

**HILLSBOROUGH COMMUNITY COLLEGE
DISTRICT BOARD OF TRUSTEES
BOARD MEETING
WEDNESDAY, FEBRUARY 26, 2020 – 4:00 P.M.
YBOR CITY CAMPUS
YBOR BUILDING – YBOR ROOM
MINUTES**

1.0 GENERAL FUNCTIONS

1.01 Call to Order

1.02 Invocation

1.03 Pledge of Allegiance

1.04 Roll Call

The following Trustees were in attendance:

- Mrs. Betty Viamontes
- Mrs. Dipa Shah
- Mr. Randall Reid
- Brig.Gen. Chip Diehl
- Mr. Rashad Stubbs

1.05 Welcome to Guests, Faculty and Staff Members

1.06 Foundation Report

1.06.01 Mr. Stephen Shear, Executive Director for the Hillsborough Community College Foundation, provided a summary of activities and donations received in January which included:

- \$1.98M YTD in Donations;
- \$3.26M YTD in Total Revenues;
- \$487 K YTD in Unrealized Gains on Investments; and
- \$14.02M in Ending Net Assets.

1.06.02 In December, JP Morgan Chase presented the Foundation with a \$100,000 planning grant/gift for Workforce Development.

1.06.03 Over \$80,000 in FUSE Scholarships was awarded for the spring term. The funds were donated by Helios and the USA Ameribank Foundation to the Community Foundation, bringing the total to \$250,000 to date.

1.06.04 The faculty and staff Giving Campaign kicked off on February 11.

- 1.06.05 The Board Governance Committee is seeking board member nominations for 2020-21. The committee is seeking to fill three to five vacancies with nominees from different industries where we do not currently have representation.
- 1.06.06 Dr. Liana Fox was named a “Lightning Hero” by the Tampa Bay Lightning. Dr. Fox felt that the impact of the \$50,000 award would have the greatest impact at HCC. \$25,000 of that will go into a STEM grant that has a match.
- 1.06.07 There will be over a hundred Patel family members at the grand reopening and dedication of the Tennis Center on Saturday, March 7. There will be an exhibition by the women’s tennis team, a bouncy house, food trucks, and more. The event is from 12:00 p.m. to 4:00 p.m. with the actual dedication ceremony at 2:30 p.m.
- 1.06.08 The January major gift reports were sent to the Board separately and included donations totaling \$59,750. Donors included:
- *Nuts, Bolts and Thingamajigs*
 - *Harvard Jolly Architecture*
 - *Metz Culinary Management*
 - *Hillsborough County Public Schools*
 - *Community Foundation of Tampa Bay, Inc.*
 - *Tallahassee Community College*
 - *100 Black Men of Tampa Bay, Inc.*
 - *Mary E. Crandall*
 - *Drs. Kiran and Pallavi Patel Foundation for Global Understanding*
 - *Brown & Brown Insurance of Florida, Inc. – Pinellas Division*
 - *MMGY Global, LLC*
 - *World Electric Supply*
 - *Simple Health*
 - *Las Damas de Arte, Inc.*
 - *Energy Air, Inc.*
 - *Plant City Rotary Club*
 - *Robert S. Trinkle*
 - *Dr. Allen Witt*

1.07 Faculty, Staff and Student Recognitions

Ms. Ashley Carl, Executive Director of Marketing and Communications, provided the following faculty, staff and student recognitions:

- 1.07.01 **Ybor City Campus Highlights:** Dr. Ginger Clark, Ybor City Campus President, welcomed the Board to the newly renovated Ybor Room. Around 60-70 people stopped by to see the room during an Open House last week. She also thanked the Student Government Association ambassadors that greeted the Board.

Dr. Clark stated that when the Ybor City Campus was asked to host the Board of Trustees meeting, she decided to use this opportunity as a learning experience for the Digital Media students; this program requires extensive hands-on training and for students to develop portfolios that they can present to potential employers. The students prepared a short video highlighting the work and learning environment on the Ybor City Campus.

