

**HILLSBOROUGH COMMUNITY COLLEGE  
DISTRICT BOARD OF TRUSTEES  
BOARD MEETING  
WEDNESDAY, AUGUST 23, 2023 – 4:00 P.M.  
DR. GWENDOLYN W. STEPHENSON DISTRICT ADMINISTRATION CENTER-BOARD ROOM  
4115 N. LOIS AVENUE  
TAMPA, FLORIDA 33614  
MINUTES**

**1.0 GENERAL FUNCTIONS**

1.01 Call to Order

This meeting was also held by Zoom video conferencing. The public was reminded that questions or comments can be submitted to the Trustees' email address at any time.

1.02 Invocation

Trustee Watkins asked to keep the families of: Mary Belton, beloved mother of Keith Belton, Web Engineer, District Office; Mr. Felix Rodriguez, beloved father of Natalia "Jessica" Rodriguez-Guerra, Staff Assistant II, Student Services, South Shore Campus and Charlotte Crosson, retired HCC employee, Dale Mabry Campus, all who recently passed away in your thoughts and prayers.

1.03 Pledge of Allegiance

1.04 Roll Call

The following Trustees were in attendance:

- Nancy Watkins
- Aakash Patel
- Greg Celestan
- Chip Diehl
- Brian Lametto (virtual)
- Matthew Valentin

1.04.01 Trustee Watkins administered the Oath of Office to the new Student Trustee, Mr. Matthew Valentin.

1.05 Welcome to Guests, Staff and Faculty.

1.06 Foundation Report

Dr. Atwater introduced the new Executive Director of Development for the Foundation, Mr. Garrett Weddle. Mr. Weddle then provided the Board with a brief update of the HCCF activities and support.

TECO representatives were in attendance to present a major gift to the College consisting of \$312,000 annually for 5 years.

1.06.01 The Foundation Report was sent to the Board under separate cover. A summary of year end financials included:

- \$2.7M YTD in donations, up 13%.

- \$5.7M YTD total revenue.
- \$19M net assets up 12% from last year.

1.06.02 Fundraising Highlights include:

- TECO gift announced last month for a total of \$1.56M, which comes from \$312,000 annually for the next 5 years. There is also an option in the gift agreement to continue for another 5 years if program is productive. Several major gift conversations are currently proceeding with expected announcements soon. Search for Director of Development is underway.

1.06.03 Events

- Scholarship Partners Breakfast, September 22, 2023, at Bryan Glazer Family JCC.
- HCC Inshore Fishing Tournament, October 27, 2023 at Hula Bay Club.
- HCC Golf Tournament, December 4, 2023 at Tampa Palms Golf & Country Club.

1.06.04 TECO Check Presentation.

- TECO representatives were in attendance to present a major gift to the College consisting of \$312,000 annually for 5 years. as mentioned in 1.06.02 above. Trustee Watkins thanked TECO for their gift

1.07 Faculty, Staff and Student Recognitions

Angela Eveillard, Interim Executive Director of Marketing, provided the following faculty, staff and student recognitions:

- 1.07.01 **Eury Fernandez**, has been selected to receive Phi Theta Kappa's Spring Walgreens Pharmacy Technician Certification Scholarship
- 1.07.02 **Suzy DeVore**, Ybor City Campus theatre faculty presented at the Association for Theater in Higher Ed conference in Austin, TX on advocating for the arts and transfer students to a four-year BFA.
- 1.07.03 **Dr. Ken Ray** was appointed by the American Association of Community Colleges directors to serve on the commission on Diversity, Equity & Inclusion. The Commission on Diversity, Equity, and Inclusion will focus on ways colleges can embed the AACC/ACCT Joint Statement of Commitment to Diversity, Inclusion, and Excellence into the institutional culture and support diversity in the recruitment and hiring of leaders. The commission appointment term is from July 1, 2023, to June 30, 2026.
- 1.07.04 **Dr. Zeinab Motawe**, SouthShore Campus biological sciences faculty, will be partnering on a research study with Macmillan Learning.
- 1.07.05 **Dr. James FATHERRE**, Brandon Campus earth sciences faculty completed a new book, The Giant Clams. The 287-page book covers all twelve species, their biology, geographic ranges, conservation status, etc., and is illustrated with over five hundred photos.
- 1.07.06 **Dr. Richard F. Gaspar**, Ybor City Campus Professor of Communication, has been named as the first recipient of the College Media Association's Kelley Lash Scholarship

