

**HILLSBOROUGH COMMUNITY COLLEGE  
DISTRICT BOARD OF TRUSTEES  
BOARD MEETING  
WEDNESDAY, MAY 24, 2023 – 4:00 P.M.  
DALE MABRY CAMPUS, DSTU 108-110  
4001 WEST TAMPA BAY BLVD.  
TAMPA, FLORIDA 33614  
MINUTES**

**1.0 GENERAL FUNCTIONS**

1.01 Call to Order

This meeting was also held by Zoom video conferencing. The public was reminded that questions or comments can be submitted to the Trustees' email address at any time.

1.02 Invocation

Trustee Watkins asked to keep the family of Kenneth Ray, Sr., beloved father of Dr. Ken Ray, Vice President of Student Services & Enrollment Management, who recently passed away in your thoughts and prayers, as well as our beloved Martha Kaye Koehler, College attorney, who is very ill.

1.03 Pledge of Allegiance

1.04 Roll Call

The following Trustees were in attendance:

- Nancy Watkins
- Brian Lametto
- Juan Penagos
- Chip Diehl

1.05 Dr. Paige Niehaus, Dale Mabry Campus President, welcomed guests, staff and faculty. To the meeting. She introduced the administrative staff that were present. She thanked the facilities staff, Pat Weber and Gary Byrd who keep their campus running smoothly. Dale Mabry has three new programs at Dale Mabry Campus, Artificial Intelligence AS degree program, and two Cyber Security Analyst college certificate programs. She also announced a new Cyber Security Suite that is coming in the future. Dean Paynter and Hannah Rector came to the podium. Dean Paynter thanked the Culinary Arts and Hospitality Program for providing the snacks for today's meeting. He announced that they recently had a re-accreditation visit that went very well. He also applauded the reopening of Bistro 118 Culinary Arts Restaurant, after it had been closed for a period of time. Dr. Niehaus called Dean Bentrovato and Sarah Lytle from the Athletics Department to the podium. They approached holding the NJCAA Division, National Championship trophy's that the Women's Tennis team won for the first time since 2008. Sarah thanked the HCC Board of Trustees and the HCC Administration for their support of Athletics.

1.06 Foundation Report

Lee Lowry, Director of Development for the Foundation, provided the Board with a brief update of the HCCF activities and support.

- 1.06.01 The Foundation Report was sent to the Board under separate cover. A summary of activities during the month of April included:
- \$2.45M YTD in donations, 38% above budget.
  - \$922K YTD in gains on investments due to market fluctuation.
  - 4.67M YTD total revenue, 19% above last year.
  - \$17.67M net assets up 9% from last year.

1.06.02 HCCF Board

- The Board has approved our 2023-2024 budget.
- Our Audit Committee will meet May 25th with Rivero, Gordimer & Company, P.A to begin our annual audit.
- Our career fair Signing Day is to be held June 15 at Steinbrenner Field. We partnered with the City of Tampa and expect more than 40 companies and hundreds of students to attend.

1.06.03 Fundraising and Events

- Scholarship Partners Breakfast, September 22, 2023, at Bryan Glazer Family JCC.
- Hawks, Line and Sinker Fishing Tournament, October 27, 2023 at Hula Bay Club.
- HCC Golf Classic, December 4, 2023 at Tampa Palms Golf & Country Club.
- Presidential Showcase, April 17, 2024 at Armature Works.

