



**DISTRICT BOARD OF TRUSTEES
BOARD MEETING**

**SEPTEMBER 23, 2020
4:00 PM**

LOCATION: ZOOM

CLICK HERE TO JOIN:
<https://hccfl.zoom.us/j/94281382928>

**HILLSBOROUGH COMMUNITY COLLEGE
DISTRICT BOARD OF TRUSTEES
BOARD MEETING
WEDNESDAY, SEPTEMBER 23, 2020 – 4:00 P.M.
VIA ZOOM
<https://hccfl.zoom.us/j/94281382928>**

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1.0 GENERAL FUNCTIONS

- 1.01 Call to Order
- 1.02 Invocation
- 1.03 Pledge of Allegiance
- 1.04 Roll Call
- 1.05 Welcome to Guests and Staff Members
- 1.06 Foundation Report
- 1.07 Faculty and Staff Recognitions
- 1.08 The Chairman recommends adoption of the Agenda, all revisions to the Agenda and approval of all agenda items marked “**Consent**”.
- 1.09 The President recommends approval of the **August 12, 2020 Board Meeting minutes** (submitted herein for your review).

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2.0 HEARING OF STUDENTS

3.0 HEARING OF CITIZENS

4.0 HEARING OF FACULTY AND STAFF

5.0 HUMAN RESOURCES

- CONSENT** 5.01 The President recommends approval of individuals for **full-time employment**. Each full-time employee will be compensated in accordance with the Board-approved Salary Schedule (submitted herein for your review).

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CONSENT 5.02 The President recommends approval of individuals for **part-time employment** during Term 20/FA. Each part-time employee will be compensated in accordance with the Board-approved Salary Schedule (submitted herein for your review). 15

CONSENT 5.03 The President recommends acknowledgment of **employment separations** (submitted herein for your review). 18

6.0 EDUCATIONAL PROGRAMS & STUDENT SERVICES

7.0 INSTITUTIONAL SERVICES

7.01 The President recommends review and acceptance of the **annual audit** of the **Hillsborough Community College Foundation, Inc.** for Fiscal Year 2019-2020 (submitted herein for your review). 21

8.0 FINANCIAL SERVICES

8.01 The President recommends that **continuing contracts** with **SGM Engineering, Inc.; Anston-Greenlees; VoltAir Consulting Engineers, Inc.;** and **Hahn Engineering** be amended to increase the maximum amount of award to four million dollars (\$4,000,000) per project (submitted herein for your review). 22

8.02 The President recommends that **continuing contracts** with **Wilder Architecture, Inc.; Holmes Hepner & Associates Architects, Inc.; FleishmanGarcia Architecture;** and **Baker Barrios Architects, Inc.** be amended to increase the maximum amount of award to four million dollars (\$4,000,000) per project (submitted herein for your review). 23

8.03 The President recommends that **continuing contracts** with **Pennoni Associates, Inc.; Ayers Associates, Inc.;** and **Stantec Consulting Services, Inc.** be amended to increase the maximum amount of award to four million dollars (\$4,000,000) per project (submitted herein for your review). 24

8.04 The President recommends that **continuing contracts** with **Williams Company; Charles Perry Partners, Inc.; Reno Building, LLC; Crossroads Construction Company; Foresight Construction Group, Inc.;** and **Horus Construction Services, Inc.** be amended to increase the maximum amount of award to four million dollars (\$4,000,000) per project (submitted herein for your review). 25

9.0 ADMINISTRATIVE REPORT

10.0 LEGAL REPORT

11.0 HEARING OF BOARD MEMBERS

12.0 ADJOURNMENT

Section 1

**HILLSBOROUGH COMMUNITY COLLEGE
DISTRICT BOARD OF TRUSTEES
BOARD MEETING
WEDNESDAY, AUGUST 12, 2020 – 4:00 P.M.
VIA ZOOM VIDEO CONFERENCING
MINUTES**

1.0 GENERAL FUNCTIONS

1.01 Call to Order

- 1.01.01 Due to the COVID-19 virus, this meeting was held by Zoom video conferencing. The Board secretary shared there were no public comments submitted to the Board prior to the meeting. The public was reminded that questions or comments could be submitted to the trustees email address at any time during the meeting.

1.02 Invocation

1.03 Pledge of Allegiance

- 1.03.01 As this was a video conference, the Pledge of Allegiance could not be made.

1.04 Roll Call

The following Trustees were in attendance:

- Mrs. Betty Viamontes
- Mrs. Dipa Shah
- Mr. Randall Reid
- Brig.Gen. Chip Diehl
- Mr. Bruce Wills

- 1.04.01 Mr. Reid administered the Oath of Office to newly appointed student trustee, Mr. Robert "Bruce" Wills.

