

**HILLSBOROUGH COMMUNITY COLLEGE
DISTRICT BOARD OF TRUSTEES
BOARD MEETING
WEDNESDAY, DECEMBER 6, 2023 – 4:00 P.M.
BRANDON CAMPUS, BADM 116/117, CONFERENCE CENTER
10451 NANCY WATKINS DRIVE
BRANDON, FLORIDA 33511
MINUTES**

1.0 GENERAL FUNCTIONS

1.01 Call to Order

This meeting was also held by Zoom video conferencing. The public was reminded that questions or comments can be submitted to the Trustees' email address at any time.

1.02 Invocation

1.03 Pledge of Allegiance

1.04 Roll Call

The following Trustees were in attendance:

- Nancy Watkins
- Aakash Patel (virtual)
- Greg Celestan
- Chip Diehl
- Brian Lametto (virtual)
- Matthew Valentin

1.05 Welcome to Guests, Staff and Faculty.

1.06 Foundation Report

Garrett Weddle, Executive Director for the Foundation, provided the Board with a brief update of the HCCF activities and support.

1.06.01 The Foundation Report was sent to the Board under separate cover. A summary of July – October 2024, included:

- \$2.7M in new gifts and commitments, up 69% compared to last year.

1.06.02 Highlights:

- Advancement Operations Consultant onsite November 14, 2023
- Scholarships awarded for spring: \$163,000 to 180 students.
- Fishing Tournament: Gross profit \$64,500 with 40 boats

1.06.03 Events:

- HCC Golf Tournament, SOLD OUT December 4, 2023, at Tampa Palms Golf & Country Club.
- BBCB, March 6-8, 2024, Tampa Convention Center.
- HCC Presidential Showcase, April 17, 2024, Armature Works.

1.07 Faculty, Staff and Student Recognitions

Angela Eveillard, Interim Executive Director of Marketing, provided the following faculty, staff and student recognitions:

- 1.07.01 HCC students competed in the Great Debate; a state debate competition held at St. Pete College. HCC students **Simeon Sanders** placed first, and **Kiara Crumby** placed second. Students competed against four other community colleges and ten finalists.
- 1.07.02 **Hawk Media Club** earned first place honors at the 64th Annual Florida College System Publications Association Conference in Design, Photography, In-Depth Reporting and Arts Reporting. Students also received honors in Feature Photo, Headlines and Comic Strip categories. Editor-in-Chief, **Olivia Crandall** received the prestigious Inner Circle Award which recognizes students who earn honors in three or more categories. Journalism students **Luise Barbieri, Emele Gaspar, and Lauren Lee** were awarded honors in multiple categories.
- 1.07.03 **Dr. Dawn Herd-Clark**, Ybor City Campus Faculty, recently published two literary pieces, "Affordable Higher Education" and co-authored with Felicia Jamison "Claudius Turner, the Dorchester Cooperative Movement, and African Americans in Liberty County, Georgia," *Journal of the Georgia Association of Historians*, 2023.
- 1.07.04 **Dr. Tripat Kaur**, program manager for the medical laboratory science program, presented at the Gerontological Society of America annual conference. Her presentation was titled "The Role of Community Colleges in Training Healthcare Workers for an Aging Population".
- 1.07.05 HCC **Marketing and Public Relations** in partnership with the **Diversity and Equity** department were awarded a Public Relations Society of America Tampa Bay prestige award for the 2023 Black, Brown and College Bound marketing and public relations initiatives.
- 1.07.06 HCC student **Joselyn Sneed** was awarded the Kanji Family Ron Alicandro hospitality management scholarship at the annual ExTravelganza event.

- 1.08 The Chair recommended adoption of the agenda, all revisions to the agenda and approval of all agenda items marked "**Consent.**"

Trustee Celestan made a motion to approve, seconded by Trustee Diehl. After due discussion and consideration, approval was given by aye vote of all members present.

- 1.09 The President recommended approval of the **October 25, 2023, Board Meeting Minutes.**
Trustee Watkins asked if there were any additions or corrections to the minutes, hearing none, the minutes were approved as drafted.

