

DISTRICT BOARD OF TRUSTEES BOARD MEETING

DECEMBER 3, 2025 4:00 PM

LOCATION:

HILLSBOROUGH COLLEGE
DALE MABRY CAMPUS, DSTU 108
4001 WEST TAMPA BAY BLVD.
TAMPA, FLORIDA 33614

HILLSBOROUGH COLLEGE DISTRICT BOARD OF TRUSTEES BOARD MEETING DECEMBER 4, 2025 DALE MABRY CAMPUS, DSTU 108 4001 WEST TAMPA BAY BLVD. TAMPA, FL 33614

1.0	GENE	ERAL FUNCTIONS	Page No.
	1.01	Call to Order	
	1.02	Invocation	
	1.03	Pledge of Allegiance	
	1.04	Roll Call	
	1.05	Welcome to Guests and Staff Members: Dale Mabry Campus President, Dr. Paige Niehaus	
	1.06	Foundation Report	
	1.07	Faculty and Staff Recognitions	
	1.08	The Chairman recommends adoption of the Agenda, all revisions to the Agenda and approval of all agenda items marked "Consent."	
	1.09	The President recommends Board approval of the October 29 , 2025 Board Meeting minutes (submitted herein for your review).	3
2.0	HEAF	RING OF STUDENTS	
3.0	<u>HEAF</u>	RING OF CITIZENS	
4.0	<u>HEAF</u>	RING OF FACULTY AND STAFF	
5.0	<u>HUM</u>	AN RESOURCES	
CONSENT	5.01	The President recommends Board approval of individuals for full-time employment . Each full-time employee will be compensated in accordance with the Board-approved Salary Schedule (submitted herein for your review).	9
CONSENT	5.02	The President recommends Board approval of individuals for part-time employment during Term 25/FA. Each part-time employee will be compensated in accordance with the Board-approved Salary Schedule (submitted herein for your review).	11
CONSENT	5.03	The President recommends Board acknowledgment of employment separations (submitted herein for your review).	13

	5.04	The President recommends Board approval for the attached post-tenured faculty to remain on continuing contracts (submitted herein for your review).	15	
6.0	EDUC	CATIONAL PROGRAMS AND STUDENT SERVICES		
CONSENT	6.01	The President recommends Board approval of the course modifications the courses becoming inactive, and the program modification to be effective FA/25, SP/26, and FA/26, unless otherwise noted (submitted herein for your review).	16	
	6.02	The President recommends Board approval of the addendum between Hillsborough College and Independent Electrical Contractors for a one-year term beginning on August 1, 2025, and ending July 31, 2026 (submitted herein for your review).	19	
	6.03	The President recommends Board approval of the 2026 – 2027 Academic Calendar (submitted herein for your review).	20	
7.0	INST	ITUTIONAL SERVICES		
	7.01	The President recommends Board acknowledgment of the receipt and certification of the annual IRS Form 990 of The Hillsborough Community College Foundation, Inc. for the Fiscal Year 2024-2025 (submitted herein for your review).	22	
8.0	FINANCIAL SERVICES			
	8.01	The President recommends Board approval to adjust the College's records to reflect the annual inventory (submitted herein for your review).	23	
	8.02	The President recommends Board approval to enter into a contract with FilterPro USA , LLC of Florence , AL , to furnish and install replacement air filters college-wide, with the initial one (1) year period at a cost of \$204,403 and a four percent (4%) annual escalation applied to each optional renewal year, up to four (4) additional years at a total contract price of \$1,107,111. (submitted herein for your review).	24	
	8.03	Information Only – Exempt Quarterly Past Purchases	25	
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10.0	LEGAL REPORT			
11.0	<u>HEAF</u>	RING OF BOARD MEMBERS		
12.0	ADJO	DURNMENT		

HILLSBOROUGH COLLEGE DISTRICT BOARD OF TRUSTEES MEETING WEDNESDAY, OCTOBER 29, 2025 – 2:00 P.M. SOUTHSHORE CAMPUS 551 24^{TH} STREET N. E. RUSKIN, FL 33570

MINUTES

1.0 GENERAL FUNCTIONS

1.01 Call to Order

This meeting was also held by Zoom video conferencing. The public was reminded that questions or comments can be submitted to the Trustees' email address at any time.

- 1.02 Invocation
- 1.03 Pledge of Allegiance
- 1.04 Roll Call

The following Trustees were in attendance:

- Mr. Gregory Celestan
- Dr. Michael Garcia
- Mr. Clay Hollis
- Mr. Brian Lametto
- Ms. Nancy Watkins
- Mr. Nicolas Castellanos
- 1.05 Welcome to Guests, Staff and Faculty.

