



# **DISTRICT BOARD OF TRUSTEES BOARD MEETING**

**MAY 27, 2020**

## **LOCATION:**

**VIA CONFERENCE CALL:**

**1.800.504.8071 (OR 1.303.248.0281)**

**PASSCODE 7557069**

**4:00 PM**

**HILLSBOROUGH COMMUNITY COLLEGE  
DISTRICT BOARD OF TRUSTEES  
BOARD MEETING  
WEDNESDAY, MAY 27, 2020 – 4:00 P.M.  
VIA CONFERENCE CALL:  
1.800.504.8071 – PASSCODE 7557069**

**Page No.**

**1.0    GENERAL FUNCTIONS**

1.01    Call to Order

1.02    Invocation

1.03    Pledge of Allegiance

1.04    Roll Call

1.05    Welcome to Guests and Staff Members

1.06    Foundation Report

1.07    Faculty and Staff Recognitions

1.08    The Chairman recommends adoption of the Agenda, all revisions to the Agenda and approval of all agenda items marked “**Consent**”.

1.09    The President recommends approval of the **April 22, 2020 Board Meeting Minutes** (submitted herein for your review). 4

**2.0    HEARING OF STUDENTS**

**3.0    HEARING OF CITIZENS**

**4.0    HEARING OF FACULTY AND STAFF**

**5.0    HUMAN RESOURCES**

**CONSENT** 5.01    The President recommends approval of individuals for **full-time employment**. 12  
Each full-time employee will be compensated in accordance with the Board-approved Salary Schedule (submitted herein for your review).

CONSENT	5.02	The President recommends approval of individuals for <b>part-time employment</b> during Term 20/SP. Each part-time employee will be compensated in accordance with the Board-approved Salary Schedule (submitted herein for your review).	14																								
CONSENT	5.03	The President recommends acknowledgment of <b>employment separations</b> (submitted herein for your review).	16																								
	5.04	The President recommends approval of the <b>award of continuing contracts</b> to the following <b>faculty members</b> :	18																								
		<table><tr><td><i>Benjamin Barrett</i></td><td><i>Emily Brown</i></td><td><i>Amanda De La Serna</i></td></tr><tr><td><i>Angela Eward-Mangione</i></td><td><i>Robert Farley</i></td><td><i>John Frank</i></td></tr><tr><td><i>Sheila Hajari</i></td><td><i>Joseph Kitchens</i></td><td><i>Joel Lacivita</i></td></tr><tr><td><i>Kaleena Landry</i></td><td><i>Steven Salengo</i></td><td><i>Peter Sleszynski</i></td></tr><tr><td><i>Sherrie Slom</i></td><td><i>Mary Watts</i></td><td><i>David Wingfield</i></td></tr></table>	<i>Benjamin Barrett</i>	<i>Emily Brown</i>	<i>Amanda De La Serna</i>	<i>Angela Eward-Mangione</i>	<i>Robert Farley</i>	<i>John Frank</i>	<i>Sheila Hajari</i>	<i>Joseph Kitchens</i>	<i>Joel Lacivita</i>	<i>Kaleena Landry</i>	<i>Steven Salengo</i>	<i>Peter Sleszynski</i>	<i>Sherrie Slom</i>	<i>Mary Watts</i>	<i>David Wingfield</i>										
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	5.05	The President recommends approval of <b>annual contracts</b> , as appropriate, for <b>full-time non-tenured instructional personnel</b> (submitted herein for your review)	19																								
	5.06	The President recommends approval of <b>award of administrative contracts</b> for the 2020-2021 fiscal year (submitted herein for your review).	22																								
	5.07	The President recommends approval of <b>award of Rank and Promotion</b> to the following faculty members:	24																								
		<table><tr><td><i>Tonni Barcot-Jones</i></td><td><i>Theresa Lewis</i></td><td><i>Shelly Stein</i></td></tr><tr><td><i>Jennifer Bess</i></td><td><i>Sharon Moran</i></td><td><i>Gwen Suarez</i></td></tr><tr><td><i>Marianne Caldwell</i></td><td><i>April Muchmore-Vokoun</i></td><td><i>Michelle Thompson</i></td></tr><tr><td><i>Patrick Cureton</i></td><td><i>Bridget Mullen</i></td><td><i>Misty Vorder Bruegge</i></td></tr><tr><td><i>Leslie Eckstein</i></td><td><i>Darryl Myles</i></td><td><i>Debarti Ghosh</i></td></tr><tr><td><i>Kristina Nappi</i></td><td><i>Sarah Gonzalez</i></td><td><i>Thea Nicolaidis</i></td></tr><tr><td><i>Fred Jaeger</i></td><td><i>Judith Nolasco</i></td><td><i>Todd Joseph</i></td></tr><tr><td><i>Laurie Pierce</i></td><td><i>Craig Kasper</i></td><td><i>Janet Sibol</i></td></tr></table>	<i>Tonni Barcot-Jones</i>	<i>Theresa Lewis</i>	<i>Shelly Stein</i>	<i>Jennifer Bess</i>	<i>Sharon Moran</i>	<i>Gwen Suarez</i>	<i>Marianne Caldwell</i>	<i>April Muchmore-Vokoun</i>	<i>Michelle Thompson</i>	<i>Patrick Cureton</i>	<i>Bridget Mullen</i>	<i>Misty Vorder Bruegge</i>	<i>Leslie Eckstein</i>	<i>Darryl Myles</i>	<i>Debarti Ghosh</i>	<i>Kristina Nappi</i>	<i>Sarah Gonzalez</i>	<i>Thea Nicolaidis</i>	<i>Fred Jaeger</i>	<i>Judith Nolasco</i>	<i>Todd Joseph</i>	<i>Laurie Pierce</i>	<i>Craig Kasper</i>	<i>Janet Sibol</i>	
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## **6.0 EDUCATIONAL PROGRAMS & STUDENT SERVICES**

<b>CONSENT</b>	6.01	The President recommends approval of the <b>new courses, course modification, program modification</b> and <b>program moratoriums</b> to be effective fall 2020, unless otherwise noted (submitted herein for your review).	25
	6.02	The President recommends approval of <b>Sabbatical Leave</b> for the following faculty members during the 2020-2021 Academic Year: Alexander Ambrosio; Hien Bui; April Muchmore-Vokoun; and Shelly Stein (submitted herein for your review).	28
	6.03	The President recommends approval of the <b>2020-2021 College Calendar</b> (submitted herein for your review).	29

## **7.0 INSTITUTIONAL SERVICES**

- 7.01 The President recommends adoption of the proposed **College Goals and Strategic Initiatives** to guide College direction, effective July 1, 2021 (submitted herein for your review). 33

## **8.0 FINANCIAL SERVICES**

- CONSENT 8.01 The President recommends approval of the **Application for Final Payment in the amount of \$42,850 to Crossroads Construction Company, Inc.**, for completion of the renovation of the restrooms located in the courtyard at the Brandon Campus, as reviewed and recommended by Baker Barrios (submitted herein for your review). 35

- CONSENT 8.02 The President recommends approval of the **Application for Final Payment in the amount of \$83,850.56** to Williams Company Tampa, for completion of the exterior elevated walkway and soffit repairs at the Dale Mabry Campus, as reviewed and recommended by Wilder Architecture (submitted herein for your review). 36

- 8.03 The President recommends approval of the **March 2020 Financial Statements** (submitted herein for your review). 37

## **9.0 ADMINISTRATIVE REPORT**

- 9.01 Davis Island Property Update

## **10.0 LEGAL REPORT**

## **11.0 HEARING OF BOARD MEMBERS**

## **12.0 ADJOURNMENT**

## Section 1

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**HILLSBOROUGH COMMUNITY COLLEGE  
DISTRICT BOARD OF TRUSTEES  
BOARD MEETING  
WEDNESDAY, APRIL 22, 2020 – 4:00 P.M.  
VIA CONFERENCE CALL  
MINUTES**

**1.0 GENERAL FUNCTIONS**

1.01 Call to Order

- 1.01.01 This meeting was held by conference call due to the COVID-19 virus. The Board secretary shared all public comments submitted to the Board prior to the meeting and are preserved herein. The public was reminded that questions or comments could be submitted to the trustees email address at any time during the meeting.

1.02 Invocation

- 1.02.01 Mrs. Viamontes asked that we keep the HCC community in our thoughts and prayers during this pandemic.
- 1.02.02 Mrs. Viamontes asked that we remember students Ingrid Robles, Timothy Suchock, and Melena Archer. Ingrid was in HCC's EAP program studying business management at the Dale Mabry Campus; Timothy had just enrolled at HCC and moved into Hawks Landing; and Melena was studying psychology at the Ybor City Campus. She also asked that we remember Ms. Eve Perry, Assistant Professor of Computer Science at the Dale Mabry Campus. Eve was with the College for 32 years. All recently passed away.

1.03 Pledge of Allegiance

- 1.03.01 As this was a conference call, the Pledge of Allegiance could not be made.

