



**DISTRICT BOARD OF TRUSTEES
BOARD MEETING**

**OCTOBER 29, 2025
2:00 PM**

**LOCATION:
SOUTHSHORE CAMPUS
551 24TH STREET N. E.
RUSKIN, FL 33570**

HILLSBOROUGH COLLEGE
DISTRICT BOARD OF TRUSTEES
BOARD MEETING
OCTOBER 29, 2025
SOUTHSHORE CAMPUS
551 24th STREET N. E.
RUSKIN, FL 33570

Page No.

1.0 GENERAL FUNCTIONS

- 1.01 Call to Order
- 1.02 Invocation
- 1.03 Pledge of Allegiance
- 1.04 Roll Call
- 1.05 Welcome to Guests and Staff Members
- 1.06 Foundation Report
- 1.07 Faculty and Staff Recognitions
- 1.08 The Chairman recommends adoption of the Agenda, all revisions to the Agenda and approval of all agenda items marked **“Consent”**.
- 1.09 The President recommends approval of the **September 24, 2025 Board Meeting minutes** (submitted herein for your review).

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2.0 HEARING OF STUDENTS

3.0 HEARING OF CITIZENS

4.0 HEARING OF FACULTY AND STAFF

5.0 HUMAN RESOURCES

- CONSENT** 5.01 The President recommends approval of individuals for **full-time employment**. Each full-time employee will be compensated in accordance with the Board-approved Salary Schedule (submitted herein for your review).
- CONSENT** 5.02 The President recommends approval of individuals for **part-time employment** during Term 25/FA. Each part-time employee will be compensated in accordance with the Board-approved Salary Schedule (submitted herein for your review).

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CONSENT	5.03	The President recommends acknowledgment of employment separations (submitted herein for your review).	13
6.0		<u>EDUCATIONAL PROGRAMS AND STUDENT SERVICES</u>	
CONSENT	6.01	The President recommends approval of the course modifications and the program modification to be effective SP/26 and FA/26 , unless otherwise noted (submitted herein for your review).	15
7.0		<u>INSTITUTIONAL SERVICES</u>	
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	8.01	The President recommends approval of Budget Amendment No. 3 to decrease the current unrestricted fund balance reserves in Fund 1 by \$5,000,000 to support the implementation of the College's official name change and institutional rebranding initiative (submitted herein for your review).	21
	8.02	The President recommends approval of Budget Amendment No. 4 to adjust the 2025-26 fiscal year budget as outlined in the attached documentation. (submitted herein for your review).	22
	8.03	The President recommends acceptance of the Fiscal year 2024-2025 Fire Safety, Casualty and Sanitation Inspection Report for filing and action (submitted herein for your review).	24
	8.04	The President recommends approval to re-adopt the 2010 Facilities Master Plans for the Dale Mabry, Ybor City, Brandon, Plant City and SouthShore Campuses for a two-year period (submitted herein for your review).	26
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Section 1

**HILLSBOROUGH COLLEGE
DISTRICT BOARD OF TRUSTEES MEETING
WEDNESDAY, SEPTEMBER 24, 2025 – 4:00 P.M.
BRANDON CAMPUS CONFERENCE CENTER
10451 NANCY WATKINS DRIVE
TAMPA, FL 33619**

MINUTES

1.0 GENERAL FUNCTIONS

1.01 Call to Order

This meeting was also held by Zoom video conferencing. The public was reminded that questions or comments can be submitted to the Trustees' email address at any time.

1.02 Invocation

1.03 Pledge of Allegiance

1.04 Roll Call

The following Trustees were in attendance:

- Gregory Celestan
- Dr. Michael Garcia
- Clay Hollis
- Brian Lametto (virtual)
- Nancy Watkins
- Nicolas Castellanos

1.05 Welcome to Guests, Staff and Faculty.

Dr. Deborah Stephan welcome the Board to Brandon Campus. She introduced the Brandon Campus Leadership Team, recognized the Public Safety and Facilities team and introduced the Student Government Association Leadership Team. She gave an overview of the Campus including the Zero Textbook Cost Project, AI Faculty Professional Development, Pre Health Society, and the Hawk Run Event, which is in its 10th year. She also highlighted three new programs: TECO Line Workers Program, Massage Therapy & Fin Tech Program, which was named 2025 Tampa Bay Inno Award Honoree. Dr. Stephan invited Faculty members to the podium to present the initiative "GRIT" to the Board. The program focuses on getting students involved, hopeful and assured of their success.

1.06 Foundation Report

Garrett Weddle, Executive Director for the Foundation, provided the Board with a brief update of the Hillsborough College Foundation activities and support.

1.06.01 The Foundation Report was sent to the Board under separate cover and included:

- New gifts and commitments \$1.3M (July and August). 174% increase over last year's YTD total (\$473K).

