

**HILLSBOROUGH COMMUNITY COLLEGE
DISTRICT BOARD OF TRUSTEES
BOARD MEETING
WEDNESDAY, MAY 28, 2025 – 4:00 P.M.
BRANDON CAMPUS
MINUTES**

1.0 GENERAL FUNCTIONS

1.01 Call to Order

This meeting was also held by Zoom video conferencing. The public was reminded that questions or comments can be submitted to the Trustees' email address at any time.

1.02 Invocation

1.03 Pledge of Allegiance

1.04 Roll Call

The following Trustees were in attendance:

- Greg Celestan (virtually)
- Chip Diehl
- Brian Lametto
- Aakash Patel
- Nancy Watkins
- Lauren Gay
- Abigail Johnson (guest Trustee)

1.05 Welcome to Guests, Staff and Faculty.

Dr. Deborah Stephan welcomed the Board to Brandon Campus. She recognized the campus leadership team as well as the current SGA Executive Board. Dr. Stephan shared some of the campus updates including the Food Forest and the Massage Therapy Program and the candle scent that they has formulated to compliment that program. She introduced Mo Kotaiche, Fintech faculty, to share with the Board the details of Fin Tech and how it works. After that, the SGA Executive Board came to the podium to share how the SGA board engages with the students at Brandon campus and beyond. Dr. Stephan thanked all who helped organize the logistics of the board meeting.

1.06 Foundation Report

Garrett Weddle, Executive Director for the Foundation, provided the Board with a brief update of the HCCF activities and support.

1.06.01 The Foundation Report was sent to the Board under separate cover and included:

- New gifts and commitments \$6.15M (July-Apr) up 20% compared to last year (5.13M).

1.06.02 Highlights:

- New Gift Officer to replace vacant position.
- Current net assets \$24M

Events:

- Successful Fiscal Year of Events:
 - Scholarship Partners Breakfast
 - Golf Tournament
 - Fishing Tournament
 - BBCB Summit
 - Presidential Showcase
 - Retiree Luncheon
 - Employee Campaign
 - HCCF Board Meetings, Committee Meetings, and Annual Dinner
- Plans underway for FY26 events to include the first ever “Hawks Day of Giving”.

1.07 Faculty, Staff and Student Recognitions

Angela Eveillard, Executive Director of Marketing, provided the following faculty, staff and student recognitions:

- 1.07.01 Ybor City Campus theatre production of **Heathers** recently received a superior ranking through the Florida College System Activities Association Theatre Division Respondent Program.
 - 1.07.02 The **bachelor of science in Nursing** is now fully accredited by the Accreditation Commission for Education in Nursing through Fall of 2029.
 - 1.07.03 **Tom Tankersley**, Ybor City Campus Paralegal Faculty, was selected for a Fulbright U.S. Scholar award to South Africa in the academic year of 2025-2026. He will be teaching at Cape Peninsula University of Technology (CPUT) in Cape Town, South Africa where he will assist in enhancing its paralegal program.
 - 1.07.04 Five HCC students have been awarded with the 2025 Scholarship by the Hispanic Professional Women's Association (HPWA). The recipients were honored during a ceremony held last Saturday, which was attended by Tampa's mayor Jane Castor. The recipients include **Annais Vega, Gabriella Duarte, Lizzette Cordero, Susana Lopez Rincon and Yesenia Velazquez.**
 - 1.07.05 Brandon Campus **Professor Shawn Robinson** was honored as 2025 Kiwanian of the Year for his service to the Kiwanians Club of Tampa.
 - 1.07.06 The HCC FinTech Team consisting of **Kristin Heathcock, Becky McAfee, Mark Zarycki, Mo Kotaiche, Brian Mann, Sara Cook and Dr. Deborah Stephan** have been honored as 2025 Innovation of the Year recognized by the League of Innovation.
- 1.08 The Vice Chair recommended adoption of the agenda, all revisions to the agenda and approval of all agenda items marked “**Consent.**”
- Trustee Patel made a motion to approve, seconded by Trustee Diehl. After due discussion and consideration, approval was given by aye vote of all members present.
- 1.09 The President recommended approval of the **April 23, 2025, Board Meeting Minutes.**

Trustee Patel made a motion to approve, seconded by Trustee Diehl. After due discussion and consideration, approval was given by aye vote of all members present.

2.0 HEARING OF STUDENTS

3.0 HEARING OF CITIZENS

4.0 HEARING OF FACULTY AND STAFF

5.0 HUMAN RESOURCES

5.01 The President recommended approval of individuals for **full-time employment**. These individuals will be compensated in accordance with the Board-approved Salary Schedule.

5.02 The President recommended approval of **part-time faculty and staff employment** recommendations for Term **25/SP** and **25/SU**. Each part-time employee will be compensated in accordance with the Board-approved Salary Schedule.

