

# DISTRICT BOARD OF TRUSTEES BOARD MEETING

# FEBRUARY 23, 2022 4:00 PM

# LOCATION:

DR. GWENDOLYN W. STEPHENSON DISTRICT ADMINISTRATION CENTER BOARD ROOM 39 COLUMBIA DRIVE

# **PUBLIC ACCESS:**

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# HILLSBOROUGH COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES BOARD MEETING WEDNESDAY, FEBRUARY 23, 2022 – 4:00 P.M. DR. GWENDOLYN W. STEPHENSON DISTRICT ADMINISTRATION CENTER – BOARD ROOM 39 COLUMBIA DRIVE

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## 1.0 GENERAL FUNCTIONS

- 1.01 Call to Order
- 1.02 Invocation
- 1.03 Pledge of Allegiance
- 1.04 Roll Call
- 1.05 Welcome to Guests and Staff Members
- 1.06 Foundation Report
- 1.07 Faculty and Staff Recognitions
- 1.08 The Chairman recommends adoption of the Agenda, all revisions to the Agenda and approval of all agenda items marked "Consent".
- 1.09 The President recommends approval of the **January 26, 2022 Board Meeting minutes** (submitted herein for your review).

# 2.0 HEARING OF STUDENTS

- 3.0 HEARING OF CITIZENS
- 4.0 HEARING OF FACULTY AND STAFF

5.0	<b>HUMAN RESOURCES</b>

CONSENT5.01 The President recommends approval of individuals for **full-time employment**. 8

Each full-time employee will be compensated in accordance with the Boardapproved Salary Schedule (submitted herein for your review).

10

- CONSENT5.02 The President recommends approval of individuals for part-time employment during Term 22/SP. Each part-time employee will be compensated in accordance with the Board-approved Salary Schedule (submitted herein for your review).
- CONSENT5.03 The President recommends acknowledgment of **employment separations** 12 (submitted herein for your review).

## 6.0 EDUCATIONAL PROGRAMS & STUDENT SERVICES

- CONSENT6.01 The President recommends approval of the **new courses**, **new AA** 14 **pathways**, **program modifications and program moratorium** effective Fall 2022, unless otherwise noted (submitted herein for your review).
  - 6.02 The President recommends approval of the **new course fee** effective Fall 20 2022, unless otherwise noted (submitted herein for your review).
  - 6.03 The President recommends approval of the 2022-2023 College Calendar 22 (submitted herein for your review).

# 7.0 <u>INSTITUTIONAL SERVICES</u>

- 8.0 FINANCIAL SERVICES
- 9.0 ADMINISTRATIVE REPORT
- 10.0 LEGAL REPORT
- 11.0 HEARING OF BOARD MEMBERS
- **12.0 ADJOURNMENT**

#### HILLSBOROUGH COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES BOARD MEETING

# WEDNESDAY, JANUARY 26, 2022 – 4:00 P.M. DR. GWENDOLYN W. STEPHENSON DISTRICT ADMINISTRATION CENTER – BOARD ROOM MINUTES

#### 1.0 GENERAL FUNCTIONS

- 1.01 Call to Order
  - 1.01.01 Due to the COVID-19 virus, this meeting was also held by Zoom video conferencing due to social distancing limitations. The public was reminded that questions or comments can be submitted to the Trustees' email address at any time during the meeting.
- 1.02 Invocation
  - 1.02.01 Trustee Diehl asked that we keep the families of <a href="Dr. Ervin Jackson">Dr. Ervin Jackson</a>, husband of Jaqueline Jackson, Executive Staff Assistant to the Vice President for Student Services & Enrollment Management, <a href="Gayle Lee">Gayle Lee</a>, mother of Laura Lee, Staff Assist and the Dale Mabry Campus President's Office, <a href="Cynthia Scionti">Cynthia Scionti</a>, beloved mother of John Scionti, Technical Services Manager of the Institute for Corporate & Continuing Education, <a href="Carol Strickland">Carol Strickland</a>, long-time employee at the Ybor City Campus Library, <a href="Kathy Williams">Kathy Williams</a>, long-time employee at the Brandon Campus, in our thoughts and prayers.
- 1.03 Pledge of Allegiance
- 1.04 Roll Call

The following Trustees were in attendance:

- Chip Diehl
- Nancy Watkins
- Brian Lametto
- Aakash Patel
- Greg Celestan
- Dalia McCloud [not in attendance]
- 1.05 Welcome to Guests, Faculty and Staff Members
- 1.06 Foundation Report

Lee Lowry, Director of Development, provided the Board with a brief update of the HCCF activities and support:

- 1.06.01 Donations are up by 15%1.06.02 HCCF Golf Classic will be February 28, 2022
- 1.06.03 Establishment of \$300,000 Welding Scholarship

1.07 Faculty, Staff and Student Recognitions

Ashley Thomas provided the following faculty, staff and student recognitions:

- 1.07.01 The inaugural cohort of A.S. Surgical Technologist completed their program and had their graduation ceremony on December 4, 2021. They sat for their national certification examination on December 15, 2021 and had a 100% pass rate.
- 1.07.02 **Mary Seguiti,** Opticianry Program Manager, has been nominated and appointed to be on the Board for American Board of Opticianry & National Contact Lens Examiners (ABO/NCLE), the state and national licensing organizations for Opticians.
- 1.07.03 **Dr. Danielle J. Clark**, Marketing Faculty member, will be featured in the next issue of the Case Research Journal 42(1) which is a highly selective and demanding outlet as the lead author of Throwback Brewery: Personnel Performance Appraisal Decisions to Ring in the New Year. Her case will distributed by Harvard Business Publishing (amongst others).
- 1.07.04 **Dr. Paige Niehaus**, Dale Mabry Campus President, has been appointed to the West Tampa Chamber of Commerce Board of Directors and appointed to the HCA Florida South Tampa Hospital Board of Trustees.
- 1.07.05 **Dr. Deborah Kish Johansen**, Brandon Campus President, was recently featured in The Know Volume 4 Magazine highlighting leaders, creators, and entrepreneurs in the Tampa Bay region.
- Josh McMahon, SouthShore SGA President, and Timothy St. Pierre, SouthShore SGA Senator, were elected as members of the Executive Board of Florida College System Student Government Association (FCSSGA) Region 2 District. Their positions are Jurisprudence and Alternate Jurisprudence of the Region 2 District. Their role will be organizing and ensuring that meetings are run smoothly and fairly during FCSSGA conferences, Region 2 Retreats, and any activities the organization creates.
- 1.07.07 Apollo Beach Woman's Club (ABWC) will be recognizing **Dr. Jennifer Wells China**, SouthShore Campus President, as a 2022 Inspirational Woman of the year on March 12, 2022, at SouthShore Falls. Proceeds from the event will benefit the Woman's Advancement Scholarship, given to an adult woman demonstrating commitment to improving herself and the lives of others through continuing education.
- 1.07.08 **Kenneth Hanks**, Ybor City Campus Music Professor and Department Chair, was elected to the Commission on Community College Accreditation for the National Association of Schools of Music (NASM).
- 1.08 The Chairman recommended adoption of the agenda, all revisions to the agenda and approval of all agenda items marked "Consent".

Trustee Patel made a motion to approve, seconded by Trustee Lametto. After due discussion and consideration, approval was given by aye vote of all members present.

1.09 The President recommended approval of the **December 8, 2021 Board Meeting Minutes.** 

Trustee Patel made a motion of approval, seconded by Trustee Lametto. After due discussion and consideration, approval was given by aye vote of all members present.

#### 2.0 HEARING OF STUDENTS

#### 3.0 HEARING OF CITIZENS

#### 4.0 HEARING OF FACULTY AND STAFF

#### 5.0 HUMAN RESOURCES

- 5.01 The President recommended approval of individuals for full-time employment. These individuals will be compensated in accordance with the Board-approved Salary Schedule.
- The President recommended approval of part-time faculty and staff employment recommendations for Term 22/SP. Each part-time employee will be compensated in accordance with the Board-approved Salary Schedule.
- 5.03 The President recommended acknowledgment of employment separations.
- Dr. Atwater recommended Kristen Smuder, Executive Director of Human Resources, to present this item to the Board. At the previous BOT Meeting a pay raise was approved for Adjunct Faculty, the salary schedule will now need to be updated to reflect the new rate.

The President recommended approval of the revised 2021-2022 Salary Schedule.

Trustee Patel made a motion of approval, seconded by Trustee Lametto. After due discussion and consideration, approval was given by aye vote of all members present.

Brian Mann, Associate VP for Associate in Science Programs, presented on behalf of Rich Senker, VP for Academic Affairs. Per State Rule and the HCC FUSA bargaining agreement, tenured faculty are evaluated every five years for post tenured review. A committee reviews faculty on performances, appraisals, student evaluations, professional development and other services related to activities. A committee reviewed the evaluations and attested to the 31 faculty member's successful completion of the process.

The President recommended approval of post-tenured faculty to remain on continuing contracts.

Trustee Watkins made a motion of approval, seconded by Trustee Patel. After due discussion and consideration, approval was given by aye vote of all members present.

#### 6.0 EDUCATIONAL PROGRAMS & STUDENT SERVICES

The President recommended approval of all new course, course modifications, course deletions, new program, program modifications and programs deletions effective Fall 2022, unless otherwise noted.

#### 7.0 INSTITUTIONAL SERVICES

#### 8.0 FINANCIAL SERVICES

- 8.01 Informational Item Only November 2021 Financial Statements
- 8.02 Informational Item Only December 2021 Financial Statements

#### 9.0 ADMINISTRATIVE REPORT

- 9.01 Eric Johnson, Director of Government and Community Relations, provided an update on the 2022 Legislative Session for the State Budget. Good news for HCC, all three of the College's budget priorities, the Nursing program, deferred maintenance and funding for the design and engineering of the SouthShore building project are eligible to be negotiated for full budget process.
- 9.02 Dr. Atwater introduced Annazette Houston, the College's new Chief Diversity Officer.

#### 10.0 LEGAL REPORT

#### 11.0 HEARING OF BOARD MEMBERS

- 11.01 Trustee Celestan wanted to commend the HCC Choir. His wife joined the choir and gave impressive reviews about them.
- 11.02 Trustee Watkins recommended having fewer Board meetings and asked if there was a requirement for Boards to meet a certain number of times each year. Trustee Watkins also asked why the University Boards can have online meetings when HCC has to have a quorum present to vote. Dr. Atwater said he would research into reducing future meeting times but asked to keep the current fiscal year Board Meeting schedule.

Board Attorney Frazier Carraway provided an update to the Board explaining there is no statutory requirement for a specific number of Board meetings annually and confirming that the Board must have a quorum physically present to vote.

11.03 Trustee Diehl mentioned a new Amazon center going up in the community and would like HCC to explore possibly forming a relationship with them that might benefit HCC students.

#### 12.0 ADJOURNMENT

There being no further business, the meeting adjourned at 5:03 p.m.