1.06.02 Highlights:

- Fall 2025 scholarships awarded to 724 students for total amount of over \$1M
- Current net assets \$26.8M

1.06.03 Events:

- Scholarship Partner's Luncheon, September 25, 2025 @JCC
- Hillsborough College Fishing Tournament, October 13, 2025 @ Hula Bay
- Hillsborough College Golf Tournament, November 24, 2025 @Tampa Palms Golf and Country Club
- BBCB, March 4-7, 2025 @ Tampa Bay Convention Center

1.07 Faculty, Staff and Student Recognitions

Angela Eveillard, Executive Director of Marketing, provided the following faculty, staff and student recognitions:

- 1.07.01 **Shirley Dobbins**, Brandon Campus Engineering Technology Faculty and Department Chair, coordinated and participated in the workshop "Implications of Artificial Intelligence for Educators" – from the National Cybersecurity Training & Education Center.
- 1.07.02 **Garrett Weddle** was selected for the 2026 Class of Leadership Tampa Bay.
- 1.07.03 HC was awarded a \$393,366 **TRIO Student Support Services** grant from the U.S. Department of Education to provide academic and personal support services that promote persistence, graduation, and transfer for first-generation, low-income, and disabled students.
- 1.07.04 HC also received \$1,598,823 through the **Perkins V Postsecondary Career and Technical Education** program to enhance career and technical education programs, upgrade equipment and technology, and support faculty development to meet workforce needs.
- 1.07.05 The Florida College System Activities Association named **sixty-two Hillsborough College students to the 2024-2025 All-Academic team.**
- 1.07.06 Instructional Designer, **Meegan Derrick's** paper entitled *Cosmic Horror & Digital Learning: What Lovecraft Can Teach Us About Online Education* was selected as a presidential selection for the Association for Educational Communications & Technology conference.

- 1.08 The Chair recommended adoption of the agenda, all revisions to the agenda and approval of all agenda items marked "**Consent.**"

Trustee Watkins made a motion to approve, seconded by Trustee Garcia. After due discussion and consideration, approval was given by aye vote of all members present.

- 1.09 The President recommended approval of the **August 27, 2025 Board Meeting minutes.**

Trustee Garcia made a motion to approve, seconded by Trustee Watkins. After due discussion and consideration, approval was given by aye vote of all members present.

2.0 HEARING OF STUDENTS

3.0 HEARING OF CITIZENS

4.0 HEARING OF FACULTY AND STAFF

5.0 HUMAN RESOURCES

- 5.01 The President recommended Board approval of individuals for **full-time employment**. These individuals will be compensated in accordance with the Board-approved Salary Schedule.
- 5.02 The President recommended Board approval of **part-time faculty and staff employment** recommendations for Term **25/FA**. Each part-time employee will be compensated in accordance with the Board-approved Salary Schedule.
- 5.03 The President recommended Board acknowledgment of **employment separations**.

6.0 EDUCATIONAL PROGRAMS & STUDENT SERVICES

- 6.01 The President recommended Board approval of **the course fee effective Spring 2026**, unless otherwise noted.

Trustee Garcia made a motion to approve, seconded by Trustee Watkins. After due discussion and consideration, approval was given by aye vote of all members present.

7.0 INSTITUTIONAL SERVICES

- 7.01 The President recommended Board **acceptance of the annual audit of the Hillsborough College Foundation, Inc. for the fiscal year 2024-2025**.

Trustee Hollis made a motion to accept, seconded by Trustee Garcia. After due discussion and consideration, approval was given by aye vote of all members present.

8.0 FINANCIAL SERVICES

- 8.01 The President recommended Board approval of **the carryforward spending plan**.

Trustee Garcia made a motion to approve, seconded by Trustee Watkins. After due discussion and consideration, approval was given by aye vote of all members present.
- 8.02 The President recommended Board approval of **Budget Amendment number 2 to decrease Fund 1** (current unrestricted fund) and to **increase Fund 7** (unexpended Plant Fund).

Trustee Garcia made a motion to approve, seconded by Trustee Hollis. After due discussion and consideration, approval was given by aye vote of all members present.
- 8.03 Information Only – **July 2025 & August 2025 Financial Reports**

9.0 ADMINISTRATIVE REPORT

- 9.01 The President gave an update on the survey results regarding the rebranding process and new name of the college.

Discussion ensued about the Colleges new name of “Hillsborough College” vs. “Hillsborough State College.” The Chair recommended that the President compile a list of the processes and cost that would be involved to re-visit another name change through state approval.

