

**HILLSBOROUGH COMMUNITY COLLEGE
DISTRICT BOARD OF TRUSTEES
BOARD MEETING
WEDNESDAY, APRIL 26, 2023 – 4:00 P.M.
DR. GWENDOLYN W. STEPHENSON DISTRICT ADMINISTRATION CENTER-BOARD ROOM
4115 N. LOIS AVENUE
TAMPA, FLORIDA 33614
MINUTES**

1.0 GENERAL FUNCTIONS

1.01 Call to Order

This meeting was also held by Zoom video conferencing. The public was reminded that questions or comments can be submitted to the Trustees' email address at any time.

1.02 Invocation

Trustee Watkins asked to keep the families of: Mr. Tommie Nobles, beloved Father of Yosha Downs, Student Services Manager at South Shore Campus; Mr. Frank Gaspar, beloved Father of Richard Gaspar, Professor of Communications at Ybor City Campus as well as beloved Grandfather to Emele Gaspar, Marketing Coordinator for SGA at Ybor City Campus; Ms. Telatha Howard, beloved mother of Lori Howard, HCC's Coordinator, Property & Distribution Services, all who recently passed away in your thoughts and prayers.

1.03 Pledge of Allegiance

1.04 Roll Call

The following Trustees were in attendance:

- Greg Celestan
- Nancy Watkins
- Brian Lametto
- Juan Penagos
- Chip Diehl
- Aakash Patel

1.05 Welcome to Guests, Staff and Faculty

1.06 Foundation Report

Steve Shear, Executive Director of the Foundation, provided the Board with a brief update of the HCCF activities and support.

1.06.01 The Foundation Report was sent to the Board under separate cover. A summary of activities during the month of February included:

- \$2.27M YTD in donations, up 34% above budget.
- \$211K YTD in gains on investments due to stock market fluctuation.
- 3.79M YTD Total Revenues; up 26% above budget.
- \$17.45M Ending Net Assets up 7% from last year.

- 1.06.02 HCCF Board
- The Foundation board recently added 6 new members for the fiscal year beginning in July. They are Raymond Ayres, Law Office of Raymond Ayres; Heidi Whidden, TECO; Jennifer Bolivar, Suncoast Credit Union; Marcia Dolby, Harvard Business Media; Kaela Lerner, Fifth Third Bank; James Young, Beck.
 - The slate of Officers approved are: Marcel Blythe- Chair; Chris Taylor- Vice Chair; Eric Bailey- Past Chair; Laura Gagnon- Finance Chair; Scott Goldbach- Governance Chair; and Nadine Fahim- Development Chair.
- 1.06.03 Fundraising and Events
- Scholarship Partners Breakfast, September 22, 2023, at Bryan Glazer Family JCC.
 - Hawks, Line and Sinker Fishing Tournament, October 27, 2023 at Hula Bay Club.
 - HCC Golf Classic, December 4, 2023 at Tampa Palms Golf & Country Club.
- 1.07 Faculty, Staff and Student Recognitions
- Angela Eveillard, Interim Executive Director of Marketing, provided the following faculty, staff and student recognitions:
- 1.07.01 Nursing faculty **Amanda De La Serna** completed her PhD in Nursing.
- 1.07.02 Nursing faculty **Dr. Laura Lewicki and Dr. Jennifer Reyes** shared a poster presentation of their research on the impact of simulation experiences on clinical judgement in nursing students at the National League for Nursing annual conference.
- 1.07.03 **Dr. Mary Wasinger**, nursing faculty completed her EdD.
- 1.07.04 **Christina Connor**, Brandon Campus English Faculty had a book proposal accepted to the University of Tampa's series, Pith. She will be publishing a work of scholarship on twenty-first-century Sleeping Beauty adaptations, building on her recent paper at the Popular Culture Association conference in San Antonio, Texas.
- 1.07.05 **Dr. Shannon Olmstead**, Grants Officer, was approved to serve on the Federal Funding Task Force of CASE (Council for the Advancement and Support of Education).
- 1.07.06 **Johana Melendez**, Plant City Professor of Biology was selected as a mentor for the American Society for Microbiology Future Leaders Mentoring Fellowship Program.
- 1.07.07 Ybor City professors **Myria Evans and Terry Varvil** successfully completed the Phi Theta Kappa five star advisor certificate.
- 1.07.08 **Ybor City Campus and Academic Affairs** in partnership with Camelot Community Care, hosted a tour for youth in foster care.
- 1.08 The Chairman recommended adoption of the agenda, all revisions to the agenda and approval of all agenda items marked "**Consent.**"

Trustee Patel made a motion to approve, seconded by Trustee Celestan. After due discussion and consideration, approval was given by aye vote of all members present.

- 1.09 Acting on behalf of the President, Richard Senker, VP of Academic Affairs recommended approval of the **March 22, 2023 Board Meeting Minutes**.