SouthShore Campus President, Dr. Jennifer China, welcomed the Board to SouthShore Campus. She introduced two dual enrolled students, from Lennard Collegiate Academy. Nathan & Noah Jordan, who are majoring in Nursing. Next, Nadia Kotula, Dean of Academic Affairs came to the podium to present on Dual Enrollment (DE). How it began and where it is now. Dean Kotula recognized her staff that work so hard to keep the DE department running smoothly. She introduced Asia Mingo, a DE student who is a senior at Lennard, as well as Thatcher Wilkerson, DE student who is a junior at Lennard Collegiate Academy. They both shared their experiences as DE students at Lennard Collegiate Academy.

The President added that we have four DE academies throughout the county and an average of over 250 DE students that participate in Hillsborough College's Commencement.

1.06 Foundation Report

Garrett Weddle, Executive Director for the Foundation, provided the Board with a brief update of the Hillsborough College Foundation activities and support.

- 1.06.01 The Foundation Report was sent to the Board under separate cover and included:
 - New gifts and commitments \$1.7M (July September). 78% increase over last year's YTD total (\$955K).

1.06.02 Highlights:

- Thirteen major gifts received compared to seven in the same time period last fiscal year.
- Scholarship application cycle is now open for Spring 2026 awards.

1.06.03 Events:

- Hillsborough College Golf Tournament, November 24, 2025 @Tampa Palms Golf and Country Club
- BBCB, March 4-7, 2025 @ Tampa Bay Convention Center
- Hawks Day of Giving, <arch 31, 2026
- Presidential Showcase, April 7, 2026

1.07 Faculty, Staff and Student Recognitions

Kaley Infield, Director of Marketing and Strategic Communications, provided the following faculty, staff and student recognitions:

- 1.07.01 SouthShore Campus student, Mason Vawter was nominated for the Florida College System Student Government Association (SGA) Student of the Month for September.
- 1.07.02 Brandon alumni **Maha Balouch, Koji Aoki** (A-OH-KEE) and **Daniel Cardwell** co-authored the poster "The Shaping of Oncological Digital Health Literacy with Use of AI," presented as the first entry at the 17th Health Literacy Annual Research Conference, showcasing innovative research in health literacy and digital health.
- 1.07.03 Dr. Niehaus, Dale Mabry Campus President was invited to participate in the American Association of Community Colleges Leadership Design Lab on November 9-11, 2025 in Washington, DC. Additionally, Dr. Niehaus will be joining the South Tampa Chamber of Commerce board of directors starting in January 2026.
- 1.07.04 **Professor Deb Ghosh**, Brandon Campus faculty had an article published in Agentic AI entitled Scaffolding STEM Success.
- 1.07.05 On October 25th, **SouthShore Campus Student Government Association** won the south regional community service project of the year award at the Association of the Promotion of Campus Activities conference in Dallas.
- 1.07.06 **Christina Connor**, Brandon Campus faculty was named the Associate Editor for the scholarly journal *American Gothic Studies* (Penn State UP).
- 1.07.07 **Angela Walters Eveillard**, Executive Director of Marketing and Public Relations, was selected to chair the national Public Relations Society of America.
- 1.07.08 **Hillsborough College** was awarded two prestigious TRIO Student Support Services Program grants from the U.S. Department of Education, totaling more than \$3 million for the 2025–2030 grant cycle.
- 1.08 The Chair recommended adoption of the agenda, all revisions to the agenda and approval of all agenda items marked "**Consent**."

Trustee Lametto made a motion to approve, seconded by Trustee Garcia. After due discussion and consideration, approval was given by aye vote of all members present.

The President commented on the Glenn Dickman Event at SouthShore Campus celebrating and recognizing the capital campaign that has begun for the new Workforce Training Building at SouthShore, with a goal of \$5M toward the \$40M building. We have a commitment pledge of \$25M. He thanked the efforts of SouthShore campus.

1.09 The President recommended approval of the **September 24, 2025 Board Meeting minutes.**

Trustee Watkins made a motion to approve, seconded by Trustee Lametto. After due discussion and consideration, approval was given by aye vote of all members present.

2.0 HEARING OF STUDENTS

3.0 HEARING OF CITIZENS

4.0 HEARING OF FACULTY AND STAFF

5.0 HUMAN RESOURCES

- 5.01 The President recommended Board approval of individuals for **full-time employment**. These individuals will be compensated in accordance with the Board-approved Salary Schedule.
- 5.02 The President recommended Board approval of **part-time faculty and staff employment** recommendations for Term **25/FA**. Each part-time employee will be compensated in accordance with the Board-approved Salary Schedule.
- 5.03 The President recommended Board acknowledgment of **employment separations**.

6.0 EDUCATIONAL PROGRAMS & STUDENT SERVICES

6.01 The President recommended Board approval of **course modifications and the program modification to be effective SP/26 and FA/26,** unless otherwise noted.