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RECOMMENDATION TO HILLSBOROUGH COMMUNITY COLLEGE BOARD OF TRUSTEES			
Agenda Number: 5.01	CONSENT		
BACKGROUND AND PERTINENT FACTS:			
These are personnel appointments for budgeted full-time position	ons.		
ECONOMIC IMPACT:			
All of the positions are budgeted within the current fiscal yes temporary positions, these positions will be fully budgeted in su program or service changes or financial exigency requires that	bsequent fiscal years unless		
OBJECTIVE:			
To provide necessary staff support for the appropriate divisiona	l unit.		
LEGAL AUTHORITY:			
F.S. 1001.64; 1001.65			
RECOMMENDATION:			
The President recommends approval of individuals for full-ti herein for your review). Each full-time employee will be compen Board-approved Salary Schedule.			
Initiator	Date		
Vice President/Campus President/Exec Dir of Human Resources	Date		
Kristen Smuder	2/10/22		
District President Kin Ash Ash	Date 2/15/22		

# FULL-TIME APPOINTMENTS FEBRUARY 23, 2022 BOARD MEETING

# **FACULTY**

<u>NAME</u>	<u>TITLE</u>	POSITION #	<u>CAMPUS</u>	START DATE
Port, Martin *	Biology Instructor	FFC1T015	Brandon	01/20/22

# **STAFF EXEMPT**

<u>NAME</u>	<u>TITLE</u>	POSITION #	<u>CAMPUS</u>	START DATE
Ali, Rayshad	Business Information Analyst	EFC1200029	Dale Mabry	02/24/22
Bobo, Robert	PSAV Coordinator Heavy Equipment Program	EFC0800083	Ybor City	02/24/22
Heller, Paula**	Financial Services Manager	EFC10V0025	District	01/27/22
Muralt, John	Health Sciences Program Coordinator	EFC0800024	Ybor City	02/08/22
Winslow, Kenneth**	Trainer, Special Projects	EFC10V0023	Collaboration Studio	02/03/22

# **STAFF NON-EXEMPT**

<u>NAME</u>	TITLE	POSITION #	<u>CAMPUS</u>	START DATE
Del Castillo, John**	Information Technology Technician	NFC06V0001	Plant City	02/21/22
Garlanger, Ashlyn	Staff Assistant II	NFC0300152	Dale Mabry	02/04/22
Quinones, Carlos	Administrative Clerk	NFC0100017	District	02/07/22

# **PROMOTION**

<u>NAME</u>	<u>FROM</u>	<u>CAMPUS</u>	<u>TO</u>	<u>CAMPUS</u>	START DATE
Carson, Christopher	Writing Center Supervisor	Brandon	Academic Success Center Coordinator	Brandon	02/10/22
Serrano, Albert	Test Proctor	Plant City	Testing Supervisor	Plant City	02/10/22

<sup>\*</sup>Full-Time Temporary
\*\*Full-Time Temporary/Grant-Funded

# RECOMMENDATION TO HILLSBOROUGH COMMUNITY COLLEGE BOARD OF TRUSTEES CONSENT Agenda Number: 5.02 **BACKGROUND AND PERTINENT FACTS:** The College has determined that part-time faculty and staff are needed to support the academic programs for the Academic Term 22/SP. Part-time faculty will be employed on a term-by-term basis. If additional part-time staff is needed, a supplementary list will be submitted for appointment. **ECONOMIC IMPACT:** All of the positions are budgeted within the current fiscal year (2021-2022). All part-time faculty and staff budgets are reviewed during budget development and established based on enrollment projections and departmental need. **OBJECTIVE:** To augment full-time faculty and staff with temporary assistance to meet the academic goals of the College. **LEGAL AUTHORITY:** F.S. 1001.64; 1001.65 RECOMMENDATION: The President recommends approval of individuals for part-time employment during Term 22/SP (submitted herein for your review). Each part-time employee will be compensated in accordance with the Board-approved Salary Schedule.

Initiator

Date

Vice President/Campus President/Exec Dir of Human Resources

Kristen Smuder

Date

2/10/22

Date

2/15/22

1-0-024(2/04)

# <u>PART-TIME APPOINTMENTS</u> FEBRUARY 23, 2022 BOARD MEETING

# **FACULTY**

NAME	TITLE	POSITION #	<u>CAMPUS</u>	<b>BEGIN DATE</b>
Booth, James	Adj English Instructor	FPNC0409	SouthShore	02/01/22
Burchett, Diana	Adj Nursing Instructor	FPNC0069	Dale Mabry	02/03/22
Everett, Willow	Adj Psychology Instructor	FPNC0418	SouthShore	02/04/22
Henderson, Benjamin	Adj Student Life Skills Adj Computer Science Instructor Adj Nursing Instructor Adj Nursing Instructor	FPNC0527	Brandon	01/24/22
Meadows, Clyde		FPNC0119	Plant City	01/25/22
Minisee, Darlene		FPNC0069	Dale Mabry	01/24/22
Valeri, Kaitlin		FPNC0069	Dale Mabry	02/01/22

## **NON-FACULTY**

NAME	TITL	<u>E</u>	POSITION #	<u>CAMPUS</u>	<b>BEGIN DATE</b>
Ashworth, Jay	PT	Specialist Production Assistant	ZPP40092	Ybor City	01/31/22
Castillo-Medina, Alana*	PT	Technician	ZPP2V010	Dale Mabry	01/24/22
Keener, Marissa	PT	Advanced Technician	ZPP30001	Dale Mabry	01/26/22
Lawless, Barbara	PT	Advanced Technician	ZPP3T005	Ybor City	01/25/22
Niner, Dylan	PT	Student Assistant	ZPP10224	Ybor City	02/03/22

<sup>\*</sup> Part-Time Temporary/Grant Funded

RECOMMENDATION TO HILLSBOROUGH COMMUNITY COLLEGE BOARD OF TRUSTEES			
Agenda Number: 5.03	CONSENT		
BACKGROUND AND PERTINENT FACTS:			
Upon review of documentation, it was determined that the employ from employment at the College as indicated.	ees listed herein will separate		
ECONOMIC IMPACT:			
None.			
OBJECTIVE:			
To acknowledge separations.			
LEGAL AUTHORITY:			
F.S. 1001.64; 1001.65			
RECOMMENDATION:			
The President recommends acknowledgement of employment sep	parations (submitted herein		
for your review).	(		
Initiator	Date		
Vice President/ President/Exec Dir of Human Resources	Date		
Kristen Smuder  District President	2/10/22 Date		
District President for Ash Ash	2/15/22		