- 1.07.07 **Ken Hanks**, Ybor City music faculty will serve on the National Association Schools of Music's Commission for Community College Accreditation, and also as visitation team chair for the fifth year in a row the **Respiratory Care Program** has received the CoARC Distinguished RRT Credentialing Success Award.
  - 1.07.08 **Gina Ricard**, Dale Mabry respiratory care faculty, will serve as the Florida Society for Respiratory Care president until March 2025.
  - 1.07.09 **Paul Rabaut**, Ybor City Campus biology faculty and the HCC Sustainability team have earned a STARS rating in recognition of the college's sustainability achievements from the Association for the Advancement of Sustainability in Higher Education (AASHE).
  - 1.07.10 **Miguel (Michael) Rodriguez**, was awarded PTK's highest award, the President's Award for Leadership Excellence
  - 1.07.11 **Todd Joseph**, Dale Mabry psychology faculty, was appointment as the new Executive Director of Psi Beta, the national honor society in psychology for community colleges.
  - 1.07.12 **Medical Lab Science** was granted a 10-year accreditation by the National Accreditation Agency for Clinical Laboratory Sciences (NAACLS).
  - 1.07.13 **Dr. Shawn Robinson**, Brandon Campus mathematics faculty was honored with the Otis Jenkins Memorial Award at the Florida Kiwanis Convention
  - 1.07.14 **Eric Johnson**, Director of Community and Government Relations, was named an Ambassador for the American Cancer Society's 2023 "Men Wear Pink" campaign. Ambassadors utilize their personal and professional networks to raise awareness and resources to fight breast cancer by promoting lifesaving research and patient programs for those fighting and surviving breast cancer.
- 1.08 The Chair recommended adoption of the agenda, all revisions to the agenda and approval of all agenda items marked "**Consent.**"
- Trustee Patel made a motion to approve, seconded by Trustee Celestan. After due discussion and consideration, approval was given by aye vote of all members present.
- 1.09 The President, recommended approval of the **June 28, 2023 Board Meeting Minutes.**
- Trustee Watkins asked if there were any additions or corrections to the minutes, hearing none, the minutes were approved as drafted.

**2.0 HEARING OF STUDENTS**

**3.0 HEARING OF CITIZENS**

#### 4.0 HEARING OF FACULTY AND STAFF

#### 5.0 HUMAN RESOURCES

5.01 The President, recommended approval of individuals for **full-time employment**. These individuals will be compensated in accordance with the Board-approved Salary Schedule.

5.02 The President, recommended approval of **part-time faculty and staff employment** recommendations for Term 23/FA. Each part-time employee will be compensated in accordance with the Board-approved Salary Schedule.

5.03 The President, recommended acknowledgment of **employment separations**.

5.04 The President, recommended approval of the **agreement between SEIU Adjunct Faculty and the College**.

Trustee Celestan made a motion of approval, seconded by Trustee Diehl. After due discussion and consideration, approval was given by aye vote of all members present.

#### 6.0 EDUCATIONAL PROGRAMS & STUDENT SERVICES

6.01 The President, recommended approval of the **new courses, course deletions course modifications and the new program** to be effective FA/24, unless otherwise noted.

#### 7.0 INSTITUTIONAL SERVICES

7.01 The President recommended approval of the **Foundation's use of College resources for the 2023 – 2024 fiscal year**.

Trustee Diehl made a motion of approval, seconded by Trustee Celestan. After due discussion and consideration, approval was given by aye vote of all members present.

#### 8.0 FINANCIAL SERVICES

8.01 The President recommended approval of the requested **funding for the EduNav System** in the amount of **\$1,012,440**.

Trustee Celestan made a motion of approval, seconded by Trustee Patel. After due discussion and consideration, approval was given by aye vote of all members present.

8.02 The President recommended approval of the **application for final payment in the amount of \$7,336.47 to Charles Perry Partners, Inc.**

Trustee Diehl made a motion of approval, seconded by Trustee Patel. After due discussion and consideration, approval was given by aye vote of all members present.

8.03 The President recommended approval of **Budget Amendment #1**.

Trustee Diehl made a motion of approval, seconded by Trustee Patel. After due discussion and consideration, approval was given by aye vote of all members present.

8.04 The President recommended approval of **Budget Amendment #3** to decrease Fund 1 (General Fund) and **Budget Amendment #2** to increase Fund 7 (Plant Fund).

Trustee Celestan made a motion of approval, seconded by Trustee Patel. After due discussion and consideration, approval was given by aye vote of all members present.

8.05 Informational Item Only - **Quarterly Purchases.**

**9.0 ADMINISTRATIVE REPORT**

9.01 Dr. Atwater presented, as information only, the GLBA Report that is now a requirement for Higher Education to comply with per federal law. This will be an annual report.

9.02 ACCT Annual Congress, October 8-12, 2023 in Las Vegas. The Board Dinner will be held on Monday, October 8, 2023.

**10.0 LEGAL REPORT**

**11.0 HEARING OF BOARD MEMBERS**

11.01 Trustee Patel welcomed Mr. Weddle and is looking forward to seeing more big donations coming our way. He also congratulated Dr. Larissa Baía on her acceptance to Leadership Tampa.

11.02 Trustee Valentin thanked all the Trustees for welcoming him to the Board. He said he is honored to serve HCC and is looking forward to the year to come.

**12.0 ADJOURNMENT**

There being no further business, the meeting adjourned at 4:43 p.m.