7.0 INSTITUTIONAL SERVICES

8.0 FINANCIAL SERVICES

- 8.01 The President recommended Board approval of **Budget Amendment No. 3** to decrease the current unrestricted fund balance reserves in Fund 1 by \$5,000,000 to support the implementation of the College's official name change and institutional rebranding initiative.
 - Trustee Garcia made a motion to approve, seconded by Trustee Lametto. After due discussion and consideration, approval was given by aye vote of all members present.
- 8.02 The President recommended Board approval of **Budget Amendment No. 4 to adjust the 2025-26 fiscal year budget as outlined in the attached documentation.**
 - Trustee Garcia made a motion to approve, seconded by Trustee Lametto. After due discussion and consideration, approval was given by aye vote of all members present.
- 8.03 The President recommended Board acceptance of the **Fiscal year 2024-2025 Fire Safety**, **Casualty and Sanitation Inspection Report** for filing and action.

Trustee Lametto made a motion to approve, seconded by Trustee Garcia. After due discussion and consideration, approval was given by aye vote of all members present.

8.04 The President recommended Board approval to re-adopt the 2010 Facilities Master Plans for the Dale Mabry, Ybor City, Brandon, Plant City and SouthShore Campuses for a two-year period.

Trustee Garcia made a motion to approve, seconded by Trustee Lametto. After due discussion and consideration, approval was given by aye vote of all members present.

8.05 Information Only – September 2025 Financial Reports

9.0 ADMINISTRATIVE REPORT

9.01 The President reviewed the **Board Priorities** that were provided to the Board members as supplemental materials. The President noted that the priorities are the same as those approved last year so a vote was not necessary. The priorities are as follows:

BOARD PRIORITIES October 29, 2025

Priority 1— Engagement with Workforce Community:

• **Initiative 1:** Support implementation of a new A.S. Degree and certificates in Financial Technologies (i.e., FinTech).

Strategic Plan Alignment: College Goal #2 Talent Development, Initiative B to Develop and Implement the Associate of Science degree in Financial Technologies (i.e., FinTech) no later than 2027.

• **Initiative 2:** Support the LEAP College Access Network goal, which is 60% of the county's working-age population will hold a post-secondary credential by 2025.

Strategic Plan Alignment: College Goal #2 Talent Development, Initiative A to attain a postsecondary educational attainment rate in Hillsborough County of 60% by 2025.

Priority 2 — Adapting to a post-pandemic education model:

• Initiative 1: Support implementation of the Workday Student module.

Strategic Plan Alignment: College Goal #3 Continuous Improvement, Initiative C to Complete implementation of the Workday ERP (Enterprise Resource Planning Software).

• Initiative 2: Support practices for HCC's return to a post-pandemic education environment.

Strategic Plan Alignment: College Goal #2 Talent Development, Initiative E to Implement the Academic Master Plan.

Priority 3 — Promote the advancement of educational achievement for underserved students:

• **Initiative 1:** Support initiatives for improved retention and completion.

Strategic Plan Alignment: College Goal #1 Student Success, Initiatives B-C to increase retention and completion.

• Initiative 2: Continue to support the BBCB (Believe, Build, Complete, Become,) Summit.

Strategic Plan Alignment: College Goal #1 Student Success, Initiatives B-G to increase retention, completion, transfer, transfer success, licensure, and job placement.

9.02 Mr. Eric Johnson, Director of Community & Government Relations, presented an update of the Legislative Agenda.

10.0 LEGAL REPORT

11.0 HEARING OF BOARD MEMBERS

- 11.01 Student Trustee Castellanos shared the success of the recent ACCT conference. He also updated the board regarding SGA activities across all campuses.
- 11.02 Trustee Hollis thanked Dr. China for his recent tour of the campus. He is looking forward to traveling to Tallahassee with the President, Director Johnson and other Trustees. He also commented on the ACCT Conference and how much he enjoyed it.
- 11.03 Trustee Garcia thanked Dr. China for the campus tour as well as Dr. Baia for his tour of Ybor City Campus and Dr. Clay at Plant City Campus. He is looking forward getting more engaged on the Board.
- 11.04 Trustee Lametto also commented on the successful ACCT conference. He thanked Dr. China for her hospitality hosting the Board.
- 11.05 Trustee Watkins stated that it is always good to represent Hillsborough College at the ACCT conference and how we are recognized positively amongst our colleagues nationwide. She thanked Dr. China for the SouthShore hospitality.
- 11.06 Trustee Celestan addressed the question at the last board meeting regarding pursuing a name change for Hillsborough College. After consideration of the provided process, the Board considers the item closed as we move forward as Hillsborough College. He commented on the ACCT Conference and thanked all involved in the planning. He thanked Dr. China and the students for hosting the Board and the wonderful presentations.

12.0 ADJOURNMENT

There being no further business, the meeting was adjourned at 2:53 p.m.

