

**HILLSBOROUGH COMMUNITY COLLEGE  
DISTRICT BOARD OF TRUSTEES  
BOARD MEETING  
WEDNESDAY, JUNE 25, 2025 – 4:00 P.M.  
DR. GWENDOLYN W. STEPHENSON DISTRICT ADMINISTRATION CENTER  
BOARD ROOM  
MINUTES**

**1.0 GENERAL FUNCTIONS**

1.01 Call to Order

This meeting was also held by Zoom video conferencing. The public was reminded that questions or comments can be submitted to the Trustees' email address at any time.

1.02 Invocation

1.03 Pledge of Allegiance

1.04 Roll Call

The following Trustees were in attendance:

- Greg Celestan
- Chip Diehl (virtually)
- Brian Lametto
- Aakash Patel
- Nancy Watkins

1.05 Welcome to Guests, Staff and Faculty.

1.06 Foundation Report

Garrett Weddle, Executive Director for the Foundation, provided the Board with a brief update of the HCCF activities and support.

1.06.01 The Foundation Report was sent to the Board under separate cover and included:

- New gifts and commitments \$6.2M (July-May) up 5% compared to last year (5.9M).

1.06.02 Highlights:

- Gift Officer update
- Current net assets \$23M

1.06.03 Events:

- Scholarship Partner's Luncheon, September 25, 2025
- HCC Fishing Tournament, October 13, 2025 @ Hula Bay
- HCC Golf Tournament, November 24, 2025 @ Tampa Palms Golf and Country Club
- BBCB, March 4-7, 2025 @ Tampa Bay Convention Center

1.07 Faculty, Staff and Student Recognitions

Angela Eveillard, Executive Director of Marketing, provided the following faculty, staff and student recognitions:

- 1.07.01 **Joseph Luc** received his doctorate (EdD: Curriculum & Assessment) from the University of West Florida. His dissertation was "College Algebra for Careers: Unleash the Relevance of Mathematics."
  - 1.07.02 **Douglas Ponticos** received his doctorate in History with a dissertation entitled "Springscape: The Nature Coast and the Making of Modern Florida, 1820s-Present." The degree was awarded by the University of South Florida.
  - 1.07.03 **Elizabeth Key-Raimer** was accepted to the Leadership Florida Education newest class.
  - 1.07.04 Fintech Professor **Mo Kotaiche and Dr. Deborah Stephan** gave the Luncheon Keynote for the 2025 Annual Conference for the Tampa Bay Association for Financial Professionals sharing the FinTech program.
  - 1.07.05 **Dr. Deborah Stephan** was elected to the Girl Scouts of West Central Florida Board of Directors for a two-year term and also serves on their Finance Committee.
- 1.08 The Chair recommended adoption of the agenda, all revisions to the agenda and approval of all agenda items marked "**Consent.**"
- Trustee Lametto made a motion to approve, seconded by Trustee Patel. After due discussion and consideration, approval was given by aye vote of all members present.
- 1.09 The President recommended approval of the **May 28, 2025, Board Meeting Minutes.**
- Trustee Patel made a motion to approve, seconded by Trustee Lametto. After due discussion and consideration, approval was given by aye vote of all members present.

## **2.0 HEARING OF STUDENTS**

## **3.0 HEARING OF CITIZENS**

## **4.0 HEARING OF FACULTY AND STAFF**

## **5.0 HUMAN RESOURCES**

- 5.01 The President recommended approval of individuals for **full-time employment**. These individuals will be compensated in accordance with the Board-approved Salary Schedule.
- 5.02 The President, recommended approval of **part-time faculty and staff employment** recommendations for Term **25/SU**. Each part-time employee will be compensated in accordance with the Board-approved Salary Schedule.
- 5.03 The President recommended acknowledgment of **employment separations**.

