With input from the Cabinet, the President makes final approval of program review recommendations. This report articulates those decisions. Approval of task force recommendations requiring funds beyond the base budget of the reviewed unit is not tantamount to receipt of additional funds. Those funding requests must be channeled through the institutional budget process. Nonetheless, special consideration will be given to requests stemming from program review recommendations.

A progress report toward implementation of recommendations must be drafted one year following completion of the task force report by the chairperson. The report will be sent electronically to the Special Assistant to the President for Strategic Planning & Analysis for college-wide distribution and archiving. Recommendations not achieved within a year are to become "objectives" in the corresponding unit plan to ensure a continued focus on their achievement.

The President approves the recommendations of the task force with modification to recommendations #2, 3, and 4. The order of recommendations 4 and 5 are transposed from the sequence in which they appear in the Task Force report. Additions are underscored and deletions are strikethroughs. In addition it is advised that additional assessment data of library usage be gathered at the campus level.

Approved Recommendations

1. Develop marketing strategies to increase awareness of library resources and services to students, faculty and staff. Strategies should target new student orientations, faculty and staff in-service meetings, and stronger partnerships with student support units.

2. Redesign the HCC Libraries’ website to align with the College website. Consult with the College’s Center for Innovative Teaching & Technology (CITT) web services team on ways to make it more interactive and visually appealing. Conduct usability testing to ensure accessibility and ease of use.

3. Collaborate with the Director of Associate in Arts Programs to complete the HCC Libraries’ master plan. In addition to addressing technological resources and services, the plan should include the repurposing of space for group study rooms and library instruction as well as development of a more futuristic view of the library’s role within the institution. Incorporate relevant strategies into the appropriate campus administrator’s unit plans.

4. Evaluate the staffing composition at each campus library. Work with campus administration to create and fill positions that are relevant to the changing landscape of academic libraries. The evaluation will be used to inform decisions pertaining to recommendation #5.
5. Create a faculty librarian position at SouthShore Center to accommodate growth. Restore a third faculty librarian position at Dale Mabry Campus to support an FTE that is more than twice as high as at other campuses.

6. Develop methods for improving data collection with the goal of increasing the response on student library satisfaction surveys.

7. Review and update the Information Literacy plan. Include assessment measures to chart progress.

8. Support College efforts to provide a one-card or single sign-on that will simplify library card obtainment at all campuses and remote access to library databases.

9. Promote the statewide Ask a Librarian live chat service as an extension of when HCC Libraries’ reference services are available.