Dr. Clark introduced Professor Nerissa Lamison who gave an overview of the Digital TV, Radio, Film and Media Production program and presented a video created by the program's students. Mrs. Lamison thanked Montrel Hollis, digital media student and Eric Hulsizer, lab assistant/staff veteran photographer, for their work on the video. She also thanked the Board for the opportunity to highlight the program.

Mrs. Lamison introduced student Fred Jones. Mr. Jones, who is now working at WFLA News Channel 8, also welcomed the Board to the Ybor City Campus. He stated that he had always dreamed of being in the media production business and thanked HCC for making those dreams a reality. He also thanked HCC for being there during the darkest time of his life.

Brig.Gen. Diehl stated that he liked the idea of "dream to reality" and he is also always looking to the future. He added that if there is anything the students need, to please let the Board know.

Dr. Clark stated that she'll be talking about the program more at the Board Retreat on March 13.

Mrs. Shah thanked Mrs. Lamison for the digital media work they've done for non-profits in the area.

Dr. Clark added that the gift for the board members is honey from the students working with bees.

- 1.07.02 **Dr. Paul Nagy**, Vice President of Strategic Planning and Analysis, was voted by the Political Science Faculty of East Carolina University as a "Distinguished Alumnus" for 2020. He will deliver the spring commencement address on May 8. Paul received his Master of Public Administration degree from ECU in 1984. Additionally, members of the Council for the Study of Community Colleges, an affiliate of the American Association of Community Colleges, nominated Dr. Nagy as a peer reviewer to the Editorial Board of the *Journal of Applied Research in the Community College* (JARCC).
- 1.07.03 **Dr. Alex Anzelone**, Interim Brandon Campus President, was appointed to the Board of the Greater Brandon Chamber of Commerce. Additionally, Dr. Anzalone recently performed in the Chorus of the opera *Carmen* on February 7-9, at the Straz Center and in the chorus for Andrea Bocelli on February 14 at Amalie Arena.
- 1.07.04 **Dr. Ginger Clark**, Ybor City Campus President, was selected as a recipient of the 2020 *Paragon President Award*, Phi Theta Kappa's award recognizing new college presidents for their outstanding support of student success. She will be honored at Phi Theta Kappa's Annual Convention in April.
- 1.07.05 **Fox News Channel 13** did a great job on coverage of the automotive program and were wonderful to work with. Program Manager Mario Maribel and the students were incredible.

- 1.08 The Chairman recommended adoption of the agenda, all revisions to the agenda and approval of all agenda items marked “**Consent**”.

Brig.Gen. Diehl made a motion of approval, seconded by Mr. Reid. After due discussion and consideration, approval was given by aye vote of all members present.

- 1.09 The President recommended approval of the **January 22, 2020 Board Workshop and Board Meeting minutes**.

Mrs. Shah made a motion of approval, seconded by Mr. Reid. After due discussion and consideration, approval was given by aye vote of all members present.

2.0 HEARING OF STUDENTS

3.0 HEARING OF CITIZENS

4.0 HEARING OF FACULTY AND STAFF

5.0 HUMAN RESOURCES

- 5.01 The President recommended approval of individuals for **full-time employment**. These individuals will be compensated in accordance with the Board-approved Salary Schedule.

Brig.Gen. Diehl made a motion of approval, seconded by Mr. Reid. After due discussion and consideration, approval was given by aye vote of all members present.

- 5.02 The President recommended approval of **part-time faculty and staff employment** recommendations for Term 19/FA. Each part-time employee will be compensated in accordance with the Board-approved Salary Schedule.

Brig.Gen. Diehl made a motion of approval, seconded by Mr. Reid. After due discussion and consideration, approval was given by aye vote of all members present.

- 5.03 The President recommended acknowledgment of **employment separations**.

Brig.Gen. Diehl made a motion of approval, seconded by Mr. Reid. After due discussion and consideration, approval was given by aye vote of all members present.