Trustee Watkins asked if there were any additions or corrections to the minutes, hearing none, the minutes were approved as drafted.

2.0 HEARING OF STUDENTS

3.0 HEARING OF CITIZENS

4.0 HEARING OF FACULTY AND STAFF

5.0 HUMAN RESOURCES

- 5.01 Acting on behalf of the President, Richard Senker, VP of Academic Affairs recommended approval of individuals for **full-time employment**. These individuals will be compensated in accordance with the Board-approved Salary Schedule.

- 5.02 Acting on behalf of the President, Richard Senker, VP of Academic Affairs recommended approval of **part-time faculty and staff employment** recommendations for Term 23/SP. Each part-time employee will be compensated in accordance with the Board-approved Salary Schedule.

- 5.03 Acting on behalf of the President, Richard Senker, VP of Academic Affairs recommended acknowledgment of **employment separations**.

- 5.04 Acting on behalf of the President, Richard Senker, VP of Academic Affairs recommended approval of the following faculty members be granted **Sabbatical Leave during the 2023-2024 Academic Year**:

- **Travis Meek**, Humanities, Dale Mabry Campus
- **Mary Seguiti**, Opticianry, Dale Mabry Campus

Trustee Celestan made a motion of approval, seconded by Trustee Lametto. After due discussion and consideration, approval was given by aye vote of all members present.

6.0 EDUCATIONAL PROGRAMS & STUDENT SERVICES

- 6.01 Acting on behalf of the President, Richard Senker, VP of Academic Affairs recommended approval of the new **ATC Program to be effective FA/23**, unless otherwise noted.

- 6.02 Acting on behalf of the President, Richard Senker, VP of Academic Affairs recommended approval of the **Dual Enrollment Annual Articulation Agreement** between Hillsborough Community College and the School Board of Hillsborough County.

Trustee Patel made a motion of approval, seconded by Trustee Diehl. After due discussion and consideration, approval was given by aye vote of all members present.

7.0 INSTITUTIONAL SERVICES

- 7.01 Acting on behalf of the President, Richard Senker, VP of Academic Affairs recommended the approval of the **2022-2023 annual update to the College Equity Accountability Plan**.

Trustee Lametto made a motion of approval, seconded by Trustee Patel. After due discussion and consideration, approval was given by aye vote of all members present.

8.0 FINANCIAL SERVICES

- 8.01 Acting on behalf of the President, Richard Senker, VP of Academic Affairs recommended approval of award to **Mutual of Omaha of Omaha, NE**, to provide life and disability insurance for the College's employees, eligible retirees, and their dependents, for a three-year period with the option to renew for two (2) additional one-year periods subject to successful negotiation of a contract for a total estimated cost of \$660,350 for the first year of which \$248,623 will be paid by the College and \$411,727 will be paid by College employees electing to purchase additional coverage. The insurance rates will be guaranteed for the initial two years of the contract and the overall annual cost may vary based on program enrollment

Trustee Patel made a motion of approval, seconded by Trustee Lametto. After due discussion and consideration, approval was given by aye vote of all members present.

- 8.02 Acting on behalf of the President, Richard Senker, VP of Academic Affairs recommended approval of **Budget Amendment number 2**.

Trustee Patel made a motion of approval, seconded by Trustee Lametto. After due discussion and consideration, approval was given by aye vote of all members present.

- 8.03 Acting on behalf of the President, Richard Senker, VP of Academic Affairs recommended approval of **Amendment No. 5** to the contract with **Williams Company Tampa**, establishing a Guaranteed Maximum Price in the amount of \$878,735.00 for the repairs of the exterior stucco, painting, and lightning protection reattachment for the SMPF building located at the SouthShore Campus

Trustee Patel made a motion of approval, seconded by Trustee Celestan. After due discussion and consideration, approval was given by aye vote of all members present.

- 8.04 Acting on behalf of the President, Richard Senker, VP of Academic Affairs recommended approval the application for **final payment in the amount of \$42,511.53 to Foresight Construction Group, Inc.** for completion of exterior building envelope improvements to the Ybor, Faculty, and Collaboration Studio buildings located at the Ybor City Campus as reviewed and recommended by Wilder Architecture, Inc.

- 8.05 Informational Item Only – **February 2023 Financial Statements**

9.0 ADMINISTRATIVE REPORT

- 9.01 Dr. Atwater (virtually) reminded the Board about Commencement that is to take place on Friday, May 4, 2023 at the Florida State Fairgrounds, Expo Hall. He also extended an invitation to attend the Faculty breakfast starting at 7:30 am.

10.0 LEGAL REPORT

11.0 HEARING OF BOARD MEMBERS

11.01 Trustee Watkins thanked Richard Senker for acting on behalf of the President, who attended virtually, at today's meeting.

11.02 Trustee Patel congratulated Steve Shear on the success of HCC Showcase Event.

12.0 ADJOURNMENT

There being no further business, the meeting adjourned at 4:32 p.m.