10.0 LEGAL REPORT

- 10.01 In the absence of Board counsel, Trustee Celestan shared the results of the President’s Annual Evaluation as well as some of the comments that were submitted by the Trustees. The President thanked the Board for their confidence and trust in him. He also thanked the leadership of the Hillsborough College team. He is proud to be part of the team and share in the successes for Hillsborough College. The Chair thanked the President for his leadership.

11.0 HEARING OF BOARD MEMBERS

- 11.01 Student Trustee Castellanos shared some feedback that he has received from the student body regarding the name change. He also shared how happy he is to be serving as Student Trustee and be representing all Hillsborough College students.
- 11.02 Trustee Celestan thanked Dr. Stephan and the Brandon campus team for their hospitality hosting the Board.

12.0 ADJOURNMENT

There being no further business, the meeting was adjourned at 5:10 p.m.

Section 2-4

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Section 5

RECOMMENDATION TO HILLSBOROUGH COLLEGE BOARD OF TRUSTEES

Agenda Number: 5.01

CONSENT

BACKGROUND AND PERTINENT FACTS:

These are personnel appointments for budgeted full-time positions.

ECONOMIC IMPACT:

All of the positions are budgeted within the current fiscal year (2025-2026). Except for temporary positions, these positions will be fully budgeted in subsequent fiscal years unless program or service changes or financial exigency requires that funds be discontinued.

OBJECTIVE:

To provide necessary staff support for the appropriate divisional unit.

LEGAL AUTHORITY:

F.S. 1001.64; 1001.65

RECOMMENDATION:

The President recommends approval of individuals for full-time employment. Each full-time employee will be compensated in accordance with the Board-approved salary schedule.

Initiator:

Date

Vice President/Campus President/Exec. Director of Human Resources:

Date

District President:

Date

10/21/25

1-0-024(10/25)

FULL-TIME APPOINTMENTS
OCTOBER 29, 2025 BOARD MEETING

ADMINISTRATOR

<u>NAME</u>	<u>TITLE</u>	<u>CAMPUS</u>	<u>START DATE</u>
Fuentes, Rafael	Director of Faculty Professional Development	District	10/02/25

STAFF EXEMPT

<u>NAME</u>	<u>TITLE</u>	<u>CAMPUS</u>	<u>START DATE</u>
Moore, Sadie*	Project Manager	District	10/15/25

STAFF NON-EXEMPT

<u>NAME</u>	<u>TITLE</u>	<u>CAMPUS</u>	<u>START DATE</u>
Arteaga, Karen	Financial Aid Counselor	Collaboration	09/29/25
Gallardo, Mayra	Student Services Support Specialist	Collaboration	10/20/25
Gonzalez Ruiz, Marines	Executive Staff Assistant	District	09/29/25

PROMOTION

<u>NAME</u>	<u>FROM</u>	<u>CAMPUS</u>	<u>TO</u>	<u>CAMPUS</u>	<u>START DATE</u>
Cook, Sarah*	Special Services Coordinator	Brandon	Interim Assistant Dean	Brandon	10/02/25

*Full-Time Temporary

**Full-Time Temporary/Grant-Funded

RECOMMENDATION TO HILLSBOROUGH COLLEGE BOARD OF TRUSTEES

Agenda Number: 5.02

CONSENT

BACKGROUND AND PERTINENT FACTS:

The college has determined that part-time faculty and staff are needed to support the academic programs for the Academic Term 25/FA. Part-time faculty will be employed on a term-by-term basis. If additional part-time staff are needed, a supplementary list will be submitted for appointment.

ECONOMIC IMPACT:

All of the positions are budgeted within the current fiscal year (2025-2026). All part-time faculty and staff budgets are reviewed during budget development and established based on enrollment projections and departmental need.

OBJECTIVE:

To augment full-time faculty and staff with temporary assistance to meet the academic goals of the College.

LEGAL AUTHORITY:

F.S. 1001.64; 1001.65

RECOMMENDATION:

The President recommends approval of individuals for part-time employment during Term 25/FA. Each part-time employee will be compensated in accordance with the Board-approved Salary Schedule.

Initiator:

Date

Vice President/Campus President/Exec. Director of Human Resources:

Date

District President:

Date

10/21/25

1-0-024(10/25)

PART-TIME APPOINTMENTS
OCTOBER 29, 2025 BOARD MEETING

FACULTY

<u>NAME</u>	<u>TITLE</u>	<u>CAMPUS</u>	<u>BEGIN DATE</u>
Vo, Trong	Adjunct	Dale Mabry	09/25/25