2.0 HEARING OF STUDENTS

3.0 HEARING OF CITIZENS

4.0 HEARING OF FACULTY AND STAFF

5.0 HUMAN RESOURCES

- 5.01 The President, recommended approval of individuals for **full-time employment**. These individuals will be compensated in accordance with the Board-approved Salary Schedule.
- 5.02 The President, recommended approval of **part-time faculty and staff employment** recommendations for Term 23/FA and 24/SP. Each part-time employee will be compensated in accordance with the Board-approved Salary Schedule.
- 5.03 The President recommended acknowledgment of **employment separations**.
- 5.04 The President recommended approval of the following **post tenured faculty remain on continuing contracts**.

Katen Amin, Business, YB
Adonis Amparo, Librarian, YB
John Bacheller, Biology, DM
Tracy Barnes, Electronics, DM
Deborah Barr, Sociology, DM
Jennifer Bess, Biology, DM
Jana Bielecki, English, YB
Natalie Bisciglia, Humanities, SS
Karen Boosinger, Reading, SS
Jeremy Bullian, Librarian, YB
Anthony Buonaquisti, Physics, DM
Evelio Carballo-Lopez, Physics, PC
Cecilia Carr, Nursing, DM
Marilyn Carrasquillo, Computer Sci, DM
Myrah Caya, Counselor, YB
Vincent Centonze, Veterinary Tech., PC
Phillip Chamberlin, English, SS
Sarrah Conn, Sociology, YB
Edward Coursey, English, DM
Karl Debate, Physical Education, DM
Walt Ellis, Sociology, DM
James FATHERREE, Earth Sciences, BR
June Fishbourne, Psychology, SS
David Flanigan, Chemistry, BR
Charity Freeman, English, PC
Richard Gaspar, Communications, YB
Debarati Ghosh, Biology, BR
Melissa Gonzalez-Lam, Math, YB
Shirley Hamilton, Dietetic Tech., DM
Craig Hardesty, Math, SS
Kristin Heathcock, Librarian, BR
Margaret Hopson-Fernandes, Biology, BR
Todd Huffman, Speech, SS
Moheb Isaac, Chemistry, SS

Frederick Jaeger, Hospitality Mgmt., DM
Todd Joseph, Psychology, DM
Sami Kadamani, Math, BR
Joann Kakascik, Math, DM
Craig Kasper, Aquaculture, BR
Diane Kelly, Math, PC
Elizabeth Key-Raimer, Counselor, DM
Lee Koratich, Math, YB
Mustapha Lahrach, Biology, SS
Theresa Lewis, Counselor, BR
Lawrence Linder, EMT, SS
Suzanne Lynch, English, DM
Brian Marlowe, Earth Sciences, DM
Michele Martinez, Accounting, BR
Becky McAfee, Computer Science, BR
Elizabeth McCullough, Chemistry, BR
Kenneth McCullough, Political Science, DM
Shawn McKinney, Philosophy, SS
Lauren McNamara, Math, DM
Johana Melendez, Biology, PC
Angela Mick, Counselor, DM
James Miller, Math, DM
Sharon Moran, Computer Science, DM
April Muchmore-Vokoun, English 2nd Lang., DM
Bridget Mullen, Reading, PC
Darryl Miles, Psychology, DM
Kristina Nappi, Nursing, DM
Melynda Neal, Criminal Justice, YB
Thea Nicolaidis, English, SS
Valerie Palazzolo, Art History, YB
Kathryn Pantelis, Math, DM
Jeffrey Pelzer, Computer Science, DM
Laurie Pierce, Opticianry, DM
Paula Porter-Smith, Dental Hygiene, DM

Paul Rabaut, Biology, YB
John Reffue, Speech, DM
Gina Ricard, Respiratory Therapy, DM
Joscelyn Richey, Nursing, DM
Randall Rockefeller, Computer Science, BF
Roberto Rubini, Chemistry, YB
Valerie Saad, English, DM
Mark Sandag, Legal Assistant, YB
Michelle Sanders, Reading, DM
Theresa Scott, English, SS
Christine Seiler, History, BR
Sheryl Sippel, Math, DM
Kathryn Smith, Nursing, DM
Lisa Smith, Biology, DM
Cameron Spears, Computer Science, DM
Shelly Stein, Speech, DM
Janet Stevenson, Math, DM
Gwendolyn Suarez, Radiation Therapy, DM
Mark Switzer, Music, DM
Thomas Tankersley, Paralegal, YB
Kristine Thomas, Biology, SS
Michelle Thompson, Computer Science, BF
Joseph Tisdale, Architectural Const., DM
Rebecca Todd, Anthropology, DM
Kelley Torregiante, Psychology, DM
Vien Truong, Math, PC
Christina Turner, Chemistry, DM
John Van Dyke, English, BR
Andrea Vicente, History, YB
Misty Vorder-Bruegge, Math, DM
Mary Wasinger, Nursing, DM
Janet Willman, English, BR
Mark Zarycki, Business, BR

Trustee Diehl made a motion to approve, seconded by Trustee Celestan. After due discussion and consideration, approval was given by aye vote of all members present.