1.04 Roll Call

The following Trustees were in attendance:

- Mrs. Betty Viamontes
- Mrs. Dipa Shah
- Mr. Randall Reid
- Brig.Gen. Chip Diehl
- Mr. Rashad Stubbs

1.05 Welcome to Guests, Faculty and Staff Members

## 1.06 Foundation Report

- 1.06.01 The Foundation Report was sent to the Board under separate cover. A summary of activities and donations received in February and March was provided which included:
- \$2.22M YTD in Donations;
  - \$3.7M YTD in Total Revenues;
  - \$1.06M YTD in Losses on Investments due to stock market fluctuation; and
  - \$12.39M in Ending Net Assets.
- 1.06.02 The Foundation was instrumental in increasing corporate support of Black Brown and College Bound by 18%.
- 1.06.03 The internal campaign, which raised \$66,593, was a tremendous success and saw a 19% increase in donations.
- 1.06.04 The March major gift reports were sent to the Board separately and included donations totaling \$590,318. Donors included:
- *ALS Education, Inc.*
  - *Amgen*
  - *Associated Builders and Contractors, Inc.*
  - *Associated of American Medical Colleges*
  - *Big Brothers Big Sisters of Tampa Bay, Inc.*
  - *Brown & Brown Insurance of Florida, Inc. – Pinellas Division*
  - *Children's Board of Hillsborough County*
  - *Community Foundation of Tampa Bay, Inc.*
  - *Cross Construction Services, Inc.*
  - *Custom Cable*
  - *Fifth Third Bank*
  - *First Lego League*
  - *Fleishman Garcia*
  - *Florida Science Olympiad, Inc.*
  - *Florida Veterinary Medical Assoc. Foundation*
  - *Gilbane Building Company*
  - *Helios Education Foundation*
  - *Hepner Architects, Inc.*
  - *Highland Student Housing Holdings*
  - *Hillsborough County Board of County Commissioners*
  - *Hillsborough County Public Schools – GEAR UP*
  - *Hillsborough Education Foundation, Inc.*
  - *Lightning Foundation, Inc.*
  - *Long & Assoc. Architects/Engineers, Inc.*
  - *Martin Port*
  - *Memorial Hospital of Tampa*
  - *Mosaic Fertilizer, LLC*
  - *New York Yankees Partnership*
  - *Nielsen*
  - *Raynor Company Group*
  - *Richard Shannon*

- Rio Salado College: Maricopa Community College
- Sheri Thompson
- Skanska USA Building Inc.
- Sonya A. Golden
- Tampa Bay Trane
- Tampa United Volley Women's Club
- Tegba O. Hunter
- The Hope Fund for Children SouthShore, Inc.
- USF Foundation, Inc.
- Visit Tampa Bay
- VoltAir Consulting Engineers, Inc.
- Williams Company

#### 1.07 Faculty, Staff and Student Recognitions

Dr. Atwater advised that recognitions would be done at a later date.

#### 1.08 The Chairman recommended adoption of the agenda, all revisions to the agenda and approval of all agenda items marked **"Consent"**.

Mrs. Shah made a motion of approval, seconded by Mr. Reid. After due discussion and consideration, approval was given by aye vote of all members present.

#### 1.09 The President recommended approval of the **February 26, 2020 Board Workshop and Board Meeting minutes** and the **March 13, 2020 Board Retreat**.

Mrs. Shah made a motion of approval, seconded by Mr. Reid. After due discussion and consideration, approval was given by aye vote of all members present.

## 2.0 HEARING OF STUDENTS

## 3.0 HEARING OF CITIZENS

## 4.0 HEARING OF FACULTY AND STAFF

- 4.01 Chuck Hahn, Adjunct Faculty at the Plant City Campus, submitted the following statement: *"I want my students to be able to complete lab skills via Canvas and allow them to gain patient clinical hours with their respective fire department or health care agencies. I understand that other paramedic classes cannot allow this to happen. However, my class has the ability to complete this task. This will aid in them [being able] to complete on time without disruption."*

Dr. Atwater advised that a response was sent to Mr. Hahn on April 17, 2020.



## 5.0 HUMAN RESOURCES

- 5.01 The President recommended approval of individuals for **full-time employment**. These individuals will be compensated in accordance with the Board-approved Salary Schedule.

Mrs. Shah made a motion of approval, seconded by Mr. Reid. After due discussion and consideration, approval was given by aye vote of all members present.

- 5.02 The President recommended approval of **part-time faculty and staff employment** recommendations for Term 19/FA. Each part-time employee will be compensated in accordance with the Board-approved Salary Schedule.

Mrs. Shah made a motion of approval, seconded by Mr. Reid. After due discussion and consideration, approval was given by aye vote of all members present.

- 5.03 The President recommended acknowledgment of **employment separations**.

Mrs. Shah made a motion of approval, seconded by Mr. Reid. After due discussion and consideration, approval was given by aye vote of all members present.

## 6.0 EDUCATIONAL PROGRAMS & STUDENT SERVICES

- 6.01 The President recommended approval of the **new courses, course modifications, course terminations, new programs, program modifications** and **program moratoriums** to be effective fall 2020 unless otherwise noted.

Mrs. Shah made a motion of approval, seconded by Mr. Reid. After due discussion and consideration, approval was given by aye vote of all members present.

- 6.02 The President recommended approval of the **new course fees** and a **course fee modification** to be effective fall 2020, unless otherwise noted.

Brig.Gen. Diehl asked how much of the CARES Act is being used for Distance Learning. Dr. Atwater advised that as of yet, the College has not received any funds for the CARES Act. The College is expected to receive \$16M but the rules and guidelines have not yet been established and are awaiting clarification.

Mrs. Viamontes asked when the fees would be effective. Rich Senker, Vice President of Academic Affairs, advised the fees would be effective Fall 2020. Mrs. Viamontes asked that funds are tracked appropriately.

Mrs. Shah made a motion of approval, seconded by Mr. Reid. After due discussion and consideration, approval was given by aye vote of all members present.

## 7.0 INSTITUTIONAL SERVICES

## 8.0 FINANCIAL SERVICES

- 8.01 The President recommended approval of the **Financial Statements Audit Report No. 2020-104** for the Fiscal Year Ended June 30, 2019.

Mrs. Shah made a motion of approval, seconded by Mr. Reid. After due discussion and consideration, approval was given by aye vote of all members present.

- 8.02 The President recommended approval of **Budget Amendment No. 2.**

Brig.Gen. Diehl asked if he could have a copy of the salary, steps and ranges as well as information on the three (3) phases and how they work. Dr. Atwater advised yes. *[Requested information was sent to the Board via email on April 23, 2020].*

Mrs. Shah made a motion of approval, seconded by Mr. Reid. After due discussion and consideration, approval was given by aye vote of all members present.

- 8.03 The President recommended approval of **the Tuition Installment Payment Plan** for students utilizing the Nelnet payment program for summer 2020 term and approval of the **designation of the HCC Foundation as the guarantor** for the plan through the use of the Hawks Landing residual account.

Mrs. Shah asked if had been reviewed and if it was okay for the Foundation to be the Guarantor on this. Martha Kaye Koehler, General Counsel, advised yes. She added there is a regulation with the Department of Education that allows community colleges to do this; if the college is a non-profit and uses a business such as Nelnet, it is permissible.

Brig.Gen. Diehl asked if we are tracking each and every cost related to COVID-19. Dr. Atwater advised yes.

Mrs. Shah made a motion of approval, seconded by Mr. Reid. After due discussion and consideration, approval was given by aye vote of all members present.

- 8.04 The President recommended approval of the **January 2020 Financial Statements.**

Mr. Reid made a motion of approval, seconded by Mrs. Shah. After due discussion and consideration, approval was given by aye vote of all members present.

- 8.05 The President recommended approval of the **February 2020 Financial Statements.**

Mrs. Shah made a motion of approval, seconded by Mr. Reid. After due discussion and consideration, approval was given by aye vote of all members present.

## **9.0 ADMINISTRATIVE REPORT**

9.01 Eric Johnson presented the College's Legislative Update. Highlights included the following:

- \$1.2M [estimated] in base funding **increase**;
- \$1M [estimated] in performance-based incentives;
- \$30K [estimated] for Dual Enrollment instruction materials;
- \$1M [estimated] Student Success Incentive Fund;
- \$400K [estimated] for Work Florida Incentive Fund;
- \$2M in Operational Support; This was the **highest dollar amount received** in both the University and College System;
- \$2.26M maintained for Regional Transportation Training Center; However, this includes a reduction of \$237K; and
- \$300K in additional funding for Day of Service.

Brig.Gen. Diehl thanked Mr. Johnson and the group at Southern Strategies. He asked that we be prepared to discuss the College's fund balance in the next Board workshop. He also added that, given the state's budgetary impact of COVID-19, the College needs to be prepared to "stand its ground" on those discussions.

Mrs. Shah stated that she has been concerned about the College's fund balance for some time now and understood that those funds were being set aside for retirement. Mrs. Viamontes stated that we should discuss this further at the budget workshop.

Mrs. Shah asked if it was only HCC or were there other colleges whose fund balance was impacted. Dr. Atwater advised that HCC was one of only five colleges impacted by this. Mr. Johnson advised that the other colleges affected were St. John's River, Daytona State College, College of Central Florida and Broward College. Mr. Erdman advised that he believes that HCC's fund balance maximum will be approximately 7% and that this will be the first year the College has a maximum set amount.

9.02 Mr. Senker thanked the faculty and staff for showing resilience during the COVID-19 crisis. Approximately 2,400 sections of face-to-face courses were converted to online courses which impacted 330 full-time faculty and 690 adjuncts, many of whom have never taught online before.

He also thanked the Information Technology department for getting his team prepared to teach online. Dr. Atwater added that it was a tremendous effort to make so many online courses a reality in such a short time. Mrs. Viamontes stated that expansion of HCC's online course offerings has been a top priority for the past year and thanked everyone involved in this transition.

- 9.03 Brig.Gen. Diehl asked for the "lessons learned and what the challenges were [top four] from the transition to online courses so that if this happens again, the College is prepared". Dr. Atwater stated that almost all faculty are now trained to deliver courses online. Dr. Atwater suggested that we wait until the College reopens to provide the information requested so there is a more complete picture. Mrs. Shah recommended that this information be provided in June.

## **10.0 LEGAL REPORT**

## **11.0 HEARING OF BOARD MEMBERS**

- 11.01 Brig.Gen. Diehl again thanked Mr. Johnson and Southern Strategies for the legislative success. He congratulated Mr. Stubbs on his upcoming graduation.

He added that, as the College transitions back to normal, that the Board members stay available to each other. He asked that we stay on top of what the College's responsibilities would be when the College reopens and the costs associated with it. Mrs. Shah stated that "best practices" can be sent to the Board in a memo. Dr. Atwater advised that the College is already planning for reopening and will keep the Board updated.

Dr. Atwater added that he was selected as co-chair for the County and Mayor's reopening taskforce.

- 11.02 Mrs. Shah thanked everyone for being so flexible and for making life continue for students in whatever capacity they can.

- 11.03 Mr. Stubbs thanked the Foundation and Mr. Johnson for their hard work. Additionally, he thanked the professors for being able to smoothly transition to online courses.

- 11.04 Mrs. Viamontes congratulated Mr. Stubbs on his upcoming graduation. She also thanked Mr. Johnson for the hard work on securing funds for HCC. Additionally, she thanked the staff for the quick transition to an online environment.

## **12.0 ADJOURNMENT**

There being no further business, the meeting adjourned at 5:07 p.m.