# <u>FULL-TIME SEPARATIONS</u> FEBRUARY 23, 2022 BOARD MEETING

# **RESIGNATION**

NAME	<u>TITLE</u>	<u>CAMPUS</u>	<b>BEGIN DATE</b>	END DATE
Calescibetta, Nicole	Student Services Advising Generalist	SouthShore	11/18/21	02/11/22
Losow, Sasha*	International Student Recruiting Mgr	District	07/15/21	02/16/22
Milam, John	Information Technology Technician	SouthShore	10/26/20	02/04/22
Reyes, Carlos	Lab Assistant	Dale Mabry	01/30/20	02/15/22
Wall, Keanu	Digital Content Manager	District	10/31/16	01/30/22
Walters, Danielle	Human Resources Analyst	District	10/31/18	02/16/22
	<u>RET</u>	<u>IREMENT</u>		
NAME	<u>TITLE</u>	<u>CAMPUS</u>	<b>BEGIN DATE</b>	END DATE
Davis, Irene	Business Assistant	District	08/16/18	02/03/22
	<u>TERI</u>	<u>MINATION</u>		
NAME	<u>TITLE</u>	<u>CAMPUS</u>	<b>BEGIN DATE</b>	END DATE
Chemeryskyi, Oleksandr	Public Safety Officer	Dale Mabry	11/12/21	02/07/22

<sup>\*</sup> Full-Time Temporary
\*\* Full-Time Temporary/Grant Funded

#### RECOMMENDATION TO HILLSBOROUGH COMMUNITY COLLEGE BOARD OF TRUSTEES

Agenda Number: 6.01 CONSENT

#### **BACKGROUND AND PERTINENT FACTS:**

The Business and Hospitality discipline group presented new AA pathways and a program moratorium; the Engineering, Transportation, Architecture and Construction and Computer Science discipline group presented new courses, and program modifications; the Health Sciences discipline group presented program modifications; the Humanities, Fine Arts, and Design discipline group presented a new course, and the Nursing discipline group presented a program modification to the Academic Affairs Committee.

The Academic Affairs Committee approved the new courses, new AA pathways, program modifications and program moratorium, and forwarded all to the Vice President for Academic Affairs who reviewed them with the appropriate staff for forwarding to the President.

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None.

#### **OBJECTIVE:**

To strengthen the college curriculum.

#### **LEGAL AUTHORITY:**

HCC 6HX-10-4.06

#### **RECOMMENDATION:**

The President recommends approval of the new courses, new AA pathways, program modifications and program moratorium to be effective FA/22, unless otherwise noted.

Initiator	Date:
Karen Griffin and Brian Mann	2/10/22
Vice President/Campus President/Director of Human Resources	Date:
Richard Senker	2/10/22
District President Kn Ash Ash	Date
An AM AGE	2/15/22

1-0-024(2/04)

#### **Hillsborough Community College**

February 2022 BOT

#### **New Courses**

Course Title	Category	Credit/ Clock Hours	Effective Term
BCN X049, Sustainable Design and Construction	Transfer	3 cr.	FA/22
BCN x760, Building Codes	Transfer	3 cr.	FA/22
PHI 1631, Ethics and Business	Transfer	3 cr.	FA/22

#### **Program Modifications**

#### Effective FA/22

Architecture Design and Construction Technology - AS

- Delete ANT 2000 from General Education Requirements.
- Delete CGS 1107, SPC 1006, BCN 2291C and elective-1 cr. from program requirements.
- Delete Natural Science, Social Science, or Humanities Gen Ed 3 cr.
- Add Natural Science General Education CORE 3 cr. (Year I, Third Semester).
- Change Humanities General Education 3cr. to read: Humanities General Education CORE (3 cr.) Year
   I, Third Semester.
- Add BCN x049, Sustainable Design and Construction (Year II, Second Semester), and BCN x760, Building Codes (Year I, Second Semester) to program requirements.
- Add AMH 2020 or POS 2041 to General Education Requirements (Year I, Third Semester).

#### Computer Information Technology – AS

- Change Humanities General Education 3cr. to read: Humanities General Education CORE (3 cr.)
- Delete ENC 1102 or Social Science General Education 3 cr.
- Delete Social Science General Education 3 cr.
- Add AMH 2020 or POS 2041 to General Education Requirements.
- Add Natural Science General Education CORE 3 cr. to General Education Requirements.

#### Cybersecurity - AS

- Change Humanities General Education 3cr. to read: Humanities General Education CORE (3 cr.)
- Delete ENC 1102 or Social Science General Education 3 cr.
- Delete Social Science General Education 3 cr.
- Add AMH 2020 or POS 2041 to General Education Requirements.
- Add Natural Science General Education CORE 3 cr. to General Education Requirement (Year 1/Second Semester).

#### Diagnostic Medical Sonography - AS

- Change Humanities General Education 3cr. to read: Humanities General Education CORE (3 cr.)
- Delete PSY 2012 from General Education Requirements—3 cr.
- Add AMH 2020 or POS 2041 to General Education Requirements.

#### Digital Forensics - AS

- Change Humanities General Education 3cr. to read: Humanities General Education CORE (3 cr.)
- Delete ENC 1102 or Social Science General Education 3 cr.
- Delete Social Science General Education 3 cr.
- Add POS 2041 to General Education Requirements.
- Add Natural Science General Education CORE 3 cr. to General Education Requirements.

