Library Cluster Meeting Minutes
August 19, 2014  2:20 p.m.
Dale Mabry Library Room

Attending: Wendy Foley- Chair, Alicia Ellison Vice-Chair, Adonis Amparo, Tollie Banker, Jacquelyn Cress, Kristin Heathcock, and Vic Harke

Guests: Karen Griffin, Andrea Dufault

Meeting called to order at 2:20PM.

**Introduction of YB Librarian, Adonis Amparo**

**Administrative Report** (Karen Griffin) – Karen provided Adonis with a brief overview of her position as it relates to the library.

Karen talked about the new ILS. The member’s council voted 50/50 on moving forward versus staying with Aleph. Many felt that Aleph is antiquated and is not updateable. Others suggested moving towards a cloud-based system. Alma was suggested as a possibility but there was no consensus. At this time there has not been a conclusive decision on what product to adopt.

Karen went on to discuss the decision concerning database adoption. We are currently on round one of choosing databases. Alicia asked that everyone complete the database survey and return it to her by Friday (8/22).

Wendy asked about Mango, which may be implemented at any time by any College. The demonstration Mango can be accessed at the FLVC site. Its full implementation is on hold due to FLVC changes.

**DLTS Update** (Andrea Dufault) Andrea provided everyone with a DLTS Fiscal Calendar for 2014-2015. This calendar lists everything that we have to pay for and important upcoming decision dates.

Andrea went over the database report and she will put the updated report on the library’s shared drive.

Andrea has been appointed to the ILS taskforce. The committee has just started meeting and the first deadline is September 1st. If you have any suggestions please notify Andrea.

Rich Senker has returned to a teaching position and his position is still vacant. The library computers are up for refresh but the college will concentrate on replacing older computers. The college is pondering purchasing the computers and replacing them on a case-by-case basis.

IT unexpectedly changed our external IP address during the summer and Andrea is still trying to work out all of the kinks with the vendors. As of right now everything is working correctly.

**Cluster Schedule** (Wendy Foley)- Cluster will meet the 3rd Friday of every month. Cluster will meet on the following dates: September 19th, November 21st, January 16th, February 20th, March 20th, April 17th
**Ask-a Librarian** (Alicia Ellison)- We are scheduled for Thursdays at 3PM. The schedule still needs some tweaking. Alicia gave a brief overview of proper libguide etiquette.

**New Items**

At the Fall Faculty In-Service, the Library Cluster was well represented with three librarians - Tollie Banker, Ilene Frank and Kristin Heathcock - presenting programs.

Alicia asked that everyone respond to FLVC’s Round one database surveys to her by Friday, 8/22. Since the SUS and College databases are being combined and there is less money from the State, the database situation looks less likely that we will be able to access all the databases our users now enjoy.

Karen Griffin suggested that the Cluster pass a motion to request Student Services pay for the College Source database, since they were the ones who needed that database and since it is now over $6000 yearly. Alicia moved that Dr. Ray’s division help support the costs of College Source (total current cost of $6,893 and expected to continue increasing) completely. Kristin Heathcock seconded. Motion passed unanimously. The Cluster Chair will write a memo to Karen to this effect.

Wendy asked whether Ilene Frank, the Full Time Temp at Brandon, should be included in Cluster meetings. All agreed that she should be a voting member of the Cluster.

**College Committee Members:**
- QEP - Alicia Ellison
- Academic Affairs - Vic Harke, Jacquelyn Cress, alt.
- Faculty Credentials - Tollie Banker
- Faculty Instructional Technology Committee - Wendy Foley, Kristin Heathcock
- FUSA - Wendy Foley, Brandon Rep.
- General Education and General Education Assessment Committee - Kristin Heathcock
- Student Success - Tollie Banker, Jacquelyn Cress, Wendy Foley

**Round Table**

Kristin Heathcock - Kristin attended ALA in June 2014 as a co-chair of the ACRL DLS Program Planning Committee and member of the ACRL DLS Executive Board. The two programs that were planned and/or sponsored by ACRL DLS (Leading from the side: On, off, and within your campus & From stumbling blocks to building blocks: Using threshold concepts to teach information literacy) were very well received and attended.

Kristin is now serving on three different ALA Committees - ACRL DLS Discussion Group, ACRL CJCLS Membership/Communications, and YALSA YA Literature Symposium TaskForce.