Call to Order:  The meeting was called to order at 9:02AM.

Cert of Quorum:  Tollie Banker, Tom Carty, Peggy Gleason, Bibi Koo, Shawn McKinney, Kristen Pieper, Wendy Pogoda, Anthony Sardone, Kristine Thomas, David Worley, Theresa Scott, Bobbie Carroll, Moheb Isaac, June Fishbourne, Marilyn Santiago, Yaima Serrano, Kathy Braund, Lauren Bates, John Popik, Wanda Ocasio, Phil Chamberlin, Karen Boosinger, Brenda Sanchez, Micki Baker, Carmelo Sotomayor, Diego Grilli, Rick Chorzelewski

Secretary: Tollie Banker

Approval of Agenda: Tollie Banker made a motion to approve the agenda. David Worley seconded the motion.

Approval of Minutes: June Fishbourne made a motion to approve the minutes. Kristin Pieper seconded the motion.

Chair’s Report: (Peggy Gleason/ Anthony Sardone) Anthony attended last month’s IAC. He was very impressed by the structure and effectiveness of the meeting. The Admin offices are still collecting PB&J jars. December’s IAC will be at Splitsville in Tampa.

Administrator’s Reports:

Yaima Serrano, Dean of Student Services – Presented Lauren Bates, John Popik and Justine Naylon have filled the advisors positions. Furniture should be in November the 18th.

Dr. Craig Hardesty, Dean of Academic Affairs- Not in attendance.

Dr. Witt, Campus President – Not in attendance. Peggy presented on his behalf. Based on requests, the facilities office has been assigned two projects. First, they are putting in LED units along the walkways to the portables. Second, facilities are working to ascertain whether bathroom shelves are a viable option.

Rick provided examples of the lights to be used on the walkway. The new lighting will be on a timer.

Rick also mentioned that Cockroach Bay has taken priority. Make sure to send all of your facilities requests to the Academic Dean’s office.
**Standing Committee:** - None at this time.

**Old Business:** - None at this time.

**New Business:**

SGA Upcoming Events (Sara Crooke) – Not in attendance. Peggy presented on her behalf. SGA will have Veteran’s Day events on Monday (11/10). There will be food provided that day as well. SGA also has a food drive currently going on. Food is going to Backpack on a Mission. They are requesting nonperishable items, which are listed in Student Services.

PTK Updates (Diego Grilli) – PTK is having inductions next weekend. It is college wide. The invitations went out later than they should have and lacked important information. If you have students asking who they should make out their checks to, please inform them to make it out to HCC not PTK.

SNA Updates (Sara Sanchez)- Nothing new.

Collegiate 100 (Sheila McCants) – Not in attendance. Peggy presented on her behalf. They have a MLK event coming up.

HCC Olympics (Peggy Gleason) – Terry Arvil, from Ybor, came last Friday and spent two hours explaining how Ybor has run the Olympics in the past and he made a few suggestions. Peggy has talked to the risk management coordinator and it will be ok to use the field beside campus. They will inspect the field to make sure it is up to par. Ybor has games they can give us, SGA is also going to help. SGA will be able to provide money for student participants. As of right, now there is no money for food for the faculty and staff. Peggy is looking for an outside vendor to assist with donations. There will be another HCC Olympic Committee meeting that will meet before the end of the semester.

Ruskin Head Start & Handprint Tree (June Fishbourne) This is the 5th year that HCC has supported a the Angel tree for the Head Start program. The tree is located in the Academic Dean’s office. June created a PowerPoint providing pictures of last year’s gift giving event. Also in the presentation were pictures of the Hillsborough County Volunteer Appreciation Dinner in June where HCC was presented with an award for their participation in this event.

June is supposed to get the children’s handprints today. Each handprint will have the child’s wish list for three gift items. You should spend about $20 dollars. You can also pick a hand and then allow June to shop for you. Again, please provide about $20 dollars for each student.

Please be sure to sign the roster so that June will know, which children’s name has been selected. This ensures that all the children will receive a gift. When you bring in the items please be sure to put all items in a bag and put the handprint with the gift item. There will be a gift-wrapping party after the Campus holiday party on Dec 12.
Open Hearing:

Wanda brought up to security a concern about the student service elevators being locked too early. Bobby said she would check in to it.

The annual campus holiday party will be December 12th at Club Renaissance at 12. There will be a gift exchange. Cost is $20 and includes food and beverages. Please be sure to respond when you receive the electronic invitation. Peggy needs the money by December 5th. Cash only. Doctor Witt will provide dessert. You are allowed to bring one guest.

Bobby and security have been trying to address the issue of students parking in the Faculty Lots. At this time, only faculty and staff are supposed to be parking in these parking lots. This is a change because student workers are no longer allowed to park in these spaces. You can apply for a second decal if you need to drive a second vehicle. If you do not want to do that, please leave a note in your window.

Wendy brought up that FUSA requires an exclusive fulltime faculty & staff parking lot. Peggy will talk to the necessary people.

Carmello has started the SouthShore Veteran’s Club. There are 23 members. The first meeting will be November 13th. If you know anyone who might be interested, please have them contact Carmello. The club is in the process of organizing numerous upcoming events. He is going to send out an email with more information.

Karen Boosigner provided information on the Hydroponic Garden, which has been given to the Firehouse Cultural Center. The Cultural Center received a grant to work with local school age children. Their goal is to provide the students with important learning experiences.

The Student Excellence Awards will be in April. There will be a committee formed sometime in January to work on this event.

Marilyn Santiago is concerned about the flower beds along the retention ponds. Wendy said the issue has been addressed during the Sustainability Council meeting.

Adjournment: The meeting was adjourned at 10:20. Motion made by David Worley by and was seconded by Shawn McKinney.