1.07 Faculty, Staff and Student Recognitions

Angela Eveillard, Interim Executive Director of Marketing, provided the following faculty, staff and student recognitions:

- 1.07.01 **Lady Hawks Tennis team** won the **NJCAA Division I Women's Tennis National Championship**. In addition, the Lady Hawks Tennis team won the Florida College System Activities Association (FCSAA) State Champions.
- 1.07.02 **Sarah Lytle** was named NJCAA Coach of the Tournament at Nationals and named Coach of the Year for State of Florida.
- 1.07.03 **Dr. Paige Niehaus**, was one of 28 presidents recognized with the Paragon Award for New Presidents during the Phi Theta Kappa Honor Society (PTK) Catalyst convention.
- 1.07.04 Nursing Faculty **Joscelyn Richey** completed her EdD.
- 1.07.05 **Dr. Paul Nagy** has been invited by SACSCOC to chair a Level Change Committee in review of Houston Community College. HCC (the other one) is seeking a move to a baccalaureate institution.
- 1.07.06 **Scott Kearney**, Director for Enterprise Systems received his Doctor of Business Administration in Management from Saint Leo University.
- 1.07.07 **Lee Lowry**, Director of Development, was recently reelected to the Executive Committee of the Florida Council for Resource Development (FCRD).

- 1.07.08 **Dr. Nicole Jagusztyn** has been elected Chair of Florida’s Management Information Systems task force, MISATFOR. “Miss at four.”
  - 1.07.09 United Faculty of Florida held statewide elections. **Several of our faculty** were elected and will represent HCC and UFF at the state and national levels for a two-year term.
  - 1.07.10 **Elizabeth Key-Raimer** was elected to the Steering Committee as Diversity and Leadership Chair.
  - 1.07.11 UFF Delegates to the 2023 & 2024 National Education Association Representative Assembly are: **Jeremy Bullian, Librarian; Eric Fiske, Political Science; John Hardin, Humanities; Elizabeth Key-Raimer and Ken McCullough.**
  - 1.07.12 UFF Delegates to the 2024 American Federation of Teachers Biennial Convention are: **Jeremy Bullian, Eric Fiske, John Hardin, Elizabeth Key-Raimer and Ken McCullough. Bryan Shuler** is an alternate UFF Delegate to the 2024 American Federation of Teachers Biennial Convention.
- 1.08 The Chairman recommended adoption of the agenda, all revisions to the agenda and approval of all agenda items marked “**Consent.**”
- Trustee Diehl made a motion to approve, seconded by Trustee Lametto. After due discussion and consideration, approval was given by aye vote of all members present.
- 1.09 The President, recommended approval of the **April 26, 2023 Board Meeting Minutes.**
- Trustee Watkins asked if there were any additions or corrections to the minutes, hearing none, the minutes were approved as drafted.

**2.0 HEARING OF STUDENTS**

**3.0 HEARING OF CITIZENS**

**4.0 HEARING OF FACULTY AND STAFF**

- 4.01 The following faculty members addressed the Board regarding FUSA impasse resolution:  
Richard Gaspar  
Sherry Sippel

**5.0 HUMAN RESOURCES**

- 5.01 The President, recommended approval of individuals for **full-time employment.** These individuals will be compensated in accordance with the Board-approved Salary Schedule.
- 5.02 The President, recommended approval of **part-time faculty and staff employment** recommendations for Term 23/SP. Each part-time employee will be compensated in accordance with the Board-approved Salary Schedule.
- 5.03 The President, recommended acknowledgment of **employment separations.**
- 5.04 The President, recommended approval of the **annual contracts,** as appropriate, for **full-time, non-tenured instructional personnel:**

Trustee Diehl made a motion of approval, seconded by Trustee Lametto. After due discussion and consideration, approval was given by aye vote of all members present.

- 5.05 The President recommended approval of awarding of **administrative contracts** for the 2023-2024 fiscal year.

Trustee Diehl made a motion of approval, seconded by Trustee Lametto. After due discussion and consideration, approval was given by aye vote of all members present.

- 5.06 The President recommended approval of the **two-year contracts to Administrators** on the attached list.

Trustee Lametto made a motion of approval, seconded by Trustee Diehl. After due discussion and consideration, approval was given by aye vote of all members present.

- 5.07 The President recommended approval of the following faculty receiving **Rank and Promotion**.