1.05 Welcome to Guests, Faculty and Staff Members

1.06 Foundation Report

- 1.06.01 The Foundation Report was sent to the Board under separate cover. A summary of activities in June included:
- \$1.6M YTD in Cash Donations;
 - \$4.65M in Total Revenue;
 - \$454K YTD in Net Gains on Investments; and

- \$12.9M in Ending Net Assets.

1.06.02 The first ever comprehensive fundraising campaign tripled our initial goal, raising \$9,221,868.

1.06.03 Received \$100,000 planning grant from JPMorgan Chase for our new Heavy Equipment program.

1.06.04 There was a 19% increase in scholarships awarded, reflecting an all-time high dollar amount.

1.06.05 A summary of activities and donations received in June. Donors included:

- *The Children's Board of Hillsborough County*
- *Community Foundation of Tampa Bay, Inc.*
- *State of Florida, Department of the Lottery*
- *Christopher F. Snyder*
- *BayCare Health System*
- *Charles Perry Partners, Inc.*
- *Peninsular Mechanical Contractors, Inc.*
- *Ann E. Allen*
- *Anthony Borrell*
- *Rey F. Bulnes*
- *Jeanette Voigt*

1.07 Faculty, Staff and Student Recognitions

Dr. Atwater advised that detailed recognitions were listed in the *Hawkwire* newsletter.

1.08 The Chairman recommended adoption of the agenda, all revisions to the agenda and approval of all agenda items marked "**Consent**".

Mrs. Viamontes made a motion of approval, seconded by Mrs. Shah. After due discussion and consideration, approval was given by aye vote of all members present.

1.09 The President recommended approval of the **June 23, 2020 Board Workshop, June 24, 2020 Board Workshop** and the **June 24, 2020 Board Meeting Minutes**.

Mrs. Shah made a motion of approval, seconded by Mrs. Viamontes. After due discussion and consideration, approval was given by aye vote of all members present.

2.0 HEARING OF STUDENTS

3.0 HEARING OF CITIZENS

4.0 HEARING OF FACULTY AND STAFF

5.0 HUMAN RESOURCES

- 5.01 The President recommended approval of individuals for **full-time employment**. These individuals will be compensated in accordance with the Board-approved Salary Schedule.

Mrs. Viamontes made a motion of approval, seconded by Mrs. Shah. After due discussion and consideration, approval was given by aye vote of all members present.

- 5.02 The President recommended approval of **part-time faculty and staff employment** recommendations for Term 20/FA. Each part-time employee will be compensated in accordance with the Board-approved Salary Schedule.

Mrs. Viamontes made a motion of approval, seconded by Mrs. Shah. After due discussion and consideration, approval was given by aye vote of all members present.

- 5.03 The President recommended acknowledgment of **employment separations**.

Mrs. Viamontes made a motion of approval, seconded by Mrs. Shah. After due discussion and consideration, approval was given by aye vote of all members present.

- 5.04 The President recommended that the Board ratify the **Memorandum of Understanding (MOU) with FUSA** related to changes to the Collective Bargaining Agreement and related issues associated with the impact of COVID-19 for the spring, summer and fall terms.

Mrs. Shah made a motion of approval, seconded by Mrs. Viamontes. After due discussion and consideration, approval was given by aye vote of all members present.

6.0 EDUCATIONAL PROGRAMS & STUDENT SERVICES

- 6.01 The President recommended approval of the **new courses, course modification, program modification and new programs** to be effective fall 2021, unless otherwise noted.

Mrs. Viamontes made a motion of approval, seconded by Mrs. Shah. After due discussion and consideration, approval was given by aye vote of all members present.

7.0 INSTITUTIONAL SERVICES

- 7.01 The President recommended approval of the College's **July 1, 2020 Educational Plant Survey** for submittal to the Office of Educational Facilities, Florida Department of Education.

Mr. Viamontes made a motion of approval, seconded by Mrs. Shah. After due discussion and consideration, approval was given by aye vote of all members present.

8.0 FINANCIAL SERVICES

- 8.01 The President recommended approval of the **Application for Final Payment in the amount of \$88,076.12 to Charles Perry Partners, Inc.**, for completion of the addition of approximately 450 parking spaces and a monumental sign located at the Dale Mabry Campus, as reviewed and submitted by Hepner Architects, Inc.

Mrs. Viamontes made a motion of approval, seconded by Mrs. Shah. After due discussion and consideration, approval was given by aye vote of all members present.