6.0 EDUCATIONAL PROGRAMS & STUDENT SERVICES

- 6.01 The President, recommended approval of the **course modifications, course inactivation, program modifications and the new programs** to be effective FA/24, unless otherwise noted.

7.0 INSTITUTIONAL SERVICES

- 7.01 The President recommended the Board acknowledge the receipt of the **annual IRS Form 990 of the Hillsborough Community College Foundation, Inc.** for the Fiscal Year 2022-2023 and recommends that the Board of Trustees **certify** that The Hillsborough Community College Foundation, Inc. is operating in a manner consistent with the goals of Hillsborough Community College and the State of Florida.

Trustee Diehl made a motion to approve, seconded by Trustee Celestan. After due discussion and consideration, approval was given by aye vote of all members present.

8.0 FINANCIAL SERVICES

- 8.01 The President recommended approval of **Budget Amendment Number Two**
Trustee Lametto made a motion of approval, seconded by Trustee Lametto. After due discussion and consideration, approval was given by aye vote of all members present.
- 8.02 The President recommended **acceptance of the Operational Audit Report No. 2024-035**
Trustee Diehl made a motion of approval, seconded by Trustee Celestan. After due discussion and consideration, approval was given by aye vote of all members present.
- 8.03 The President recommended approval of **Amendment No. 8 to the contract with Reno Building, LLC dba Reno Boyd Co., establishing a Guaranteed Maximum Price in the amount of \$2,934,398.00** for exterior improvements to the Gymnasium Building (DGYM) at the Dale Mabry Campus
Trustee Celestan made a motion of approval, seconded by Trustee Diehl After due discussion and consideration, approval was given by aye vote of all members present.
- 8.04 The President recommended approval to **adjust the College's records** for any items that are not relocated for reuse at another College location.
Trustee Diehl made a motion of approval, seconded by Trustee Celestan. After due discussion and consideration, approval was given by aye vote of all members present.
- 8.05 The President recommended awarding of a **contract to Cigna Health & Life Insurance Co.** of Bloomfield, CT, to provide administration for self-insured medical benefits and an integrated prescription drug plan for a three-year term beginning July 1, 2024, through June 30, 2027, with the option to renew for two (2) additional one-year periods.
Trustee Diehl made a motion of approval, seconded by Trustee Celestan. After due discussion and consideration, approval was given by aye vote of all members present.
- 8.06 Informational Item Only – **Financials September 2023.**

9.0 ADMINISTRATIVE REPORT

- 9.01 The President asked Eric Johnson, Director of Community and Government Relations to give an **update regarding the 2024 Legislative Agenda**. Director Johnson presented a power point of items on the agenda and what to expect. He also invited all Board members to attend the January 22, 2024 AFC Conference in Tallahassee. As well as the ACCT Legislative Summit in Washington, DC on October 4-7, 2024.
- 9.02 The President announced the Board Retreat will take place on Friday, April 5, 2024. Details will follow.

10.0 LEGAL REPORT

11.0 HEARING OF BOARD MEMBERS

11.01 Trustee Valentin thanked all the faculty and staff of HCC for their hard work this year and hope it continues into the new year benefitting the Tampa Bay Community. He also expressed his hope for HCC to delve into AI courses.

11.01 Trustee Patel Congratulated Trustee Celestan for the great article (podcast) in the TBBJ.

11.01 Trustee Diehl wished everyone a Happy Holiday and looks forward to the New Year

11.02 Trustee Watkins wished everyone a Happy Holiday and Happy New Year.

President Atwater announced the selection, offer and acceptance of a new General Counsel. He will be joining us on January 29, 2024.

12.0 ADJOURNMENT

There being no further business, the meeting adjourned at 5:25 p.m.