## **6.0 EDUCATIONAL PROGRAMS & STUDENT SERVICES**

- 6.01 The President recommended Board approval of **the program deletions effective FA/25 and FA/26** respectively, unless otherwise noted.
- 6.02 The President recommended Board approval of the **Dual Enrollment Annual Articulation Agreement between Hillsborough Community College and the School Board of Hillsborough County**.  
Trustee Patel made a motion to approve, seconded by Trustee Watkins. After due discussion and consideration, approval was given by aye vote of all members present.
- 6.03 The President recommended Board approval of the **Apprenticeship Training Program Agreement between Hillsborough Community College and Associated Builders and Contractors** for a one-year term beginning on August 1, 2025, and ending July 31, 2026.  
Trustee Lametto made a motion to approve, seconded by Trustee Patel. After due discussion and consideration, approval was given by aye vote of all members present.
- 6.04 The President recommended Board approval of the **Apprenticeship Training Program Agreement between Hillsborough Community College and Independent Electrical Contractors** for a one-year term beginning on August 1, 2025, and ending July 31, 2026.  
Trustee Lametto made a motion to approve, seconded by Trustee Watkins. After due discussion and consideration, approval was given by aye vote of all members present.
- 6.05 The President recommended Board approval of the **Apprenticeship Training Program Agreement between Hillsborough Community College and United Association Local Union 821** for a **one-year term** beginning on July 1, 2025, and ending June 30, 2026.  
Trustee Watkins made a motion to approve, seconded by Trustee Lametto. After due discussion and consideration, approval was given by aye vote of all members present.
- 6.06 The President recommended Board approval of **the proposed adjustment to decrease the Distance Learning fee** to be effective FA/25, unless otherwise noted.  
Trustee Lametto made a motion to approve, seconded by Trustee Patel. After due discussion and consideration, approval was given by aye vote of all members present.

## **7.0 INSTITUTIONAL SERVICES**

- 7.01 The President recommended Board approval of the selection of **Nicolas Castellanos as Student Trustee**, for the 2025-2026 academic year.  
Trustee Watkins made a motion to approve, seconded by Trustee Lametto. After due discussion and consideration, approval was given by aye vote of all members present.

## **8.0 FINANCIAL SERVICES**

- 8.01 The President recommended Board approval of the **Operating Budgets for the Current Unrestricted Fund and the Capital Projects/Unexpended Plant Fund for Fiscal Year 2025-2026**.  
Trustee Watkins proposed that the motion be amended to approve the 2025-2026 budget as presented with the proviso that Chair and the President are directed to call a special meeting at their discretion if they deem necessary.  
Trustee Celestan made a motion to approve the amended motion, seconded by Trustee Lametto. After due discussion and consideration, approval was given by aye vote of all members present.