- 8.02 The President recommended approval of the **Lease Agreement with Florida Health Sciences Center, Inc., d/b/a Tampa General Hospital (TGH)** beginning August 25, 2020, to allow HCC to remain in the District Administrative Offices for a term up to thirty (30) months through February 25, 2023, with no rental payments. HCC will remain responsible for our operational costs and routine maintenance costs.

Mrs. Viamontes made a motion of approval, seconded by Mrs. Shah. After due discussion and consideration, approval was given by aye vote of all members present.

- 8.03 The President recommended approval of the **Assignment and Assumption of the Reciprocal License Agreement for Parking to Tampa General Hospital** that the Board and the City of Tampa approved in July 2007, at closing for the sale of the District Administrative Offices.

In conjunction, the President recommended approval of the **First Amendment for the Purchase and Sale and Deposit Receipt Agreement with Tampa General Hospital**, to include the Reciprocal License Agreement for Parking be as a permitted exception under the terms of the agreement, and to provide an executed Assignment and Assumption of the License Agreement at closing.

Mrs. Viamontes made a motion of approval, seconded by Mrs. Shah. After due discussion and consideration, approval was given by aye vote of all members present.

- 8.04 The President recommended approval of **Budget Amendment No. 1.**

Mrs. Shah made a motion of approval, seconded by Mrs. Viamontes. After due discussion and consideration, approval was given by aye vote of all members present.

8.05 The President recommended approval of **Budget Amendment No. 2.**

Mrs. Shah made a motion of approval, seconded by Mrs. Viamontes. After due discussion and consideration, approval was given by aye vote of all members present.

8.06 The President recommended approval of **Amendment No. 2 to the contract with Horus Construction Services, Inc.**, establishing a Guaranteed Maximum Price in the amount of \$833,867 for the Technology Building Backfill Remodel Project to include rooms 121A, 122, 124, 124A, 364, 365 and 463, located at the Dale Mabry Campus.

Mr. Reid asked if the continuing services contract limits were increased to \$4M. Mr. Ben Marshall, Facilities Manager, said not at this time. Mr. Marshall stated that Horus Construction Services, Inc. was grandfathered in to the \$2M limit with the design teams raised to the \$200K limit. Dr. Atwater stated he would submit an agenda item in September to adjust the limits according to the new state amendment.

Mrs. Shah made a motion of approval, seconded by Mrs. Viamontes. After due discussion and consideration, approval was given by aye vote of all members present.

8.07 The President recommended approval of the **May 2020 Financial Statements.**

Mrs. Shah made a motion of approval, seconded by Mrs. Viamontes. After due discussion and consideration, approval was given by aye vote of all members present.

8.08 The President recommended approval of the **transfer of \$20,000,000 from the June 30, 2020 Fund 1 Unrestricted Fund Balance** to Fund 7.

Brig.Gen. Diehl stated that he was concerned about where the College allocated the funds and disagreed that the funds should be used for deferred maintenance. Dr. Atwater advised that the College was only recommending that half of the funds be used for deferred maintenance but if the Board decides there are other priorities, the College is open to suggestions and recommendations.

Mr. Reid reiterated that the recommendation was simply to transfer funds and not a commitment to where the funds were being allocated. Dr. Atwater added that the College would seek Board approval prior to utilizing these funds. Mrs. Shah added that this is a very responsible move and a very good decision.

Brig.Gen. Diehl asked if money is put in Fund 7, if that money be used to assist with construction of the new administrative building. Dr. Atwater advised yes.

Mrs. Shah made a motion of approval, which was then tabled by the Board.

After due discussion and consideration, Mrs. Shah modified her motion of approval of the transfer of \$20,000,000 from the June 30, 2020 Fund 1 Unrestricted Balance to Fund 7, and not specifically how the funds are spent, seconded by Mrs. Viamontes. Approval was given by aye vote of all members present.

- 8.09 The President recommended entering into a **contract with Baker Barrios Architects, Inc.**, which provides architectural/engineering services to provide planning, preparation of bid and construction documents, and contract administration for the construction of an approximately three (3) story, thirty thousand (30,000) to forty-five thousand (45,000) square foot administrative, multi-purpose facility at the College's Dale Mabry Campus, for a **total cost of \$1,122,400**. The contract provides for progress payments to compensate Baker Barrios Architects, Inc., as authorized work is completed.

Mrs. Shah made a motion of approval, seconded by Mrs. Viamontes. After due discussion and consideration, approval was given by aye vote of all members present.

9.0 ADMINISTRATIVE REPORT

- 9.01 Dr. Atwater advised that the College will reopen its doors to students on August 17, 2020 for in-person learning. He added that enrollment is still down about 16% but is consistent across the state.