#### Echocardiography - AS

- Change Humanities General Education 3cr. to read: Humanities General Education CORE (3 cr.)
- Delete PSY 2012 from General Education Requirements—3 cr.
- Add AMH 2020 or POS 2041 to General Education Requirements.

#### Game Design and Development - AS

- Change Humanities General Education 3cr. to read: Humanities General Education CORE (3 cr.)
- Delete ENC 1102 or Social Science General Education 3 cr.
- Delete Social Science General Education 3 cr.
- Add AMH 2020 or POS 2041 to General Education Requirements.
- Add Natural Science General Education CORE 3 cr. to General Education Requirements.

#### IT Project Management - AS

- Change Humanities General Education 3cr. to read: Humanities General Education CORE (3 cr.)
- Delete SPC 1608 from General Education requirements 3 cr.
- Delete Social Science General Education 3 cr.
- Add AMH 2020 or POS 2041 to General Education Requirements.
- Add Natural Science General Education CORE 3 cr. to General Education Requirements.

#### Network Security - AS

- Change Humanities General Education 3cr. to read: Humanities General Education CORE (3 cr.)
- Delete ENC 1102 or Social Science General Education 3 cr.
- Delete Social Science General Education 3 cr.
- Add AMH 2020 or POS 2041 to General Education Requirements.
- Add Natural Science General Education CORE 3 cr. to General Education Requirements.

#### Nursing - AS

- Change Humanities General Education 3cr. to read: Humanities General Education CORE (3 cr.)
- Delete SYG 2000 from Prerequisites for Admission.
- Add AMH 2020 or POS 2041 to Prerequisites for Admission.
- · Add PHI 2635 to elective list.

#### Sustainable Design – CCC

- Delete BCN 2291C and SUR 2000C from program requirements.
- Add BCN x049, Sustainable Design and Construction (Year I, First Semester), and BCN x760, Building Codes (Year I, First Semester) to program requirements.

#### New AA Pathways

#### Effective FA/22

Accounting

Finance

Marketing

Supply Chain Management

#### Program Moratorium

#### Effective FA/22

Business Administration: Entrepreneurship – AS

## AA • Accounting Pathway

#### AA.ACG (60 credit hours)

This pathway is for students who want to pursue a four-year degree in Accountancy, which includes careers in business, industry, government, and other organizations.

Please note only 60 of these credits are needed for AA degree completion. For each pathway, IDS 2891 is a degree requirement, and for most of the pathways, SLS 1106 is required for first-time-in-college students. CGS 2100 may be able to be tested out for no credit. Consult an academic advisor with questions related to pathways and course planning.

#### YEAR I - First Semester

*†CGS	2100	Computer Information Technology and Literacy	3 cr.
†ENC	1101	English Composition I	3 cr.
*†MAC	1105	College Algebra	3 cr.
†SLS	1106	First Year Experience Orientation	3 cr.
YEAR I	– Secon	d Semester	
*†ECO	2013	Principles of Macroeconomics	3 cr.
†ENC	1102	English Composition II	
*†MAC	2233C	Calculus for Business and Social Science	3 cr.
		†Behavioral Science General Education CORE	3 cr.
YEAR I	– Third S	Semester	
†AMH	2020	Modern American History or †POS 2041, American Government	3 cr.
†SPC	1608	Public Speaking	
		Biological Science General Education	3-4 cr.
YEAR II	- First S	Semester	
*†ACG	2021	Financial Accounting	3 cr.
*†ECO	2023	Principles of Microeconomics	3 cr.
*†STA	2023	Elementary Statistics	3 cr.
		†Humanities General Education CORE	3 cr.
YEAR II	- Secon	d Semester	
*†ACG	2071	Managerial Accounting	3 cr.
†IDS	2891	Connections	1 cr.
		Humanities General Education	3 cr.
		Physical Science General Education	3-4 cr.
		**Elective	4 cr.
Common	Course P	rerequisites recommended by the State for successful transfer to the university are marked with	an asterisk (*).
†Courses term.	symbolize	ed by a dagger (†) are offered online in addition to the traditional delivery method. Online avai	lability may vary by academ
		. f d f. II t	
^^Select	elective	s from the following. Elective hours are contingent on initial math sequence pla	
†ACG	2061	Computers and Accounting	3 cr.
†ACG	2104	Intermediate Accounting I	
†ACG	2450	Microcomputers and Accounting	
†ACG	2681	Financial Investigation	3 cr.

## **AA • Finance Pathway**

#### AA.FIN (60 credit hours)

This pathway is for students who want to pursue a four-year degree in Finance, which includes careers in business and management in diverse organizations.

Please note only 60 of these credits are needed for AA degree completion. For each pathway, IDS 2891 is a degree requirement, and for most of the pathways, SLS 1106 is required for first-time-in-college students. CGS 2100 may be able to be tested out for no credit. Consult an academic advisor with questions related to pathways and course planning.

#### YEAR I - First Semester

*†CGS †ENC *†MAC †SLS	1101 1105 1106	Computer Information Technology and Literacy English Composition I College Algebra First Year Experience Orientation	. 3 cr. . 3 cr.
TEARI	– Second	d Semester	
*†ECO †ENC *†MAC	1102	Principles of Macroeconomics  English Composition II  Calculus for Business and Social Science  †Behavioral Science General Education CORE	. 3 cr. . 3 cr.
YEAR I	– Third S	Semester	
			•
†AMH		Modern American History <i>or</i> †POS 2041, American Government	
†SPC	1608	Public Speaking	. 3 cr.
		Biological Science General Education	-4 cr.