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RECOMMENDATION TO HILLSBOROUGH COLLEGE BOARD OF TRUSTEES			
Agenda Number: 5.01	CONSENT		
BACKGROUND AND PERTINENT FACTS:			
These are personnel appointments for budgeted full-time positions.			
ECONOMIC IMPACT:			
All of the positions are budgeted within the current fiscal year (2025-2026). Except for temporary positions, these positions will be fully budgeted in subsequent fiscal years unless program or service changes or financial exigency requires that funds be discontinued.			
OBJECTIVE:			
To provide necessary staff support for the appropriate divisional unit.			
LEGAL AUTHORITY:			
F.S. 1001.64; 1001.65			
RECOMMENDATION:			
The President recommends Board approval of individuals for full-time employment. Each full-time employee will be compensated in accordance with the Board-approved salary schedule.			
Initiator:	Date		
Vice President/Campus President/Exec. Director of Human Resources:	Date		
District President; / / /	Date		
En AN AGU	11/18/25		
1			

1-0-024(10/25)

FULL-TIME APPOINTMENTS DECEMBER 3, 2025 BOARD MEETING

STAFF EXEMPT

NAME	TITLE	<u>CAMPUS</u>	START DATE
Delva, Ashley*	Human Resources Analyst	District	11/10/25
Godfrey, Richard	Financial Services Manager II	District	11/20/25
Greenberg, Sherri*	Interim Career Planning & Placement Manager	Ybor City	11/13/25
Nicoll, Taryn	Program Analyst	Dale Mabry	11/04/25
Rios, Melissa	Student Services Advising Generalist	Ybor City	10/30/25

STAFF NON-EXEMPT

<u>NAME</u>	<u>TITLE</u>	<u>CAMPUS</u>	START DATE
Ahmed, Kamal	Tradesworker II	Dale Mabry	11/12/25
Bullian, Emma	Student Services Support Specialist	Dale Mabry	11/13/25
Costa, Michelle	Student Services Support Specialist	Dale Mabry	11/03/25
Muniz, Gredchet	Cashier Clerk/Finance	Plant City	10/30/25
Sanchez, Nicole	Student Services Advising Generalist	Brandon	11/17/25
Stump, Kristen	Staff Assistant II	Plant City	11/12/25

^{*}Full-Time Temporary **Full-Time Temporary/Grant-Funded

RECOMMENDATION TO HILLSBOROUGH COLLEGE BOARD OF TRUSTEES CONSENT Agenda Number: 5.02 **BACKGROUND AND PERTINENT FACTS:** The college has determined that part-time faculty and staff are needed to support the academic programs for the Academic Term 25/FA. Part-time faculty will be employed on a term-by-term basis. If additional part-time staff are needed, a supplementary list will be submitted for appointment. **ECONOMIC IMPACT:** All of the positions are budgeted within the current fiscal year (2025-2026). All part-time faculty and staff budgets are reviewed during budget development and established based on enrollment projections and departmental need. **OBJECTIVE:** To augment full-time faculty and staff with temporary assistance to meet the academic goals of the College. **LEGAL AUTHORITY:** F.S. 1001.64; 1001.65 RECOMMENDATION: The President recommends Board approval of individuals for part-time employment during Term 25/FA. Each part-time employee will be compensated in accordance with the Board-approved Salary Schedule.

1-0-024(10/25)

Date

Date

Date

11/18/25

Vice President/Campus President/Exec. Director of Human Resources:

En Der Ache

Initiator:

District President:

PART-TIME APPOINTMENTS DECEMBER 3, 2025 BOARD MEETING

FACULTY

<u>NAME</u>	TITLE	<u>CAMPUS</u>	BEGIN DATE
Hussey, Leah	Adjunct	Dale Mabry	11/05/25
Lang, Alexandre	Adjunct	Dale Mabry	11/10/25
Mathews, Jayan	Adjunct	Brandon	11/04/25
Stewart, Colette	Adjunct	Dale Mabry	11/05/25

NON-FACULTY

<u>NAME</u>	<u>TITLE</u>	<u>CAMPUS</u>	BEGIN DATE
Gerena, Britthany	Part-Time Associate	Ybor City	10/30/25
Hua, Van	Part-Time Advanced Technician	Dale Mabry	11/06/25
Merriman, Victoria	Part-Time Associate	Dale Mabry	10/31/25

^{**}Temporary/Grant-Funded

RECOMMENDATION TO HILLSBOROUGH COLLEGE BOARD OF TRUSTEES Agenda Number: 5.03 CONSENT **BACKGROUND AND PERTINENT FACTS:** Upon review of documentation, it was determined that the employees listed herein will separate from employment at the College as indicated. **ECONOMIC IMPACT:** None. **OBJECTIVE:** To acknowledge separations. **LEGAL AUTHORITY:** F.S. 1001.64; 1001.65 **RECOMMENDATION:** The President recommends acknowledgement of employment separations. Initiator: **Date** Vice President/Campus President/Exec. Director of Human Resources: **Date District President: Date** En An Agu 11/18/25