## Section 2-4

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## Section 5

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## RECOMMENDATION TO HILLSBOROUGH COMMUNITY COLLEGE BOARD OF TRUSTEES

**Agenda Number: 5.01**

**CONSENT**

### BACKGROUND AND PERTINENT FACTS:

These are personnel appointments for budgeted full-time positions.

### ECONOMIC IMPACT:

All of the positions are budgeted within the current fiscal year (2019-2020). Except for temporary positions, these positions will be fully budgeted in subsequent fiscal years unless program or service changes or financial exigency requires that funds be discontinued.

### OBJECTIVE:

To provide necessary staff support for the appropriate divisional unit.

### LEGAL AUTHORITY:

SBE 6A-14.0261, FAC  
F.S. 1001.64; 1001.65

### RECOMMENDATION:

The President recommends approval of individuals for full-time employment (submitted herein for your review). Each full-time employee will be compensated in accordance with the Board-approved Salary Schedule.

**Initiator**

**Date**

**Vice President/Campus President/Exec Dir of Human Resources**

**Date**

**District President**

**Date**



**FULL-TIME APPOINTMENTS**  
**MAY 27, 2020 BOARD MEETING**

**ADMINISTRATOR**

<b><u>NAME</u></b>	<b><u>TITLE</u></b>	<b><u>POSITION #</u></b>	<b><u>CAMPUS</u></b>	<b><u>START DATE</u></b>
Busquet, Aimee*	Dean, AA Degree Programs	AFC0300001	Dale Mabry	07/02/20

**FACULTY**

<b><u>NAME</u></b>	<b><u>TITLE</u></b>	<b><u>POSITION #</u></b>	<b><u>CAMPUS</u></b>	<b><u>START DATE</u></b>
Cronin, Georgina	English for Academic Purposes Instructor	FFC10082	Dale Mabry	08/13/20
Danic, Jean	English As A 2-Lang Instructor	FFC20015	Dale Mabry	08/13/20

**STAFF EXEMPT**

<b><u>NAME</u></b>	<b><u>TITLE</u></b>	<b><u>POSITION #</u></b>	<b><u>CAMPUS</u></b>	<b><u>START DATE</u></b>
Spiker, Derek	PSAV Coordinator	EFC0800083	Ybor City	04/30/20

*\*Full-Time Temporary*

*\*\*Full-Time Temporary/Grant-Funded*

**RECOMMENDATION TO HILLSBOROUGH COMMUNITY COLLEGE BOARD OF TRUSTEES****Agenda Number: 5.02****CONSENT****BACKGROUND AND PERTINENT FACTS:**

The College has determined that part-time faculty and staff are needed to support the academic programs for the Academic Term 20/SU. Part-time faculty will be employed on a term-by-term basis. If additional part-time staff is needed, a supplementary list will be submitted for appointment.

**ECONOMIC IMPACT:**

All of the positions are budgeted within the current fiscal year (2019-20). All part-time faculty and staff budgets are reviewed during budget development and established based on enrollment projections and departmental need.

**OBJECTIVE:**

To augment full-time faculty and staff with temporary assistance to meet the academic goals of the College.

**LEGAL AUTHORITY:**

SBE 6A-14.0261, FAC  
F.S. 1001.64; 1001.65

**RECOMMENDATION:**

The President recommends approval of individuals for part-time employment during Term 20/SU (submitted herein for your review). Each part-time employee will be compensated in accordance with the Board-approved Salary Schedule.

**Initiator****Date****Vice President/Campus President/Exec Dir of Human Resources****Date****District President****Date**

1-0-024(2/04)

**PART-TIME APPOINTMENTS**  
**MAY 27, 2020 BOARD MEETING**

**FACULTY**

<b><u>NAME</u></b>	<b><u>TITLE</u></b>	<b><u>POSITION #</u></b>	<b><u>CAMPUS</u></b>	<b><u>BEGIN DATE</u></b>
Brandes, Stacey	Adj Veterinary Technology Instructor	FPNC0468	Plant City	05/18/20
Connett, Timothy	Adj Law Enforcement NC Instructor	FPNN0063	Ybor City	04/28/20
Deshong, Kristina	Adj Veterinary Technology Instructor	FPNC0468	Plant City	05/18/20
Heinsen, Robert	Adj Math Instructor	FPNC0300	Ybor City	07/20/20
Law, Janice	Adj Education Instructor	FPNC0014	Brandon	05/12/20
Olney, Matthew	Adj Earth Sciences Instructor	FPNC0058	Ybor City	05/12/20
Strickland, Jonathon	Adj Law Enforcement NC Instructor	FPNN0063	Ybor City	04/28/20
Zepeda, Marquela	Adj Education Instructor	FPNC0408	SouthShore	05/18/20

**NON-FACULTY**

<b><u>NAME</u></b>	<b><u>TITLE</u></b>	<b><u>POSITION #</u></b>	<b><u>CAMPUS</u></b>	<b><u>BEGIN DATE</u></b>
Castillo, Salma	PT Assistant	ZPP10193	SouthShore	04/30/20
Vo, Linh	PT Technician	ZPP20096	Dale Mabry	05/07/20

**RECOMMENDATION TO HILLSBOROUGH COMMUNITY COLLEGE BOARD OF TRUSTEES****Agenda Number: 5.03****CONSENT****BACKGROUND AND PERTINENT FACTS:**

Upon review of documentation, it was determined that the employees listed herein will separate from employment at the College as indicated.

**ECONOMIC IMPACT:**

None.

**OBJECTIVE:**

To acknowledge separations.

**LEGAL AUTHORITY:**

SBE 6A-14.0261, FAC  
F.S. 1001.64; 1001.65

**RECOMMENDATION:**

The President recommends acknowledgement of employment separations (submitted herein for your review).

**Initiator****Date****Vice President/ President/Exec Dir of Human Resources****Date****District President****Date**

**FULL-TIME SEPARATIONS**  
**MAY 27, 2020 BOARD MEETING**

**RESIGNATION**

<b><u>NAME</u></b>	<b><u>TITLE</u></b>	<b><u>CAMPUS</u></b>	<b><u>BEGIN DATE</u></b>	<b><u>END DATE</u></b>
Ciolek, Anne	Human Resources Systems Officer	District	10/17/11	05/06/20
Gunn, Christopher	Information Technology Technician	Coll. Studio	09/02/02	04/09/20

**RETIREMENT**

<b><u>NAME</u></b>	<b><u>TITLE</u></b>	<b><u>CAMPUS</u></b>	<b><u>BEGIN DATE</u></b>	<b><u>END DATE</u></b>
Peterson Palmberg, Gayle	Director of Nursing	Dale Mabry	09/25/06	06/30/20
Ronson, Bonnie	English Instructor	Ybor City	08/22/91	05/11/20
Smith-Palinkas, Barbara	English As A 2-Lang Instructor	Dale Mabry	08/13/09	05/11/20
Wysong, James	Dean, AA Degree Programs	Dale Mabry	08/21/89	07/01/20

**EXPIRATION OF TEMPORARY ASSIGNMENT**

<b><u>NAME</u></b>	<b><u>TITLE</u></b>	<b><u>CAMPUS</u></b>	<b><u>BEGIN DATE</u></b>	<b><u>END DATE</u></b>
Cronin, Georgina*	English for Acad Purposes Instructor	Dale Mabry	08/15/19	05/11/20
Hardy, Dennis*	Computer Science Instructor	Brandon	01/09/20	05/11/20
Law, Janice*	History Instructor	Brandon	01/09/20	05/11/20
Lee, Jenny*	Mathematics Instructor	Dale Mabry	08/15/19	05/11/20
Olney, Matthew*	Physical Science Instructor	Ybor City	08/15/19	05/11/20
Rohan, Andrew*	Mathematics Instructor	Dale Mabry	08/15/19	05/11/20

\* Full-Time Temporary

\*\* Full-Time Temporary/Grant Funded

## RECOMMENDATION TO HILLSBOROUGH COMMUNITY COLLEGE BOARD OF TRUSTEES

**Agenda Number: 5.04**

### BACKGROUND AND PERTINENT FACTS:

SBE Rule 6A-14.0411 provides the legal basis for awarding continuing contracts to community college personnel upon recommendation of the President. In accordance with the HCC/FUSA Agreement, Article 6.16, Tenure and Continuing Contract, the College-Wide Tenure Committee deliberated to review documentation and to interview individual tenure candidates to support the issuance of continuing contracts. Based on that process and by unanimous vote, the committee recommended that continuing contracts be issued to the spring term 2020 candidates listed below. Based on further review of coursework and activities, the President recommends the issuance of continuing contracts to the candidates listed below.

### ECONOMIC IMPACT:

None anticipated.

### OBJECTIVE:

To issue continuing contracts to the below named instructional personnel to be effective the 2020-2021 academic year.

### LEGAL AUTHORITY:

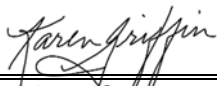
SBE Rule 6A-14.0411  
SBE Rule 6A-14.002(1)  
FS 1012.83

### RECOMMENDATION:

The President recommends approval of the awarding of continuing contracts to the following faculty members:

- |   |                                     |
|---|-------------------------------------|
| ▪ Benjamin Barrett, Dale Mabry Campus   | ▪ Joel Lacivita, Ybor City Campus   |
| ▪ Emily Brown, Dale Mabry Campus        | ▪ Kaleena Landry, Dale Mabry Campus |
| ▪ Amanda De La Serna, Dale Mabry Campus | ▪ Steven Salengo, Dale Mabry Campus |
| ▪ Angela Eward-Mangione, Brandon Campus | ▪ Peter Sleszynski, Plant City      |
| ▪ Robert Farley, Dale Mabry Campus      | ▪ Sherrie Slom, Brandon Campus      |
| ▪ John Frank, Dale Mabry Campus         | ▪ Mary Watts, Dale Mabry Campus     |
| ▪ Sheila Hajari, Dale Mabry Campus      | ▪ David Wingfield, Dale Mabry       |
| ▪ Joseph Kitchens, Plant City Campus    |                                     |

**Initiator**



**Date**

**5/19/20**

**Vice President/Campus President/Director of Human Resources**



**Date**

**5/19/20**

**District President**

**Date**

## RECOMMENDATION TO HILLSBOROUGH COMMUNITY COLLEGE BOARD OF TRUSTEES

**Agenda Number: 5.05**

### BACKGROUND AND PERTINENT FACTS:

The Board awards contracts to community college instructional personnel pursuant to Florida statutes. Current full-time, non-tenured instructional personnel have been reviewed by the respective Deans and Campus Presidents and recommendations have been made for the issuance of contracts for the 2020-2021 academic year.

