.054; 6A-14.0261; 6A-14.0541</td>
<td>Signature/Approval:</td>
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<tr>
<td>FS 1001.64; 1009.23; 1001.65</td>
<td>August 30, 2006</td>
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PURPOSE

This rule establishes College policy regarding the assessment and refund of student tuition and/or other fees.

RULE

Tuition, out-of-state fees, and user fees will be reviewed and where necessary, updated annually. User fees, such as lab fees, may be established to recover the costs associated with programs or services such as consumable supplies, materials, equipment, instruction, and/or facilities.

The President may annually recommend new fees or adjustments to current fees to the Board of Trustees for approval in compliance with Florida Statutes. After approval, the new or adjusted fees will be included in the fee schedule. The College's budget will be the mechanism used to modify all fees.

Students who drop a course prior to the published refund deadline date will receive a one hundred percent (100%) refund of fees. However, the College's application fee and late registration fee are non-refundable fees. The deadline dates for all credit and non-credit courses are published, by term, in the College's Course Schedule.

Following the published refund date, a student may petition for a refund of fees due to a medical emergency, military reasons, or extended jury duty. Refunds made due to such extenuating circumstance beyond the control of the student shall not affect the calculation of full-time equivalent students.

History: Adopted: 2/20/79; Revised: 5/22/80; 1/20/82; 9/17/86; 11/17/93; 6/20/06. Formerly: 6HX-10-3.15; 6HX-10-5.105; 6HX-10-5.013; 6HX-10-5.008