1-0-024(10/25)

FULL-TIME SEPARATIONS DECEMBER 3, 2025 BOARD MEETING

RESIGNATION

NAME TITLE CAMPUS BEGIN DATE END DATE Smith, Candra Accountant II District 09/09/22 11/14/25

TERMINATION

NAME **TITLE CAMPUS BEGIN DATE END DATE** Moragne, Raigan Financial Aid Counselor Collaboration 07/07/25 11/04/25

^{*} Full-Time Temporary ** Full-Time Temporary/Grant Funded

Agenda Number: 5.04

BACKGROUND AND PERTINENT FACTS:

SBE Rule 6A-14.0411 provides the legal basis for continuing contracts to community college personnel upon recommendation of the President. In accordance with the HC/FUSA Agreement Article 9.4, Post-Tenure/Continuing Contracts Reward Review the Campus Tenure Committees, the Deans, and the Campus Presidents reviewed documentation to support that these faculty remain on continuing contracts. Based on further review of coursework and activities, the President recommends that the faculty listed below remain on continuing contracts.

ECONOMIC IMPACT:

None anticipated.

OBJECTIVE:

To allow the following post-tenured faculty to remain on continuing contracts effective the 2026-2027 academic year.

LEGAL AUTHORITY:

SBE Rule 6A-14.0411, SBE Rule 6A-14.002(1), FS 1012.83

RECOMMENDATION:

The President recommends Board approval for the following post-tenured faculty to remain on continuing contracts:

Tollie Banker, History, SS Charlene Bell, Counselor, PC Andrea Borchard, Economics BR Zachary Cronin, Economics, DM Dianna Dalziel, Nuc Med Tech, DM

Joan Desamour, Math, DM

Shirley Dobbins, Engineer Tech, BR Karen Dufraine, Librarian, PC

Myria Evans, Biological Sciences, YB Odette Figueruelo, Foreign Language, DM

Rafael Fuentes, Counselor, DM

Tina Fujita, Math, SS Sonya Golden, Math, PC Diane Grey, Librarian, DM John Hardin, Humanities, BR

Ashley Harrier, Computer Science, PC Tripat Kaur, Medical Lab Science, DM Nerissa Lamison, Radio Communication, YB

Gary Larkin, English, DM Joseph Luc, Math, YB Valsala Mohanakumar, Math, DM Elisa Molano-Cook, Spanish, BR Cynthal Moore, Criminal Justice, YB

Judith Nolasco, English, YB

Krista Noren-Santmyer, Chemistry, BR Mason Nottingham, Sociology, BR Jessica Olney, Earth Sciences, YB Roxanna Palmer, Librarian, SS

Gwendolyn Parsons, Early Childhood Ed, YB

Jorge Romero, Math, DM
Jeffrey Rubinstein, English, DM
Anthony Sardone, Sociology, SS
Lisa Simmons, Nursing, PC
Sonia Steinhardt, English, DM
Angela Tartaglia, English, DM
Marie Torres, Communications, BR
Faride Trujillo, Foreign Language, YB

Todd Wells, Public Health, DM

John Whitlock, Biological Sciences, DM

Jessica Wilson, Physics, DM

Initiator: Richard Senker	Date 11/12/25
Vice President/Campus President/Director of Human Resources: Richard Senker	Date 11/12/25
District President:	Date

Agenda Number: 6.01 CONSENT

BACKGROUND AND PERTINENT FACTS:

noted.

The Biological Sciences discipline group submitted course modifications; the Communication discipline group presented updated Learning Outcomes (consent); the English discipline group presented updated Learning Outcomes (consent); the Health Sciences discipline group presented a program modification and courses becoming inactive.

The Academic Affairs Committee reviewed the Learning Outcomes as consent items. The committee approved the course modifications, the courses becoming inactive, and the program modification and forwarded all to the Vice President for Academic Affairs who reviewed them with the appropriate staff for forwarding to the President.

ECONOMIC IMPACT:
None.
OBJECTIVE:
To strengthen the College curriculum.
LEGAL AUTHORITY:
HC 6HX-10-4.06
RECOMMENDATION:

Initiator:
Dionna Doss and Brian Mann

Vice President/Campus President/Director of Human Resources:
Richard Senker

Date
11/12/2025

Date
11/12/2025

The President recommends Board approval of the course modifications, the courses becoming inactive, and the program modification to be effective FA/25, SP/26, and FA/26, unless otherwise

1-0-024(10/25)

Hillsborough College December 2025 BOT

Course Modifications Effective FA/25

FAS 1012C, Aquacultural Organisms

• Include the Independent Study designation for the course.

FAS 1401L, Aquacultural Laboratory Techniques

• Include the Independent Study designation for the course.

FAS 1404C, Aquacultural Field Techniques

Include the Independent Study designation for the course.

FAS 2240C, Aquacultural Nutritional Techniques

• Include the Independent Study designation for the course.