### ECONOMIC IMPACT:

Funds are internally available within the 2020-2021 Budget.

### OBJECTIVE:

To issue contracts to non-tenured instructional personnel for the 2020-2021 academic year.

### LEGAL AUTHORITY:

F.S. 1001.64; 1001.65; 1012.83  
SBE 6A-14.041  
HCC 6HX-10-2.001

### RECOMMENDATION:

The President recommends approval of annual contracts, as appropriate, for full-time, non-tenured instructional personnel.

**Initiator**

**Date**

**Vice President/ President/Exec Dir of Human Resources**

**Date**

**District President**

**Date**

**Full-Time, Non-Tenured Faculty Contracts  
May 2020**

NAME	TITLE	CAMPUS DESC
Abuhelal, Ashraf	Arch Constr Instr	Dale Mabry Campus
Al Khatib, Connor	Math Instructor	Dale Mabry Campus
Alt, Todd	Fire Science Instr	Ybor City Campus
Bardsley, Kathleen	Earth Sciences Instr	Brandon Campus
Barger, Nicole	Counselor	Brandon Campus
Brown, Susan	English 2-Lang Instr	Ybor City Campus
Clark, Danielle	Business Instructor	Dale Mabry Campus
Coats, Ann Marie	Speech Instructor	Ybor City Campus
Connor, Christina	English Instructor	Brandon Campus
Crosby, Joshua	Anthropology Instr	Dale Mabry Campus
Curran, Timothy	English Instructor	Brandon Campus
Dalziel, Dianna	Nucl Med Tech Instr	Dale Mabry Campus
Daniels, Spencer	English Instructor	Brandon Campus
Desamour, Joan	Math Instructor	Dale Mabry Campus
Dobbins, Shirley	Engineer Tech Instr	Brandon Campus
Dodd, Adam	Nursing Instructor	Plant City Campus
Dubs, Cynthia	Nursing Instructor	Dale Mabry Campus
Dufraine, Karen	Librarian	Plant City Campus
Figueruelo, Odette	Foreign Language Ins	Dale Mabry Campus
Fiske, Eric	Political Science Instructor	Dale Mabry Campus
Frank, Ilene	Librarian	Brandon Campus
Fuentes Jaiman, Rafael	Counselor	Dale Mabry Campus
Gill, Jacqueline	Counselor	Ybor City Campus
Grey, Diane	Librarian	Dale Mabry Campus
Haller, Jodi	Economics Instructor	Dale Mabry Campus
Hannachi, Mehrez	Math Instructor	Brandon Campus
Hart, Joseph	Math Instructor	Brandon Campus
Hawkins, Kenneth	English Instructor	Dale Mabry Campus
Herd-Clark, Dawn	History Instructor	Ybor City Campus
Iapicco, Lana	Instructor, Basic Yr	Brandon Campus
Kadambi, Navin	Math Instructor	Brandon Campus
Kaur, Tripat	Medical Lab Science Instruct	Dale Mabry Campus
Laborde, David	Biology Instructor	Brandon Campus
Luc, Joseph	Math Instructor	Ybor City Campus
Lue, Christopher	Chemistry Instructor	Dale Mabry Campus
Mathews, Shania	Nursing Instructor	Plant City Campus
Mathurin, Andre	Math Instructor	Dale Mabry Campus
McCullough, Ronald	Speech Instructor	Dale Mabry Campus
Medina, Maggie	Instructor, Office Administr	Ybor City Campus
Miller, Scott	Resp Ther Tech Instr	Dale Mabry Campus
Mita, Laura	English Instructor	Brandon Campus
Moninger, Nichole	Rad Therapy Instr	Dale Mabry Campus
Neff, Thomas	Opticianry Instr	Dale Mabry Campus



**Full-Time, Non-Tenured Faculty Contracts**  
**May 2020**

NAME	TITLE	CAMPUS DESC
Niemczura, Joseph	Nursing Instructor	Plant City Campus
Novatko, Kim	Medical Lab Science Instr	Dale Mabry Campus
Oviedo-Martinez, Gina	Librarian	Dale Mabry Campus
Page, Rebecca	Chemistry Instructor	Plant City Campus
Palmer, Roxanna	Librarian	Southshore Campus
Penny, Marcellyne	Nursing Instructor	Southshore Campus
Peterson, Douglas	English Instructor	Dale Mabry Campus
Reid, Carol	English Instructor	Plant City Campus
Rey, Josue	History Instructor	Ybor City Campus
Reyes, Jennifer	Nursing Instructor	Southshore Campus
Robinson, Cynthia	Veterinary Tech Instructor	Plant City Campus
Sapia, Louis	Computer Sci Instr	Dale Mabry Campus
Shuler, Bryan	Humanities Instr	Dale Mabry Campus
Signorini, Armando	Math Instructor	Brandon Campus
Simmons, Lisa	Nursing Instructor	Plant City Campus
Slaughter, Megan	Humanities Instr	Brandon Campus
Sliman, Teri	Rad Tech Instr	Dale Mabry Campus
Smith, Ronald	Engineering Technology Instr	Brandon Campus
Spatola, Anthony	Vet Tech Instr	Plant City Campus
Stallworth, Carol	Chemistry Instructor	Southshore Campus
Steinhardt, Sonia	English Instructor	Dale Mabry Campus
Tallman, Ruth	Philosophy Instructor	Dale Mabry Campus
Tartaglia, Angela	English Instructor	Dale Mabry Campus
Travis, David	EMT Instructor	Dale Mabry Campus
Wells, Todd	Public Health Instructor	Dale Mabry Campus
Wilson, Jessica	Physics Instructor	Dale Mabry Campus
Yordy, Marcie	Computer Sci Instr	Dale Mabry Campus
Zimmerman, Leah	Speech Instructor	Southshore Campus

## RECOMMENDATION TO HILLSBOROUGH COMMUNITY COLLEGE BOARD OF TRUSTEES

**Agenda Number: 5.06**

### BACKGROUND AND PERTINENT FACTS:

The Board awards contracts to administrative personnel pursuant to Florida statutes and SBE rules. The list of administrative staff identified for (re) appointment is herein attached. The remaining vacant administrative positions will be reported to the Board as they are filled.

### ECONOMIC IMPACT:

Funds are internally available within the 2020-2021 Budget.

### OBJECTIVE:

To issue administrative contracts for the 2020-2021 fiscal year.

### LEGAL AUTHORITY:

F.S. 1001.64; 1001.65; 1012.83  
SBE 6A-14.041  
HCC 6HX-10-2.001

### RECOMMENDATION:

The President recommends approval of the awarding of administrative contracts for the 2020-2021 fiscal year.

**Initiator**

**Date**

**Vice President/ President/Exec Dir of Human Resources**

**Date**

**District President**

**Date**

LFNAME	STATUS	TITLE	CONTRACT END DATE
Anzalone Graci, Alessandro	FTT	Campus President	12/31/2020
Bentrovato, Joseph	FT	Dean, Student Services	6/30/2021
Berry, Keith	FT	Dean of Academic Affairs	6/30/2021
Borrell, A.	FT	Dean of Academic Affairs	6/30/2021
Brennan, Michael	FT	Dir Int'l Educ	6/30/2021
Buckthorpe, Ryan	FT	Dir Cont Ed/Corp Trg	6/30/2021
Charles, Kayla	FT	Director of Enrollment Mgmt Te	6/30/2021
Cox, John	FT	Director of Public Safety & Em	6/30/2021
Daniels, Tonya	FT	Dean of Academic Affairs	6/30/2021
Davis, Nevaler	FT	Registrar	6/30/2021
Dennard, Rhonesia	FT	Dir of Finance and Budgets	6/30/2021
Eveillard, Angela	FT	Dir Mktg and Strtg Comm	6/30/2021
Fuente, Marni	FTT	Director Elm Program	6/30/2021
Griffin, Karen	FT	Director AA Programs	6/30/2021
Hubbard, Barry	FT	Dean, Assoc in Sci	6/30/2021
Jagusztyn, Nicole	FT	Dir Info Mgt/Rptg	6/30/2021
Kearney, Scott	FT	Dir, Enterprise Systems	6/30/2021
King, Kathleen	FT	Dir of Honors Instit	6/30/2021
Kotula, Nadia	FTT	Dean of Academic Affairs	12/31/2020
Legner, Christine	FT	Dean, Student Services	6/30/2021
Lemke, Dustin	FT	Dean Assoc Arts	6/30/2021
Lewis, Mark	FT	Dir Instr Tech	6/30/2021
Lowry, Lee	FT	Director of Development	6/30/2021
Mann, Brian	FT	Director, As Program	6/30/2021
Marshall, Richard Benton	FT	Dir Fac Plan/Constr	6/30/2021
McCray, Adrian	FT	Dir Network/Telecomm	6/30/2021
McMillon, Kimberly	FT	Controller	6/30/2021
Meeks, John	FT	Dean, Post Secondary Adult Voc	6/30/2021
Melchior, Vonda	FT	Dir of Purchasing	6/30/2021
Menendez, Michele	FT	Dir of Student Finl Svcs	6/30/2021
Penrose, Leif	FT	Dean of Health Sciences	6/30/2021
Peterson Palmberg, Gayle	FT	Director of Nursing	6/30/2021
Rios, Sheila	FT	Dean, Assoc in Sci & Tech Pr	6/30/2021
Rockefeller, Randall	FTT	Dean, Assoc in Sci	12/31/2020
Ross, David	FT	Dean, Student Services	6/30/2021
Saylor, Laurie	FTT	Director, Online Learning	12/31/2020
Senker, Richard	FT	VP Academic Affairs	6/30/2021
Serrano, Yaima	FT	Dean, Student Services	6/30/2021
Smith, Tierra	FT	Director of Financial Aid	6/30/2021
Watkins, Brenda	FT	Dir Professional Development	6/30/2021
White, Julie	FT	Dean, Student Services	6/30/2021
Zujovic,Alisa	FT	Dir Inst Res	6/30/2021

## RECOMMENDATION TO HILLSBOROUGH COMMUNITY COLLEGE BOARD OF TRUSTEES

**Agenda Number: 5.07**

### BACKGROUND AND PERTINENT FACTS:

Vice President of Academic Affairs and the College's Committee for Rank and Promotion have confirmed the following faculty members have met the requirements of Article 6.17 Professional Development and Rank.