10.0 LEGAL REPORT

11.0 HEARING OF BOARD MEMBERS

- 11.01 Mr. Wills stated that he was happy to be on the Board.
- 11.02 Mrs. Viamontes welcomed Mr. Wills to the Board. She mentioned that she has relatives attending HCC and noted that they were impressed with the amount of preparation the Dale Mabry Campus has done to give students a safe environment in which to learn.
- 11.03 Mrs. Shah stated that she was pleased the College's doors are opening and hopefully will provide some normalcy to students.
- 11.04 Brig.Gen. Diehl asked if the ACCT Annual Congress was going to be virtual this year. Dr. Atwater advised yes.
- 11.05 Mr. Reid stated that he was pleased with the advance work done on the new district offices, given that the sale of the district office building was yet to be completed.

12.0 ADJOURNMENT

There being no further business, the meeting adjourned at 4:49 p.m.

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Section 2-4

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Section 5

RECOMMENDATION TO HILLSBOROUGH COMMUNITY COLLEGE BOARD OF TRUSTEES

Agenda Number: 5.01

CONSENT

BACKGROUND AND PERTINENT FACTS:

These are personnel appointments for budgeted full-time positions.

ECONOMIC IMPACT:

All of the positions are budgeted within the current fiscal year (2020-2021). Except for temporary positions, these positions will be fully budgeted in subsequent fiscal years unless program or service changes or financial exigency requires that funds be discontinued.

OBJECTIVE:

To provide necessary staff support for the appropriate divisional unit.

LEGAL AUTHORITY:

SBE 6A-14.0261, FAC
F.S. 1001.64; 1001.65

RECOMMENDATION:

The President recommends approval of individuals for full-time employment (submitted herein for your review). Each full-time employee will be compensated in accordance with the Board-approved Salary Schedule.

Initiator

Date

Vice President/Campus President/Exec Dir of Human Resources

Date

District President

Date

FULL-TIME APPOINTMENTS
SEPTEMBER 23, 2020 BOARD MEETING

FACULTY

<u>NAME</u>	<u>TITLE</u>	<u>POSITION #</u>	<u>CAMPUS</u>	<u>START DATE</u>
Anitori, Eugene	Cardio Sonography Instructor	FFC30250	Dale Mabry	08/13/20
Bankston, Jennifer*	Nursing Instructor	FFC30152	Dale Mabry	08/13/20
Brown, Kathrine	Nursing Instructor	FFC30038	Dale Mabry	08/13/20
D'Amico, Evie*	Speech Instructor	FFC3T298	Plant City	08/13/20
Sabio, Darlene*	Biological Sciences Instructor	FFC3T299	Plant City	08/13/20

STAFF EXEMPT

<u>NAME</u>	<u>TITLE</u>	<u>POSITION #</u>	<u>CAMPUS</u>	<u>START DATE</u>
Alvarez Guzman, Gabriel	Student Services Advising Generalist	EFC0600047	SouthShore	08/27/20
Colantonio, Lawrence	PSAV Coordinator	EFC0800084	Ybor City	08/27/20
Johnson, Nicholas	Student Services Advising Generalist	EFC0600111	SouthShore	08/27/20
Knoll, Jason*	Health Sciences Program Coordinator	EFC0800024	Dale Mabry	08/27/20
Liller, David	Community Relations Marketing Manager	EFC1000090	Ybor City	08/13/20
Rice, Jill*	Grants Manager	EFC1000070	District	08/31/20
Shafer, Rebecca	Financial Services Manager	EFC1000089	District	09/17/20

STAFF NON-EXEMPT

<u>NAME</u>	<u>TITLE</u>	<u>POSITION #</u>	<u>CAMPUS</u>	<u>START DATE</u>
Harris, Taren	Staff Assistant	NFC0200042	Plant City	09/10/20
Villalona, Jamie	Learning Resources Technician	NFC0300054	District	09/10/20

PROMOTION

<u>NAME</u>	<u>FROM</u>	<u>CAMPUS</u>	<u>TO</u>	<u>CAMPUS</u>	<u>START DATE</u>
Felucidario-Llenes, Reinhild	Financial Services Manager	District	Accounting Services Officer	District	09/10/10
Hammond, Daniel	Property Assistant	District	Info Technology Technician	SouthShore	09/17/20

*Full-Time Temporary

**Full-Time Temporary/Grant-Funded

FULL-TIME APPOINTMENTS
SEPTEMBER 23, 2020 BOARD MEETING

Hodge, Jared	Information Tech Technician	Coll. Studio	Applic Programmer/Analyst	Coll. Studio	08/27/20
Lopez, Zabrina	Academic Records Associate	Coll. Studio	Financial Aid Counselor	Coll. Studio	09/17/20
Tarrago, Mark*	Bookstore Tech Supervisor	Plant City	Bookstores Manager	Dale Mabry	08/13/20
Supsky, Sean*	Public Safety Officer	Dale Mabry	Public Safety Supervisor	District	08/27/20

