Hillsborough Community College
Davis Islands Advisory Council
May 8, 2009
Room 113

Attendance: Alfreda Bashir, Ryan Buckthorpe, Jim Connolly, Kimbril May, Eileen Menendez, Michele Menendez, Teshia Minnifield, Laura Moses, Edna Murphy, Carol Southard, Millie Velez, Nancy Ferrara (note taker)

Call to Order: Laura Moses called the meeting to order at 10:05 a.m. and affirmed a quorum was established.

Approval of Agenda: A motion was made by Eileen Menendez and seconded by Kimbril May to approve the agenda.

Approval of Minutes: A motion was made by Carol Southard and seconded by Ryan Buckthorpe to approve the April 3, 2009 minutes.

Chair Report: Ryan reported on the following at the IAC meeting:
• A new Chair and Vice Chair were voted on and approved. The Chair will be Shannon Grinstead and the Vice Chair will be Angelica Acevedo.
• Ron Caruana gave a presentation on Web Advisor and Datatel.
• Ryan gave a presentation on TCTC and Continuing Education and the services they provide.
• LaFran Reddin provided the Chair report. She is very proud of everyone and everything we have done this year. She will step down as Chair but continue to serve on the committee.
• The President gave a brief update on the Ybor Student Services Building; The SouthShore President position has been narrowed to four candidates; Budget information is pretty much the same; The Presidential Showcase was very successful.
• The Brandon campus has started their own award system similar to the TOPS award.

Administrative Report: No report.

OLD BUSINESS:

Update on the Health and Wellness Program:

Nancy provided an update on this program. Dr. Ray spoke with Dr. Stephenson about this and she advised that we hold off on doing anything until Human Resources has their kick-off meeting. Laura will check with Dr. Ray to find out if we can go ahead and send out our survey at this time to get an indication if people would be interested in such a program.

Update on Coffee Vending Machine:
Carol advised that the Food Service Committee met yesterday and selected a new vendor for the College. Sodexo has been chosen as the new food service vendor. At this time we will table this item.

**New Members:**

Laura welcomed Teresa Rodriguez, from Student Services, who has agreed to become a member of the DIAC. Kathy Jacobs has agreed to be her alternate. Laura also welcomed Kim Baker, from Facilities, as a new member. Laura provided a copy of full-time district employees and asked everyone to look it over and let her know who they think could be potential members and alternates. At this time, all departments are not covered.

**NEW BUSINESS:**

**Bricks:**

Kim Baker discussed an idea about having a fund-raiser that would involve purchasing a brick (near our new benches) and have it engraved. The person purchasing the engraved brick would pay a certain price for it and the Foundation would get a certain percentage. We need to determine if the bricks, that are currently installed, have that capability. Kim will get with Jim on this. It was suggested that we invite Dr. Garcia to our next meeting to discuss this idea.

**Sprinkler System (new plants):**

There were concerns about the sprinkling system for the new planters. There are concerns that we did not take into consideration that there will not be any regular way to water them and they are in the full sun (no drainage system underneath). Jim advised they have plans to keep them watered.

**Leaky faucet in the kitchen 1st floor:**

Alfreda will ask the person who inquired about this to complete a work order to have it repaired.

**New Dispensers:**

A concern was brought up on who will refill the newly installed hand dispensers. Sodexo will take care of this as they do with the soap dispensers.

**TOPS:**

A reminder to send in nominations for the TOPS award will be sent out by the end of June.

**Bullet Items for DIAC:**

Eileen will work with Carol in getting this sent out.
Institutional Advisory Committee - The next IAC meeting is Friday, September 4, 2009 at 1:00 p.m.

Davis Island Advisory Committee - The next DIAC meeting is Friday, June 12, 2009 at 10:00am.

Adjournment: A motion was made by Eileen Menendez to adjourn the meeting at 10:45 a.m; Motion seconded by Alfreda Bashir.