### ECONOMIC IMPACT:

\$30,000 included in the budget.

### OBJECTIVE:

Per Article 6.17 of the FUSA Agreement, HCC recognizes faculty promotion to the ranks of Associate Professor and Professor. Rank is awarded to faculty who distinguish themselves through continuing significant contributions to the College.

### LEGAL AUTHORITY:

FS 1001.64  
FS 1001.65

### RECOMMENDATION:

The President recommends approval to award Rank & Promotion to the following faculty members:

- |                      |                         |                        |
|----------------------|-------------------------|------------------------|
| ▪ Tonni Barcot-Jones | ▪ Theresa Lewis         | ▪ Shelly Stein         |
| ▪ Jennifer Bess      | ▪ Sharon Moran          | ▪ Gwen Suarez          |
| ▪ Marianne Caldwell  | ▪ April Muchmore-Vokoun | ▪ Michelle Thompson    |
| ▪ Patrick Cureton    | ▪ Bridget Mullen        | ▪ Misty Vorder Bruegge |
| ▪ Leslie Eckstein    | ▪ Darryl Myles          | ▪ Debarti Ghosh        |
| ▪ Kristina Nappi     | ▪ Sarah Gonzalez        | ▪ Thea Nicolaides      |
| ▪ Fred Jaeger        | ▪ Judith Nolasco        | ▪ Todd Joseph          |
| ▪ Laurie Pierce      | ▪ Craig Kasper          | ▪ Janet Sibol          |

**Initiator** Richard Senker



**Date**

4/28/2020

**Vice President/Campus President/Director of Human Resources**  
Richard Senker



**Date**

4/28/2020

**District President**

**Date**

## Section 6

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## RECOMMENDATION TO HILLSBOROUGH COMMUNITY COLLEGE BOARD OF TRUSTEES

**Agenda Number: 6.01**

**CONSENT**

### BACKGROUND AND PERTINENT FACTS:

The Business and Hospitality discipline group presented a course modification and a program modification; the Health Sciences discipline group presented a new course and program moratoriums; and the Social Sciences discipline group presented a new course to the Academic Affairs Committee.

The Academic Affairs Committee approved the new courses, course modification, program modification, and program moratoriums and forwarded all to the Vice President for Academic Affairs who reviewed them with the appropriate staff for forwarding to the President.

### ECONOMIC IMPACT:

None.

### OBJECTIVE:

To strengthen the college curriculum.

### LEGAL AUTHORITY:

HCC 6HX-10-4.06

### RECOMMENDATION:

The President recommends approval of the new courses, course modification, program modification, and program moratoriums to be effective Fall 2021, unless otherwise noted.

**Initiator**

**Date**

**Vice President/Campus President/Director of Human Resources**

**Date**

**District President**

**Date**

**Hillsborough Community College**  
May 2020 BOT

New Course

Course Title	Category	Credit/ Clock Hours	Effective Term
NUR xxxx, Transition Nursing Specialty Course	Transfer	4 cr.	SU/20
POS 2041H, Honors American Government	Transfer	3 cr.	FA/20

Course Modifications

**Effective SP/21**

SBM 2000, Small Business Management

- Add GEB 2214 to prerequisites

Program Modification

**Effective FA/21**

Business Administration – AS

- Delete SBM 2000 from electives
- Add SBM 2000 to program requirements (Year 2, 2<sup>nd</sup> Semester)
- Decrease Elective hours from 15 to 12

Program Moratorium

**Effective FA/20**

- Optical Management - AS
- Eye Care Technician - CCC

**AS • Business Administration and Management**

**AS.BUS.MAN**

**Program Required Courses**

**YEAR I – First Semester**

†CGS	1000	Introduction to Computers and Technology .....	3 cr.
†ENC	1101	English Composition I.....	3 cr.
†GEB	1011	Introduction to Business .....	3 cr.
†MAC	1105	College Algebra .....	3 cr.

**YEAR I – Second Semester**

†GEB	2214	Business Communications and Technology .....	3 cr.
†MAC	2233C	Calculus for Business and Social Science.....	3 cr.
†MAN	2021	Principles of Management.....	3 cr.
		*Electives offered during this term.....	3 cr.

**YEAR I – Third Semester**

†ECO	2013	Principles of Macroeconomics .....	3 cr.
†STA	2023	Elementary Statistics .....	3 cr.
		Humanities General Education.....	3 cr.
		*Electives offered during this term.....	3 cr.

**YEAR II – First Semester**

†ACG	2021	Introduction to Financial Accounting.....	3 cr.
†BUL	2241	Business Law I.....	3 cr.
†MAR	2011	Principles of Marketing.....	3 cr.
		*Electives offered during this term.....	3 cr.

**YEAR II – Second Semester**

†ACG	2071	Managerial Accounting .....	3 cr.
†ECO	2023	Principles of Microeconomics .....	3 cr.
†SBM	2000	Small Business Management.....	3 cr.
*Electives offered during this term.....			6 cr.

**\*Select 15 12 credit hours from the following:**

BRC	1301	Introduction to Financial Institutions .....	3 cr.
†BUL	2242	Business Law II .....	3 cr.
†ENT	1000	Introduction to Entrepreneurship .....	3 cr.
†FIN	1100	Personal Finance .....	3 cr.
†FIN	2001	Principles of Finance .....	3 cr.
GEB	1949	Business Internship .....	3 cr.
†GEB	2350	Introduction to International Business Essentials .....	3 cr.
MAN	2604	Intercultural Relations in Business .....	3 cr.
<del>†SBM</del>	<del>2000</del>	<del>Small Business Management.....</del>	<del>3 cr.</del>

†Courses symbolized by a dagger (†) are offered online in addition to the traditional delivery method. Online availability may vary by academic term.



## RECOMMENDATION TO HILLSBOROUGH COMMUNITY COLLEGE BOARD OF TRUSTEES

**Agenda Number: 6.02**

### BACKGROUND AND PERTINENT FACTS:

The agreement between the Hillsborough Community College District Board of Trustees and the Faculty United Service Association (FUSA) regarding Sabbatical Leave provides that “no more than six (6) full-time equivalent faculty members shall receive Sabbatical Leave for an academic year.”

### ECONOMIC IMPACT:

Compensation while on sabbatical leave is three-fourths (3/4's) of the faculty member's annual salary, prorated for the period of the leave. This is paid from the Faculty, Staff and Program Development fund.

### OBJECTIVE:

To provide eligible full-time, tenured faculty members with an opportunity for professional growth and/or the completion of their doctoral degree.

### LEGAL AUTHORITY:

SBE 6A-14.0411  
FUSA Agreement, Article 12.7

### RECOMMENDATION:

The President recommends approval of Sabbatical Leave for the following faculty members during the 2020-2021 Academic Year:

- *Alexander Ambrosio; Mathematics, Brandon Campus*
- *Hien Bui; Mathematics, Dale Mabry Campus*
- *April Muchmore-Vokoun; EAP, Dale Mabry Campus*
- *Shelly Stein; Speech Communications, Dale Mabry Campus*

<b>Initiator</b>	<b>Date</b>
<b>Vice President/Campus President/Director of Human Resources</b>	<b>Date</b>
<b>District President</b>	<b>Date</b>

## RECOMMENDATION TO HILLSBOROUGH COMMUNITY COLLEGE BOARD OF TRUSTEES

**Agenda Number: 6.03**

### BACKGROUND AND PERTINENT FACTS:

It is the standard operating procedure for the College Calendar to be approved by Hillsborough Community College's District Board of Trustees and subsequently forwarded to the Florida College System for their approval.

The Calendar Committee included the Vice President for Student Services and Enrollment Management; the Vice President for Academic Affairs; a representative from Financial Services and Payroll; three (3) faculty members; one (1) assistant dean; one (1) Student Services Dean; the Director of Financial Aid; the Registrar; a representative from Management Information Systems; two (2) academic deans; and one SEIU representative.

### ECONOMIC IMPACT:

None.

### OBJECTIVE:

Implementation of the 2020-2021 College Calendar for inclusion in the HCC Catalog.

### LEGAL AUTHORITY:

SBE 6A-10.019  
FS 683.01  
FS 100.64  
HCC 6HX-10-4.07

### RECOMMENDATION:

The President recommends approval of the 2020-2021 College Calendar.

**Initiator**

**Date**

**Vice President/Campus President/Director of Human Resources**

**Date**

**District President**

**Date**

# HILLSBOROUGH COMMUNITY COLLEGE

## 2020-2021 Academic /Faculty Calendar

### Fall 2020

#### Regular College

<b>Activity</b>	<b>Date</b>	<b>Class Day</b>	<b>Contractual</b>
Preparation	August 20 & 21	0	2
CLASSES	August 24 - September 4	10	10
Labor Day/Holiday	September 5 - 7	0	0
CLASSES	September 8 - October 19	30	30
Faculty In-Service	October 20	0	1
CLASSES	October 21 - November 10	15	15
Veterans Day/Holiday	November 9 - 11	0	0
CLASSES	November 12 - 25	10	10
Thanksgiving BREAK	November 26 -December 29	0	0
CLASSES	December 30 - 15	12	12
Winter BREAK (Faculty)	December 15 - January 3	0	0
Winter Break (Staff)	December 21 - January 3	0	0
		<hr/> 77	<hr/> 80

## Spring 2021 Regular College

Activity	Date	Class Day	Contractual
College Resumes operation	January 4	0	0
Preparation	January 7 - 8	0	2
CLASSES	January 11 - 17	5	5
MLK Day/Holiday	January 18	0	0
CLASSES	January 19 -February 14	19	19
President's Day* Strawberry Festival*	February 15 or March 8	0	0
CLASSES	February 16 - March 14th	19	19
Mid Term Break	March 15 - 21	0	0
CLASSES	March 22 - April 1	9	9
Spring Day	April 2 - 4	0	0
CLASSES	April 5 - 12	6	6
ALL COLLEGE DAY	April 13	0	1
CLASSES	April 14 - May 10	19	19
Commencement	May 1st (1st Friday in May)		
		77	80

\*Contractual day for faculty assigned to designate campus: President's Day/Washington's Birthday - Hc and Strawberry Festival/Hillsbrough County Fair - Holiday for Plant City Campus Only.

