

**HILLSBOROUGH COMMUNITY COLLEGE
DISTRICT BOARD OF TRUSTEES
BOARD MEETING
WEDNESDAY, DECEMBER 4, 2024 – 4:00 P.M.
YBOR CITY CAMPUS
2112 NORTH 15TH STREET
TAMPA, FL 33605
MINUTES**

1.0 GENERAL FUNCTIONS

1.01 Call to Order

This meeting was also held by Zoom video conferencing. The public was reminded that questions or comments can be submitted to the Trustees' email address at any time.

1.02 Invocation

1.03 Pledge of Allegiance

1.04 Roll Call

The following Trustees were in attendance:

- Nancy Watkins
- Greg Celestan
- Chip Diehl
- Brian Lametto
- Aakash Patel
- Lauren Gay

1.05 Welcome to Guests, Staff and Faculty

Dr. Larissa Baía welcomed the Board to Ybor City Campus. She thanked all the Student Ambassadors and staff who helped coordinate hosting the Board meeting. She introduced Mr. James Snapp to share a presentation about the Criminal Justice Institute. He highlighted information about the various programs available. He introduced his cadet; Nick Robel, Class President of Tampa Police Department Academy Class, addressed the Board about his positive experience at HCC. Next, cadet Michael Cortez, Vice President of Tampa Police Department Academy Class, he also shared his experience at the HCC Academy. Dr. Baía then introduced Major Kimberly Fruitit, Support Services Division Commander for the City of Tampa Police Department., and a proud HCC alum. She shared her love of HCC and her experience from 18 years ago. Trustee Celestan thanked all the speakers and Dr. Baía for hosting the Board.

1.06 Foundation Report

Garrett Weddle, Executive Director for the Foundation, provided the Board with a brief update of the HCCF activities and support.

1.06.01 The Foundation Report was sent to the Board under separate cover and included:

- New gifts and commitments \$1.76M (July-October) down 41% compared to last year (\$2.98M).

1.06.02 Highlights:

- Employee Giving Campaign Underway
- Foundation Board of Directors Currently 25 members
- Current Net Assets \$22.3M

1.06.03 Events:

- Fishing Tournament, May 23, 2025
- HCC Golf Classic, November 25, 2024, Tampa Palms Golf & Country Club, 7:30am to 3:30pm.
- BBCB, March 5-8, 2025, Tampa Bay Convention Center

1.07 Faculty, Staff and Student Recognitions

Angela Eveillard, Executive Director of Marketing, provided the following faculty, staff and student recognitions:

- 1.07.01 **Dr. Jennifer China**, SouthShore Campus President received the Community Service Award at the Hot Pink Gala on November 14, 2024, hosted by Enterprising Latinas, Inc.
- 1.07.02 Through the **Zero Textbook Cost** initiative, the college has saved students \$7.5 million in textbook costs. The team has developed a new AI OER Creation Program Pilot positioning HCC as a national leader.
- 1.07.03 HCC students competed in the Great Debate, a state debate competition held at St. Pete College, and HCC student, **Derek Splinter**, placed third.
- 1.07.04 HCC volleyball players, **Taylor Sasse** was named to the D-1 All-FCSAA first team. **Addison Brooke** and **Eimy Domenech** were named to the All-Citrus second-team.
- 1.07.05 **The Marketing and Public Relations** department received a Gold in Specialty Advertising, Apparel or Promotional Items and a Silver in Video over 30 seconds at the Association of Florida College's Awards of Excellence event. Additionally, the department was awarded a Silver in Novelty for the National Council for Marketing and Public Relations Medallion Awards.

- 1.08 The Chair recommended adoption of the Agenda, all revisions to the Agenda and approval of all Agenda items marked "**Consent.**"

Trustee Watkins made a motion to approve all consent items from August 2024 through December 2024, seconded by Trustee Lametto. After due discussion and consideration, approval was given by aye vote of all members present.

- 1.09 The President recommended approval of the **October 30, 2024, Board Meeting Minutes.**

Trustee Patel made a motion to approve, seconded by Trustee Lametto. After due discussion and consideration, approval was given by aye vote of all members present.

2.0 HEARING OF STUDENTS

3.0 HEARING OF CITIZENS

4.0 HEARING OF FACULTY AND STAFF

5.0 HUMAN RESOURCES

- 5.01 The President recommended approval of individuals for **full-time employment**. These individuals will be compensated in accordance with the Board-approved Salary Schedule.
- 5.02 The President recommended approval of **part-time faculty and staff employment** recommendations for Term 24/FA. Each part-time employee will be compensated in accordance with the Board-approved Salary Schedule.
- 5.03 The President recommended acknowledgment of **employment separations**.
- 5.04 The President recommended that the Board approve that the following **post-tenured faculty remain on continuing contracts**.