FAS 2253, Aquacultural Disease Processes

• Include the Independent Study designation for the course.

FAS 2253L, Aquacultural Disease Processes Laboratory

Include the Independent Study designation for the course.

FAS 2263C, Aquacultural Reproductive Techniques

• Include the Independent Study designation for the course.

FAS 2353C, Aquacultural Management Practices

Include the Independent Study designation for the course.

FAS 2941L, Aquacultural Field Experience I

• Include the Independent Study designation for the course.

FAS 2942L, Aquacultural Field Experience II

Include the Independent Study designation for the course.

FAS 2943L, Aquacultural Field Experience III

• Include the Independent Study designation for the course.

ZOO 1450, Ichthyology

Include the Independent Study designation for the course.

ZOO 1450L, Ichthyology Laboratory

Include the Independent Study designation for the course.

Course Becoming Inactive

Effective SP/26

PEL 1321, Volleyball PEM 1122, Intermediate Yoga

Program Modification

Effective FA/26

Health Navigator AS

• Accept BSC 2085 and BSC 2085L as another option to satisfy the biological science general education requirement. Currently, BSC 1005 and BSC 1005L are accepted.

Consent Items

Learning Outcomes Effective FA/25

ENC 1101, English Composition I ENC 1101H, Honors English Composition I LIT 2000, Introduction to Literature LIT 2000H, Honors Introduction to Literature

Learning Outcomes Effective SP/26

REA 2505, Vocabulary Improvement

Agenda Number: 6.02

BACKGROUND AND PERTINENT FACTS:

Hillsborough College (HC) and Independent Electrical Contractors (IEC), Florida West Coast Chapter entered into a one-year Apprenticeship Training Program Agreement for the period of August 1, 2025 – July 31, 2026, to better serve the educational needs of apprenticeship students. The agreement compensated IEC in the amount of \$1,500 per apprentice up to a maximum of 200 students or \$300,000 annually

This addendum will provide an additional \$37,500 in funding to Independent Electrical Contractors for a maximum of 225 students or \$337,500 annually.

The agreement supports the cost of program coordinators, instructor salaries, classroom instruction, educational materials and supplies, equipment, administrative costs and travel expenses to attend professional meetings and conferences.

ECONOMIC IMPACT:

The addendum with IEC is budgeted for fiscal year 2025-2026.

OBJECTIVE:

To obtain Board approval of the addendum between Hillsborough College and Independent Electrical Contractors for a one-year term beginning on August 1, 2025, and ending July 31, 2026

LEGAL AUTHORITY:

FS1001.64; 1001.65; SBE 6A-14.0261

RECOMMENDATION:

The President recommends Board approval of the addendum between Hillsborough College and Independent Electrical Contractors for a one-year term beginning on August 1, 2025, and ending July 31, 2026.

Initiator: John Meeks, AVP PSAV & Apprenticeship Programs	Date 11/10/25
Vice President/Campus President/Director of Human Resources: Richard Senker, VP Academic Affairs	Date
District President: / / /	Date
for Ash Ashe	11/18/25
'	1_0_024(10/24

1-0-024(10/25)

RECOMMENDATION TO HILLSBOROUGH COLLEGE BOARD OF TRUSTEES Agenda Number: 6.03 **BACKGROUND AND PERTINENT FACTS:** It is the standard operating procedure for the College Calendar to be approved by Hillsborough College's Board of Trustees and subsequently forwarded to the Florida College System for their approval. The Calendar Committee was composed of the Vice President for Student Services & Enrollment Management, the Vice President for Academic Affairs, a representative from Financial Services and Payroll, three faculty members, one Assistant Dean, one Student Services Dean, the Director of Financial Aid, the Registrar, a representative from management information systems, two academic deans, and one SEIU representative. **ECONOMIC IMPACT:** NONE **OBJECTIVE:** Implementation of the 2026-2027 College Calendar for inclusion in the Hillsborough College Catalog. **LEGAL AUTHORITY:** SBE 6A-10.019; FS 683.01; FS 1001.64; HCC 6HX-10-4.07 **RECOMMENDATION:** The President recommends Board approval of the 2026-2027 Calendar. Initiator Date **Vice President/Campus President/Director of Human Resources** Date

1-0-024(2/04)

11/13/2025

11/18/25

Date

Kenneth Ray, Jr.