- 8.02 The President recommended approval of **Amendment No. 3 to the contract with Barr & Barr** establishing a Guaranteed Maximum Price in the amount of \$635,652.00 for modifications to the roof covering the auditorium located on the fourth floor of the Technology Building (DTEC) at the Dale Mabry Campus.
- Trustee Patel made a motion to approve, seconded by Trustee Lametto. After due discussion and consideration, approval was given by aye vote of all members present.
- 8.03 The President recommended Board approval of **Amendment No. 04 to the contract with Horus Construction Services, Inc.** establishing a Guaranteed Maximum Price in the amount of **\$471,295** for the renovation of the PSCI nursing lab located at the Plant City Campus.
- Trustee Patel made a motion to approve, seconded by Trustee Lametto. After due discussion and consideration, approval was given by aye vote of all members present.
- 8.04 The President recommended Board approval of **Amendment No.01 to the contract with Charles Perry Partners, Inc** establishing a Guaranteed Maximum Price (GMP) for the upgrade to the chiller plant condensing water system located at the Dale Mabry Campus in the amount of **\$1,606,920.00**.
- Trustee Patel made a motion to approve, seconded by Trustee Lametto. After due discussion and consideration, approval was given by aye vote of all members present.
- 8.05 The President recommended Board approval of the **College's Annual Update of the Five-Year Capital Improvement Plan** for submittal to the Division of Florida Colleges and for inclusion in the Division's annual Capital Improvement Plan and Legislative Budget Request for capital projects.
- Trustee Patel made a motion to approve, seconded by Trustee Lametto. After due discussion and consideration, approval was given by aye vote of all members present.
- 8.06 The President recommended Board approval to **adjust the College's records to reflect donated and or disposed items** that are no longer useful.
- Trustee Lametto made a motion to approve, seconded by Trustee Watkins. After due discussion and consideration, approval was given by aye vote of all members present.
- 8.07 The President recommended Board approval to **enter into a contract with Quorum Services, LLC** to provide Construction Document Plan Review, Building Code and Fire Prevention Code/Inspection Services for renovation, remodeling and new construction projects College-wide **for an initial term of one (1) year** with the option to renew for four (4) additional years, one (1) year at a time at an estimated amount of **\$57,758** for the first year and subject to the number and scope of projects thereafter.
- Trustee Patel made a motion to approve, seconded by Trustee Lametto. After due discussion and consideration, approval was given by aye vote of all members present.
- 8.08 The President recommended Board approval of **Accounts Receivable Write offs** as of June 2025.
- Trustee Watkins made a motion to approve, seconded by Trustee Lametto. After due discussion and consideration, approval was given by aye vote of all members present.
- 8.09 Information Only – March 2025 Financials.
- Trustee Watkins asked for clarification on the entries for the recent audit findings. The President stated we will get verification and communicate that to the Board.

*[The President provided an answer to Trustee Watkins question]*

## **9.0 ADMINISTRATIVE REPORT**

- 9.01 Selection: 2025-2026 HCC Foundation Liaison, Aakash Patel and Labor Liaison, Chip Diehl. Trustee Lametto made a motion to approve, seconded by Trustee Patel. After due discussion and consideration, approval was given by aye vote of all members present.
- 9.02 The President presented the Board Meeting Calendar for 2025-2026 fiscal year. Trustee Lametto made a motion to approve, seconded by Trustee Patel. After due discussion and consideration, approval was given by aye vote of all members present.
- 9.03 The President highlighted to the board the year end enrollment report including FTE, headcount, and record-breaking completions.

## **10.0 LEGAL REPORT**

- 10.01 Discussion of the Board Self Evaluation.

## **11.0 HEARING OF BOARD MEMBERS**

- 11.01 Student Trustee Gay stated that this is her last meeting and how much she has enjoyed HCC on many levels. She thanked all the Board members, faculty and staff for her positive experience.
- 11.02 Trustee Patel wished Ms. Gay well and good luck at her further studies at USF. He recognized Garrett Weddle on his acceptance to Leadership Tampa Bay.
- 11.03 Trustee Lametto wished Ms. Gay best wishes and stated that it was a pleasure serving on the Board alongside her. He also mentioned how much he enjoyed attending the 2025 SUS & FCS Presidents and Trustee Chairs Meeting & Commissioner's Summit with Director Johnson. The highlight of the day was an energetic talk from Governor DeSantis.
- 11.04 Trustee Watkins commended Trustee Lametto for attending the 2025 SUS & FCS Presidents and Trustee Chairs Meeting & Commissioner's Summit. She wished Ms. Gay well wishes and commented on how much she has enjoyed watching her grow in the role of Student Trustee. She also thanked Chair Celestan for a great first year of serving as Board Chair.
- 11.05 Trustee Celestan thanked Trustee Lametto for representing him at the 2025 SUS & FCS Presidents and Trustee Chairs Meeting & Commissioner's Summit at the last minute. He thanked Ms. Gay for a great year as a student Trustee. He complimented her leadership abilities and said she will be successful in all she does. He then presented her with a parting gift from the Board.

## **12.0 ADJOURNMENT**

There being no further business, the meeting was adjourned at 4:49 p.m.