

**HILLSBOROUGH COMMUNITY COLLEGE
DISTRICT BOARD OF TRUSTEES
BOARD MEETING
WEDNESDAY, SEPTEMBER 27, 2023 – 4:00 P.M.
DALE MABRY CAMPUS, STUDENT SERVICES BLDG. ROOM 108
4001 WEST. TAMPA BAY BLVD.
TAMPA, FLORIDA 33614
MINUTES**

1.0 GENERAL FUNCTIONS

1.01 Call to Order

This meeting was also held by Zoom video conferencing. The public was reminded that questions or comments can be submitted to the Trustees' email address at any time.

1.02 Invocation

Trustee Watkins asked to keep the families of: Dr. Karen Griffin, retired Associate Vice President for AA Programs, HCC District Offices and Dr. Bill Day, Program Manager, Counseling & Human Services, Dale Mabry Campus, all who recently passed away in your thoughts and prayers.

1.03 Pledge of Allegiance

1.04 Roll Call

The following Trustees were in attendance:

- Nancy Watkins
- Aakash Patel
- Greg Celestan (virtual)
- Chip Diehl
- Brian Lametto (virtual)
- Matthew Valentin

1.05 Welcome to Guests, Staff and Faculty

Dr. Paige Neihaus, Dale Mabry Campus President welcomed the Board and gave an overview of the campus including: Bistro 118 is now open for the fall semester and encouraged all to make a reservation online and visit for lunch. She introduced Amanda Poss, Gallery Director, who gave an update on the two galleries located at the campus. Dr. Laura Lewicki, Associate Dean of Nursing was also introduced, and she gave the Board an update on the new BSN Program.

1.06 Foundation Report

Mr. Garrett Weddle, Executive Director of Development for the Foundation, provided the Board with a brief update of the HCCF activities and support.

1.06.01 The Foundation Report was sent to the Board under separate cover. A summary of monthly financials included:

- \$1.8M in new gifts and commitments (July/August), up 169% compared to last year.

1.06.02 Fundraising Highlights include:

- Operations consultant will begin on November 1, 2023
- Data base health check is underway by Blackbaud.
- Update on new Director of Development.

1.06.03 Events

- HCC Inshore Fishing Tournament, October 27, 2023 at Hula Bay Club.
- HCC Golf Tournament, December 4, 2023 at Tampa Palms Golf & Country Club.

1.07 Faculty, Staff and Student Recognitions

Angela Eveillard, Interim Executive Director of Marketing, provided the following faculty, staff and student recognitions:

- 1.07.01 **Dr. Rafael Fuentes** was selected as a member of the Tampa Hispanic Heritage Leadership Class of 2023. He was awarded in the category of health.
- 1.07.02 Professor **Dr. David Flanigan** co-authored the article, “Going Beyond Binary: Rapid Identification of Protein-Protein Interaction Modulators Using a Multifragment Kinetic Target-Guided Synthesis Approach” in the Journal of Medicinal Chemistry.
- 1.07.03 Brandon Campus Librarian **Dr. Kristin Heathcock** was selected to serve as the Crew leader for the HCC Volunteers at the Statewide Special Olympic Fall Games on Friday, November 10th at the ESPN Wide World of Sports in Orlando.
- 1.07.04 Five Honors students attended the 2023 Women's Conference of Florida and College Women on the Rise Program. Additionally, they submitted essays for a \$1,000 scholarship opportunity, with **Nancy Che, Maria Garcia, and Yuqqe Madalena** earning scholarships.
- 1.07.05 **Ghadah Rahman**, an adjunct English faculty member at the HCC SouthShore Campus, was chosen for the 2023-2024 English Language Fellow Program by the U.S. Department of State.
- 1.07.06 Ten faculty members attended the United Faculty of Florida (UFF) Fall Senate Meeting with several to serve on UFF statewide committees:
- **Jeremy Bullian**, Ybor City and **Charity Freeman**, Plant City were confirmed to the UFF Government Relations Committee.
 - **TaMetryce Collins**, Brandon, was confirmed to the UFF Leadership, Equity, Inclusion and Diversity Committee.
 - **Elizabeth Key-Raimer**, Dale Mabry, was confirmed to the UFF Credentials and Elections Committee.
 - **Tom Tankersley**, Ybor City, was confirmed to the UFF Contract Enforcement Committee.
 - **HCC-FUSA** has representation on the UFF Steering Committee and most of the UFF Standing Committees.
 - **Dr. Simone Jenkins** has been elected to serve on the Hillsborough County Black Chamber of Commerce.