- John Ball (DM)
- Jana Bielecki (YB)
- Michele Martinez (BR)
- Dexter Brock (YB)
- Myria Evans (YB)
- Lee Koratich (YB)
- Gina Ricard (DM)
- Nerissa Lamison (YB)
- Laura Lewicki (DM)
- Mark Zarycki (BR)
- Travis Meek (DM)
- Cynthia Moore (YB)
- Jenifer Paquette (DM)
- Mary Seguiti (DM)
- Terry Varvil (YB)
- Kara Williamson (PC)
- Suzanne Devore (YB)

Trustee Diehl made a motion of approval, seconded by Trustee Lametto. After due discussion and consideration, approval was given by aye vote of all members present.

- 5.08 The President recommended approval of awarding **continuing contracts** to the following faculty members:

- Todd Alt (YB)
- Susan Brown (YB)
- Ann Marie Coats (YB)
- Cynthia Dubs (DM)
- Jodi Haller (DM)
- David Laborde (BR)
- Scott Miller (DM)
- Josue Rey (YB)
- Jennifer Reyes (DM)
- Cynthia Robinson (PC)
- Michele Slaughter (BR)
- Anthony Spatola (PC)
- Carol Stallworth (SS)
- Ruth Tallman (DM)

Trustee Diehl made a motion of approval, seconded by Trustee Lametto. After due discussion and consideration, approval was given by aye vote of all members present.

## 6.0 EDUCATIONAL PROGRAMS & STUDENT SERVICES

- 6.01 The President, recommended approval of the **new course, course modifications, course deletions, new program, and program and AA pathway modifications** to be effective FA/23, unless otherwise noted.

## 7.0 INSTITUTIONAL SERVICES

## 8.0 FINANCIAL SERVICES

- 8.01 The President recommended approval for final payment in the amount of **\$111,582.87 to Charles Perry Partners, Inc.** for completion of a new District Administration Center building at the College's Dale Mabry Campus, as reviewed and recommended by Baker Barrios, Inc.
- 8.02 The President recommended that the Board approve the application for final payment in the amount of **\$181,695.00 to S R Plumbing LLC.** for completion of the Flush Valve and Faucet replacement project College-wide services, as reviewed and recommended by SGM Engineering.
- 8.03 The President recommended the approval of the **College's revised and updated Project Priority List (PPL) for submittal to the Department of Education,** Educational Facilities to request approval from the State Board of Education.
- 8.04 The President recommended approval of Amendment No. 6 to the contract with **Williams Company Tampa, establishing a Guaranteed Maximum Price in the amount of \$1,323,505** for the relocation of the twelve (12) existing modular classrooms within the SouthShore.

Trustee Diehl made a motion of approval, seconded by Trustee Lametto. After due discussion and consideration, approval was given by aye vote of all members present.

- 8.05 Campus Informational Item Only – **March 2023 Financial Statements**

## 9.0 ADMINISTRATIVE REPORT

- 9.01 Dr. Atwater thanked the Board, Dr. Ken Ray and his team for a very successful graduation Day. HCC had over 1300 students that walked across the stage.

## 10.0 LEGAL REPORT

## 11.0 HEARING OF BOARD MEMBERS

- 11.01 Trustee Watkins announced that it was Student Trustee Juan Penagos' last meeting, and presented him with a gift from HCC. She thanked Juan Penagos for his service as Student Trustee.
- 11.02 Student Trustee Penagos thanked all the people who have supported him along his journey, Dean Lemke, Dr. Baia, and Dr. Hamer-Small. As well as all the Board of Trustee members. Trustee Watkins replied that the Board has enjoyed having him on the Board and wished him well for his future.

- 11.03 Trustee Diehl congratulated Student Trustee Juan Penagos and wished him good luck in all his future endeavors. He added Happy Memorial Day and asked that we all remember the sacrifice of all those who died for our freedoms.
- 11.04 Trustee Lametto echoed Trustee Watkins remarks to Juan. He added that it had been a pleasure getting to know Juan and will miss his student perspective that adds so much to the Board meetings.

**12.0 ADJOURNMENT**

There being no further business, the meeting adjourned at 4:27 p.m.