NON-FACULTY

<u>NAME</u>	<u>TITLE</u>	<u>CAMPUS</u>	<u>BEGIN DATE</u>
Colbassani, Mickaela	Part-Time Technician	Dale Mabry	10/09/25
Gonzalez, Maria	Part-Time Instructor Non-Credit II	District	10/02/25
Gordon, Rhea	Part-Time Technician	SouthShore	09/25/25
Jarrah, Nuha	Part-Time Advanced Technician	Dale Mabry	10/14/25
Landry, Carol	Part-Time Student Assistant	Dale Mabry	09/30/25
McDonald, Crystal	Part-Time Technician	Dale Mabry	09/25/25
Najera Nunez, Haydee	Part-Time Student Assistant	Ybor City	09/25/25
Panarese, Grant	Part-Time Student Assistant	Ybor City	09/25/25
Preyer, John	Part-Time Instructor Non-Credit III	Ybor City	09/25/25
Ruiz, Jonathan	Part-Time Instructor Non-Credit III	Ybor City	10/13/25
Sandoval, Esther	Part-Time Associate	Ybor City	10/02/25
Sierra, Natalie	Part-Time Technician	Dale Mabry	09/30/25
Stark, Sydney	Part-Time Technician	Dale Mabry	10/07/25
Valentine, Michael	Part-Time Technician	Dale Mabry	10/02/25
Williams, Elijah	Part-Time Technician	Ybor City	09/25/25

***Temporary/Grant-Funded*

RECOMMENDATION TO HILLSBOROUGH COLLEGE BOARD OF TRUSTEES**Agenda Number: 5.03****CONSENT****BACKGROUND AND PERTINENT FACTS:**

Upon review of documentation, it was determined that the employees listed herein will separate from employment at the College as indicated.

ECONOMIC IMPACT:

None.

OBJECTIVE:

To acknowledge separations.

LEGAL AUTHORITY:

F.S. 1001.64; 1001.65

RECOMMENDATION:

The President recommends acknowledgement of employment separations.

Initiator:**Date****Vice President/Campus President/Exec. Director of Human Resources:****Date****District President:****Date**

10/21/25

1-0-024(10/25)

FULL-TIME SEPARATIONS
OCTOBER 29, 2025 BOARD MEETING

RESIGNATION

<u>NAME</u>	<u>TITLE</u>	<u>CAMPUS</u>	<u>BEGIN DATE</u>	<u>END DATE</u>
Bhosle, Harshith	Workday Functional Analyst	District	07/10/25	09/28/25
Russi, Esteban	New Student Programs Coor.	Dale Mabry	07/10/25	10/03/25
Scherden, John	Surgical Technology Instructor	Dale Mabry	05/13/24	10/24/25
Seidler, Robert	Academic Advisor	Dale Mabry	06/17/24	09/25/25
Wolverton, Bianca	Student Communications Mgr.	Collaboration	08/10/23	10/31/25
Yelvington, Colin	Public Safety Officer	Plant City	04/30/25	09/28/25

RETIREMENT

<u>NAME</u>	<u>TITLE</u>	<u>CAMPUS</u>	<u>BEGIN DATE</u>	<u>END DATE</u>
Marshall, Richard Benton	Director of Facilities Management Planning & Construction	District	04/20/07	11/07/25
Wilson, Nylenda	Cashier – Financial Services II	SouthShore	11/13/95	11/03/25

* Full-Time Temporary

** Full-Time Temporary/Grant Funded

Section 6

RECOMMENDATION TO HILLSBOROUGH COLLEGE BOARD OF TRUSTEES

Agenda Number: 6.01

CONSENT

BACKGROUND AND PERTINENT FACTS:

The Behavioral Sciences discipline group submitted updated Learning Outcomes (consent items); Engineering, Transportation Architecture and Construction, and Computer Science discipline group presented course modifications and submitted updated Learning Outcomes (consent item); the Health Sciences discipline group presented course modifications; the Mathematics discipline group submitted updated Learning Outcomes (consent items); and the Nursing discipline group presented a program modification and several course modifications.

The Academic Affairs Committee reviewed the Learning Outcomes as consent items. The committee approved the course modifications and the program modification and forwarded all to the Vice President for Academic Affairs who reviewed them with the appropriate staff for forwarding to the President.

ECONOMIC IMPACT:

None.

OBJECTIVE:

To strengthen the College curriculum.

LEGAL AUTHORITY:

HCC 6HX-10-4.06

RECOMMENDATION:

The President recommends approval of the course modifications and the program modification to be effective SP/26 and FA/26, unless otherwise noted.

Initiator:	Date
Dionna Doss and Brian Mann	10/14/2025
Vice President/Campus President/Director of Human Resources:	Date
Richard Senker	10/14/2025
District President:	Date
	10/21/25

1-0-024(10/25)

Hillsborough College

October 2025 BOT

Course Modifications **Effective SP/26**

NUR 1421C, Concepts of Nursing Care for Women and Infants

- Change credits from 3.0 to 3.5. Update course description to the following: "This course builds on previous nursing courses to expand students' knowledge and skills in caring for maternity and newborn clients. Principles of maternal and newborn nursing concepts address caring interventions to promote the health and wellness of the family. The complexity of care addresses high-risk conditions and the care needs of the client with an alteration in health status. Additional topics on reproduction and sexuality are included to emphasize the nursing role in promoting reproductive health. Simulation and lab activities are a component of this course; clinical experiences will be conducted in an inpatient facility."