District President

Kn Ah Ache

HILLSBOROUGH COMMUNITY COLLEGE 2026 - 2027 Academic/Faculty Calendar

FALL TERM 2026	
REGULAR COLLEGE	E

Fall/Spring	77	80
Summer	59	59

ACTIVITY	DATE	CLASS DAY	CONTRACTUAL
Preparation	August 13-14	0	2
CLASSES	August 17 - September 4	15	15
Labor Day/Holiday	September 5 - 7	0	0
CLASSES	September 8 - October 19	30	30
Faculty In-Service	October 20	0	1
CLASSES	October 21 - November 10	15	15
Veterans Day/Holiday	November 11	0	0
CLASSES	November 12 - 24	9	9
Thanksgiving BREAK	November 25 - 29	0	0
CLASSES	November 30 -December 9	8	8
Winter BREAK (Faculty)	December 10 - January 3	0	0
Winter BREAK (Staff)	December 21 - January 3	0	0
		77	80

SPRING TERM 2027 REGULAR COLLEGE

ACTIVITY	DATE	CLASS DAY	CONTRACTUAL
College Resumes Operation	January 4	0	0
Preparation	January 7 - 8	0	2
CLASSES	January 11 - 17	5	5
MLK Day/Holiday	January 18	0	0
CLASSES	January 19 - February 14	19	19
President's Day (2/15)		C	0
Strawberry Festival (3/1)			
CLASSES	February 16 - March 15	20	20
All College Day	March 16	0	1
CLASSES	March 17 -18	2	2
Mid Term BREAK	March 19 - 25	0	0
Spring Day	March 26	O	0
CLASSES	March 29 - May 10	31	31
Commencement	May 7		
		77	80

SUMMER TERM 2027 REGULAR COLLEGE

ACTIVITY	DATE	CLASS DAY	CONTRACTUAL
CLASSES	May 17 - 28	10	10
Memorial Day/Holiday	May 29 - 31	0	0
CLASSES	June 1 - July 2	24	24
Independence Day/Holiday	July 3 - 5	0	0
CLASSES	July 6 - August 9	25	25
		59	59

Agenda Number: 7.01	
BACKGROUND AND PERTINENT FACTS:	
Pursuant to state law, The Hillsborough Community College Foundation's the Fiscal Year 2024-2025 is submitted for the Board's acknowledger Trustees is requested to certify, after review, that the Foundation is operating with the goals of the college and in the best interests of the State of Florida	ment, and the Board of ng in a manner consistent
ECONOMIC IMPACT:	
None	
OBJECTIVE:	
To submit the Fiscal Year 2024-2025 annual IRS Form 990 of The Hillsborn Foundation, Inc., to the Board of Trustees as required by state law Hillsborough Community College Foundation, Inc. is operating pursuant to by state law.	and to certify that The
LEGAL AUTHORITY:	
F.S. 1001.64; 1004.70 SBE 6A-14.0261	
RECOMMENDATION:	
The President recommends Board acknowledgment of the receipt of the The Hillsborough Community College Foundation, Inc. for the Fisca recommends that the Board certify that The Hillsborough Community Cooperating in a manner consistent with the goals of Hillsborough College and	al Year 2024-2025 and ollege Foundation, Inc. is
Initiator	Date
L. Garrett Weddle	11/13/2025
Vice President/Campus President/Director of Human Resources	Date

1-0-024(2/04)

Date

11/18/25

District President Aw Agu

Agenda Number: 8.01	
BACKGROUND AND PERTINENT FACTS:	
Each year, Hillsborough College performs a thorough inventory of all capitalized and depreciated (over \$5000 each). Through the annual invidentified assets that are no longer useful at HC but are potentially worthy organization or have been traded-in/returned to a vendor. Items that disposed of according to F.S. 274.06.	ventory, the College has of donation to a qualified
The College's property records must be adjusted to reflect this action. A items have been fully depreciated and are of negligible value.	ny previously capitalized
ECONOMIC IMPACT:	
This agenda item has no budget or operational impact.	
OBJECTIVE:	
To remove these items from the College's property records.	
LEGAL AUTHORITY:	
F.S. 274.05; F.S. 1001.64; S. 1001.65; 6HX-10.6.05	
RECOMMENDATION:	
The President recommends Board approval to adjust the College's records	
Initiator:	Date
Vice President/Campus President/Director of Human Resources:	Date
District President:	Date
for Ash Ashe	11/18/25

1-0-024(10/25)

Agenda Number: 8.02

BACKGROUND AND PERTINENT FACTS:

On October 15, 2025, the College advertised Request for Proposals #2928-26 for qualified firms to furnish and install replacement air filters college-wide. The College received responses from two (2) firms on October 31, 2025. The evaluation process consisted of written submissions which were scored by a five-person evaluation committee consisting of Hillsborough College staff. The written submissions were priced as follows and are presented with the total five (5) year contract price:

FIRM	LOCATION	TOTAL PRICE	
FilterPro USA, LLC	Florence, AL	\$1,107,111	
The Cao Group, LLC	New Port Richey, FL	\$1,460,600	

The evaluation committee recommends award to FilterPro USA, LLC of Florence, AL.

ECONOMIC IMPACT:

Funds will be provided from the General Operating Fund.

OBJECTIVE:

To furnish and install replacement air filters college-wide annually up to five (5) years.

