Campus Advisory Council – Dale Mabry  
Meeting Minutes for September 5, 2014

Present: Frank Babcock; Lou Bonavita; Del Cabeche; Beth Clickner; Julia Coccaro; Steven Crudup; Christine Curtis; Shirley Dobbins; Lisa Eckenrode; Grace Glenn; Todd Joseph; Cecelia Livingston; Christine Logue; Greg Miller; Darryl Myles; Jennifer Paquette; Connie Reed; Sue Stanczyk; Rebecca Todd; James VanMinsel; Marquela Zepeda

Call to Order: The meeting was called to order at 9:32 am by Grace Glenn. We have quorum. Grace asked the CAC officers to introduce themselves. Sue Stanczyk is the vice-chair, Christine Curtis is the secretary, Shirley Dobbins is the membership chair and Grace Glenn is the committee chair.

Approval of Minutes: Beth Clickner made a motion to approve the minutes from the April 4, 2014 meeting and Connie Reed seconded. All members voted in favor of accepting the minutes.

Approval of Agenda: Sue Stanczyk made a motion to approve the agenda, Todd Joseph seconded. All members voted in favor of accepting the agenda.

Dr. Frank Babcock presented the President’s report before the Chair’s report to allow him to go to a 10:00 am meeting scheduled.

Campus President’s Report (Dr. Babcock):

- Dr. Chunn sent his regrets – he was unable to attend the meeting due to a scheduling conflict. He promised to work hard to avoid future conflicts.
- Thanks for all hard efforts by faculty and staff. Summer and fall have been very successful. Summer enrollment exceeded target. Fall has not quite reached the target, but is expected to come close, if not actually reach, with dual enrollment and such. Special efforts were required with unique challenges such as de-registrations.
- The remodeling of the DTEC building continues. It is a $5 million project. The DTEC building has more square footage than a number of community colleges. The work needed to occur due to water intrusion. There was slow progress in the summer due to getting vendors to deliver materials and getting the workers up to speed on the work to be performed. Work is now moving quickly; it is expected work will turn the corner of the building at the end of the month.
- There have been a number of renovations to Student Services. The disabilities office used to be tucked upstairs – difficult to find and hard to reach by people with mobility issues. It has moved into the space cleared out by Public Safety when they moved to the center of campus. The former disabilities space is now the Career Services Center. That office now has much more space – there is now room for off-campus employers to come in and do interviews.
- SB 1720 has brought new changes. Schools can no longer mandate developmental education or placement testing for new graduates. While HCC has seen a decline in enrollment in developmental ed, it has not been as steep as other institutions, thanks to advising and the efforts of faculty to redesign courses. Results of the success level of these students can only be known with time. Dr. Babcock does not know of any other states that have gone this route. The academic advising staff has been increased to meet the demands of SB 1720. Hiring of advisors is expected to be completed by the end of the month.
More way-finding signs have been added to campus. There is still some building signage to come. Signage has been funded by SGA, with some college money. SGA funding has been critical for this project.