RET 1485, Cardiopulmonary Anatomy and Physiology

- Remove course prerequisites as they are already included as prerequisites for admission into the program.

Effective FA/26

CAP 1023, Introduction to Game Development

- Update the course description to the following: "This course is designed to introduce video game design and development basics. The focus is on the conceptual elements and game design principles."

NUR 1110C, Concepts of Medical-Surgical Nursing I

- Update course description to the following: "This course focuses on the care of adult patients with stable health conditions. Building on previously acquired knowledge, students engage with a variety of adult patient populations through classroom instruction and direct clinical experiences. Students apply psychomotor skills, psychosocial concepts, effective communication, legal and ethical responsibilities, and the nursing process to deliver safe, high-quality, patient-centered care."

NUR 1511, Introduction to Psychosocial Nursing

- Update course description to the following: "This course provides the student with fundamental concepts that focus on the emotional, social, cultural, and psychological well-being of patients. These interconnected concepts will begin to develop the critical thinking and interpersonal skills necessary for effective psychosocial nursing care to promote mental and emotional well-being and enhance the overall quality of life for individuals in a wide variety of healthcare settings."

NUR 1515C, Concepts of Mental Health Nursing

- Update course description to the following: "This course examines psychiatric mental health and biological processes for specific psychopathologic diseases and disorders across the lifespan. Students will learn to assess and manage psychobiological disorders, psychiatric emergencies, and age-related mental health conditions using safe, evidence-based nursing interventions. The associated psychopharmacology and psychotherapeutic modalities and specific nursing care for those patients will be integrated throughout the course."

NUR 2033, Transition to Professional Nursing Practice Practicum

- Add a C to make NUR 2033 a combination course. NUR 2103L is changing from a prerequisite to a corequisite for the course. Update course description to the following: “This course provides students with the opportunity to transition into the role of a professional nurse under the guidance of a registered nurse preceptor. Emphasis is placed on delivering competent, safe, and evidence-based patient care. Students will apply nursing theories and clinical knowledge gained throughout their coursework. Additionally, the course prepares students for success on the NCLEX exam.”

NUR 2103L, Clinical Simulation III

- 2103L Clinical Simulation III was moved from Block 7 to Block 8 in the second year, second semester. This meant updating prerequisites and corequisites for all relevant courses.

NUR 2111C, Concepts of Medical-Surgical Nursing II

- Update course description to the following: “This course focuses on the nursing care of adult patients experiencing common and complex acute health conditions. Building on knowledge and skills from previous coursework, students further develop their ability to manage medical-surgical conditions in the adult population. Emphasis is placed on applying critical thinking and clinical judgment, guided by professional standards, evidence-based guidelines, competencies, and best practices. Through hands-on clinical experiences, learners have the opportunity to apply psychomotor skills, psychosocial principles, effective communication, legal and ethical responsibilities, and the nursing process to deliver safe, high-quality, patient-centered care.”

NUR 2112C, Concepts of Medical-Surgical Nursing III

- Update course description to the following: “This advanced medical-surgical nursing course prepares students to care for adult patients facing complex, multi-system health conditions, including shock, spinal cord injuries, cardiac arrhythmias, heart failure, acute respiratory distress syndrome (ARDS), burns, increased intracranial pressure, stroke, acute myocardial infarction, and sepsis. Emphasizing evidence-based practice and professional standards, the course integrates clinical experiences that allow students to apply psychomotor skills, psychosocial principles, therapeutic communication, ethical and legal considerations, and the nursing process to deliver safe, high-quality, patient-centered care. As one of the culminating medical-surgical courses in the nursing program, it builds on knowledge and skills acquired in previous coursework and focuses on acute and life-threatening conditions commonly encountered in the adult population.”

NUR 2132, Pathopharmacology for Nursing Practice III

- Remove NUR 2103L as a corequisite.

NUR 2300C, Concepts of Nursing Care of Children

- Update course description to the following: “This course builds upon all previous nursing courses to further refine and apply the concepts of nursing practice to the care of children. This course provides specialized knowledge and skills to care for children from infancy to adolescence while introducing concepts of growth and development and exemplars relevant to the pediatric population, including common pediatric illnesses and family-centered care. Knowledge and skills are applied in nursing laboratories and a variety of clinical settings.”

