

**HILLSBOROUGH COMMUNITY COLLEGE
DISTRICT BOARD OF TRUSTEES
BOARD MEETING
WEDNESDAY, FEBRUARY 26, 2025 – 2:00 P.M.
PLANT CITY CAMPUS
1206 NORTH PARK ROAD
PLANT CITY, FL 33563
MINUTES**

1.0 GENERAL FUNCTIONS

1.01 Call to Order

This meeting was also held by Zoom video conferencing. The public was reminded that questions or comments can be submitted to the Trustees' email address at any time.

1.02 Invocation

1.03 Pledge of Allegiance

1.04 Roll Call

The following Trustees were in attendance:

- Greg Celestan
- Chip Diehl
- Lauren Gay
- Brian Lametto
- Aakash Patel
- Nancy Watkins

1.05 Welcome to Guests, Staff and Faculty

Dr. Marty Clay, Campus President, welcomed the Board of Trustees to Plant City Campus. He invited Dr. Joe Borrell, Dean of Academic Affairs and Dr. Mechel Albano, Assistant Dean of Academic Affairs, up to the podium to present on the impact the recent hurricanes had on Plant City Campus. They shared slides of the extreme damage the campus experienced as well as the progress and repairs that are ongoing. Dr. Borrell introduced two students, Rilie Smith, Plant City SGA President and Yaslin Del Rosario, former student and current employee, to share the experience from a student perspective.

The President gave special recognition to the Dickman family and Dr. Jennifer China for the work she has accomplished in South County. Their continuing support of HCC over the years is commendable. Trustee Patel also recognized Chris Taylor, HCC Foundation Chair.

1.06 Foundation Report

Garrett Weddle, Executive Director for the Foundation, provided the Board with a brief update of the HCCF activities and support. He thanked Dr. Jennifer China, President of South Shore Campus, for her fundraising efforts that resulted in a one-million-dollar gift from Ms. Danita Dickman and Family for the South Shore Campus building project. He also gave a synopsis of other major donors that came through over the last two months. He introduced Mr. Moses Allen, Vice President of Pharmacy, at Sunshine Health, to present a check to HCC.

1.06.01 The Foundation Report was sent to the Board under separate cover and included:

- New gifts and commitments of \$4.45M (July-January) down 1% compared to last year (\$4.5M).

1.06.02 Highlights:

- Scholarship awarding process underway.
- Hawks Day of Giving to launch March 2026
- Current Net Assets \$22.4M
- Received the first million-dollar gift for this fiscal year in January.

1.06.03 Events:

- BBCB, March 5-8, 2025, Tampa Bay Convention Center
- Presidential Showcase, April 2, 2025, Armature works.
- Fishing Tournament, May 23, 2025, Hula Bay

1.07 Faculty, Staff and Student Recognitions

Angela Eveillard, Executive Director of Marketing, provided the following faculty, staff and student recognitions:

- 1.07.01 **The Phi Theta Kappa chapter at the Plant City Campus** has been named a 2024 REACH Chapter. PTK's REACH Rewards program recognizes and rewards Phi Theta Kappa chapters that excel in membership development.
- 1.07.02 **Jon Squires**, HCC General Counsel, presented to members of the Florida Bar at its annual winter meeting on public employees and the First Amendment.
- 1.07.03 Two **Zero Textbook Cost** presentations and posters were accepted to the University of Central Florida's 2025 Teaching & Learning with AI conference as well The Teaching, Colleges, & Community Online Conference. Presenters include **Josh Hill, Ilene Frank, Amy Albaugh and Dr. Kristin Heathcock**.
- 1.07.04 HCC athlete **Noah Rojas** was named the FCSAA Women's Tennis Player of the week.
- 1.07.05 HCC athlete **Austin White** was named the FCSAA Men's Basketball Player of the week.

- 1.08 The Chair recommended adoption of the Agenda, all revisions to the Agenda and approval of all Agenda items marked "**Consent.**"

Trustee Watkins made a motion to approve, seconded by Trustee Patel. After due discussion and consideration, approval was given by aye vote of all members present.

- 1.09 The President recommended approval of the **December 4, 2024, Board Meeting Minutes**.

Trustee Patel made a motion to approve, seconded by Trustee Diehl. After due discussion and consideration, approval was given by aye vote of all members present.

2.0 HEARING OF STUDENTS

3.0 HEARING OF CITIZENS

4.0 HEARING OF FACULTY AND STAFF

5.0 HUMAN RESOURCES

- 5.01 The President recommended approval of individuals for **full-time employment**. These individuals will be compensated in accordance with the Board-approved Salary Schedule.
- 5.02 The President recommended approval of **part-time faculty and staff employment** recommendations for Term 25/SP. Each part-time employee will be compensated in accordance with the Board-approved Salary Schedule.
- 5.03 The President recommended acknowledgment of **employment separations**.
- 5.04 The President recommended approval of **updates to the 2024-2025 Salary Schedule regarding part-time non-credit law enforcement instructor salaries**.
Trustee Diehl made a motion to approve, seconded by Trustee Patel. After due discussion and consideration, approval was given by aye vote of all members present.
- 5.05 The President recommended approval of **updates to the 2025-2026 Salary Schedule regarding part-time faculty lab and clinical contact hour equivalents**.
Trustee Lametto made a motion to approve, seconded by Trustee Watkins. After due discussion and consideration, approval was given by aye vote of all members present.