## Summer 2021

### Regular College

Activity	Date	Class Day	Contractual
CLASSES	May 17 - 28	10	10
Memorial Day/Holiday	May 29 - 31	0	0
CLASSES	June 1 - July 2	32	32
Independence Day/Holiday	July 3 - 5	0	0
CLASSES	July 6 - August 10	25	25
		<hr/> 67	<hr/> 67

## Section 7

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## RECOMMENDATION TO HILLSBOROUGH COMMUNITY COLLEGE BOARD OF TRUSTEES

**Agenda Number: 7.01**

### BACKGROUND AND PERTINENT FACTS:

On the occasion of HCC's 50<sup>th</sup> anniversary, President Atwater initiated a process to renew institutional direction as documented in its strategic plan. Following a comprehensive and broad-based engagement with constituents, the Board of Trustees approved new mission, vision, and values statements in May of 2019.

Upon this foundation, a steering committee continued its work to develop the remaining elements of the strategic plan consisting of goals and strategic initiatives. A discussion of three goals and fifteen initiatives framed a March 13, 2020 retreat with the Board and allowed for additional input.

In alignment with the biennial planning process of the college, the goals and initiatives are presented for adoption. Subsequently they define the priorities of the institution. Importantly, incorporated within the initiatives are six "goals" of student achievement that are core to HCC's continued compliance with the *Principles of Accreditation* of the Commission on Colleges of the Southern Association of Colleges and Schools (SACS).

### ECONOMIC IMPACT:

None.

### OBJECTIVE:

Adoption of new college goals and strategic initiatives to become effective July 1, 2021.

### LEGAL AUTHORITY:

FS 1001.64; 1001.65

### RECOMMENDATION:

The President recommends adoption of the proposed College Goals and Strategic Initiatives to guide College direction effective July 1, 2021.

Initiator	Date
Dr. Paul Nagy	5/7/2020
Vice President/Campus President/Director of Human Resources	Date
Dr. Paul Nagy	5/7/2020
District President	Date

## Proposed: Goals and Strategic Initiatives

**Goal 1. Student Success:** *Advance achievement of learning outcomes and educational goals for all students.*

- A. Implement a college-wide early alert system to increase student retention and graduation.
- B. Increase the fall to fall retention rate of college credit students to 55%.
- C. Increase the college completion rate to 47%.
- D. Increase the percentage of transfers holding an HCC associate degree to 25%.
- E. Equal or exceed the grade point average of native Florida public university students by associate in arts transfers.
- F. Achieve or exceed an 85% first-time pass rate for any individual licensure or certification exam.
- G. Exceed 90% of all workforce graduates that are employed or continuing their education within one year of completion.

**Goal 2. Talent Development:** *Foster partnerships that position all programs as catalysts for regional economic impact.*

- A. Contribute to the increase in educational attainment in Hillsborough County of those holding a postsecondary credential to 60% of the working age population by 2025.
- B. Develop and implement the first baccalaureate degree no later than 2025 to meet local labor market demand in nursing.
- C. Expand public-private funding partnerships to support programmatic delivery.
- D. Develop a comprehensive marketing strategy.

**Goal 3. Continuous Improvement:** *Continuously improve programs and services through a systematic and ongoing process of strategic planning, assessment and evaluation in which a “culture of evidence” guides our direction.*

- A. Design and execute an Academic Master Plan that anticipates and responds to community needs.
- B. Enact systemic changes that align college operations, budgets, and tactical plans with the mission, values, goals and strategic initiatives.
- C. Successfully comply with the revised 2017 *Principles of Accreditation* of the Commission on Colleges during the Fifth Year Review concluding in 2022.
- D. Reassess the adequacy of the Elucian Colleague ERP (Enterprise Resource Planning Software) to meet college need.



## Section 8

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**RECOMMENDATION TO HILLSBOROUGH COMMUNITY COLLEGE BOARD OF TRUSTEES****Agenda Number: 8.01****CONSENT****BACKGROUND AND PERTINENT FACTS:**

In August of 2018, the District Board of Trustees entered into a contract with Crossroads Construction Company to provide construction management services under a continuing contract for miscellaneous projects for which total construction costs do not exceed \$2,000,000.

Amendment No. 01 to the contract established a Guaranteed Maximum Price (GMP) for the renovation of the restrooms located in the courtyard at the Brandon Campus in the amount of \$907,068. The project was completed on February 28, 2020 as per the contract for a total amount of \$744,427.95. The final contract amount reflects a deduction of \$94,521.58 for Direct Purchases and \$5,921.30 for Tax Savings. Baker Barrios has reviewed and approved the application for final payment in the amount of \$42,850 to Crossroads Construction Company.

The unused portion of the GMP in the amount of \$62,197.17 is credited back to the College. All close-out documents including warranties have been provided to the College. All sub-contractor invoices have been paid.

**ECONOMIC IMPACT:**

Funds were provided from Capital Improvement Fees (CIF).

**OBJECTIVE:**

To obtain Board approval for final payment of \$42,850 to Crossroads Construction Company for completion of the renovation of the restrooms located in the courtyard at the Brandon Campus.

**LEGAL AUTHORITY:**

F.S. 1013.50

**RECOMMENDATION:**

The President recommends approval of the Application for Final Payment in the amount of \$42,850 to Crossroads Construction Company, Inc., for completion of the renovation of the restrooms located in the courtyard at the Brandon Campus, as reviewed and recommended by Baker Barrios.

**Initiator**  
Ben Marshall

**Date**  
May 5, 2020

**Vice President/Campus President/Director of Human Resources**

**Date**

**District President**

**Date**

## RECOMMENDATION TO HILLSBOROUGH COMMUNITY COLLEGE BOARD OF TRUSTEES

**Agenda Number: 8.02**

**CONSENT**

### BACKGROUND AND PERTINENT FACTS:

In August of 2018, the District Board of Trustees entered into a contract with Williams Company Tampa to provide construction management services under a continuing contract for miscellaneous projects for which total construction costs do not exceed \$2,000,000. Amendment No. 01 to the contract established a Guaranteed Maximum Price for exterior elevated walkway and soffit repairs at Dale Mabry Campus in the amount of \$1,097,430.

The project was completed on March 6, 2020 as per the contract for a total amount of \$838,505.64. The final contract amount reflects a deduction of \$121,725.12 for Direct Purchases and \$7,428.51 for Tax Savings. Wilder Architecture has reviewed and approved the application for final payment in the amount of \$83,850.56 to Williams Company Tampa.

The unused portion of the GMP in the amount of \$129,770.73 is credited back to the College. All close-out documents including warranties have been provided to the College. All sub-contractor invoices have been paid.

### ECONOMIC IMPACT:

Funds were provided from Capital Improvement Fees (CIF).

### OBJECTIVE:

To obtain Board approval for final payment of \$83,850.56 to Williams Company Tampa for completion of exterior elevated walkway and soffit repairs at Dale Mabry Campus.

### LEGAL AUTHORITY:

F.S. 1013.50

### RECOMMENDATION:

The President recommends approval of the Application for Final Payment in the amount of \$83,850.56 to Williams Company Tampa, for completion of exterior elevated walkway and soffit repairs at Dale Mabry Campus, as reviewed and recommended by Wilder Architecture.

**Initiator**  
Ben Marshall

**Date**  
May 5, 2020

**Vice President/Campus President/Director of Human Resources**

**Date**

**District President**

**Date**

## RECOMMENDATION TO HILLSBOROUGH COMMUNITY COLLEGE BOARD OF TRUSTEES

**Agenda Number: 8.03**

### **BACKGROUND AND PERTINENT FACTS:**

The District Board of Trustees has asked for opportunity to review and approve each monthly financial statement, which is prepared at the end of the previous month. The March 2020 financial statements and related documents are included for review.

### **ECONOMIC IMPACT:**

None.

### **OBJECTIVE:**

To obtain Board approval for the monthly financial statements.

### **LEGAL AUTHORITY:**

Sections 1001.64; 1001.65, Florida Statutes

### **RECOMMENDATION:**

The President recommends approval of the March 2020 Financial Statements.

**Initiator**

**Date**

**Vice President/Campus President/Director of Human Resources**

**Date**

**District President**

**Date**

**Hillsborough Community College  
Executive Summary  
Current Unrestricted Fund  
Period Ending March 31, 2020  
(Dollars In Thousands)**

	MONTH			YEAR-TO-DATE				
	<u>Current</u> <u>Actual</u>	<u>Prior Year</u> <u>Actual</u>	<u>% Var</u> <u>Prior Yr</u>	<u>Budget</u>	<u>Current</u> <u>Actual</u>	<u>% of</u> <u>Budget</u>	<u>Prior Year</u> <u>Actual</u>	<u>% Var</u> <u>Prior Yr</u>
<b>Revenues</b>								
Student Tuition and Fees <sup>(1)</sup>	\$2,456	\$3,106	-21%	\$50,713	\$51,138	101%	\$51,076	0%
Support from State Government <sup>(2)</sup>	\$6,547	\$7,095	-8%	48,980	\$48,601	99%	\$44,220	10%
Other Revenue <sup>(3)</sup>	\$135	\$385	-65%	2,059	\$2,515	122%	\$2,301	9%
Total Revenue	\$9,137	\$10,586	-14%	\$101,752	\$102,254	100%	\$97,598	5%
<b>% of Revenues From State Govt.</b>	<b>72%</b>	<b>67%</b>		<b>48%</b>	<b>48%</b>		<b>45%</b>	
<b>Operating Expenses</b>								
Instructional Salaries & Benefits	\$3,850	\$3,892	-1%	\$29,737	\$31,502	106%	\$30,694	3%
Other Salaries & Benefits	3,871	3,617	7%	39,659	38,019	96%	35,389	7%
Total Personnel Costs	\$7,722	\$7,509	3%	\$69,396	\$69,521	100%	\$66,083	5%
Other Expenses	\$1,742	\$1,880	-7%	\$22,049	\$20,265	92%	\$19,587	3%
Total Operating Expenses	\$9,463	\$9,389	1%	\$91,444	\$89,786	98%	\$85,670	5%
<b>Capital Outlay</b>	\$1	\$296	-100%	\$1,014	\$1,166	115%	\$885	32%
Total Expenses	\$9,464	\$9,685	-2%	\$92,459	\$90,952	98%	\$86,555	5%
Excess/(deficit) Revenues Over Expenses	<u>-\$327</u>	<u>\$901</u>		<u>\$9,293</u>	<u>\$11,302</u>		<u>\$11,043</u>	

**NOTES:**

- (1) The current month decrease of \$650K in Student Tuition and Fees is primarily due to the \$697K March decrease in Tuition - Advanced & Prof. : Summer 1 Revenue.
- (2) The current month decrease of \$549K in Support from State Government is due the net of the increase in monthly state funding and the decrease in lottery funding.
- (3) The current month decrease of \$250K in Other Revenue is primarily due to a \$97K decrease in Campus Facilities Use, Revenue, \$41K decrease in Black, Brown & College Bound Revenue, a \$35K decrease in Child Care Revenue at Dale Mabry and Ybor combined and \$27K decrease in Interest & Dividends.