NUR 2950, Nursing Capstone

- Change NUR 2103L from a prerequisite to a corequisite for NUR 2950. Update course description to the following: “This course guides students through the transition from nursing education to professional practice in a rapidly evolving healthcare environment. Students will explore personal and professional development topics essential for success in the nursing profession. A key component of the course is the Capstone project, in which students identify clinical deficits, analyze contributing

factors, and formulate evidence-based solutions to improve patient care and outcomes. By synthesizing and integrating the knowledge and skills acquired throughout their nursing program, students will demonstrate critical thinking, leadership, and professional growth, preparing them for a seamless transition into nursing practice.”

RET 2413C, Pulmonary Diagnostics

- Remove the C so that RET 2413C is no longer a combination course.

TAR 1170C, B.I.M. I Revit Residential

- Remove BCN 1250C prerequisite.

Program Modification

Effective FA/26

Nursing AS

- 2103L Clinical Simulation III was moved from Block 7 to Block 8 in the second year, second semester. This meant updating prerequisites and corequisites for all relevant courses.

Consent Items

Course Deletion

Effective FA/25

EDF 2085, Introduction to Diversity for Educators

- Delete course according to the requirements from the Florida Department of Education.

Course Modification

Effective FA/25

EDF 1005, Introduction to the Teaching Profession

- Change course title to Introduction to the Education Profession. Update course description to the following: “This course provides an overview of Florida’s educator certification pathways and career options in education in accordance with Florida Statutes. Topics include key educational philosophies; professional ethics; legal responsibilities, including mandatory reporting for child abuse and neglect; the Florida Educator Accomplished Practices (FEAP); key instructional practices associated with effective teaching of students with exceptionalities; Florida’s state academic standards; and historical, legal and financial foundations of the Florida education systems. Students will explore effective teaching strategies in classroom management, educational technology and the foundations of all student learning needs. Includes a minimum of 15 hours of required clinical experience in a variety of school settings.

EPI 0030, Diversity

- Change course title to Maximizing Student Potential in the School Context. Update course description to the following: “This course focuses on effective strategies for identifying and meeting the varied learning needs of students in the classroom. Students will examine teaching practices, legal and ethical responsibilities, and assessment methods to ensure all learners are supported in Florida’s state academic standards. This course covers approaches to differentiated instruction, fostering effective

learning environments, and utilizing assessment data to guide instructional decisions. Students will also learn how to collaborate with families and communities to support student learning. Through reflective practice, students will develop actionable plans to enhance teaching performance that improves learner outcomes.”

Learning Outcomes

Effective FA/25

MAC 1105, College Algebra
MAC 1105H, Honors College Algebra
MAC 2311, Calculus and Analytic Geometry I
MGF 1130, Mathematical Thinking
STA 2023, Elementary Statistics
STA 2023H, Honors Elementary Statistics

Effective SP/26

CAP 1023, Introduction to Game Development
CGS 2585, Desktop and Internet Publishing
CGS 2821, Graphics Design Multimedia and Internet

Section 7

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Section 8

RECOMMENDATION TO HILLSBOROUGH COLLEGE BOARD OF TRUSTEES

Agenda Number: 8.01

BACKGROUND AND PERTINENT FACTS:

The State of Florida requires each institution in the Florida College System with a final FTE of 15,000 or greater for the prior year to maintain a minimum fund balance amount of at least 7% of total available funds, inclusive of Board-designated fund balance reserves in the current unrestricted fund (Fund 1). Historically, the College has carried forward balances in excess of the minimum requirement. Rule 6A-14.0716 of the Florida Administrative Code (FAC), authorizes each Florida College System Board of Trustees to approve a transfer of fund balance reserves for purposes deemed necessary and appropriate to support institutional needs.

The College's administration has identified a critical need requiring the use of fund balance reserves in the amount of \$5,000,000 to support the implementation of the College's official name change and rebranding initiative. The initiative encompasses updates to signage, marketing materials, digital platforms, and other elements necessary to align institutional identity across all campuses and communications.

This transfer will not reduce the College's current unrestricted fund balance below the 7% minimum threshold as required by the Florida Department of Education.

ECONOMIC IMPACT:

Establish an expenditure budget of \$5,000,000 in Fund 1 to support the implementation of the College's official name change and rebranding initiative. No economic impact.

OBJECTIVE:

To transfer funds from the current unrestricted fund balance reserves (Fund 1) to support the implementation of the College's official name change and comprehensive rebranding initiative.

LEGAL AUTHORITY:

Rule 6A-14.0716, Florida Administrative Code

RECOMMENDATION:

The President recommends approval of Budget Amendment No. 3 to decrease the current unrestricted fund balance reserves in Fund 1 by \$5,000,000 to support the implementation of the College's official name change and institutional rebranding initiative.