#### YEAR II - First Semester

*†ACG	2021	Financial Accounting	3 cr.
*†ECO	2023	Principles of Microeconomics	
*†STA	2023	Elementary Statistics	3 cr.
		†Humanities General Education CORE	3 cr.
YEAR II	l – Secoi	nd Semester	
*†ACG	2071	Managerial Accounting	3 cr.
•	2071 2891	Managerial Accounting	
•		č č	1 cr.
•		Connections	1 cr. 3 cr.

Common Course Prerequisites recommended by the State for successful transfer to the university are marked with an asterisk (\*).

†Courses symbolized by a dagger (†) are offered online in addition to the traditional delivery method. Online availability may vary by academic term.

#### \*\*Select electives from the following. Elective hours are contingent on initial math sequence placement.

†BRC	1301	Introduction to Financial Institutions	3 cr.
†FIN	1100	Personal Finance	3 cr.
†FIN	2001	Principles of Finance	3 cr.
†FIN	2051	International Finance Management	3 cr.

## **AA • Marketing Pathway**

#### AA.MKT (60 credit hours)

This pathway is for students who want to pursue a four-year degree in Marketing, which includes careers that are focused upon attracting and retaining customers in public and private sectors.

Please note only 60 of these credits are needed for AA degree completion. For each pathway, IDS 2891 is a degree requirement, and for most of the pathways, SLS 1106 is required for first-time-in-college students. CGS 2100 may be able to be tested out for no credit. Consult an academic advisor with questions related to pathways and course planning.

#### YEAR I - First Semester

*†CGS 2100	Computer Information Technology and Literacy
†ENC 1101	English Composition I
*†MAC 1105	College Algebra3 cr.
†SLS 1106	First Year Experience Orientation
YEAR I - Secon	nd Semester
*†ECO 2013	Principles of Macroeconomics
†ENC 1102	English Composition II
*†MAC 2233C	Calculus for Business and Social Science
	†Behavioral Science General Education CORE
YEAR I – Third	Semester
†AMH 2020	Modern American History <i>or</i> †POS 2041, American Government
†SPC 1608	Public Speaking
	Biological Science General Education
YEAR II - First	Semester
*†ACG 2021	Financial Accounting
*†ECO 2023	Principles of Microeconomics
*†STA 2023	Elementary Statistics
	†Humanities General Education CORE
YEAR II - Secon	nd Semester
*†ACG 2071	Managerial Accounting
†IDS 2891	Connections
	Humanities General Education
	Physical Science General Education
	**Elective

Common Course Prerequisites recommended by the State for successful transfer to the university are marked with an asterisk (\*).

†Courses symbolized by a dagger (†) are offered online in addition to the traditional delivery method. Online availability may vary by academic term

#### \*\*Select electives from the following. Elective hours are contingent on initial math sequence placement.

†ENT	1031	Entrepreneurial Marketing and Sales
†MAR	2011	Principles of Marketing
		International Marketing

## **AA • Supply Chain Management Pathway**

#### AA.SCM (60 credit hours)

This pathway is for students who want to pursue a four-year degree in the supply chain industry, which functions to facilitate the flow of goods, services, and finances among business on a global scale. Careers include positions in manufacturing, distribution, transportation, and retail.

Please note only 60 of these credits are needed for AA degree completion. For each pathway, IDS 2891 is a degree requirement, and for most of the pathways, SLS 1106 is required for first-time-in-college students. CGS 2100 may be able to be tested out for no credit. Consult an academic advisor with questions related to pathways and course planning.

#### YEAR I - First Semester

*†CGS 2100 †ENC 1101 *†MAC 1105 †SLS 1106	Computer Information Technology and Literacy3 cr.English Composition I3 cr.College Algebra3 cr.First Year Experience Orientation3 cr.
YEAR I – Secoi	nd Semester
*†ECO 2013 †ENC 1102 *†MAC 2233C	Principles of Macroeconomics 3 cr. English Composition II 3 cr. Calculus for Business and Social Science 3 cr. †Behavioral Science General Education CORE 3 cr.
YEAR I - Third	Semester
†AMH 2020 †SPC 1608	Modern American History <i>or</i> †POS 2041, American Government 3 cr. Public Speaking 3 cr. Biological Science General Education 3-4 cr.
YEAR II - First	Semester
*†ACG 2021 *†ECO 2023 *†STA 2023	Financial Accounting
YEAR II - Seco	nd Semester
*†ACG 2071 †IDS 2891	Managerial Accounting       3 cr.         Connections       1 cr.         Humanities General Education       3 cr.         Physical Science General Education       3-4 cr.         Elective(s)       3-4 cr.

Common Course Prerequisites recommended by the State for successful transfer to the university are marked with an asterisk (\*).

†Courses symbolized by a dagger (†) are offered online in addition to the traditional delivery method. Online availability may vary by academic term.

#### \*\*Select electives from the following. Elective hours are contingent on initial math sequence placement.

†MAN	2500	Operations Management 3 cr.
†SCM	1010	Introduction to Supply Chain Management

#### RECOMMENDATION TO HILLSBOROUGH COMMUNITY COLLEGE BOARD OF TRUSTEES

Agenda Number: 6.02

#### **BACKGROUND AND PERTINENT FACTS:**

A new course fee presented by the Engineering, Transportation, Architecture and Construction, and Computer Science discipline group was approved through the Academic Affairs Committee process.

The Academic Affairs Committee approved the new fee and forwarded it to the Vice President for Academic Affairs who reviewed the recommendation with the appropriate staff and forwarded the proposals to the College President.

#### **ECONOMIC IMPACT:**

The projected impact associated with the new fee is approximately \$500 annually. This is contingent upon student enrollment. All revenue from the course fee is used directly for course consumables.

#### **OBJECTIVE:**

To strengthen the college curriculum and provide needed lab materials to simulate critical occupational responsibilities.

#### **LEGAL AUTHORITY:**

HCC 6HX-10-4.06

#### **RECOMMENDATION:**

The President recommends that the BOT approve the new course fee to be effective FA/22, unless otherwise noted.