**Hillsborough Community College  
Executive Summary  
Current Unrestricted Fund  
Period Ending March 31, 2020**

**KEY PERFORMANCE INDICATORS**

**STAFF FTEs**

	<u>March 2020</u>	<u>March 2019</u>
Instructional Faculty FTEs <sup>(1)</sup>	586	584
All Other Staff FTEs	948	937
Total FTEs	1,534	1,520
% of Instructional FTEs	38%	38%
	<u>March 2020</u>	<u>March 2019</u>
Actual Head Count Instruct. Faculty	1,094	1,089
Actual Head Count All Other Staff	1,353	1,344
Total Actual Head Count	2,447	2,433

**STUDENT FTEs <sup>(2)</sup>**

<u>Term</u>	<u>FY20</u>	<u>FY19</u>	<u>FY18</u>
SUMMER	3,574	3,442	3,131
FALL	9,847	9,717	9,615
SPRING	9,058	8,857	8,914
TOTAL	22,479	22,016	21,660
Total Target FY 19-20 <sup>(2)</sup>	21,956		

**LIQUIDITY AND FINANCIAL ASSETS PERFORMANCE**

	<u>March 2020</u>	<u>March 2019</u>
Current Ratio (Current Assets/Current Liabilities)	7.10	6.87
Return On Net Assets (Fund Balance After to GASB 68 & GASB 75/Total Assets)	8%	7%
Debt To Total Assets (Total Liabilities Prior to GASB 68 & GASB 75/Total Assets)	8%	9%
Fund Balance as a % of Funds Available (Fund Balance After to GASB 68 & GASB 75/Total Funds Available)	14.12%	12.96%
Days Cash on Hand (Cash & Cash Equiv./Daily Operating Expenses)	116	112

**Notes:**

*(1) Instructional Faculty FTEs includes full-time and adjunct faculty.*

*(2) Student FTEs for all terms are calculated at the same relative point in time for that term.  
Total target is recalculated by Institutional Research after final year-end data is received.*

*(3) Effective for the fiscal year ending June 30, 2015, the College was required to record a net pension liability through the implementation of GASB 68. The liability is the difference between the total pension liability and the value of the assets that have been set aside in a pension plan to pay benefits to current employees, retirees, and their beneficiaries. Effective for the fiscal year ending June 30, 2017, the College implemented GASB 75 for other post employment benefits (OPEB) which requires the College to recognize the total OPEB liability associated with allowing retirees to participate in healthcare coverage at the same cost as current employees.*

**HILLSBOROUGH COMMUNITY COLLEGE**  
**STATEMENT OF NET POSITION**  
**AS OF MARCH 31,**  
**FISCAL YEARS 2019 AND 2020**

	<b>As of March 31, 2020</b>	<b>As of March 31, 2019</b>
<b>ASSETS</b>		
Current Assets:		
Cash and Cash Equivalents	\$ 44,352,060	\$ 41,925,827
Restricted Cash and Cash Equivalents	3,901,802	3,861,204
Investments	3,622,275	7,882,680
Restricted Investments	-	-
Accounts Receivable, Net	15,623,601	13,482,283
Notes Receivable, Net (Note 1)	4,314	3,113
Due from Other Governmental Agencies (Note 2)	4,866,031	6,167,003
Due from Component Unit/College (Note 3)	694,110	99,220
Inventories	1,619,604	1,522,761
Prepaid Expenses (Note 4)	1,140,184	825,871
Deposits	-	-
Other Assets	-	-
<b>Total Current Assets</b>	<b>\$ 75,823,980</b>	<b>\$ 75,769,961</b>
Noncurrent Assets:		
Restricted Cash and Cash Equivalents	\$ 9,913,722	\$ 12,283,612
Investments	4,271,927	249,440
Restricted Investments	-	10,762
Prepaid Expenses	-	-
Loans and Notes Receivable, Net	19,994	32,799
Depreciable Capital Assets, Net (Note 5)	152,872,889	141,463,824
Nondepreciable Capital Assets	2,116,952	15,968,009
Land	29,456,019	29,756,180
Other Assets	137,500	137,500
<b>Total Noncurrent Assets</b>	<b>\$ 198,789,003</b>	<b>\$ 199,902,126</b>
<b>TOTAL ASSETS</b>	<b>\$ 274,612,984</b>	<b>\$ 275,672,087</b>
<b>DEFERRED OUTFLOWS OF RESOURCES (Note 6)</b>		
Deferred Outflows - Pension FRS	\$ 20,326,164	\$ 20,953,515
Deferred Outflows - Pension HIS	3,696,515	4,093,366
Deferred Outflows - Other Post Employment Benefits	774,365	905,148
<b>Total Deferred Outflows of Resources</b>	<b>\$ 24,797,044</b>	<b>\$ 25,952,029</b>
<b>TOTAL ASSETS AND DEFERRED OUTFLOWS OF RESOURCES</b>	<b>\$ 299,410,028</b>	<b>\$ 301,624,116</b>
<b>LIABILITIES</b>		
Current Liabilities:		
Accounts Payable	\$ 1,564,075	\$ 925,920
Accrued Interest Payable	-	-
Salary and Payroll Taxes Payable	5,546,804	5,551,823
Retainage Payable	167,323	747,270
Due to Other Governmental Agencies	1,182,390	11,563
Due to Component Unit/College	-	-
Deferred Revenue (Note 7)	12,305	25,222
Estimated Insurance Claims Payable	-	-
Deposits Held for Others (Note 8)	541,380	557,945
Long-Term Liabilities - Current Portion:		
Bonds Payable	-	350,000
Notes and Loans Payable (Note 9)	831,000	814,000
Installment Purchases Payable	-	-
Capital Leases Payable	-	-
Compensated Absences Payable	400,000	400,000
Net Pension Liability (Note 10)	433,681	1,080,479
Other Post Employment Benefits Payable (Note 11)	-	568,283
<b>Total Current Liabilities</b>	<b>\$ 10,678,959</b>	<b>\$ 11,032,506</b>

**HILLSBOROUGH COMMUNITY COLLEGE  
STATEMENT OF NET POSITION  
AS OF MARCH 31,  
FISCAL YEARS 2019 AND 2020**

	<u>As of March 31, 2020</u>	<u>As of March 31, 2019</u>
Noncurrent Liabilities:		
Bonds Payable	\$ -	\$ -
Notes and Loans Payable (Note 9)	10,038,882	13,166,000
Installment Purchases Payable	-	-
Capital Leases Payable	-	-
Special Termination Benefits Payable	-	-
Compensated Absences Payable	2,707,845	3,080,508
Net Pension Liability (Note 10)	55,191,276	55,172,787
Other Post Employment Benefits Payable	1,498,849	867,299
Other Long-Term Liabilities	-	-
<b>Total Noncurrent Liabilities</b>	<u>\$ 69,436,853</u>	<u>\$ 72,286,595</u>
<b>TOTAL LIABILITIES</b>	<u>\$ 80,115,812</u>	<u>\$ 83,319,100</u>
<b>DEFERRED INFLOWS OF RESOURCES (Note 6)</b>		
Deferred Inflows - Pension FRS	\$ 4,205,500	\$ 1,939,378
Deferred Inflows - Pension HIS	2,533,540	1,946,823
Deferred Inflows - Other Post Employment Benefits	87,784	60,657
<b>Total Deferred Inflows of Resources</b>	<u>\$ 6,826,824</u>	<u>\$ 3,946,858</u>
<b>TOTAL LIABILITIES AND DEFERRED INFLOWS OF RESOURCES</b>	<u><u>\$ 86,942,636</u></u>	<u><u>\$ 87,265,958</u></u>
<b>NET POSITION</b>		
Invested in Capital Assets, Net of Related Debt	\$ 176,007,667	\$ 177,131,993
Restricted:		
Nonexpendable:		
Endowment	-	-
Expendable:		
Endowment	-	-
Grants and Loans	3,322,489	2,465,013
Scholarships	985,404	1,180,163
Capital Projects	7,832,396	11,903,720
Debt Service	-	10,762
Unrestricted	<u>24,319,436</u>	<u>21,666,506</u>
<b>Total Net Position</b>	<u>\$ 212,467,392</u>	<u>\$ 214,358,158</u>
<b>TOTAL LIABILITIES, DEFERRED INFLOWS, AND NET POSITION</b>	<u><u>\$ 299,410,028</u></u>	<u><u>\$ 301,624,116</u></u>

The accompanying notes to financial statements are an integral part of this statement.