<p>Christina Acosta, Dance, YB John Ball, History, DM Benjamin Barrett, English, DM Emily Brown, English as a Second Language, DM Michelle Carlino, Reading, DM Christine Curtis, Math, DM Amanda DeLaSerna, Nursing, DM Rachel DeSanto, English as a Second Language, DM Suzanne Devore, Drama, YB Angela Edward-Mangione, English, BR Robert Farley, Philosophy, DM John Frank, English, DM Robert Funk, English, BR Stephen Gagnon, Hospitality Management, DM Sunshine Gibbons, Math, BR Sarah Gonzalez, Reading, BR Diego Grilli, Math, SS Frank Kozlowski, Counselor, DM</p>	<p>Joel Lacivita, Psychology, YB Kaleena Landry, Psychology, DM Steven Milhorn, Reading, YB Gregory Miller, History, DM Wendy Pogoda, Math, SS Steven Salengo, Emergency Medical Technology, DM Peter Sleszynski, Environmental Science, PC Sherrie Slom, Accounting, BR Athena Smith, Sociology, BR Beth Smith, Psychology, BR Anne Sumner-Kenefick, English, YB Vicki Vawter, Nursing, DM Nilanthi Warnasooriya, Physics, DM Mary Watts, Nursing, DM Christopher Weeks, Art, YB David Wingfield, Biology, DM</p>
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Trustee Lametto made a motion to approve, seconded by Trustee Patel. After due discussion and consideration, approval was given by aye vote of all members present.

- 5.05 The President recommended Board approval of the Memorandum of Understanding with SEIU noting that the College will cover December 2024 Florida State Benefit premiums.

Trustee Watkins made a motion to approve, seconded by Trustee Lametto. After due discussion and consideration, approval was given by aye vote of all members present.

- 5.06 The President recommended Board approval of the Memorandum of Understanding with FUSA noting that the College will cover December 2024 Florida State Benefit premiums.

Trustee Watkins made a motion to approve, seconded by Trustee Lametto. After due discussion and consideration, approval was given by aye vote of all members present.

6.0 EDUCATIONAL PROGRAMS & STUDENT SERVICES

- 6.01 The President recommended approval of the **course modifications to be effective SU/25, unless otherwise noted.**
- 6.02 The President recommended approval of the **2025-2026 College Academic Calendar.**
Trustee Watkins made a motion to approve, seconded by Trustee Lametto. After due discussion and consideration, approval was given by aye vote of all members present.

7.0 INSTITUTIONAL SERVICES

- 7.01 The President recommended acknowledgement of the receipt of the Foundation's annual **IRS Form 990 for Fiscal Year 2023-2024** and that the Board **certify** that the Foundation is operating in a manner consistent with the goals of the College and the State of Florida.
Trustee Watkins made a motion to acknowledge and certify receipt of IRS Form 990 for FY2024, seconded by Trustee Lametto. After due discussion and consideration, acknowledgement was given by aye vote of all members present.

8.0 FINANCIAL SERVICES

- 8.01 The President recommended approval of **budget amendment number 2** to decrease the fund balance reserves in Fund 1 and transfer funds to cover critical needs.
Trustee Watkins made a motion to approve, seconded by Trustee Lametto. After due discussion and consideration, approval was given by aye vote of all members present.
- 8.02 The President recommended approval to award the **Request for Bid # 2921-25** to provide envelope repairs for the PEPC and two maintenance buildings located at the College's Plant City Campus to **Eastern Waterproofing & Restoration of Virginia, LLC of Toano, Virginia.**
Trustee Lametto made a motion to approve, seconded by Trustee Patel. After due discussion and consideration, approval was given by aye vote of all members present.
- 8.03 Information Only – Submission of the Budget Development Calendar for the 2025-2026 fiscal year.
- 8.04 Information Only - Exempt Quarterly (Past Purchases).
- 8.05 The President recommended Board approval to award **Request for Bid # 2923-25 to replace the fire alarm systems to Midwest Alarm Company, Inc. d/b/a BCI Integrated Solutions of Sioux Falls, South Dakota** for a total price of **\$1,970,456 plus \$192,000 owner's contingency**, to cover any unforeseen conditions and any items the College may deem necessary, for \$2,162,731 based on the estimated quantities provided in the bid.
Trustee Patel made a motion to approve, seconded by Trustee Lametto. After due discussion and consideration, approval was given by aye vote of all members present.
- 8.06 Information Only – Monthly Financial Statements for **July and "August 2024.**

9.0 ADMINISTRATIVE REPORT

- 9.01 The President asked Director Johnson to report on the legislative agenda draft for the College. He presented a PowerPoint outlining the draft agenda. He also shared the dates for the Legislative Trustee Fly-in coming up on February 3-4, 2024 in Tallahassee, FL. As well as the National Legislative Summit in Washington, DC February 10-12, 2025

10.0 LEGAL REPORT

11.0 HEARING OF BOARD MEMBERS

- 11.01 Student Trustee Gay thanked Dr. Kristin Heathcock for her openness and sociability with all students.
- 11.02 Trustee Patel congratulated Trustee Celestan on being cancer free, he also noted that he will be going to Tallahassee for the Trustee Fly In in February.
- 11.03 Trustee Diehl wished everyone a Happy Holidays.
- 11.04 Trustee Lametto wished everyone a Happy Holiday and thanked Dr. Baia for hosting the Board.
- 11.05 Trustee Watkins noted that the Board did not vote to adopt the agenda and approval of consent items. After due discussion to cover any past oversight, the Board voted to approve the agenda and consent items from 08/2024 to 12/2024. (noted above in item 1.08). She wished all a Happy Holiday.
- 11.06 Trustee Celestan thanked Dr. Baia for hosting the Board and also wished everyone a Happy Holiday.

12.0 ADJOURNMENT

There being no further business, the meeting was adjourned at 5:12 p.m.