- 1.08 The Chair recommended adoption of the agenda, all revisions to the agenda and approval of all agenda items marked “**Consent.**”

Trustee Patel made a motion to approve, seconded by Trustee Diehl. After due discussion and consideration, approval was given by aye vote of all members present.

- 1.09 The President, recommended approval of the **August 23, 2023 Board Meeting Minutes**.
Trustee Watkins asked if there were any additions or corrections to the minutes, hearing none, the minutes were approved as drafted.

2.0 HEARING OF STUDENTS

3.0 HEARING OF CITIZENS

4.0 HEARING OF FACULTY AND STAFF

5.0 HUMAN RESOURCES

- 5.01 The President, recommended approval of individuals for **full-time employment**. These individuals will be compensated in accordance with the Board-approved Salary Schedule.
- 5.02 The President, recommended approval of **part-time faculty and staff employment** recommendations for Term 23/FA. Each part-time employee will be compensated in accordance with the Board-approved Salary Schedule.
- 5.03 The President, recommended acknowledgment of **employment separations**.
- 5.04 The President, recommended approval of the **Revised 2023 – 2024 Salary Scheule**.
Trustee Patel made a motion of approval, seconded by Trustee Diehl. After due discussion and consideration, approval was given by aye vote of all members present.

6.0 EDUCATIONAL PROGRAMS & STUDENT SERVICES

- 6.01 The President, recommended approval of the **course fee deletions and modifications** to be effective SP/24, unless otherwise noted.
Trustee Diehl made a motion of approval, seconded by Trustee Patel. After due discussion and consideration, approval was given by aye vote of all members present.

7.0 INSTITUTIONAL SERVICES

- 7.01 The President recommended approval of the **Annual Audit of the HCC Foundation**.
Trustee Diehl made a motion of approval, seconded by Trustee Patel. After due discussion and consideration, approval was given by aye vote of all members present.

8.0 FINANCIAL SERVICES

- 8.01 Informational Item Only – **Financial Report June 2023**.

9.0 ADMINISTRATIVE REPORT

- 9.01 Dr. Atwater reminded the Board that the **October 25, 2023** meeting will be held at the Dr. Gwendolyn W. Stephenson District Office Board Room at **1:00 pm**.
- 9.02 The Ribbon Cutting / Grand Opening for the Dr. Gwendolyn W. Stephenson District Office will be held on Friday, November 3, 2023, 2:00 pm to 4:00 pm.

10.0 LEGAL REPORT

- 10.01 Frazier Carraway, Board Legal Counsel, shared the President's Evaluation as well as many of the comments that were submitted by the Board of Trustees. Dr. Atwater thanked Board for their confidence in him and the leadership of the HCC team. He is proud to be a part of the team and the successes for HCC.

11.0 HEARING OF BOARD MEMBERS

- 11.01 The President reviewed the Board Priorities that were sent to the Board members as supplemental materials. The Board will vote on the final priorities at the October meeting.
- 11.02 Trustee Watkins noted that a Board Retreat is overdue, and that advanced planning should commence. Dr. Atwater commented that a Spring date is being planned.
- 11.03 Trustee Patel thanked Dr. Atwater for speaking at the South Tampa Chamber of Commerce luncheon recently.
- 11.04 Trustee Watkins congratulated Trustee Patel on the success of the Early Learning Coalition luncheon. Trustee Patel serves as the Board chair for the ELC. Trustee Patel thanked Dr. Baía, President of Ybor Campus, and her staff for attending the luncheon.
- 11.05 Trustee Valentin commended the Foundation for their great work. Also, he is glad to see the fee reductions for students.

12.0 ADJOURNMENT

There being no further business, the meeting adjourned at 4:41 p.m.