**FUND BALANCE SUMMARY  
FOR FUNDS 1, 3, AND 6  
AS OF MARCH 31, 2020**

Reserve for Encumbrances	\$	188,723	
BOT Designations	\$	3,038,778	
Unallocated Fund Balance	\$	51,154,634	
Change in Unrestricted Net Position	\$	<u>10,649,400</u>	
 Total Reserve and Change in Unrestricted Net Position	\$	65,031,535	
 Less: (GASB 68 and GASB 74/75)	\$	<u>(40,712,099)</u>	
 <b>Total Fund Balance As Reported After GASB 68 and GASB 74/75</b>	<b>\$</b>	<b><u>24,319,436</u></b>	<b>14.12%</b>

**Hillsborough Community College**  
**Income Statement**  
**Current Unrestricted Fund**  
**Period Ending March 31, 2020**  
**(Dollars In Thousands)**

	YTD Actual to Budget Comparison				YTD Actual to Actual Comparison			
<b>REVENUE</b>	<u>Budget</u>	<u>Actual</u>	<u>Variance</u> \$	%	<u>Mar-20</u>	<u>Mar-19</u>	<u>Variance</u> \$	%
Student Tuition and Fees	\$50,713	\$51,138	\$425	1%	\$51,138	\$51,076	\$62	0%
Support From State Government	\$48,980	\$48,601	-\$379	-1%	\$48,601	\$44,220	\$4,381	10%
Other Revenue	\$2,059	\$2,515	\$456	22%	\$2,515	\$2,301	\$214	9%
<b>Total Revenue</b>	<b>\$101,752</b>	<b>\$102,254</b>	<b>\$502</b>	<b>0%</b>	<b>\$102,254</b>	<b>\$97,598</b>	<b>\$4,656</b>	<b>5%</b>
	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>Variance</u> \$	%	<u>Mar-20</u>	<u>Mar-19</u>	<u>Variance</u> \$	%
<b>EXPENDITURES</b>								
<b>Personnel Costs</b>								
Full Time Salaries	\$39,911	\$38,058	-\$1,853	-5%	\$38,058	\$37,170	\$888	2%
Part Time Salaries	\$14,120	\$14,644	\$524	4%	\$14,644	\$14,275	\$368	3%
Fringe Benefits	\$15,092	\$16,668	\$1,575	10%	\$16,668	\$14,512	\$2,156	15%
Regular Termination	\$272	\$152	-\$120	-44%	\$152	\$126	\$26	21%
<b>Total Personnel Costs</b>	<b>\$69,396</b>	<b>\$69,521</b>	<b>\$126</b>	<b>0%</b>	<b>\$69,521</b>	<b>\$66,083</b>	<b>\$3,438</b>	<b>5%</b>
<b>Current Expenses</b>								
Travel	\$519	\$429	-\$90	-17%	\$429	\$494	-\$65	-13%
Telephones & Utilities	\$3,230	\$3,124	-\$106	-3%	\$3,124	\$3,065	\$58	2%
Professional Fees	\$1,029	\$811	-\$218	-21%	\$811	\$794	\$17	2%
Repairs & Maintenance	\$2,343	\$2,316	-\$26	-1%	\$2,316	\$1,978	\$339	17%
Insurance	\$1,388	\$1,474	\$86	6%	\$1,474	\$1,373	\$101	7%
Other Services	\$8,564	\$7,894	-\$670	-8%	\$7,894	\$7,754	\$140	2%
Materials & Supplies	\$1,181	\$1,073	-\$109	-9%	\$1,073	\$1,031	\$41	4%
All Other Current Expenses	\$3,795	\$3,144	-\$651	-17%	\$3,144	\$3,098	\$46	1%
<b>Total Current Expenses</b>	<b>\$22,049</b>	<b>\$20,265</b>	<b>-\$1,784</b>	<b>-8%</b>	<b>\$20,265</b>	<b>\$19,587</b>	<b>\$677</b>	<b>3%</b>
<b>Total Personnel &amp; Current Expenses</b>	<b>\$91,444</b>	<b>\$89,786</b>	<b>-\$1,659</b>	<b>-2%</b>	<b>\$89,786</b>	<b>\$85,670</b>	<b>\$4,116</b>	<b>4%</b>
<b>Capital Outlay</b>								
Equipment	\$115	\$106	-\$9	-7%	\$106	\$229	-\$123	-54%
Buildings	\$900	\$1,060	\$161	18%	\$1,060	\$656	\$404	62%
<b>Total Capital Outlay</b>	<b>\$1,014</b>	<b>\$1,166</b>	<b>\$152</b>	<b>15%</b>	<b>\$1,166</b>	<b>\$885</b>	<b>\$282</b>	<b>32%</b>
<b>Total Expenditures</b>	<b>\$92,459</b>	<b>\$90,952</b>	<b>-\$1,506</b>	<b>-2%</b>	<b>\$90,952</b>	<b>\$86,555</b>	<b>\$4,397</b>	<b>5%</b>
Excess/(Deficit) Revenues Over Expenses	<u>\$9,293</u>	<u>\$11,302</u>			<u>\$11,302</u>	<u>\$11,043</u>		

Exhibit 2

**HILLSBOROUGH COMMUNITY COLLEGE  
INVESTMENTS  
MARCH 2020**

<b>Bank</b>	<b>Account number</b>	<b>Interest Rate</b>	<b>Market Value</b>	<b>Issue Date</b>	<b>Maturity Date</b>
Fifth Third	33804	various	\$9,165,424.43	see attached detail	



Description	Original Units	Security Type	Interest	Trade Date	Settle Date	Effective Maturity	Final Maturity	Original Cost	Book Value	Market Value as of 3/31/20
Ally Bank	250,000.00	CD	3.05000%	12/10/2018	12/12/2018	12/07/2020	12/07/2020	250,000.00	250,000.00	253,352.50
AMERICAN EXPRESS CREDIT CORP	1,000,000.00	CORP	2.60000%	07/05/2018	07/09/2018	09/14/2020	09/14/2020	991,170.00	998,131.85	999,450.00
BMW Bank of North America Inc.	250,000.00	CD	1.90000%	08/14/2019	08/16/2019	02/16/2021	02/16/2021	250,000.00	250,000.00	251,575.00
BANK OF AMERICA CORP	800,000.00	CORP	2.62500%	08/14/2019	08/16/2019	04/19/2021	04/19/2021	807,784.00	804,913.06	804,328.00
Bank of Baroda New York Branch	250,000.00	CD	1.75000%	12/23/2019	12/31/2019	12/01/2020	12/01/2020	250,000.00	250,000.00	251,115.00
BANK OF NEW YORK MELLON CORP	750,000.00	CORP	2.05000%	08/01/2019	08/05/2019	04/03/2021	05/03/2021	750,000.00	750,000.00	753,480.00
CIT Bank, National Association	250,000.00	CD	1.00000%	03/12/2020	03/26/2020	09/27/2021	09/27/2021	250,000.00	250,000.00	248,892.50
Capital One Bank (USA), National Association	250,000.00	CD	2.10000%	08/01/2019	08/07/2019	08/09/2021	08/09/2021	250,000.00	250,000.00	252,742.50
Centerstate Bank Of Florida (Winter Haven,FL)	250,000.00	CD	0.80000%	03/12/2020	03/30/2020	09/30/2021	09/30/2021	250,000.00	250,000.00	248,137.50
Citibank, N.A.	250,000.00	CD	3.00000%	07/24/2018	08/03/2018	08/03/2021	08/03/2021	250,000.00	250,000.00	255,707.50
Discover Bank	250,000.00	CD	3.00000%	11/14/2018	11/21/2018	11/23/2020	11/23/2020	250,000.00	250,000.00	253,082.50
Enerbank USA Inc.	250,000.00	CD	2.10000%	07/02/2019	07/10/2019	04/10/2020	07/11/2022	250,000.00	250,000.00	250,080.00
1st Source Bank	250,000.00	CD	2.40000%	06/04/2019	06/13/2019	07/13/2022	07/13/2022	250,000.00	250,000.00	255,732.50
Flagstar Bank, FSB	250,000.00	CD	2.45000%	06/04/2019	06/12/2019	06/13/2022	06/13/2022	250,000.00	250,000.00	255,842.50
Goldman Sachs Bank USA	250,000.00	CD	1.85000%	10/30/2019	10/30/2019	10/31/2022	10/31/2022	250,000.00	250,000.00	252,787.50
JPMorgan Chase Bank, National Association	250,000.00	CD	2.10000%	07/02/2019	07/05/2019	07/05/2020	07/05/2022	250,000.00	250,000.00	250,685.00
FEDERATED GOVT OBL CAP	1,110,470.93	MMFUND	---	---	---	03/31/2020	03/31/2020	1,110,470.93	1,110,470.93	1,110,470.93
Morgan Stanley Private Bank, National Association	250,000.00	CD	2.75000%	01/03/2019	01/10/2019	07/10/2020	07/10/2020	250,000.00	250,000.00	251,215.00
Pinnacle Bank (Nashville TN)	250,000.00	CD	2.00000%	07/02/2019	07/15/2019	05/15/2020	05/15/2020	250,000.00	250,000.00	250,322.50
Raymond James Bank, N.A.	100,000.00	CD	1.70000%	10/30/2019	11/08/2019	11/08/2021	11/08/2021	100,000.00	100,000.00	100,616.00
Safra National Bank of New York	100,000.00	CD	2.80000%	12/21/2018	12/27/2018	04/15/2020	04/15/2020	100,000.00	100,000.00	100,077.00
Sallie Mae Bank	250,000.00	CD	2.45000%	05/10/2019	05/15/2019	05/17/2021	05/17/2021	250,000.00	250,000.00	253,320.00
Stearns Bank National Association	250,000.00	CD	1.70000%	12/23/2019	12/27/2019	06/27/2022	06/27/2022	250,000.00	250,000.00	251,797.50
Synchrony Bank	250,000.00	CD	2.45000%	05/10/2019	05/17/2019	05/17/2022	05/17/2022	250,000.00	250,000.00	255,685.00
TIAA FSB Holdings, Inc.	250,000.00	CD	1.95000%	08/14/2019	08/28/2019	08/26/2022	08/26/2022	250,000.00	250,000.00	253,300.00
Texas Exchange Bank, SSB	250,000.00	CD	1.00000%	03/12/2020	03/27/2020	03/25/2022	03/25/2022	250,000.00	250,000.00	248,300.00
Wells Fargo Bank, National Association	250,000.00	CD	2.45000%	05/10/2019	05/17/2019	05/17/2021	05/17/2021	250,000.00	250,000.00	253,330.00
	<b>9,110,470.93</b>									<b>9,165,424.43</b>