Initiator:

Bethoria Paige – Director of Finance and Budget

Date 10/13/2025

Vice President/Campus President/Director of Human Resources:

Date

District President:

Date

10/21/25

RECOMMENDATION TO HILLSBOROUGH COLLEGE BOARD OF TRUSTEES

Agenda Number: 8.02

BACKGROUND AND PERTINENT FACTS:

Pursuant to the Florida Administrative Code and Florida Statutes, a budget amendment is required when adjustments are made between expenditure classes within the budget (e.g., personnel costs, current expenses, and capital outlay).

The adjustments included in Budget Amendment No. 4 are related to the 2024-25 fiscal year-end close and the establishment of the 2025-26 fiscal year budget. The adjustments primarily reflect the carryforward of unexpended balances from the 2024-25 fiscal year and an increase in the current unrestricted fund budget to account for funds designated to support student services initiatives that are designed to improve the overall student experience and student success. A detailed explanation of all budget adjustments is provided in the attached documentation.

ECONOMIC IMPACT:

This action increases the current unrestricted fund carryforward and expenditure budget (Fund 1) by \$1,708,705. No economic impact.

OBJECTIVE:

To obtain Board approval for adjustments made in Budget Amendment No. 4.

LEGAL AUTHORITY:

Rule 6A-14.0717(2)(a), Florida Administrative Code
Sections 1001.02(9), 1011.01, and 1011.30, Florida Statutes

RECOMMENDATION:

The President recommends approval of Budget Amendment No. 4 to adjust the 2025-26 fiscal year budget as outlined in the attached documentation.

Initiator: Bethoria Paige – Director of Finance and Budget	Date 10/13/2025
Vice President/Campus President/Director of Human Resources:	Date
District President:	Date 10/21/25

1-0-024(10/25)

HILLSBOROUGH COLLEGE
Explanation of Budget Changes
Unrestricted Current Fund
Budget Amendment No. 3 (FY 2025/2026)
October 29, 2025

		Budget Amendment #1	Budget Amendment #2	Budget Amendment #3	Budget Amendment #4	Totals
I. AVAILABLE FUNDS						
<u>Unallocated Fund Balance</u>						
Estimated Beginning Fund Balance @ July 1, 2025	\$ 48,985,678					\$ 48,985,678
Fund Balance Transfer to Fund 7 - BA #2			(5,000,000)			(5,000,000)
Fund Balance Transfer to Fund 1 - College's Rebranding Initiative - BA #3				(5,000,000)		(5,000,000)
Actual Unallocated Fund Balance @ July 1, 2025						<u>\$ 38,985,678</u>
Fiscal Year 2025-26 Revenue Budget @ July 1, 2025	\$ 168,382,415					\$ 168,382,415
<u>Funds Carried Forward:</u>						
Encumbrances		1,821,045				
Facilities Rental		3,574,023				
CITT - Center for Instructional Technology		154,999				
Hurricane Repairs		1,282,157				
ICCE - Institute for Corporate and Continuing Education		264,992				
Indirect Cost Recovery		1,316,350				8,413,566
Student Services - BA #4					1,708,705	1,708,705
Total Funds Brought Forward @ October 29, 2025						<u>10,122,271</u>
Adjusted Revenue Budget @ October 29, 2025						\$ 178,504,686
TOTAL AVAILABLE FUNDS @ October 29, 2025	<u>\$ 217,368,093</u>	<u>\$ 8,413,566</u>	<u>\$ (5,000,000)</u>	<u>\$ (5,000,000)</u>	<u>\$ 1,708,705</u>	<u>\$ 217,490,364</u>
II. EXPENDITURES						
<u>Personnel Costs @ July 1, 2025</u>	\$ 128,004,188					\$ 128,004,188
Facilities Rental		267,060				
Indirect Cost Recovery		471,104				738,164
Adjusted Personnel Budget @ October 29, 2025						<u>\$ 128,742,352</u>
<u>Current Expenses @ July 1, 2025</u>	\$ 38,552,180					\$ 38,552,180
Adjustments for Funds Carried Forward:						
Encumbrances		725,107				
Facilities Rental		3,091,479				
CITT - Center for Instructional Technology		154,999				
Hurricane Repairs		451,734				
ICCE - Institute for Corporate and Continuing Education		264,992				
Indirect Cost Recovery		845,246				5,533,557
Student Services - BA #4					1,708,705	1,708,705
Adjusted Current Expenditures @ October 29, 2025						<u>\$ 45,794,442</u>
<u>Capital Outlay @ July 1, 2025</u>	\$ 1,826,047					\$ 1,826,047
Adjustments for Funds Carried Forward:						
Encumbrances		1,095,937				
Facilities Rental		215,485				
Hurricane Repairs		830,423				2,141,845
Adjusted Capital Outlay @ October 29, 2025						<u>\$ 3,967,892</u>
<u>Non-mandatory Transfer</u>						
Fund Balance Transfer to Fund 7 - BA #2			(5,000,000)			(5,000,000)
Fund Balance Transfer to Fund 1 - College Rebranding Initiative - BA #3				(5,000,000)		(5,000,000)
Adjusted Transfer in Expenditures Budget @ October 29, 2025			(5,000,000)	(5,000,000)		(10,000,000)
Total Increase in Expenditures Budget @ October 29, 2025						10,122,271
Adjusted Expenditure Budget @ October 29, 2025	<u>\$ 168,382,415</u>	<u>\$ 8,413,566</u>	<u>\$ (5,000,000)</u>	<u>\$ (5,000,000)</u>	<u>\$ 1,708,705</u>	<u>\$ 178,504,686</u>
III. TOTAL ESTIMATED FUND BALANCE @ JUNE 30, 2026	<u>\$ 48,985,678</u>					<u>\$ 38,985,678</u>
TOTAL ACCOUNTED FOR	<u>\$ 217,368,093</u>	<u>\$ 8,413,566</u>	<u>\$ (5,000,000)</u>	<u>\$ (5,000,000)</u>	<u>\$ 1,708,705</u>	<u>\$ 217,490,364</u>