5.03 The President recommended acknowledgment of **employment separations**.

5.04 The President recommended approval of **annual contracts, as appropriate, for full-time, non-tenured instructional personnel**.

Trustee Diehl made a motion to approve, seconded by Trustee Patel. After due discussion and consideration, approval was given by aye vote of all members present.

5.05 The President recommended approval of the **awarding of administrative contracts for the 2025-2026 fiscal year**.

Trustee Patel made a motion to approve, seconded by Trustee Diehl. After due discussion and consideration, approval was given by aye vote of all members present.

5.06 The President recommended approval of the **two-year contracts to Administrators on the attached list**.

Trustee Diehl made a motion to approve, seconded by Trustee Patel. After due discussion and consideration, approval was given by aye vote of all members present.

5.07 The President recommended approval of the **following faculty on the attached list to receive Rank & Promotion**.

Trustee Patel made a motion to approve, seconded by Trustee Diehl. After due discussion and consideration, approval was given by aye vote of all members present.

5.08 The President recommended approval to **award continuing contracts to the following faculty members on the attached list**.

Trustee Patel made a motion to approve, seconded by Trustee Diehl. After due discussion and consideration, approval was given by aye vote of all members present.

6.0 EDUCATIONAL PROGRAMS & STUDENT SERVICES

6.01 The President recommended approval of **the course termination FA/25**, unless otherwise noted.

7.0 INSTITUTIONAL SERVICES

8.0 FINANCIAL SERVICES

- 8.01 The President recommended approval of the application for **final payment in the amount of \$25,833.96 to Reno Building, LLC dba Reno Boyd Co.,** for interior renovation/remodeling of classrooms (BTEC) at the Brandon Campus.

Trustee Patel made a motion to approve, seconded by Trustee Diehl. After due discussion and consideration, approval was given by aye vote of all members present.

- 8.02 The President recommended approval of **Amendment No. 9 to the contract with Williams Company Tampa, establishing a Guaranteed Maximum Price in the amount of \$633,702.00** for repairs to stabilize the exterior envelope of the Learning Resource Center building and replacement of the shade sails damaged by Hurricane Milton at the Dale Mabry Campus.

The President asked if this amount would be reimbursed by insurance, Mr. Rose answered, yes, it will be submitted for reimbursement.

Trustee Diehl made a motion to approve, seconded by Trustee Patel. After due discussion and consideration, approval was given by aye vote of all members present.

- 8.03 The President recommended approval of the **application for final payment in the amount of \$100,727.15 to Reno Building, LLC dba Reno Boyd Co.,** for exterior improvements to the Gymnasium Building.

Trustee Patel made a motion to approve, seconded by Trustee Diehl. After due discussion and consideration, approval was given by aye vote of all members present.

- 8.04 The President recommended **acceptance of the 2024 Financial Audit Report No. 2025-194.**

Trustee Patel made a motion to approve, seconded by Trustee Diehl. After due discussion and consideration, approval was given by aye vote of all members present.

Trustee Watkins asked if the accounting items highlighted in the letter are addressed and would they be found again in next year's audit. Mr. Rose answered that they would not be in next year's audit and have been addressed.

- 8.05 Information Only – Exempt Quarterly Past Purchases.

9.0 ADMINISTRATIVE REPORT

- 9.01 The President asked Eric Johnson, Director of Community and Government Relations, to give the Board an update on the legislative session.

The President complimented the leadership team on completing the DOGE request in record time.

10.0 LEGAL REPORT

11.0 HEARING OF BOARD MEMBERS

- 11.01 Trustee Gay expressed how happy she was that the Fin Tech building opened today, and complimented the Fin Tech Faculty Mo Kotaiche on his passion regarding Fin Tech.

- 11.02 Trustee Diehl thanked Dr. Stephan for hosting the Board meeting and for the great Ribbon Cutting Event.

- 11.03 Trustee Patel thanked Dr. Stephan for the wonderful ribbon cutting event for Fin Tech. He also congratulated Dr. Paige Neihaus, Dale Mabry Campus President on being a finalist for Business Leader of the Year, South Tampa Chamber of Commerce.
- 11.04 Trustee Lametto thanked Dr. Stephan for hosting and how he was pleased and honored to stand in as Chair of today's meeting.
- 11.05 Trustee Watkins thanked our guest Trustee, Abby Johnson. She thanked her for her work, as a young student, as she advocated, with her father, Mr. Eric Johnson, on HCC's behalf to Senator Burgess for the Fin Tech program. She was a great advocate and ambassador for HCC and the Fin Tech Program. She also congratulated Trustee Lametto on running a great meeting.

12.0 ADJOURNMENT

There being no further business, the meeting was adjourned at 5:05 p.m.