LEGAL AUTHORITY:

SBE 6A-14.0734; HC 6HX-10-6.08; FS 1001.02; FS 1001.64

RECOMMENDATION:

The President recommends Board approval to enter into a contract with **FilterPro USA**, **LLC** of **Florence**, **AL**, to furnish and install replacement air filters college-wide, with the initial one (1) year period at a cost of \$204,403 and a four percent (4%) annual escalation applied to each optional renewal year, up to four (4) additional years at a total contract price of **\$1,107,111**.

Initiator:	Date
Vice President/Campus President/Director of Human Resources:	Date
District President:	Date
En AM AGEC	11/18/25

1-0-024(10/25)

Agenda Number: 8.03

INFORMATION ITEMS ONLY **EXEMPT QUARTERLY (PAST) PURCHASES**

The College is permitted by State Board of Education and HC Administrative Rules to purchase items under various contracts such as state, city, county, district school board, college, university and buying cooperatives contracts as well as single or sole source procurements and various items such as textbooks, instructional materials and equipment, library books, materials, and supplies, food, professional services, instructional services, information technology resources, items for resale and other items as exceptions to the requirements of the competitive solicitation process and without prior District Board of Trustees approval. The following items and/or services have been processed after verification of budgeted funds during the period of July 1, 2025 through September 30, 2025.

ITEM Computer lease payments. September 2025 – December 2025. Technology Refresh Program. General Operating Fund.	SOURCE Dell Financial Services L Round Rock, Texas		AMOUNT \$410,072
Annual subscription for Canvas Cloud learning management system. August 2025 – July 2026. Florida State University ITN #5774-4. General Operating Fund.	Instructure, Inc. Salt Lake City, Utah		\$373,214
Collegewide security guard services. July 2025 – June 2026. Florida Department of Management Services State Contract #92121500-20-1. General Operating Fund.	Universal Protection Ser Santa Ana, California	vice, LLC	\$725,000
Collegewide custodial services. July 2025 – June 2026. Pasco County #RFP-CA-23-073. General Operating Fund.	Ally Facility Solutions, In St. Petersburg, Florida	C.	\$ 2,538,359
Restoration at Dale Mabry Campus related to hurricane Milton. Omnia Contract #R241602. General Operating Fund.	Belfor USA Group, Inc. Tampa, Florida		\$2,671,283
Elevator modernization project for Social Sciences Building at Dale Mabry Campus. Single source agreement. Plant Fund.	Oracle Elevator Holdco, St. Petersburg, Florida	Inc.	\$363,340
Collegewide call center operation services. July 2025 – June 2026. Florida State University Florida Virtual Campus Contract. General Operating Fund.	Edfinancial Services, LL Knoxville, Tennessee	С	\$1,009,990
Remote proctoring services. August 2025 – July 2026. University of West Florida ITN #18-02AJ. General Operating Fund.	Honorlock Inc. Orlando, Florida		\$914,373
Replacement of three chillers for SouthShore campus. Single Source Agreement. Plant Fund.	Trane U.S. Inc. Tampa, Florida		\$910,063
LEGAL AUTHORITY: FS 1001.02(6);FS 1001.64(4); SBE 6A-14.0734; HC 6HX-10-6.08			
Initiator:		Date	
Vice President/Campus President/Director of Human Resources:			
District President: Aw Ask			

1-0-024(10/25)

Agenda Number: 8.04

INFORMATION ITEMS ONLY BUDGET DEVELOPMENT TIMELINE

BACKGROUND AND PERTINENT FACTS:

Prior to July 1 of each fiscal year, the Board must approve a budget for the upcoming fiscal year. To
facilitate the orderly preparation of the 2026-2027 fiscal year budget, planning activities are currently
underway. Attached for your information is the proposed process flow chart of the budget
development cycle, including key milestones and target dates for each phase of the process.

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No economic impact to the College.

OBJECTIVE:

To inform the Board of Trustees of the timeline and process established for the development of the 2026-2027 fiscal year budget.

LEGAL AUTHORITY:

Section 1011.30, Florida Statutes; Rule 6A-14.070, Florida Administrative Code

RECOMMENDATION:

Initiator Bethoria Paige – Director of Finance and Budget	Date 11/13/2025
Vice President/Campus President/Director of Human Resources	Date
District President // A	Date
En AM AGU	11/18/25

1-0-024(2/04)

Agenda Number: 8.05

MONTHLY FINANCIAL STATEMENT	
The Board has requested the monthly financial statements be submitted as information only for their review. The financial statements for the month of October are submitted herein for your review.	
ECONOMIC IMPACT:	
OBJECTIVE:	
LEGAL AUTHORITY:	
RECOMMENDATION:	
Initiator	Date
Vice President/Campus President/Director of Human Resources	Date
vice Fresident/Campus Fresident/Director of Human Resources	Date
District President , / / /	Date
En Awayu	11/18/25
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1-0-024(2/04)