**Full-Time Temporary*

***Full-Time Temporary/Grant-Funded*

RECOMMENDATION TO HILLSBOROUGH COMMUNITY COLLEGE BOARD OF TRUSTEES**Agenda Number: 5.02****CONSENT****BACKGROUND AND PERTINENT FACTS:**

The College has determined that part-time faculty and staff are needed to support the academic programs for the Academic Term 20/FA. Part-time faculty will be employed on a term-by-term basis. If additional part-time staff is needed, a supplementary list will be submitted for appointment.

ECONOMIC IMPACT:

All of the positions are budgeted within the current fiscal year (2020-21). All part-time faculty and staff budgets are reviewed during budget development and established based on enrollment projections and departmental need.

OBJECTIVE:

To augment full-time faculty and staff with temporary assistance to meet the academic goals of the College.

LEGAL AUTHORITY:

SBE 6A-14.0261, FAC
F.S. 1001.64; 1001.65

RECOMMENDATION:

The President recommends approval of individuals for part-time employment during Term 20/FA (submitted herein for your review). Each part-time employee will be compensated in accordance with the Board-approved Salary Schedule.

Initiator**Date****Vice President/Campus President/Exec Dir of Human Resources****Date****District President****Date**

1-0-024(2/04)

PART-TIME APPOINTMENTS
SEPTEMBER 23, 2020 BOARD MEETING

FACULTY

<u>NAME</u>	<u>TITLE</u>	<u>POSITION #</u>	<u>CAMPUS</u>	<u>BEGIN DATE</u>
Blair, Joshua	Adj Humanities Instructor	FPNC0131	Plant City	08/24/20
Callahan, Paul	Adj Psychology Instructor	FPNC0052	Dale Mabry	08/20/20
Caraballo, Elsida	Adj Psychology Instructor	FPNC0301	Ybor City	08/31/20
Citrano, Anthony	Adj Occupational NC Instructor	FPNN0060	Ybor City	08/19/20
Conage-Douse, Monique	Adj Nursing Instructor	FPNC0069	Dale Mabry	08/17/20
Cooper, Brent	Adj Psychology Instructor	FPNC0146	Plant City	09/01/20
Craig, Hannah	Adj Respiratory Therapy Instructor	FPNC0286	Dale Mabry	08/27/20
Doheny, Alyssa	Adj Law Enforcement NC Instructor	FPNN0062	Ybor City	09/04/20
Forman, Patricia	Adj Nursing Instructor	FPNC0069	Dale Mabry	08/17/20
Galindo, Michelle	Adj Education Instructor	FPNC0046	Dale Mabry	09/10/20
Gedeon, Isemaelle	Adj Nursing Instructor	FPNC0069	Dale Mabry	08/17/20
Gray, Patrick*	Adj Criminal Justice Trust Fund Instructor	FPNNV006	Ybor City	08/24/20
Green, Amy	Adj Psychology Instructor	FPNC0052	Dale Mabry	08/21/20
Jackson, Latiffany	Adj Nursing Instructor	FPNC0069	Dale Mabry	08/17/20
Jenkins, Krystal	Adj Education Instructor	FPNC0465	SouthShore	08/17/20
Kahlich, Chelsey	Adj Respiratory Therapy Instructor	FPNC0286	Dale Mabry	08/27/20
Kidd, Michael	Adj Nuclear Medical Technology Instructor	FPNC0084	Dale Mabry	08/17/20
Kindred, Shakea	Adj Education Instructor	FPNC0046	Dale Mabry	08/17/20
Lee, Mark	Adj Anthropology Instructor	FPNC0040	Dale Mabry	08/24/20
Molina, Cathy	Adj Nursing Instructor	FPNC0069	Dale Mabry	08/20/20
Nichols, Alyssa	Adj Nursing Importation Instructor	FPNN0002	Dale Mabry	09/02/20
Origlia, Samantha	Adj Psychology Instructor	FPNC0146	Plant City	08/24/20
Perez, Theodore	Adj Law Enforcement NC Instructor	FPNN0063	Ybor City	09/10/20
Remington, Miranda	Adj Psychology Instructor	FPNC0146	Plant City	08/31/20
Rohan, Andrew	Adj Mathematics Instructor	FPNC0163	Ybor City	08/17/20
Sallee, Amy	Adj Theatre Instructor	FPNC0422	Ybor City	08/17/20
Shaw, William	Adj High Liability Instructor	FPNN0064	Ybor City	08/24/20
Sheehan, Richard	Adj Accounting Instructor	FPNC0399	SouthShore	08/27/20
Sturgis, Thomas	Adj Psychology Instructor	FPNC0146	Plant City	08/24/20
Watts, Jermece	Adj Nursing Instructor	FPNC0069	Dale Mabry	08/17/20