RECOMMENDATION TO HILLSBOROUGH COLLEGE BOARD OF TRUSTEES

Agenda Number: 8.03

BACKGROUND AND PERTINENT FACTS:

Each year, the State Department of Education conducts annual Fire Safety, Casualty, and Sanitation inspections in accordance with the criteria found in the State Requirements for Educational Facilities (SREF 2014), Chapter 5, Section 5 and Florida Administrative Code 69A-58, Fire Safety in Educational Facilities. This inspection was completed in December 2024 and identified 53 violations. All of these were classified by the inspector as non-serious violations and many were minor discrepancies such as uneven concrete, chained extension cords, and latching of doors. More notable deficiencies such as the DTEC fire pump and test header have been repaired with inspections planned for December 2025. Most of the deficiencies that were noted in the inspection have since been corrected or are scheduled for renovation.

ECONOMIC IMPACT:

None. Funds needed to correct deficiencies identified were available within the current year budgets.

OBJECTIVE:

To obtain Board approval of the 2024-2025 Fiscal Year Fire Safety, Casualty, and Sanitation Inspection Report

LEGAL AUTHORITY:

F.S. 1013.11; SREF, Chapter 5, Section 5; Chapter 69A-58, FAC

RECOMMENDATION:

The President recommends Board acceptance of the Fiscal year 2024-2025 Fire Safety, Casualty and Sanitation Inspection Report for filing and action.

Initiator

Date

Vice President/Campus President/Director of Human Resources

Date

District President

Date

10/21/25

1-0-024(2/04)

RECOMMENDATION TO HILLSBOROUGH COLLEGE BOARD OF TRUSTEES

Agenda Number: 8.04

BACKGROUND AND PERTINENT FACTS:

The Florida Department of Education (DOE) requires that a Master Plan be approved by the Board every five years. The current Facilities Master Plans were completed in 2010. The DOE has approved allowing the College to readopt the 2010 Facilities Master Plans, subject to confirmation by the Board of Trustees in 2015 and 2020.

The College is requesting a two-year extension of the current 2010 Facilities Master Plans to allow adequate time for the recently completed Academic Master Plan recommendations to be finalized.

ECONOMIC IMPACT:

The economic impact of the Facilities Master Plans will be determined as implemented.

OBJECTIVE:

To receive Board approval to re-adopt the 2010 Facilities Master Plans for the Dale Mabry, Ybor City, Brandon, Plant City and SouthShore Campuses for a two-year period.

LEGAL AUTHORITY:

FS 1013.31; SBE 6A-14.0261

RECOMMENDATION:

The President recommends approval to readopt the 2010 Facilities Master Plans for the Dale Mabry, Ybor City, Brandon, Plant City and SouthShore Campuses for a two-year period.

Initiator:

Date

Vice President/Campus President/Director of Human Resources:

Date

District President:

Date

10/21/25

1-0-024(10/25)

RECOMMENDATION TO HILLSBOROUGH COLLEGE BOARD OF TRUSTEES

Agenda Number: 8.05

**INFORMATION ITEMS ONLY
MONTHLY FINANCIAL STATEMENT**

BACKGROUND AND PERTINENT FACTS:

The Board has requested the monthly financial statements be submitted as information only for their review. The financial statements for the month of September are submitted herein for your review.

ECONOMIC IMPACT:

OBJECTIVE:

LEGAL AUTHORITY:

RECOMMENDATION:

Initiator

Date

Vice President/Campus President/Director of Human Resources

Date

District President

Date

10/21/25