Questions:
- Greg Miller asked about the Academic calendar. With classes starting on a Thursday, and a Monday holiday, Tuesday/Thursday classes are a full week ahead of Monday/Wednesday. Additionally, students may have added a class after Wednesday’s meeting and not had a chance to attend prior to the Friday deadline to WN students. Dr. Babcock said there is a calendar committee that develops the calendar. He has never served on the committee, so is not sure of the details. Grace Glenn said she would find out who serves on the committee.
- Rebecca Todd expressed concern about financial aid issues – students will be receiving funds at a later date than usual; this information was not well disseminated. Faculty needs to be aware of this problem. Dr. Babcock started by clarifying that he does not have any control over financial aid. He believes that changes to the process were made this year for good reasons, but that the consequences have been an issue. The changes have delayed students receiving reimbursement; communication to students may not have been robust enough.
- Discussion continued to de-registered students and Blackboard access. Losing Blackboard access can be a serious academic issue. Dr. Babcock has spoken to Craig Johnson about this issue in the past. Grace Glenn said that she would work to get someone from financial aid and someone from Datatel at a future meeting to discuss these issues. Beth Clickner and Becky Todd volunteered to contact Pearson to see if anything could be done for our students this semester.
- Connie Reed expressed concern about students having difficulty accessing the Veterans office due to the way that the elevator operates; leads to frustration and a number of people using her phone to contact the office. Dr. Babcock said that the office was moved to create a special area for Veterans, to allow for people knowledgeable about their issues and build comradery. The move HAS helped, but the location can be a problem. There are more changes coming to the Student Services building due to centralization of AR&R services. The space currently allocated to AR&R could be remodeled for a number of uses. Either a customer service unit could be placed there, or the Veterans office could be moved. Any solutions for now? The suggestion was made to have a phone outside the elevator that would call up to the Veterans office. Dr. Babcock will look into that.
- Christine Logue expressed concern about the backup at the bursar’s office prior to the start of the semester – there were two cashier lines open and three student lines, due to construction. The student lines had a huge backup. Julia Coccaro – some of those students had complicated issues, such as residency issues. Student workers were walking the line, trying to get issues dealt with as much as possible. People out with iPads were researching issues; making phone calls to avoid students making multiple trips. Dr. Babcock said the construction took longer than expected – windows were supposed to be back July 15, but the project did not finish in time. The project is now complete.
- Sue Stanczyk shared an email she received – traffic light from campus at Tampa Bay Blvd is on summer cycle. Getting off-campus takes quite a while. Dr. Babcock said he would relay the information – Mike Calderon probably needs to communicate with the city to make the switch.

Chair’s Report (Grace Glenn):
- Met with Dr. Chunn this summer about his plans and goals for the committee. He expressed his support in whatever we want to accomplish.
- What do we want to accomplish?
  - Bring in financial aid/Datatel in hopes of finding a solution to Blackboard problem for students that are deregistered.
Lighting by Humanities and Social Sciences – brought up last year – has been fixed.
• Changes to testing center have come from those above Grace – testing center will now need to do pre-testing for the nursing program, further taxing their resources.
• Dr. Babcock is leaving this fall – Laurie Ragsdale will be the interim dean. The third floor of the Collaboration Studios will house centralized student services functions. About three staff members from Dale Mabry will be going to Collaboration Studios Monday.

SGA Report (Steve Crudup):
• Steve Crudup is the new Student Activities Coordinator & Student Government Advisor. Started in the position the beginning of April – however, spent much of the summer filling a vacant position at Hawk’s Landing (where he used to work). Able to concentrate fully on this position now.
• Mr. Crudup emphasized a change in nomenclature – everything is not SGA. They are “Student Activities” – SGA is part of Student Activities. Trying to emphasize that Student Activities is the overarching piece – some signage is changing to reflect this.
• Two part-time Student Activities Assistants in office (Heather Pietraniello & Carlisa Holder) – former HCC students who were very involved when here. They are second-in-commands and in charge if Steve is not there.
• Two student assistants in office (Mercedes Williams & Bigdalia Boltodano).
• SGA currently does not have a vice-president – they are working to fill the position. Facebook page – dmsga – is the easiest way to get information. You can “like” the page.
• Due to restructuring to having campus-based marketing individuals, information can no longer be sent out directly on HCC Community. Darryl Myles expressed concern that students consider Facebook passé – Steve said they are not allowed to use many other sources, such as Instagram.
• Can there be a distribution list of people interested in receiving emails? Possible – but hard to keep up to date.
• Discussion of having a Student Activities board on display in the covered walkway with activities for the month. Advertise on boards in cafeteria? Chris DeManche, the campus marketing person, would be the contact. Marquela Zepeda – any information related to Title III/STEM can go to their office and they will advertise.
• Funding information: SGA receives funds from Student Activities fees. This year, the Dale Mabry SGA received $651,000 - about $48,000 less than the past. These funds are used for staffing costs, and fund the gallery, guitar series, Paint Your Heart Out, and a number of other initiatives. There is about $400,000 - $450,000 available for student events. SGA is working with athletics to purchase a bus – could save money long-term. There are a lot of initiatives – have encumbered about half the funds. SGA is highly involved at the state and national level.
• Senator elections will be happening soon. Applications are due Tuesday, 9/9. Elections will be held 9/15 and 9/16. There are 31 spots for Senators. Only 10 candidates right now, but have sent out about 75 applicants. SGA will have a retreat 9/27 and 9/28 at Camp Ocala.
• There has been interest expressed in a number of new clubs. Club applications are due by October 2 if you want SGA funding. The first official SGA meeting is 9/18 – this is the first time for clubs to be recognized. They will continue to be recognized after 9/18 as applications are turned in. Budgets for clubs will probably be lower than the $3,000 from last year.
• Turbo Vote – National program; the Florida State College System has chosen Turbo Vote to be used state-wide. It is currently being paid for by a grant from SPC. A non-partisan system that encourages students to get involved civilly. They can sign up to vote, get absentee ballots, and reminders for elections. It has links to candidate information. SGA/Student Activities has been tasked to promote it. Some things coming up – signage with QR codes, events, etc.
• USA Today & Tampa Bay Times Readership Program – recently re-started program. About 150 copies of each paper will be available daily (Mon – Thurs) in three locations – cafeteria, cyber café and SGA lounge. How about the Wall Street Journal? Talked about it – can have up to 5 papers
delivered. Wanted to first see how many would read paper – picked one local and one easy-read national paper.