Initiator	Date
Karen Griffin and Brian Mann	2/10/22
Vice President/Campus President/Director of Human Resources	Date
Richard Senker	2/10/22
District President An Ash	Date
/ / / / / / / / / / / / / / / / / / / /	2/15/22

1-0-024(2/04)

# Hillsborough Community College February 2022 BOT

## Effective FA/22

IND 1606C, Functions and Psychology of SpaceAdd a fee of \$10 per student/semester.

#### RECOMMENDATION TO HILLSBOROUGH COMMUNITY COLLEGE BOARD OF TRUSTEES

Agenda	Number:	6.03
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#### **BACKGROUND AND PERTINENT FACTS:**

It is the standard operating procedure for the College Calendar to be approved by Hillsborough Community College's Board of Trustees and subsequently forwarded to the Florida College System for their approval.

The Calendar Committee was composed of the Vice President for Student Services & Enrollment Management, the Vice President for Academic Affairs, a representative from Financial Services and

Payroll, three faculty members, one Assistant Dean, one Student Services Dean, the Director of Financial Aid, the Registrar, a representative from management information systems, two academic deans, and one SEIU representative.				
ECONOMIC IMPACT:				
None				
OBJECTIVE:				
Implementation of the 2022-2023 College Calendar for inclusion in the	ne HCC Catalog			
LEGAL AUTHORITY:				
SBE 6A-10.019 FS 683.01; 1001.64 HCC 6HX-10-4.07				
RECOMMENDATION:				
The President recommends that the Board approve the 2022-2023 (	College Calendar.			
Initiator	Date			
Vice President/Campus President/Director of Human Resources Kenneth Ray, Jr.	Date 2/10/22			
District President An Ash	<b>Date</b> 2/15/22			

1-0-024(2/04)

#### HILLSBOROUGH COMMUNITY COLLEGE **ACADEMIC CALENDAR** Fall 2022 **Priority Registration Period** Honor / Athletes / Veteran/Disabilities/Fuse/Ignite 4/11/2022 Current students w/ 30+ credit hours 4/12/2022 Current students w/ 1-29 credit hours 4/18/2022 New and Former students/Non-degree/Transient 4/25/2022 State Employee & Senior Citizen **First Day of Class** Application/Payment/Financial Aid Deadlines Payment Due Date\*\*\*\* 7/15/2022 **Financial Aid Priority Deadline** 6/20/2022 Financial Aid Refund Begins \*\* 9/14/2022 First Time Loan Borrow Refund Begins \*\*\* 9/28/2022 TERM BEGINS August 15, 2022 16 week classes 8 week classes 8/15/22 - 12/6/22 8/15/22 - 10/10/22 Drop/Add 8/15 - 8/19 Drop/Add 8/15 - 8/19 **Deadline for Refund** 8/19/2022 **Deadline for Refund** 8/19/2022 Deadline to Withdraw "W" grade 10/24/2022 Deadline to Withdraw "W" grade 9/19/2022 5 week classes 8/15/22 - 9/19/22 12 week classes 9/13/22 - 12/6/22 Drop/Add 8/15 - 8/19 Drop/Add 9/13 - 9/17 \* **Deadline for Refund** 8/19/2022 **Deadline for Refund** 9/17/2022 \* Deadline to Withdraw "W" grade 9/6/2022 Deadline to Withdraw "W" grade 11/2/2022 5 week classes 10 week classes 9/20/22 - 10/26/22 9/20/22 - 12/6/22 Drop/Add 9/20 - 9/24 \* Drop/Add 9/20 - 9/24 \* **Deadline for Refund** 9/24/2022 \* **Deadline for Refund** 9/24/2022 \* Deadline to Withdraw "W" grade Deadline to Withdraw "W" grade 10/11/2022 11/4/2022 5 week classes 10/27/22 - 12/6/22 8 week classes 10/11/22 - 12/6/22 Drop/Add Drop/Add 10/11 - 10/15 \* 10/27 - 10/31 10/15/2022 \* **Deadline for Refund** 10/31/2022 **Deadline for Refund** Deadline to Withdraw "W" grade 11/21/2022 Deadline to Withdraw "W" grade 11/14/2022 Winter Intersession 12/7/22 - 12/22/22 Drop/Add 12/7/2022 **Deadline for Refund** 12/7/2022 Deadline to Withdraw "W" grade 12/15/2022 **TERM ENDS December 6, 2022**

Deadline to Apply for Degree	11/15/2022		
Last Day to Remove "I" Grade	3/3/2023		
Non-Class Days			
Labor Day	9/3/22 - 9/5/22		
Faculty In-Service	10/18/2022		
Veterans Day	11/11/2022		
Thanksgiving Break	11/24/22 - 11/27/22		
Winter Break	12/21/22 - 1/3/23		

<sup>\*</sup> Must Add/Drop/Withdraw classes online only if the last day to drop/add or deadline to withdraw date falls on a day the college is closed.