* Part-Time Temporary/Grant Funded

PART-TIME APPOINTMENTS
SEPTEMBER 23, 2020 BOARD MEETING

Wissman, William Adj Respiratory Therapy Instructor FPNC0286 Dale Mabry 08/17/20

NON-FACULTY

<u>NAME</u>	<u>TITLE</u>	<u>POSITION #</u>	<u>CAMPUS</u>	<u>BEGIN DATE</u>
Ahmed, Mohammed*	PT Technician	ZPP2V010	Dale Mabry	08/21/10
Cano, Alejandro	PT Technician	ZPP20040	Brandon	08/17/20
Castillo, Karla	PT Associate	ZPP50048	Dale Mabry	08/13/20
Curry, Andre	PT Associate	ZPP50048	Dale Mabry	08/14/20
De Jesus Torres, Joshua	PT Technician	ZPC20040	Brandon	08/27/20
Emerle, Karen	PT Associate	ZPP50048	Dale Mabry	08/14/20
Garrido Rodriguez, Ramon	PT Specialist	ZPP4T009	Brandon	08/24/20
Horton, Ryan	PT Specialist	ZPP4T009	Brandon	08/03/20
Luigi Guada, Francisco	PT Technician	ZPP20149	Dale Mabry	08/20/20
Meyer, Alice	PT Associate	ZPP50048	Dale Mabry	08/13/20
Munoz, Layla	PT Associate	ZPC50026	Dale Mabry	08/12/20
Olson, Emily	PT Technician	ZPP20111	Dale Mabry	08/26/20
Paulk, Santareyo	PT Specialist	ZPP4T009	Brandon	08/14/20
Rondeau, Christine	PT Technician	ZPP20111	Dale Mabry	08/26/20
Sheridan, Zachary	PT Technician	ZPP20149	Dale Mabry	08/17/20
Ziss, Samuel	PT Advanced Technician	ZPP30053	Brandon	08/27/20

* Part-Time Temporary/Grant Funded

RECOMMENDATION TO HILLSBOROUGH COMMUNITY COLLEGE BOARD OF TRUSTEES**Agenda Number: 5.03****CONSENT****BACKGROUND AND PERTINENT FACTS:**

Upon review of documentation, it was determined that the employees listed herein will separate from employment at the College as indicated.

ECONOMIC IMPACT:

None.

OBJECTIVE:

To acknowledge separations.

LEGAL AUTHORITY:

SBE 6A-14.0261, FAC
F.S. 1001.64; 1001.65

RECOMMENDATION:

The President recommends acknowledgement of employment separations (submitted herein for your review).

Initiator**Date****Vice President/ President/Exec Dir of Human Resources****Date****District President****Date**

FULL-TIME SEPARATIONS
SEPTEMBER 23, 2020 BOARD MEETING

RESIGNATION

<u>NAME</u>	<u>TITLE</u>	<u>CAMPUS</u>	<u>BEGIN DATE</u>	<u>END DATE</u>
Barry, Robert	Staff Assistant II	Ybor City	02/29/16	09/25/20
Derushia, Jennifer	Academic Advisor	Brandon	01/10/19	09/11/20
Martin, Bruce*	Cardio Sonography Instructor	Dale Mabry	05/29/18	08/10/20

TERMINATION

<u>NAME</u>	<u>TITLE</u>	<u>CAMPUS</u>	<u>BEGIN DATE</u>	<u>END DATE</u>
Rodriguez, Teresa	Admission/Registration/Records Supervisor	Dale Mabry	04/24/08	08/28/20

* Full-Time Temporary

** Full-Time Temporary/Grant Funded

Section 6

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Section 7

RECOMMENDATION TO HILLSBOROUGH COMMUNITY COLLEGE BOARD OF TRUSTEES

Agenda Number: 7.01

BACKGROUND AND PERTINENT FACTS:

Pursuant to the state law, the Hillsborough Community College Foundation's annual Audit for Fiscal Year 2019-2020 is submitted for the Board's acceptance. The Board is asked to review and accept the following:

- College support of direct support organization's operating expenses
- Annual change in the direct support organization's net assets
- Direct support organization's ability to cover indebtedness (both current and projected)

ECONOMIC IMPACT:

None.

