SouthShore Campus Advisory Council  
Meeting Minutes  
April 7, 2014

Call to Order: The meeting was called to order at 9:00AM.


Secretary: Tollie Banker

Approval of Agenda: Tollie Banker made a motion to approve the agenda. June Fishborne seconded the motion.

Approval of Minutes: David Worley made a motion to approve the minutes. Moheb Ishak seconded the motion.

Chair’s Report: (Peggy Gleason)

IAC February Meeting- Last month’s IAC meeting at Plant City was well attended and lively. Peggy Gleason brought up the new walking campaign celebration, which happened last Thursday, March 27th. Despite a discussion to amend the IAC bylaws it was decided by the committee members that they should remain unchanged. IAC discussed cabinet representation at the meetings. The CACs felt that there was a disconnect between the cabinet and the IAC. Many on the IAC feel that Dr. Clay, the administrations representative, only attends the meetings long enough to provide an administrative update and does not stay long enough to discuss any potential problems or concerns that the CACs might have. IAC moved and seconded a motion to write a letter to Dr. Atwater addressing this concern and asking that an Administrative representative attend all future meetings in their entirety. The letter was sent a week ago and Dr. Atwater immediately responded that the IAC should contact Dr. Clay. Dr. Clay responded that he felt the letter was inappropriate and concerns should have been addressed to him directly. The issue will be discussed further at the upcoming IAC.

IAC talked about the Survey that was distributed at the February meeting and how the members felt that the IAC was being run. On a happy note, two SouthShore PTK students did attend the IAC meeting.

Administrator’s Reports:

Yaima Serrano, Dean of Student Services - Interviews have started for the Advising Generalist position and decision should be made by the end of the day. The Student Services Manager position has closed. The Enrollment Development Supervisor position is about to open and should be filled quickly.
Dr. Craig Hardesty, Dean of Academic Affairs - Summer and Fall schedules are done. Summer registration has opened and Fall is going to open next week. Southshore is currently advertising for three faculty positions (Philosophy, English and Math) and will request four more for next semester. Janet Willman is transferring to the Brandon campus next semester.

Dr. Witt, Campus President – PTK is initiating a record class tomorrow! Dr. Witt will be accompanying them next month to receive a national award in Orlando. The Art Class at the Firehouse Cultural Center and Natalie Bisciglia helped create a mural which will be unveiled tomorrow night at 6. Professor Lahrach received the Rouch award! Because of the efforts by Professor Lahrach and Professor Nicolaides along with the SouthShore Sustainability Committee, there is now a clothing recycle box on campus.

Enrollment continues to grow and is currently 10.5%. This is in part due to higher retention levels. There will be an official retention effort next fall.

The budget is flat. However, despite this SouthShore has been able to ask for additional faculty and advisors. This is because of Senate Bill 1720 which will double the advisors’ loads. SouthShore will also be asking for major expenses to cover darkening films for the windows that should help with cooling costs as well as alleviate problems with projection in the classrooms.

New Bamboo and Papyrus will be added to the property. The new building will break ground in May.

By Laws Committee – CAC discussed changing “shall” to “could” in the current bylaws. Anthony Sardone made a motion, seconded by Wendy Pagoda, to change the word “shall” to “could.” The motion passed.

Standing Committee: - None at this time.

Old Business:

Student Excellence Awards (Peggy Gleason)- Awards will be held next week. There will be over 100 awards given. Please be sure if you are attending to be on time. Dress is semiformal.

New Business:

Election of Voting Members (Peggy Gleason) –June Fishbourne made a motion, seconded by Todd Huffman, to elect 8 faculty members to be voting members for the 2014-2015 calendar year. The motion carried unanimously. Shawn McKinney made a motion, seconded by Anthony, to elect four staff members. The motion carried unanimously. Professor Lehrach made a motion, seconded by Dr. Ishak, to elect
Michael Wilt as student representative to CAC. The motion carried unanimously. David Worley, seconded by Peggy Gleason, made a motion to elect Dr. Witt as the Administrative chair. The motion carried unanimously.

E-Text Committee (Tollie Banker) – The Student E-Text Focus Group met in March. Only one student attended.

Walking Campaign Event (Peggy Gleason) – The Walking Campaign party do over was well attended.

Foundation Internal Campaign (Rich Cervetti) – No update as this time.

SGA Upcoming Events (Sara Crooke) – SGA elections are coming up. If you have any students that you think might be good candidates, please pick up an election packet. On April 16th SGA will take a group the Holocaust Museum. Anyone interested in speaking about Sexual Assault, please contact Sara.

PTK Updates (Michael Wilt/ Diego Grilli) – The PTK induction ceremony will be held tomorrow at 9AM. Fifteen members will be inducted. PTK is working on their chant, which they will present at their national conference next month. PTK is considering giving their Hydroponic Garden to Lennard High School. PTK has a car wash on May 11th to raise money for the Lennard Robotics Club. Their officer Elections are coming soon.

SNA Updates (Sara Sant)- The Nursing Labs will be open during the Campus Open House.

Collegiate 100 (Shelia McCants) – Collegiate 100 attended an African American History event at the Ybor campus. C100 is also happy to report that they have been successful with their Lennard High School tutoring efforts!

Food Truck Committee- (Shawn McKinney) – The Committee met with the CEO of the Food Truck Rally Company. They were able to provide him with the results of the Student Survey. Tye told the committee that the trucks need to earn $300 to make the travel to SouthShore for lunch worthwhile. Since not all trucks are making that amount not all have considered returning. The committee discussed providing power to the trucks to assist them financially and to cut down on noise. SGA explored the possibility of using Food Trucks as caterers for future events. The committee discussed having Tye come to provide a campus presentation to provide students with an example of a successful local business.

Open Hearing:

Campus Open House will be on Tuesday, April 15th. If you are interested in setting up a table, please contact Student Services. Student Services needs help setting up and breaking down the event. Please contact them if you are interested in volunteering.

Michael Wilt made a suggestion to allow teleconferencing the IAC meetings. Peggy Gleason recommended that Michael bring the issue up at IAC.
Michael Wilt brought up his concerns with the help desk in regards to receiving his email on his iphone. He was told that email on cell phones was available only to Faculty and Staff. Dr. Witt recommended that Michael call the new call center.

Kim French and the Campus News Letter Committee met this week. The committee plans to do an inaugural paper in September 2014 and will be published bimonthly thereafter. It will be available in print and electronically.

Dr. Ishak expressed concerns with nursing students who do not make it into the nursing program having to retake introductory chemistry classes. The Chemistry Cluster is trying to rectify this problem.

Rodolfo Cortez would like to bring the HCC Olympics to SouthShore. He suggested that there be a committee formed to assist with this suggestion. Dr. Witt suggested that we talk to Lennard High School as a possible venue. If you are interested in helping, contact Peggy Gleason.

Michael Wilt expressed concerned about people parking in specially designated parking spots. Dr. Witt suggested we should discuss this issue with Security. He also suggested that a committee might be created to address this issue in the future.

Shawn McKinney expressed concerns that computers in the classrooms are not being updated regularly. Wanda Ocasio will put in a Help Desk ticket. Shawn is also concerned about the dust on the white boards in the portables. He would also like to know who to contact to find out how to send out student wide emails. Kim French said she would contact IT.

Adjournment: The meeting was adjourned at 10:36. Motion made by Natalie Bisciglia and seconded by Anthony Sardone.