- Connie Reed thanked Steve for his efforts – wonderful job!

- **Upcoming Events:**
  - Thursday, 9/11 – Memorial Day of events. Showing a one-hour 9/11 documentary at 10, 12, 2 and 4 in their area. Discussion lead by Steve after each viewing. From 2 – 3 pm, there will be an Open Mic under the green and gold shade sails. They will have New York style foods. Open Mic will be for reflections, songs inspired by 9/11.
  - Weds, 9/17 – Constitution Day. Lady Liberty & Uncle Sam on stilts handing out copies of the US Constitution. There will be a Turbo Vote push and red/white/blue food.
  - Thurs, 9/18 – First SGA meeting; big de-stress event. Ping pong and pool tables; 15 minute massages. Also have comfort food.
  - Hawk Talk (similar to Ted Talks). On 9/23, a marine biologist from USF will give a talk related to the artwork in Gallery 221. Later in semester – Columbia Restaurant will come give a talk. Working on getting a local politician to come. Trying to get people associated with HCC – graduates and/or former employees.
  - Other events: movies, Young Money Live on 9/24 (student finances). Tabling from 10 – 2 with a formal presentation at 2:30 in DLRC 106.
  - Comment about Open Mic in SGA Lounge – make sure amplifier is set lower. Classes going on nearby. Steve will work on that – also working on speaker placement when outside so they don’t blare out classrooms.
  - Emailed question about bus passes. Ybor SGA gives out 31-day bus passes. Does DM do anything similar? Bus passes ARE made available to students in need. They need to go through counseling office. Goal is for the counselor to help the student come up with a long-term transportation solution. If counselor determines there is a need, they will issue a 31-day bus pass. These are sponsored by SGA. Idea is to not just provide a “quick fix”.

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**Planning for the New Year (Grace Glenn):**

- Introductions were made around the room.
- What do we want to accomplish?
  - Grace Glenn mentioned participating in the ALS Ice Bucket Challenge.
  - Darryl Myles made note of a lack of garbage cans. There are none outside bathrooms on first or third floor of DSSC.
  - Emailed question about planting trees on campus, in memoriam of people who have passed away. This would be a better question for the Campus Beautification committee.
  - HCC Gives Back – Connie Reed and Becky Todd expressed interest in working with Beth Clickner to transition into taking this over. Will do one fall event and one spring event. Fall event will be for the Animal-Based Charities Gift Shop (4465 West Gandy); Beth will get in touch with them. Look into Ronald McDonald House for spring. SGA accepts can tabs for Ronald McDonald House – bring them to Student Activities, they have a jug.
  - Grace asked that everyone, for the next meeting, think about what you want to be remembered for this school year. What is that one thing?

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**Open Hearing:** IAC will be held today at 1 pm on the Ybor City campus in YPST 314. Talk to Shirley about getting involved if you are not yet a member. The October meeting will be a “bring a friend” meeting – everyone is asked to bring some snacks, as well.

**Adjournment:** A motion to adjourn at 11:17 am was made by Greg Miller and seconded by Darryl Myles. All were in favor.