OBJECTIVE:

To submit the Fiscal Year 2019-2020 annual Audit of the Hillsborough Community College Foundation, Inc. to the District Board of Trustees for acceptance as required by state law.

LEGAL AUTHORITY:

F.S. 1004.64;1001.65;1004.70

RECOMMENDATION:

The President recommends review and acceptance of the annual audit of the Hillsborough Community College Foundation, Inc. for Fiscal Year 2019-2020.

Initiator



Date

09/02/2020

Vice President/Campus President/Director of Human Resources

Date

District President

Date

Section 8

RECOMMENDATION TO HILLSBOROUGH COMMUNITY COLLEGE BOARD OF TRUSTEES

Agenda Number: 8.01

BACKGROUND AND PERTINENT FACTS:

The following contractors hold Board-approved continuing contracts to provide mechanical, electrical, and plumbing engineering services College-wide for construction projects in which construction costs do not exceed two million dollars (\$2,000,000) which was the state threshold for continuing services contracts at the time of award. These projects primarily consist of renovation, remodeling, and/or retrofitting of mechanical/electrical equipment and/or systems in existing facilities as well as new construction, if desired by the College. The contract term began in April, 2017, for a one (1) year period with the option to renew for up to four (4) additional years, one (1) year at a time. The threshold under Section 287.055(2)(g), Florida Statutes, was increased on July 1, 2020 to four million dollars (\$4,000,000).

FIRM

LOCATION

SGM Engineering, Inc.

Tampa, FL

Anston-Greenlees, Inc.

Tampa, FL

VoltAir Consulting Engineers, Inc.

Tampa, FL

Hahn Engineering, Inc.

Tampa, FL

ECONOMIC IMPACT:

Projects will be budgeted in advance and funded by annual general renovation Public Education Capital Outlay (PECO) appropriations, Capital Outlay & Debt Service (CO&DS) appropriations, capital improvements fees (CIF), general operating funds and other funds as appropriate.

OBJECTIVE:

To increase the College's threshold and maximum award amount for projects under continuing contracts for architectural services to four million dollars (\$4,000,000).

LEGAL AUTHORITY:

SBE 6A-14.0734
FS 1001.02

HCC 6HX-10-6.08
FS 1001.64

FS 287.055
FS 1013.45

RECOMMENDATION:

The President recommends that the continuing contracts **with SGM Engineering, Inc.; Anston Greenlees, Inc.; VoltAir Consulting Engineers, Inc.; and Hahn Engineering, Inc.** be amended to increase the maximum amount of award to four million dollars (\$4,000,000) per project.

Initiator

Date

Vice President/Campus President/Executive Director of Human Resources

Date

District President

Date

RECOMMENDATION TO HILLSBOROUGH COMMUNITY COLLEGE BOARD OF TRUSTEES

Agenda Number: 8.02

BACKGROUND AND PERTINENT FACTS:

The following contractors hold Board-approved continuing contracts to provide architectural services College-wide for construction projects in which construction costs do not exceed two million dollars (\$2,000,000) which was the state threshold for continuing services contracts at the time of award. These projects primarily consist of renovation, remodeling, and/or retrofitting of mechanical/electrical equipment and/or systems in existing facilities as well as new construction, if desired by the College. The contract term began in April, 2017, for a one (1) year period with the option to renew for up to four (4) additional years, one (1) year at a time. The threshold under Section 287.055(2)(g), Florida Statutes, was increased on July 1, 2020 to four million dollars (\$4,000,000).

FIRM

LOCATION

WilderArchitecture, Inc.

Tampa, FL

Holmes Hepner & Associates Architects, Inc.

Tampa, FL

FleischmanGarcia Architecture | Planning | Interior Design

Tampa, FL

Baker Barrios Architects, Inc.

Tampa, FL

ECONOMIC IMPACT:

Projects will be budgeted in advance and funded by annual general renovation Public Education Capital Outlay (PECO) appropriations, Capital Outlay & Debt Service (CO&DS) appropriations, capital improvements fees (CIF), general operating funds and other funds as appropriate.

OBJECTIVE:

To increase the College's threshold and maximum award amount for projects under continuing contracts for architectural services to four million dollars (\$4,000,000).

LEGAL AUTHORITY:

SBE 6A-14.0734
FS 1001.02

HCC 6HX-10-6.08
FS 1001.64

FS 287.055
FS 1013.45

RECOMMENDATION:

The President recommends that the continuing contracts with **WilderArchitecture, Inc.**; **Holmes Hepner & Associates Architects, Inc.**; **FleischmanGarcia Architecture**; and **Baker Barrios Architects, Inc.** be amended to increase the maximum amount of award to four million dollars (\$4,000,000) per project.

