With input from the Cabinet, the President makes final approval of program review recommendations. This report articulates those decisions. Approval of task force recommendations requiring funds beyond the base budget of the reviewed unit is not tantamount to receipt of additional funds. Those funding requests must be channeled through the institutional budget process. Nonetheless, special consideration will be given to requests stemming from program review recommendations.

A progress report toward implementation of recommendations must be drafted one year following completion of the task force report by the chairperson. The report will be sent electronically to the Special Assistant to the President for Strategic Planning & Analysis for college-wide distribution and archiving. Recommendations not achieved within a year are to become “objectives” in the corresponding unit plan to ensure a continued focus on their achievement.

The President accepts the recommendations of the task force as presented below. Modifications were made to recommendations #1 and 3.

**Recommendations**

1. TCTC will maintain its flexibility and act as a key contact to HCC for local employers and the business community.

2. Eliminate duplication of efforts by encouraging collaboration (see appendix 22, p. 192).

3. Increase TCTC visibility and awareness to internal constituents by 1) providing learning programs during lunch hour, 2) offering standardized discounts for training, 3) giving Board, Cabinet and In-service training presentations, and 4) utilizing TCTC’s instructors to teach mini-courses during All College Day.

4. Have a fixed icon on the home page of the HCC website.

5. Establish an Advisory Board to make recommendations for improvement.

6. Solicit HCC’s faculty and staff for recommendations or suggestions for new programs and courses.

7. Conduct a yearly survey for the purpose of evaluating client needs by using HCC’s Snap Survey Software.

8. Negotiate with the City of Tampa to permit paving of the north parking lot.