- 5.04 The President recommended approval of a **continuing contract** for post-tenured faculty member **Moheb Isaac**.

Mrs. Shah made a motion of approval, seconded by Mr. Reid. After due discussion and consideration, approval was given by aye vote of all members present.

- 5.05 The President recommended approval of the **salary ranges proposed by MGT Consulting**, as well as the revised **Salary Schedule**.

- 5.06 Mrs. Viamontes thanked the Board for attending the Board workshop to discuss the salary study. She stated that she listened to each of their comments and that the discussion was to her satisfaction and that she now supported the recommendation.

Mrs. Shah made a motion of approval, seconded by Mr. Reid. After due discussion and consideration, approval was given by aye vote of all members present.

6.0 EDUCATIONAL PROGRAMS & STUDENT SERVICES

- 6.01 The President recommended approval of the **new courses, course modifications, new programs** and **program modifications** to be effective fall 2020 unless otherwise noted.

Brig.Gen. Diehl made a motion of approval, seconded by Mr. Reid. After due discussion and consideration, approval was given by aye vote of all members present.

7.0 INSTITUTIONAL SERVICES

8.0 FINANCIAL SERVICES

- 8.01 The President recommended approval of the **Application for Final Payment** in the amount of \$111,595.81 to **Biltmore Construction Company, Inc.**, for completion of the renovation of the Ybor City Training Center Annex Building, as reviewed and recommended by Fleischman Garcia Architects.

Mr. Reid made a motion of approval, seconded by Mrs. Shah. After due discussion and consideration, approval was given by aye vote of all members present.

- 8.02 The President recommended approval of the **December 2019 Financial Statements**.

Mrs. Shah made a motion of approval, seconded by Mr. Reid. After due discussion and consideration, approval was given by aye vote of all members present.

9.0 ADMINISTRATIVE REPORT

- 9.01 Dr. Atwater reminded the Board that the schedule for the 14th Annual Black Brown and College Bound (BBCB) Summit in their folder and that the BBCB Signature Luncheon with John Quinones will be held on March 9. Additionally, Ndaba Mandela, the grandson of Nelson Mandela, will be speaking on March 8.
- 9.02 Dr. Nagy provided a brief presentation of the Grants Activity Report. Highlights included:
- The grants portfolio is valued at \$26M which is the highest amount ever achieved and represents an alternate revenue stream for the institution; the College will try to achieve \$30M by 2021 and advance the College's strategic plan.
 - There are 33 strategic actively managed grants. The average grant increased from \$500,000 to \$800,000.
 - The grant win rate is 81%, representing four (4) grants awarded out of every five (5) grants submitted.
 - \$7.2M of the \$8.4M in funding applied for was received for 2019.
- Dr. Nagy and his team continue to diversify the grants portfolio.

10.0 LEGAL REPORT

11.0 HEARING OF BOARD MEMBERS

- 11.01 Mr. Stubbs reminded the students that HCC is about making dreams into reality. He added that in order to be the best, the College has to attract and keep its best and that he supports the implementation of the MGT salary study. He thanked Ybor SGA for the welcome, the hospitality and the cookies.
- 11.02 Mr. Reid thanked the Ybor staff for hosting the Board.
- 11.03 Mrs. Shah thanked Dr. Clark, the administration, faculty, staff and students at the Ybor Campus for welcoming the Board and for the gift [honey]. She also thanked the SGA ambassadors that were on hand with umbrellas when it started to rain. She added that the Ybor Room looks fantastic and highlights the community where it sits. Mrs. Shah thanked Mrs. Viamontes for challenging her to be a better Board member. She also thanked Dr. Nagy and his team for their hard work.
- 11.04 Mrs. Viamontes expressed her admiration of the newly renovated Ybor Room and appreciation for hosting the Board. She also thanked the faculty and staff for all their hard work.

12.0 ADJOURNMENT

There being no further business, the meeting adjourned at 4:45 p.m.