Initiator

Date

Vice President/Campus President/Executive Director of Human Resources

Date

District President

Date

RECOMMENDATION TO HILLSBOROUGH COMMUNITY COLLEGE BOARD OF TRUSTEES

Agenda Number: 8.03

BACKGROUND AND PERTINENT FACTS:

The following contractors hold Board-approved continuing contracts to provide civil engineering services College-wide for construction projects in which construction costs do not exceed two million dollars (\$2,000,000) which was the state threshold for continuing services contracts at the time of award. These projects primarily consist of renovation, remodeling, and/or retrofitting of mechanical/electrical equipment and/or systems in existing facilities as well as new construction, if desired by the College. The contract term began in April, 2017, for a one (1) year period with the option to renew for up to four (4) additional years, one (1) year at a time. The threshold under Section 287.055(2)(g), Florida Statutes, was increased on July 1, 2020 to four million dollars (\$4,000,000).

FIRM	LOCATION
Pennoni Associates, Inc.	Clearwater, FL
Ayers Associates, Inc.	Tampa, FL
Stantec Consulting Services, Inc.	Tampa, FL

ECONOMIC IMPACT:

Projects will be budgeted in advance and funded by annual general renovation Public Education Capital Outlay (PECO) appropriations, Capital Outlay & Debt Service (CO&DS) appropriations, capital improvements fees (CIF), general operating funds and other funds as appropriate.

OBJECTIVE:

To increase the College's threshold and maximum award amount for projects under continuing contracts for civil engineering services to four million dollars (\$4,000,000).

LEGAL AUTHORITY:

SBE 6A-14.0734	HCC 6HX-10-6.08	FS 287.055
FS 1001.02	FS 1001.64	FS 1013.45

RECOMMENDATION:

The President recommends that the continuing contracts with **Pennoni Associates, Inc.**; **Ayers Associates, Inc.**; and **Stantec Consulting Services, Inc.**, be amended to increase the maximum amount of award to four million dollars (\$4,000,000) per project.

Initiator	Date
Vice President/Campus President/Executive Director of Human Resources	Date
District President	Date

RECOMMENDATION TO HILLSBOROUGH COMMUNITY COLLEGE BOARD OF TRUSTEES

Agenda Number: 8.04

BACKGROUND AND PERTINENT FACTS:

The following contractors hold Board-approved continuing contracts to provide construction management services College-wide for construction projects in which construction costs do not exceed two million dollars (\$2,000,000) which was the state threshold for continuing services contracts at the time of award. These projects primarily consist of renovation, remodeling, and/or retrofitting of mechanical/electrical equipment and/or systems in existing facilities as well as new construction, if desired by the College. The contract term began in August, 2018, for a one (1) year period with the option to renew for up to four (4) additional years, one (1) year at a time. The threshold under Section 287.055(2)(g), Florida Statutes, was increased on July 1, 2020 to four million dollars (\$4,000,000).

FIRM

LOCATION

Williams Company Tampa	Tampa, FL
Charles Perry Partners, Inc.	Tampa, FL
Reno Building, LLC	Tampa, FL
Crossroads Construction of Central Florida, Inc. d/b/a Crossroads Construction Co.	Lakeland, FL
D&M Construction Group, Inc. d/b/a Foresight Construction Group, Inc.	Tampa, FL
Horus Construction Services, Inc.	Tampa, FL

ECONOMIC IMPACT:

Projects will be budgeted in advance and funded by annual general renovation Public Education Capital Outlay (PECO) appropriations, Capital Outlay & Debt Service (CO&DS) appropriations, capital improvements fees (CIF), general operating funds and other funds as appropriate.

OBJECTIVE:

To increase the College's threshold and maximum award amount for projects under continuing contracts for construction management services to four million dollars (\$4,000,000).

LEGAL AUTHORITY:

SBE 6A-14.0734
FS 1001.02

HCC 6HX-10-6.08
FS 1001.64

FS 287.055
FS 1013.45

RECOMMENDATION:

The President recommends that the continuing contracts with **Williams Company Tampa; Charles Perry Partners, Inc.; Reno Building, LLC; Crossroads Construction of Central Florida, Inc. d/b/a Crossroads Construction Co.; D&M Construction Group, Inc. d/b/a Foresight Construction Group, Inc.;** and **Horus Construction Services, Inc.** be amended to increase the maximum amount of award to four million dollars (\$4,000,000) per project.

Initiator

Date

Vice President/Campus President/Executive Director of Human Resources

Date

District President

Date