6.0 EDUCATIONAL PROGRAMS & STUDENT SERVICES

- 6.01 The President recommended approval of the **new course proposals, the courses becoming inactive, the course modifications, the course fee modifications, and the program modifications to be effective FA/25**, unless otherwise noted.
- 6.02 The President recommended approval of **the proposals to decrease and increase existing course fees and establish lab fees for new courses to be effective FA/25**, unless otherwise noted.
Trustee Watkins made a motion to approve, seconded by Trustee Lametto. After due discussion and consideration, approval was given by aye vote of all members present.
- 6.03 The President recommended approval of the **Dual Enrollment articulation agreement between Hillsborough Community College and Faith Outreach Academy** which includes Dual Enrollment and Early Admission
Trustee Lametto made a motion to approve, seconded by Trustee Patel. After due discussion and consideration, approval was given by aye vote of all members present.
- 6.04 The President recommended approval of the **Dual Enrollment articulation agreement between Hillsborough Community College and Beach Park School, INC** which includes Dual Enrollment and Early Admission.
Trustee Lametto made a motion to approve, seconded by Trustee Diehl. After due discussion and consideration, approval was given by aye vote of all members present.
- 6.05 The President recommended approval of the **Dual Enrollment articulation agreement between Hillsborough Community College and Plant City Christian Academy** which includes Dual Enrollment and Early Admission.
Trustee Lametto made a motion to approve, seconded by Trustee Diehl. After due discussion and consideration, approval was given by aye vote of all members present.

- 6.06 The President recommended approval of the **amendment to HCC's dual enrollment articulation agreements with our partner charter schools.**

Trustee Lametto made a motion to approve, seconded by Trustee Diehl. After due discussion and consideration, approval was given by aye vote of all members present.

- 6.07 The President recommended approval of the **amendment to HCC's dual enrollment articulation agreements with our partner private schools.**

Trustee Lametto made a motion to approve, seconded by Trustee Patel. After due discussion and consideration, approval was given by aye vote of all members present.

7.0 INSTITUTIONAL SERVICES

8.0 FINANCIAL SERVICES

- 8.01 The President recommended approval for **final payment of \$55,031.65 to Foresight Construction Group, Inc** for the completion of the heating, ventilation and air conditioning replacement services that included the replacement of (2) chillers and (5) air handlers at the Southshore Campus.

Trustee Patel made a motion to approve, seconded by Trustee Lametto. After due discussion and consideration, approval was given by aye vote of all members present.

- 8.02 The President recommended approval for **final payment of \$28,693.51 to Foresight Construction Group, Inc** for the completion of the heating, ventilation and air conditioning replacement services at The Regent, satellite facility of the HCC Brandon Campus.

Trustee Lametto made a motion to approve, seconded by Trustee Patel. After due discussion and consideration, approval was given by aye vote of all members present.

- 8.03 Information Only – Submission of the Budget Development Calendar for the 2025-2026 fiscal year.

- 8.04 Information Only - Exempt Quarterly (Past Purchases).

- 8.05 Information Only – Monthly Financial Statements for **September, October & November 2024.**

Mr. Greg Rose, VP for Administration and Chief Financial Officer, introduced the new Interim Director of Public Safety, Mr. Mike Hutner.

9.0 ADMINISTRATIVE REPORT

- 9.01 The President reminded the Board that March 28, 2025 is the date for the Board Retreat. An agenda will follow, he asked the Board to submit any agenda items they may have to add.

Ms. Annazette Houston, Executive Director for Title IX and Civil Rights Compliance, reported on the line up for BBCB Summit to be held on March 5-8, 2025.

Eric Johnson, Director of Community & Government Relations, gave an update on the legislative session.

10.0 LEGAL REPORT

11.0 HEARING OF BOARD MEMBERS

- 11.01 Trustee Patel thanked Dr. Clay for hosting the Board meeting and noted that he would be returning to Plant City next week for the Strawberry Festival Luncheon.

- 11.02 Trustee Lametto thanked Dr. Clay for his hospitality.

- 11.03 Trustee Watkins thanked Dr. Clay and staff for hosting. She expressed regrets that she will not be attending BBCB but is looking forward to attending the Presidential Showcase.
- 11.04 Trustee Celestan thanked Dr. Clay for hosting the Board and the hospitality of the wonderful strawberry themed refreshments.

12.0 ADJOURNMENT

There being no further business, the meeting was adjourned at 2:53 p.m.