<sup>\*\*</sup> For additional information visit www.hccfl.edu/paying-for-college/refunds

<sup>\*\*\*</sup> For additional information visit www.hccfl.edu/financial-aid/loan-information

<sup>\*\*\*\*</sup> After payment due date, course fees are due at the time of registration

# HILLSBOROUGH COMMUNITY COLLEGE

# ACADEMIC CALENDAR Spring 2023

Priority Registration Period					
Honor / Athletes / Veteran/Disabilitie	s/Fuse/Ignite	10/31/2022			
Current students w/ 30+ credit hours		11/1/2022			
Current students w/ 1-29 credit hours		11/7/2022			
New and Former students/Non-degree	e/Transient	11/14/2022			
State Employee & Senior Citizen		First Day of Class			
	Application/Payme	ent/Financial Aid Deadlines			
Payment Due Date***		12/9/2022			
Financial Aid Priority Deadline 11/15/2022					
Financial Aid Refund Begins **		2/8/2023			
First Time Loan Borrow Refund Begins	***	2/22/2023			
	TERM BEGI	NS January 9, 2023			
16 week classes	1/9/23 - 5/8/23	8 week classes	1/9/23 - 3/6/23		
Drop/Add	1/9 - 1/13	Drop/Add	1/9 - 1/13		
Deadline for Refund	1/13/2023	Deadline for Refund	1/13/2023		
Deadline to Withdraw "W" grade	3/27/2023	Deadline to Withdraw "W" grade	2/13/2023		
5 week classes	1/9/23 - 2/13/23	12 week classes	2/6/23 - 5/8/23		
Drop/Add	1/9 - 1/13	Drop/Add	2/6 - 2/10		
Deadline for Refund	1/13/2023	Deadline for Refund	2/10/2023		
Deadline to Withdraw "W" grade	1/30/2023	Deadline to Withdraw "W" grade	4/3/2023		
5 week classes	2/14/23 - 3/29/23	10 week classes	2/14/23 - 5/8/23		
Drop/Add	2/14 - 2/18 *	Drop/Add	2/14 - 2/18 *		
Deadline for Refund	2/18/2323 *	Deadline for Refund	2/18/2023 *		
Deadline to Withdraw "W" grade	3/10/2023	Deadline to Withdraw "W" grade	4/4/2023		
5 week classes	3/30/23 - 5/8/23	8 week classes	3/7/23 - 5/8/23		
Drop/Add	3/30 - 4/3	Drop/Add	3/7 - 3/11 *		
Deadline for Refund	4/3/2023	Deadline for Refund	3/11/2023 *		
Deadline to Withdraw "W" grade	4/24/2023	Deadline to Withdraw "W" grade	4/13/2023		
	TERM EN	NDS May 8, 2023			
<b>Deadline to Apply for Commencement</b>	Program	2/15/2023			
Deadline to Apply for Degree		4/15/2023			
Commencement Ceremony	5/5/2023				
Last Day to Remove "I" Grade		7/7/2023			
Non-Class Days					
Martin Luther King Day		1/16/2023			
President's Day (BR, DM, SS, YB,	Pay (BR, DM, SS, YB, DAO, MacDill campuses only) 2/20/2023				
Strawberry Festival	al (PC campus only) 3/6/2023				
Mid-term	d-term Break 3/13/23 - 3/19/23				
All College Day		3/28/2023			
	Spring Day 4/7/23 - 4/9/23				
* Must Add/Drop/Withdraw classes online only if the last day to drop/add or deadline to withdraw date falls on a day the college is closed.					
** For additional information visit wwv	v.hccfl.edu/paying-for-college/refu	unds			

\*\*\* For additional information visit www.hccfl.edu/financial-aid/loan-information

\*\*\*\* After payment due date, course fees are due at the time of registration

## HILLSBOROUGH COMMUNITY COLLEGE

# ACADEMIC CALENDAR Summer 2023

	Priority	Registration Period			
Honor / Athletes / Veteran /Disabilities	•	3/20/2023			
Current students w/ 30+ credit hours	.,, 0	3/21/2023			
Current students w/ 1-29 credit hours		3/27/2023			
New and Former students/Non-degree	/Transient	4/3/2023			
State Employee & Senior Citizen		First Day of Class			
	Application/Payment/Financial Aid Deadlines				
Payment Due Date**** 4/14/2023					
Financial Aid Priority Deadline		3/21/2023			
Financial Aid Refund Begins **		6/13/2023			
First Time Loan Borrow Refund Begins	***	6/27/2023			
	TERM BE	GINS May 15, 2023			
12 week classes	5/15/23 - 8/8/23	10 week classes	5/15/23 - 7/25/23		
Drop/Add	5/15 - 5/19	Drop/Add	5/15 - 5/19		
Deadline for Refund	5/19/2023	Deadline for Refund	5/19/2023		
Deadline to Withdraw "W" grade	7/5/2023	Deadline to Withdraw "W" grade	6/26/2023		
8 week classes	5/30/23 - 7/25/23	6 week classes	5/15/23 - 6/26/23		
Drop/Add	5/30 - 6/3 *	Drop/Add	5/15 - 5/19		
Deadline for Refund	6/3/2023 *	Deadline for Refund	5/19/2023		
Deadline to Withdraw "W" grade	7/3/2023	Deadline to Withdraw "W" grade	6/8/2023		
5 week classes	5/15/23 - 6/19/23	5 week classes	6/20/23 - 7/25/23		
Drop/Add	5/15 - 5/19	Drop/Add	6/20 - 6/24 *		
Deadline for Refund	5/19/2023	Deadline for Refund	6/24/2023 *		
Deadline to Withdraw "W" grade	6/5/2023	Deadline to Withdraw "W" grade 7/10/2023			
6 week classes	6/27/23 - 8/8/23				
Drop/Add	6/27 - 7/1 *				
Deadline for Refund	7/1/2023 *				
Deadline to Withdraw "W" grade	7/21/2023				
	TERM EN	NDS August 8, 2023			
Deadline to Apply for Degree		7/15/2023			
Last Day to Remove "I" Grade		10/6/2023			
	N	on-Class Days			
Memorial Day 5/27/23 - 5/29/23					
Independence Day 7/4/2023					
* Must Add/Drop/Withdraw classes online only if the last day to drop/add or deadline to withdraw date falls on a day the college is closed.					
** For additional information visit www.hccfl.edu/paying-for-college/refunds					
*** For additional information visit www.hccfl.edu/financial-aid/loan-information					
**** After payment due date, course fe	es are due at the time of registratio	<u>on</u>			

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